



**Plaistow Municipal Budget Committee
Meeting Minutes**

145 Main Street, Plaistow, NH 03865

Date: Tuesday, November 12, 2019

Time: 6:30pm

Location: Town Hall 2nd Floor Meeting Room

Meeting called to order: 6:30pm

Roll call: Max Dobson Chair, Sam Cafiso Vice Chair, Dennis Heffernan, Laurie Milette, Jay Deroche, Bob Hamilton, Katie Ingalls, Peter Bracci and Greg Taillon Selectmen ex-

Maxann Dobson
Chairman

Sam Cafiso
Vice Chairman

Dennis Heffernan
Member

Laurie Milette
Member

Jay DeRoche
Member

Katie Ingalls
Member

Peter Bracci
Member

Bob Hamilton
Member

Greg Taillon
Selectmen's Rep.

Francine Hart
Selectmen's
Alternate Rep.

Mark Pearson
Town Manager

Public comment: Audrey Peck Oakridge Rd

Audrey started by thanking the Committee for all we do that we are not professionals and we are volunteers.

She then stated that many non-profit groups supply the same services at no cost and that she feels the Town does not need to duplicate these. She thanked the Committee at try to keep costs down.

Audrey further spoke about Old Home Day and would like to see fundraising done as was done by her husband Jim Peck with the souvenir program. Jim raised \$12,000 in 2 years to help defray the costs of Old Home Day.

Review of Department Budgets:

Assessing to be reviewed at the 11/19 Meeting as the Assessing contract was provided

Human Resource/Personnel

Motion made by Dennis to approve the Human Resource/Personnel budget for \$1, 829,528.00 second by Bob. Discussion why HR Salary had increased due to added

Motion passed 9-0-0.

Motion made by Bob second by Greg to approve the Planning budget for \$92,507.00. No discussion.

Motion passed 9-0-0.

Motion made by Jay second by Katie to approve the Zoning budget for \$3,550.00. No discussion.

Motion passed 9-0-0.

Cemeteries

Motion made by Sam second by Greg to approve the Cemetery budget for \$8005.00.

Discussion of why the Cemetery Sexton salary had increased and it is due to hiring a new Sexton that the Highway Supervisor no longer has this responsibility.

Motion passed 9-0-0.

Insurance

Motion made by Bob second by Katie to approve the Insurance budget for \$128,230.00.

This total had decreased since first presented due to the rates coming in but is an increase from 2019.

Motion passed 9-0-0.

Advertising

Motion made by Greg second by Bob to approve the Advertising budget for \$25,500.00.

No discussion.

Motion passed 9-0-0

Cable

Motion made by Greg second by Katie to approve the Cable budget for \$29,294.00.

Discussion of the franchise fees that are collected that go to the Town. Also discussed when the contract negotiations take place there does not seem to be a reason to hire a separate attorney to negotiate it due the fact the Town is pretty much at the mercy of the Cable Company as to what revenues they will give to the Town.

Motion passed 9-0-0.

Conflict of Interest

Motion made by Jay second by Katie to approve the Conflict of Interest budget for \$250.00. Discussion that possibly this budget could be incorporated into the Executive budget but then it was decided that could be a "conflict of interest". It was then decided that this budget is best to be listed as a department on its own.

Motion passed 9-0-0

Other General Government

Question about line item OGG MS4 Stormwater. This line item is used for the stormwater testing that is done at various outfalls in Town which had been mandated by the EPA. It was discussed the cost of this has increased due to the fact the Town has contracted Normandeau to perform this work and it is no longer done by Conservation. Before this budget is voted there needs to be a more definite answer. This will be reviewed at the next Meeting 11/19.

Emergency Management

Motion made by Greg second by Bob to approve the Emergency Management budget for \$17,600.00. Brief discussion ensued about CERT.

Motion passed 9-0-0.

Health

Motion made by Greg second by Dennis to approve the Health budget for \$86,379.00.

No discussion.

Motion passed 9-0-0

Human Services

Motion made by Sam second by Bob to approve the Human Services budget for \$41,561.00. It was discussed that it appeared line items in this budget had been decreased due to a decrease in Plaistow residents utilizing these services.

Motion passed 9-0-0.

Welfare Administration & Assistance

Motion made by Greg second by Max which was then withdrawn due to further information needed to be provided. Question on shelter/rent. Will be reviewed 11/19.

Patriotic/Cultural

Motion made by Dennis second by Greg to approve the Patriotic/Cultural budget for \$23,000.00. Discussion ensued about Old Home Day.

Motion passed 9-0-0.

Debt Service

Motion made by Jay second by Greg to approve the Debt Service budget for \$532,506.00. Discussion about Public Safety Impact Fees to be applied to help pay down the bond. Also a question if there was ever a plaque placed at the Public Safety Complex that listed the members of the Public Safety Committee?

Motion passes 9-0-0.

Tax Collector

Motion made by Dennis second by Jay to approve the Tax Collector budget of \$49,247.00. A question from last the week of how salary increased and this is due to a 2015 vote that the Tax Collector would receive a cost of living increase without further vote from the legislative body.

Motion passes 9-0-0

Election and Legal budget to be reviewed later due to further questions that need to be answered.

Committee Reports: None

New Business: BUDCOM's minute taker has resigned. The Town Manager will not be filling this position and it will be up to the Committee members to be responsible for the Minutes.

There is question of how many full and part time positions in Town?

Old Business: None

Max would like the Committee to forward any questions to her as she will then forward them to the Town Manager to get answers and also to prepare the Department heads before they appear before the Committee.

Next Meeting 11/19 6:30pm

Meeting adjourned: 7:56pm