



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: February 27, 2017

MEETING CALLED TO ORDER: 6:34pm

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Tammy Bergeron
Selectman, Peter Bracci

Selectman, John Sherman, Vice Chairman
Selectman, Julian Kiszka
Interim Town Manager, M. Pearson

AGENDA

P. Bracci thanks The Board of Selectmen and Town Employees for the plant and kind thoughts following the passing of his Dear Sister.

MINUTES

Motion by T. Bergeron to approve the minutes of 2/6/17. Second by J. Sherman.

Vote: 4-0-1 (abstain Ranlett)

Motion passes

Motion by T. Bergeron to approve the minutes of 2/15/17. Second by J. Kiszka.

Vote: 5-0-0

Motion passes

PUBLIC COMMENT

None

INTERIM TOWN MANAGER AGREEMENT

Mark Pearson, Interim Town Manager is welcomed by the Board. The Employment Agreement is in the signature folder for the Board.

NH RETIREMENT SYSTEM MOTION UNDER RSA 100-A:22

According to RSA 100-A:22 municipalities may, by action of their city council or board of selectmen, exempt their chief administrative officer, at the time of initial hiring or appointment, from compulsory membership in the New Hampshire retirement system.

Motion by J. Sherman that we exempt M. Pearson, Interim Town Manager from compulsory membership in the NH Retirement System under RSA 100-A:22 . No contributions from the employee or the Town. Second by J. Kiszka.

Vote: 5-0-0

Motion passes

SWEARING IN INTERIM TOWN MANAGER

M. Pearson takes the Oath of Office administered by Chairman S. Ranlett.

WOMEN OF LEADERSHIP

Jill Senter was unable to attend tonight. S. Ranlett reads the news article regarding Women of Leadership and explains what it is all about. The deserving winners for 2016 were Martha Sumner, Nancy Jackman and Kate Sherman-DeRoche.

VILLAGE WAY ROAD ACCEPTANCE DISCUSSION

Greg Jones, Town Planner passes out the Quitclaim Deed regarding Village Way. Dan Garlington, Highway Supervisor, joins G. Jones to answer questions regarding the construction of Village Way. All construction was compliant and built according to Town specifications. The Town has a Performance Bond on hand for two winter seasons. There was also an escrow account set up by the builder to pay for independent audits to make sure all compliance issues have been met. D. Garlington states for the record Village Way is a cul-de-sac and snow will end up in people's driveways after plowing. Several questions were asked by the Board and all were answered. D. Garlington recommends a sign is posted stating "Not a Through Way". The builder, Chester is present and agrees.

Motion by J. Kiszka to accept Village Way as a Class 5 Town Road. Second by T. Bergeron.

Vote: 5-0-0

Motion passes

REDS/CEDS – JOANNE DRIVE EXTENSION PRIORITY PROJECT

Greg Jones, Town Planner along with Tim Moore, CIP (Capital Improvement Plan) Chairman presents a power point regarding the potential extension of Joanne Drive. Tonight's process is to see if the Board of Selectmen will allow G. Jones to submit an application to the Regional Economic Development Center (REDC) to try to get on their Priority Project list. Not all submitted projects make the list however those that do have the opportunity for potential federal funding under the U.S. Department of Commerce, Economic Development Administration (EDA). Joe Barbone, President of Methuen Construction is also in attendance and answers several questions. After considerable discussion there is consensus of the Board 3 - 2 (P. Bracci, T. Bergeron) to move forward with the application process.

G. Jones passes out information from Normandeau Associates regarding a 2017 Proposal for Environmental Consulting Services for Monitoring the Landfill.

S. Ranlett states this will not be discussed tonight. It will be on next week's agenda to allow the Board Members time to read the proposal before any discussion or decisions are made.

REVIEW & UPDATE 2017 VOTERS GUIDE

A lively discussion occurs regarding the use of a Voter's Guide for 2017. If a Voter's Guide is used it must contain only factual information. It is decided that the Voter's Guide used at Deliberative Session will be sent to the Board. Next week each explanation will be discussed and a final guide will be developed if the majority desires.

TOWN MANAGER'S REPORT

Spent some time with S. Fitzgerald learning about ongoing projects

Staff Meeting – impressed with Department Heads

Met with Paul Lucia and had a brief tour of Town Hall

Met with individual Selectmen

Plaistow is in a strong financial position/good attributes in Town

Public Safety Building Committee

Computer set up/phone/email

Met with Finance Director – need to get part time position filled for A/P & Payroll as well as the part time maintenance position

Water suppression system – M. Pearson would like to work on this important issue, wants to move forward to hire a Water Supervisor with expert experience on a per diem/stipend basis, wants guidance from BOS, and suggests working with the Highway Supervisor and Fire Chief, there is consensus amongst the Board to do so

P. Bracci inquires about the chain of command and what an Interim Town Manager's authority is. The Interim Town Manager has the same authority as Town Manager.

M. Pearson would like to designate the Fire Chief and the Police Chief (alternating monthly) to be the next in line in the case of an emergency when he cannot be reached. He has mentioned this to both Chiefs and they have agreed. He will develop a schedule to plan for contingencies. In time he may add a few other people to the schedule.

ACTION ITEM REVIEW

Reviewed

OTHER BUSINESS

None

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder are going around.

SELECTMAN REPORTS

S. Ranlett

- Will attend the Planning Board this week – he was unable to attend the last one due to interviews for the Interim TM

J. Sherman

- Recreation Commission – several programs/items were discussed such as Kids Night Out on 2/10, Community Garden, Old Home Day/host a Band after the parade, Chinese New Year Social for Seniors, Summer Recreation, Summer Concerts, Christina will attend a Grant Writing Workshop, Security System at PARC, fencing & swing arm at PARC to minimize cars going out back, Skate Park - trying to move it
- Summer meeting schedule draft (it was adopted)
- Assessment changes handout
- Filmed annual budget show – warrant articles
- Public Safety building Committee

T. Bergeron

- Public Safety Building Committee

J. Kiszka

- 2/11 Eagle Scout Ceremony – Tyler Booth
- 2/16 PACE
- Visited Bill Query

P. Bracci

- 2/15 Waste Technology Conference with Bob Hamilton - trash is a big expensive business, it need regional attention and need new methods
- TRAC want to meet with the BOS, the next TRAC meeting is Thursday 3/2
- Action Items – want to take a good look at them next week

M. Pearson mentions a phone call with County Commissioner Kevin St. James. Kevin was interested in selecting a building that represents Plaistow. The Town Hall was chosen and will be part of a mural to be completed for the Brentwood Nursing Home. Kevin would like to come to a future Board Meeting to give a budget presentation on the Rockingham County Budget. The Board is agreeable to this. It will be scheduled in the Spring.

A discussion of the Skate Park at Ingalls occurs.

S. Ranlett states Christina Cruz, Recreation Director and Tracy Fuller, Plaistow YMCA Executive Director will meet with Mark to discuss this in more detail.

S. Ranlett adjourns the public meeting at 9:17 pm

Respectfully submitted,

Beth Hossack,
Recording Secretary