



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** January 30, 2017

**MEETING CALLED TO ORDER:** 6:30 pm

**SELECTMEN:**

Selectman, Steve Ranlett, Chairman  
Selectman, Tammy Bergeron- Excused  
Selectman, Peter Bracci

Selectman, John Sherman, Vice Chairman  
Selectman, Julian Kiszka  
Town Manager, Sean Fitzgerald

**AGENDA**

**MINUTES**

*J. Sherman motions to approve the minutes of 1/17/2017. Second by J. Kiszka*

*Vote: 3-0-1 (S. Ranlett)*

*Motion passes*

*J. Sherman motions to approve the minutes of 1/23/2017. Second by S. Ranlett*

*Vote: 4-0-0*

*Motion passes*

**PUBLIC COMMENT**

None

**REVIEW OF SELECTMEN'S PRESENTATIONS FOR DELIBERATIVE SESSION ON 2/4/17**

S. Fitzgerald reviews the past practice of the Selectman reading the warrant articles at Deliberative Session. He will prepare the notes for the Selectman to read. S. Fitzgerald states residents look to the Selectman for guidance in the warrant articles. He notes he will be meeting Bob Harb, Town Moderator on Wednesday. The Selectmen go through all the Warrant Articles and choose the ones they will present at Deliberative Session.

**REVIEW OF 2017 BOARD OF SELECTMEN'S VOTER GUIDE**

S. Ranlett states the Voter's Guide is all the warrant articles with the intents and pictures. A Voter's Guide can be placed at all public buildings, posted on the Town website and handed out outside of the polling area. Discussion ensues including electioneering, costs of printing the Voter's Guide and the legality of such a document.

S. Ranlett states according to the State Attorney General the RSA's governing ballots states what you can do, it doesn't state what you cannot do, leaving intents/ voter's guide up to interpretation. P. Bracci believes the draft Voter's Guide is going overboard.

The result of the discussion is the Voter's Guide will be available at Deliberative Session without the information currently in the margins. J. Sherman states we should add a color section in the beginning explaining a vote count. For example, 3-1-1 means 3 yes votes, 1 no vote and 1 abstained (did not vote for nor against). The Comparative Statement will be available on a separate sheet of paper. Voter's Guides used after the deliberative session will be in black and white.

J. Kiszka inquires if we need approval from the State Attorney General.  
S. Fitzgerald replies, no.

J. Sherman notes for the record, residents will not have the intent statements in the Town Report or on the ballot. He notes many residents are used to this process as it has been done in Plaistow for 20 years.

### **REVIEW DRAFT ASSESSING PROCEDURES**

S. Fitzgerald states he has reviewed the updated Assessing Procedures with Marybeth Walker. Some dates for deliverables were added. Informational hearings are to be voted on.

J. Sherman notes he expected additional dates on the procedures that match up with the Board's summer schedule.

Discussion of getting information out to residents ensues. It is noted that social media is not always the best forum for Town information as control of information is an issue. Information and dates should be added to the Town's website and send to residents through email blast. It is suggested that before June Steve Hamilton is invited to give another assessing presentation. The issue is complex and it will be helpful for residents.

J. Kiszka recommends doing a portion of the commercial properties yearly when 20% of residential is done. Sales play a big role in the assessment process. The burden of taxes can shift to either commercial or residential depending on the market and the economy.

### **DISCUSSION OF TOWN MANAGER RECRUITMENT PORCESS**

The interim Town Manager position has been posted and several applicants have responded. The resumes will be sent to the Board for review.

J. Sherman notes that this process needs to be kept confidential. It is the Boards consensus to receive the resumes by Wednesday to review and possibly have a candidate on board working with S. Fitzgerald by end of next week.

The Town Manager position is also discussed. The posting will go out with the same information as the last time. The Board will discuss some details in a non public session next week. The Board will review the resumes themselves before deciding if a professional head hunter is necessary.

RSA's define qualifications for a Town Manager yet they do not cover a Town Administrator.

### **TOWN MANAGER'S REPORT**

Town Report  
Deliberative Session  
Dog Park

Negotiations with Contractor of Public Safety Complex for GMP consistent with budget for the project  
CEDS projects (Comprehensive Economic Development for Rockingham County- Infrastructure)  
Citizen's Police Academy

### **ACTION ITEM REVIEW**

All others are reviewed.

### **OTHER BUSINESS**

None

### **SIGNATURE FOLDER**

S. Ranlett states the manifest and signature folder are going around.

### **SELECTMAN REPORTS**

J. Kiszka-

- Attended CEDS meeting - hands out project sheet

P. Bracci-

- Attended Budget Committee meeting
- Jim Peck letter regarding Town Audit.

J. Sherman-

- Draft Summer schedule - on agenda for next week
- Attended Recreation Commission meeting- Preliminary meeting for Dog Park
- Cal Ripken Baseball - base dimensions are different from what Plaistow has had
- New Year's Eve event was well attended - Great event
- Summer concerts are being scheduled
- 7 week summer recreation program this year
- Attended Budget Committee - Good budget this year

S. Ranlett

- Deliberative Session – 10 am here at Town Hall- Snow date is within 72 hours
- Attended Planning Board Meeting
- Thank you note from Rita Sampson

S. Ranlett adjourns the meeting at 8:27 pm

Respectfully submitted,

Gayle Hamel,  
Recording Secretary