



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: June 4, 2018

MEETING CALLED TO ORDER: 6:33pm

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, John Sherman
Selectwoman, Francine Hart

Selectman, Julian Kiszka, Vice Chairman
Selectman, Peter Bracci - Excused
Town Manager, Mark Pearson

F. Hart asks if we can pause for a moment of silence for Ty Vitale who recently lost his father.

MINUTES

J. Sherman motions to approve the minutes of May 21, 2018 with a change on page 2. The second line under Tax Exemption History should be 10% not 1%. Seconded by F. Hart.

Vote: 4-0-0

Motion passes

PUBLIC COMMENT

None

LIBRARY LED PROJECT UPDATE

Cab Vinton, Library Director talks about the LED Lighting Project at the Library. He now has the final invoices. Originally, the total anticipated price was \$43.3k. Then with rebates and incentives the price was thought to be \$32.5k. When this was thought to be correct the Board voted on November 27, 2017 to withdraw up to \$14k from the Energy Committee Capital Reserve Account and up to \$19k from the Library Trustee's Capital Reserve Account. Tonight, the final figures are in which are slightly more than the amount voted on last November but still lower than the original figure. Tonight, Cab is seeking the Boards approval to withdraw \$15,855.70 from the Energy Capital Reserve Fund and \$20,491.66 from the Library Capital Reserve Fund. These amounts are proportional to the previously agreed upon split. The Library is saving about \$500 - \$600 hundred dollars per month based on the five electric bills received so far. The kWh has dropped an average of 36% compared to the previous five years. Due to changing delivery and supplier charges and miscellaneous fees the savings are hard to determine with 100% accuracy. Cab mentions the old light fixtures often needed replacement which is another expense not included in the monthly savings stated above. Overall, they are happy with the project.

F. Hart states this was an excellent collaboration between two departments.

J. Kiszka states now that we have the final numbers we need to make the final withdrawals. It took time for the rebates to be applied.

J. Kiszka motions to authorize \$15,855.70 to be withdrawn from the Energy Capital Reserve Fund and \$20,491.66 to be withdrawn from the Library Capital Fund, totaling \$36,347.36 for the balance of the Sylvania Lighting Solutions invoices dated March 16, 2018 and May 29, 2018. Seconded by F. Hart.

J. Sherman states this was a successful project.

Vote: 4-0-0

Motion passes

PARC UPDATE

M. Pearson states the main building at PARC had a sewerage backup. A main soil pipe had a saddle in it preventing the waste products from pitching to the tank. A plumber was called in. The plumber found the saddle in the main pipe about twenty feet inside the building below the cement floor and also discovered the outside tanks did not have the access covers or a required filter cartridge. Half of the leach field was not working. The top of the tank was excavated and part of the leach field was dug up. Everything was fixed. In addition, steel risers and covers were added along with an extra exterior clean out. Some recreation equipment and supplies have been contaminated. Proper sanitation by a certified company is required to restore the facility to full use by the public and staff. Some of the wood walls and shelving must be removed and disposed of because of the saturation of sewerage fluids. Paul Lucia, Facilities Supervisor has been directed to coordinate the construction and cutting of the concrete inside the building. Dennise Horrocks, Health Officer has been directed to hire a professional certified cleaning company to decontaminate the equipment and supplies. They will then be moved to a storage container making room for the cutting of concrete and fixing waste pipes under the slab. The goal is to have the full facility finished by the first week of recreation. However, the facility will not be opened until it is 100% cleaned and certified by an outside contractor and our Health Officer. This was an unanticipated situation. It is a work in progress and the final cost of cleaning is not yet known. M. Pearson will come back to the Board with the final figures once the job is complete.

F. Hart asks if the leach field will be corrected.

M. Pearson replies, it was fixed as part of the plumber's work.

M. Pearson states the situation has required a lot of time from our Health Officer, Recreation Director, Highway Supervisor and our Maintenance Supervisor. He hopes to have the final figures for the next Board meeting on June 18th.

REVIEW OF TAX EXEMPTIONS

J. Sherman states in 2003 the Board looked at area towns and compared them to Plaistow. Plaistow came out in the top half for favorable exemptions. If you change it you do not know who it will affect thus making it hard to make a decision. He would like to include the total dollar impact to the town published in the Town Report. Windham publishes theirs. He states he is not ready to make a motion to change exemptions tonight.

J. Kiszka states this town is very generous. He thinks one issue might be the elderly asset limit. It is currently \$80,000 but perhaps it should be higher.

There is consensus amongst the Board to review the information and add it to the agenda for the next meeting.

F. Hart states the per capita and household income went up. The average age in Plaistow also changed. It went from 47 to 39.8. These statistics may indicate that it is restricting elders to live here. If the elderly asset limit is increased it probably will not have a huge impact on taxes.
J. Kiszka states maybe the asset limit should be increased to \$100,000 or \$110,000 like Atkinson.
J. Sherman thinks the limit should be increased to \$120,000.

TOWN MANAGERS REPORT

P.A.R.C. Emergency

Town Projects Status Update

Rockingham County Trustees Cleaned The Islands on Route 125

LaPlume Property Tree Clearing Request

Employee Appreciation Day/Joint Loss Management Meeting/Senior Stroll

PRIMEX Meeting

Meeting with SEC on the Public Works Facility

Safe Routes to School

Westville Road Bridge Updates

Violence in the Workplace Training Seminar

Received Complaint from a May Ray Ave Resident

My REC Purchase Question

Plaistow Water Tower Cellular Leases – discussion occurs about maintaining the current water (cell) tower vs. replacing it with a new modern cell tower. M. Pearson will reach out to the Rockingham County Commissioners Office for a cost estimate. They have a water tower very similar to ours and it was painted not too long ago.

Fire Department Hiring Process

REVIEW ACTION ITEMS

Reviewed

SELECTMAN REPORTS & OTHER BUSINESS

J. Sherman

- He noticed the document of Plaistow's Community Profile from NH Employment Security has some incorrect information. It lists the Timberlane Regional School District as the largest employer with 1177 employees. He knows that is way too high. It also mentions that there is rail road service from Boston to Maine. However, this is not true as trains pass through Plaistow but do not stop here.
- He mentions the report from the Recreation Director on May 9th. It mentioned how the fields are wet every year. M. Pearson took the lead and improved field conditions. Coaches have appreciated it.
- The summer concert series starts on Wednesday, June 13th
- There will be a movie shown at PARC on June 15th

J. Kiszka

- Attended the Memorial Day Celebration. It went well and was a nice day even without sunshine.
- Is concerned that donations for Old Home Day should not be put in the general fund. Maybe a revolving fund should be created. F. Hart states donation checks are made payable

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to the Historical Society. When all donations are received one check for the total will be cut to the Town. It should be easier to track the money this way. She states Old Home Day is a successful collaboration between, the Town Hall and the Historical Society. J. Kiszka states he has talked to the Finance Director about donations for Old Home Day.

- He is willing to be the Alternate Board of Selectmen Representative for the Planning Board. As of right now we do not have an alternate. He just wants everyone to know he may not be able to cover a meeting due to other commitments.

F. Hart

- Attended the Memorial Day Celebration. She was glad to participate in this moving and emotional service.

S. Ranlett

- Attended the Memorial Day Celebration
- Attended the Planning Board Meeting – Core Physicians will be putting in two building where Hope's Diner is located.
- Elder Affairs is hosting a Senior Social on June 8th at the Library. The movie Mamma Mia will be shown.
- Cheryl Sprague from the EPA (Environmental Protection Agency) has offered to give a presentation on Phase II of Thermal Operations. This will be scheduled for a June meeting.

J. Sherman motions to enter into non-public session under RSA 91-A:3 II (a) Personnel; (b) Hiring of a Public Employee; (c) Matters of Reputation; (d) Negotiations; and/or (e) legal. Seconded by J. Kiszka.

Board polled: S. Ranlett = yes, J. Kiszka = yes, J. Sherman = yes, F. Hart = yes.

S. Ranlett exits the public session at 7:46 and states no decisions will be made in the non-public session. We will come back into public session to adjourn.

Back in public session at 7:56pm

S. Ranlett states no decisions were made. Two sets of non-public minutes were approved.

S. Ranlett asks how many non-union employees received raises and how many did not. A brief discussion occurs.

J. Sherman motions to enter into non-public session under RSA 91-A:3 II (a) Personnel; (b) Hiring of a Public Employee; (c) Matters of Reputation; (d) Negotiations; and/or (e) legal. Seconded by F. Hart.

Board polled: S. Ranlett = yes, J. Kiszka = yes, J. Sherman = yes, F. Hart = yes.

S. Ranlett exits the public session at 8:06pm.

Back in public session at 8:17pm. S. Ranlett states no decisions were made.

S. Ranlett adjourned the meeting at 8.17pm

Respectfully submitted,

Beth Hossack,
Recording Secretary