



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: November 14, 2016

MEETING CALLED TO ORDER: 6:34pm

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Tammy Bergeron- Excused
Selectman, Peter Bracci

Selectman, John Sherman, Vice Chairman
Selectman, Julian Kiszka
Town Manager, Sean Fitzgerald

AGENDA

MINUTES

J. Sherman motions to approve the minutes of November 7, 2016. Second by J. Kiszka

Vote: 4-0-0

Motion passes.

PUBLIC COMMENT

Kimberly Raymond, 7 Linwood St. Apt 1 states she has had no problem with JRM. She still has concerns that she has not received all attachments, appendices and addendums to the JRM contracts. She feels this information is important for the TRAC committee to complete their analysis.

CUB SCOUT PACK 118- WEBELOS

Troop Leader Ted Liszweski states the troop is present tonight to gather information about Plaistow and the government of Plaistow. The Scouts ask many questions ranging from town population, duties of the Town Moderator, the differences between City Government and Town Government, current issues facing the Town, what the Town Budget and warrants are, why are they important and many more. The Board answered their questions and explained how the Town of Plaistow is run and managed. It was a great learning experience.

Plaistow Pride certificates were handed out to the Webelos and Jacob Cruz the Den Chief. Thank you to Ted Liszweski Den Leader and Harry Taylor, Assistant Den Leader.

OVERVIEW OF SINGLE STREAM RECYCLING

Peter Gamache is present to discuss Single stream recycling.

S. Fitzgerald notes that residents no longer have to separate recyclables. He also notes that plastic bags from grocery stores cannot be processed by the recycling system at the new facility, therefore recyclable materials should NOT be placed into these bags.

P. Gamache explains how the new process sorts recyclables with a sorting eye which is fully automated. He also notes there is no market for glass and the market for newspaper and cardboard has bottomed out. P. Gamache states single stream will make it easier for residents to recycle. They don't need to use the 18 gallon buckets they can use 35 gallon barrels. A Trash and

Recycling audit will be performed this week by JRM. Discussion of trash collection, recycling, ways to enforce the 2 barrel limit and encourage recycling ensues.

P. Gamache requests to change the schedule of recycling. He would like to pick up recyclables for two consecutive weeks (November 27th and December 4th) and then proceed with the every other week. This will only change the week of recycling pickup. The Board is in consensus with P. Gamache's request to change the recycling week. The Board will ensure notification to residents about the change.

REVIEW OF 2016 PROPOSED BUDGETS

S. Fitzgerald notes that the complete budget workbook was distributed to the board. He notes the increase to the budget is 4% without the debt service. He states he has requested Department Heads to look into further reductions to their budgets. S. Fitzgerald mentions a reduction in the paving line of the Highway Budget should be considered.

J. Sherman states this is a good line to discuss as he agrees we should see if it can be reduced. Highway Block grant money is discussed including whether this money can or cannot be encumbered. S. Fitzgerald will get legal advice before the next Board of Selectmen Meeting. The Road Surface Management System is reviewed. This has been a very effective system as our town roads have improved greatly. J. Sherman notes this is not the year to request additional money, however, in the future we should keep our greatest asset in good condition.

S. Fitzgerald notes that he will review all line items and return with recommendation of reductions to the Board.

2016 WARRANT ARTICLES REVIEW

Deferred

RSMS UPDATE

Draft received today and presented to the Board for their review.

TOWN MANAGER'S REPORT

Tax Rate has been set- \$22.50/\$1000

Veteran's Day Commemoration

Winter Preparation

Westville Road Bridge Repair

Legal Issues

NH DOT Permit for Elm Street/Stanwood Ave Extension

Assessing RFP- responses due Friday Nov 18th

Regional Tower Meeting

Police Interviews

RSMS Update

Methuen Construction

Water Testing Event

Family Mediation & Juvenile Services

Recycling Awareness

Planning Board Public Hearing

Assessing Abatements/Veterans Credit

ACTION ITEM REVIEW

Reviewed

OTHER BUSINESS

None

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder are going around.

SELECTMAN REPORTS

J. Kiszka

- Worked at the Election
- Attended the Veteran's Day Commemoration
- Renewables Committee meeting Wednesday
- Would like to see a Display case in Town Hall for historical items

P. Bracci

- Attended American Legion
- Attended TRAC meeting
- Attended Veteran's Day Commemoration
- Attended War Heroes stories
- Attended Breakfast at the American Legion- Thank you to all Veterans
- Hiring Finance Director

J. Sherman

- Worked at the Polls on election day- Process was efficient
- Attended the Veteran's Day Commemoration
- Recreation Commission meeting Wednesday
- Attending Budget Committee Meeting tomorrow night
- Received letter addressed to John Sherman
- New Hires for the Police Department
- Review Warrant articles and send changes and suggestions to Administrative Assistant in Selectman's office

S. Ranlett

- Attended American Legion Meeting- Liberty House – Collecting for Homeless Veterans
- Worked the Polls on Election Day
- Return water samples

It is noted the warrant articles are generated from the Capital Improvement Plan. Results from CIP are used to draft the warrant articles. Non Capital warrant articles come from the Town Manager.

S. Ranlett adjourns the public meeting at 8:53pm

Respectfully submitted,

Gayle Hamel,
Recording Secretary