



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: July 29, 2019

MEETING CALLED TO ORDER: 6:30 p.m.

SELECTMEN:

Selectwoman, Francine Hart, Chairman
Selectman, Steve Ranlett
Selectman, Greg Taillon – late arrival

Selectman, Julian Kiszka, Vice Chairman
Selectman, John A. Blinn, Sr.
Mark Pearson, Town Manager

MINUTES

S. Ranlett motions to approve the minutes of July 15, 2019. Seconded by J. Blinn.

Vote: 4-0-0

Motion carries

A moment of silence is held for the passing of Scott Ranlett, Selectman Steve Ranlett's brother.

PUBLIC COMMENT

None

INTRODUCTION OF BRIAN MACHARRIE

M. Pearson states Brian Macharrie is a new employee at the Police Department. He started on July 9, 2019. Brian resides with his family in Sandown, NH. He has a Master of Arts Degree in English and Creative Writing from Southern NH University. Prior to being employed by the Town, Brian was a Residential Case Worker/Program Director at the Key Program in Methuen, MA. He is working as the Records Clerk and at the Front Window which is a combination of both a full-time and part-time position, now rolled into one.

F. Hart welcomes him and state she looks forward to working together for a long time.

LIBRARY EXPENDITURE REQUEST

F. Hart refers to a copy of an invoice in tonight's folders.

NOTE: G. Taillon arrived at 6:35 p.m.

The water softening system at the Library broke. Cab Vinton, Library Director called Royal Plumbing and Heating Inc to repair/replace the damaged system. A new system was installed for a cost of \$3,650.00. C. Vinton would like the Board to consider paying for this from the contingency fund as it was not a planned expense.

S. Ranlett motions to spend \$3,650.00 out of the contingency fund for the water softening system at the Library. Seconded by J. Kiszka.

Discussion: the invoice was already paid so money from the contingency fund will refund the Library.

Vote: 5-0-0

Motion carries

REVIEW TOWN CODE

J. Blinn states the first one he has is a memorandum for agreement between the New Hampshire Division of Public Health Services and the Department of Health and Human Services and the Town of Plaistow. This was last updated in 2016. It was signed by the Town Manager on November 15, 2016 and by the NH Department of Health. No changes are needed unless the State makes changes as this is guided by State Law.

Chapter 77 Flee Markets. This was last updated in 2000. J. Blinn recommends changing the fee per month from \$25.00 to \$30.00.

S. Ranlett states why not make it \$50.00.

F. Hart and G. Taillon agree with increasing the fee to \$50.00

F. Hart mentions rescinding the part about prior regulations. After a brief discussion the Board decides to leave it as is.

Chapter 134 Peddling & Soliciting. Approval from the Board of Selectmen is required for this.

J. Blinn recommends changing the fine for a violation from \$25.00 to \$100.00. He also thinks the registration fee should be increased to \$50.00 from \$30.00. He believes the rest of the code is fine as written.

Chapter 152 Sales. This code is for yard, garage, basement and barn sales. The current fine for a violation is \$50.00. J. Blinn suggests raising it to \$75.00.

J. Kiszka wants to know if this code is even enforced.

M. Pearson states it is hard to enforce it since many such sales occur on weekends and we do not have weekend staff for monitoring it. It is basically done on the honor system.

S. Ranlett states if a resident complains about this type of event the Code Enforcement Officer will check it out.

G. Taillon asks if a permit is required. According to the code no permit is required unless it will last more than three (3) days.

There is consensus amongst the board to change the fine to \$75.00.

Chapter 157 Secondhand Dealer and Pawnbrokers. J. Blinn states this is regulated by the State.

J. Kiszka asks how much it costs the Town in law enforcement activities.

S. Ranlett replies it is just a function of the Police Department. It is not a lot of work and it is hard to quantify it.

M. Pearson agrees and states it helps solve crimes regionally as well as in town. The better question is not what it costs us, but it would cost us if we don't do it.

J. Kiszka wants to make sure taxpayers are not funding pawn shops.

F. Hart states the policy is proactive and preventative.

M. Pearson states there is not a specific position dedicated to this. It will not affect the budget.

The violations and penalties are discussed next. The current fine is not less than \$25.00 nor more than \$100.00 for each offense. It is recommended to change it to not less than \$100.00 nor more than \$500.00 each offense. The current license fee is \$250.00 and J. Blinn agrees with that.

G. Taillon thinks \$250.00 for a license fee is too low. He would like to see it increase to \$400.00
F. Hart is in agreement with \$400.00.

S. Ranlett thinks that is too high. He suggests checking with other towns.

J. Blinn agrees with that idea.

There is consensus to leave the license fee at \$250.00.

Chapter 81 Food Service, Food Processing and retail Food Establishments

J. Blinn states this was last updated in 2000. He reviewed the full code with our Health Officer, Dennise Horrocks and she is satisfied with the code. He does not recommend making any changes.

F. Hart agrees and states our Health Officer is the expert.

TOWN WEBSITE SURVEY

Previously G. Taillon put together a survey he would like to add to the Town's website to get feedback from town people. It was given to the selectmen for their review and feedback.

J. Kiszka has concerns with the first question. There is no place to write what you don't like. He would rather see a scale of answers from one (1) to five (5) with N/A as non-applicable.

G. Taillon replies he formatted the survey to focus on items that may need to be added and ways to make it more useful. His idea was to focus on a few key things rather than revamping the full website.

F. Hart states she thinks it is good for now. We should move forward with it and see the responses we get.

ENERGY COMMITTEE RECOMMENDATION

F. Hart refers to the letter from Dee Voss, Planning Coordinator. The Energy Committee has been looking to aggregate electric costs. The Rocking Planning Commission is working on the same thing and the Energy Committee thinks Plaistow might benefit from it.

F. Hart would like the Board's support in researching how to terminate our current electric contract with Taylor Energy. We currently have an "evergreen clause" which means the contract automatically renews unless we take steps to prevent it. If the Board agrees she will so the research, review it with Town Counsel and bring the information back. There is consensus.

TOWN MANAGERS REPORT

- Attended Several Meetings
- Westville Road Bridge Reconstruction Project
- Cell Tower (Water Tower) Work
- P.A.R.C. Drainage
- New Softball Field at P.A.R.C.
- Public Works Garage
- AT&T Contract
- Atkinson Hogg Hill Tower
- CIP Committee Meeting
- Water Project

- Potable Water Pumping Station Easement
- Payroll Outsourcing
- Police Staffing
- Humidity at the Public Safety Complex
- Plaistow Culvert Replacement project – Pollard Brook
- Mount Misery Trail Network
- Personnel

ACTION ITEMS

Review

OTHER BUSINESS

J. Kiszka wants to make sure the Public knows we have not increased our Police fleet. They may notice more detail cars and officers, but they are not being funded with taxpayer money.

OTHER FOLDERS

F. Hart states the Accounts Payable Manifest and signature folder are going around.

SELECTMEN'S REPORTS

S. Ranlett

- Nothing to report. He thanks friends, family and the Board for their support during the passing of his brother.

G. Taillon

- Nothing to report

J. Kiszka

- Nothing to Report

J. Blinn

- Attended the Conservation Commission Meeting – they looked at the new development off North Ave. It is progressing as it should be. Tim Moore is reviewing the Conservation Commission Charter and it should be ready for the next meeting.

F. Hart

- Met with the Governor last week regarding the State Budget.
- Attended a FEMA Meeting regarding life hazard mapping with our Emergency Management Director, Doug Mullin.
- Attended the Planning Board Meeting.
- Attended the CIP Meeting.

S. Ranlett motions to enter non-public session under RSA 91-A:3 II (A) Public Employee; (B) Hiring; (C) Reputation; (D) Property Transactions; (E) Pending or Threatened Litigation; (I)

***Emergency Functions; (J) Confidential Information; (L) Consideration of Legal Advice.
Seconded by G. Taillon.***

***Board Polled: F. Hart = yes, J. Kiszka = yes, S. Ranlett = yes, J. Blinn = yes, G. Taillon = yes
Motion carries***

Public session closed at 7:48 p.m.

Public session resumed at 8:44 p.m.

S. Ranlett motions to seal the non-public minutes. Seconded by J. Kiszka.

Vote: 5-0-0

Motion carries

F. Hart adjourned the meeting at 8:45pm

Respectfully submitted,

Beth Hossack,
Recording Secretary