



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: May 7, 2018

MEETING CALLED TO ORDER: 6:00pm

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, John Sherman
Selectman, Francine Hart

Selectman, Julian Kiszka, Vice Chairman
Selectman, Peter Bracci
Assistant Town Manager, Greg Colby

J. Sherman motions to enter into non-public session under RSA 91-A:3 II (a) Personnel; (b) Hiring of a Public Employee; (c) Matters of Reputation; (d) Negotiations; and/or (e) legal. Seconded by F. Hart.

Board polled: S. Ranlett = yes, J. Kiszka = yes, J. Sherman = yes, P. Bracci = yes, F. Hart = yes. Motion passes.

MEETING BACK IN PUBLIC SESSION AND CALLED TO ORDER: 6:50pm

J. Sherman motions to seal the minutes of the non-public session of May 7, 2018 as they were also sealed in the non-public session. Seconded by J. Kiszka.

Board Polled: S. Ranlett = yes, J. Kiszka = yes, J. Sherman = yes, P. Bracci = yes, F. Hart = yes. Motion passes.

MINUTES

P. Bracci motions to approve the minutes of April 23, 2018, draft 2. Seconded by F. Hart.

Vote: 5-0-0

Motion passes

PUBLIC COMMENT

None

WINNERS OF ARBOR DAY POSTER & POEM CONTEST

The first award is for a very special teacher, Mrs. Coyle-Quirk. She has been working with Pollard School Fifth Graders for many years planting a tree for Arbor Day. This year a Liberty Elm Tree was planted at the Library and dedicated to Mrs. Coyle-Quirk. The poster winners are announced next followed by the poem winners. Each student is recognized and given a certificate and a prize. Congratulations to all the students.

INTRODUCTION OF NEW FIREFIGHTER

BOS 05/07/2018

Chief McArdle states Andrew Owen left his position in Plaistow to take a position in Salem. This left an opening for a fulltime Firefighter. Chief McArdle is happy to introduce to Aaron Judson as the new fulltime Firefighter. Aaron began his firefighting career at the age of fourteen (14) as an Explorer in the Fire Academy. He spent three consecutive years in the Explores. In 2015 Aaron started as a call Firefighter for the Town of Plaistow. He is a third generation Firefighter as both his father and grandfather were on the department.

Aaron states he is excited to be a fulltime Firefighter. His first two weeks have been good. He has lived in Town his whole life and has always wanted to be a Firefighter. The Board welcomes him.

SWEARING IN NEW PART TIME OFFICER – DONALD WILKES

Chief Jones introduces Donald Wilkes as the new part-time Police Officer. He grew up in North Andover and graduated from Texas University in 1992. He has a Master of Science Degree in Industrial Engineering. In August, Donald will attend the part-time Police Academy.

Donald states he always had an interest in law enforcement and he is excited to be here. He worked at AT&T for many years and has seen Plaistow grow over the last thirty years. He is looking forward to serving the Town.

INTRODUCTION OF A NEW HIGHWAY EMPLOYEE

Dan Garlington states Steve Dughily has accepted the fulltime Highway position. He has worked for the Highway Department as a seasonal employee for the last few summers. Steve has a lot of landscaping experience and a CDL License. He is also a good small engine mechanic. Steve has plowed for Plaistow for the past two winters. He also works part-time for the Fire and Water Departments. He is a graduate of Timberlane Regional High School.

Steve states he enjoyed working for the Highway Department the last two summers. He likes the fact the Highway Department employees work together as a team. He states he has a lot to learn and is looking forward to it.

TRASH AND RECYCLING

J. Kiszka states he has received some phone calls regarding trash and recycling. One call lasted about forty-five minutes. He would like everyone to know we do have a policy in place and all the information is posted on the website. It is not part of JRM's job to pick through recycling containers and remove items that are not recyclable.

P. Bracci agrees and wants to make sure residents know plastic bags are not recyclable with JRM. The plastic bags jam the machines and it takes a long time to clear the jam and get the machine running properly again. Bubble wrap and plastic wrappings are also not recyclable.

F. Hart states we do have comingled recycling to make it easier for residents to recycle.

When recycling is left behind it is because JRM employees are just following the guidelines.

TOWN MANAGERS REPORT

Greg Colby presents the Town Managers Report as Mark Pearson is not in attendance tonight.

Update on several Town Projects.
Tax Anticipated Note and Investment Interest.
Tax Bills are on schedule with a due date of July 1.
YMCA May 22nd Ribbon Cutting Reminder.
Collectors Deed.
Palmer Property Access Road.
Public Works Complex.
North Ave Site.
Highway Vehicle Radios Installed.
Household Hazardous Waste Day.
Confirmation that the money on the close out of some accounts has been completed.
Boy Scouts Request for Projects.
New Employees to meet the Board of Selectmen.
MMANH Fellowship – Plaistow was not chosen to host a Fellowship Student.

CABLE EQUIPMENT

G. Colby refers to the memo submitted by Dean Zanello, Cable Coordinator regarding new equipment. Generally, there is money in the cable budget for small equipment purchases, however, the budget was stripped of this. There is money in a capital reserve account and there is also the account with the Comcast Franchise fees. It has close to \$40,000. D. Zanello would like to replace some old equipment and purchase some duplicate equipment to save moving equipment to and from the Library as needed. The total amount needed is \$4,145.04. G. Colby recommends using the funds from the Franchise fees if the Board decides to approve the request.

J. Sherman motions to authorize the Town manager and Finance Director to withdraw \$4,145.04 from the Franchise Cable Fees (Special Revenue Account) for the capital equipment recommended in the memo presented to the Board tonight. Seconded by J. Kiszka.

Vote: 5-0-0

Motion passes.

ACTION ITEMS

The date of action item #2 is changed to 6/30/18. The date of action item #3 is changed to “TBD”. P. Bracci would like a rundown from the last sale of Town owned property in December. The Board agrees. It is decided to review all the action items in more detail at the next meeting.

SELECTMAN REPORTS & OTHER BUSINESS

J. Sherman

- The Rec Com will meet this Wednesday. A software demo will be shown & discussed. We have an issue with very wet recreation fields. This will also be discussed.
- Attended Arbor Day and spoke.
- Attended the Women of Leadership Award Ceremony. This year the award was given to Diane Nye who has been involved with the Town for over thirty years. The award is given to women who have had long time service to the Town, not just a few years.
- States we need to hold a CIP meeting soon.
- We may need to change the Board schedule in October to allow enough meetings to review the budget.

J. Kiszka

- Attended the Women of Leadership Award Ceremony.
- Will attend the Energy Committee Meeting next Wednesday.
- Will attend the Rockingham Planning Commission meeting this Wednesday.

P. Bracci

- Attended Arbor Day.
- Attended the Con Com Meeting. Some trails in the Town Forest are impassable due to the last storm. Work is being done to clear the trails. We made the first cut on the grant that would help pay for trails around PARC.
- He is not in favor of designating any areas Prime Wetlands. It is too restrictive.
- Will tour the JRM Hauling & Recycling Facility on June 27. Let P. Bracci know if you want to attend.
- Would like the results of the employee survey.

F. Hart

- She was out of Town for the week and does not have much to report.
- Attended the Women of Leadership Award Ceremony. It was her first one and she thought it was lovely. She thanks Jill Senter, Sue Sherman and Rosie Bayek for their hard work putting the program together.
- She will attend a lecture in Durham tomorrow evening. The topic is school budget funding.

S. Ranlett

- States the MS4 was submitted.
- Mentions the memo from Chief Jones regarding the naming of the road at the new Police Station. Please read the memo. This will be a future agenda item.
- We still need a Grand Marshall for Memorial Day. J. Kiszka is unanimously chosen. All selectmen are invited to march in the parade. Please meet at 9:15am at Pollard School. J. Sherman will speak. We have three ceremonies a year for speeches. They are Memorial Day, Veterans Day and the 9/11 Ceremony.
- Please read the NHDES letter regarding North Ave. It should not be discussed in public.
- Reminder: the YMCA Gala will be held on May 12th at Bradford Country Club.
- Read the email chain regarding the recycling of textiles. Email S. Ranlett if you want to have a presentation on this. Beth will reach out to Peter Gamache to see if there will be any conflict or issues with JRM if we decide to explore this.
- The letter from DRA is informational only.
- Attended the Planning Board Meeting. There is an issue with naming the access road Brickyard Road. ProQuip has an address of 22 Old Road. Planet Fitness, the storage facility and the car place all have addresses as Plaistow Road. Naming the road will change the addresses to all the businesses. S. Ranlett asks if we want to incur such changes. He states he recently met with Chief McArdle regarding this. P. Bracci thinks we should have the businesses change their addresses. J. Sherman states it is the right thing to do. S. Ranlett states a memo needs to be sent to Chief McArdle letting him know the affected businesses need to be renumbered. This should be done by the Town Manger.

- Met with Bob Hamilton to discuss the budget process.
- Reads a letter sent by Rita Sampson. Rita would like to install a bench at Town Hall in memory of her late husband. The Board unanimously agrees. Steve mentions all the work Rita puts in keeping the Town Green looking great.

S. Ranlett states Kerry Patles was unanimously appointed Town Treasurer during the non-public session. She will serve until the next Town Meeting. Beth Hossack was appointed Deputy Treasurer.

P. Bracci states there is good news. Thirteen new chairs will be purchased for the Great Hall. The full price for the chairs is \$14,000.00 however we are getting them for \$2450.00 as they are surplus. This is a very good deal.

S. Ranlett adjourned the meeting at 8:10pm
Respectfully submitted,

Beth Hossack,
Recording Secretary