

Town of Plaistow ♦ Budget Committee

145 Main Street ♦ Plaistow ♦ NH ♦ 03865



BUDGET COMMITTEE MEETING

General Meeting:

January 8, 2019

Call to Order: 6:34 p.m.

ROLL CALL:

Bob Hamilton, *Chair Elect*
Lisa Lambert, *Vice Chair Elect*
Katie Ingalls, *Budget Committee*
Laurie Milette, *Budget Committee*
Sam Cafiso, *Budget Committee*
Dennis Heffernan, *Budget Committee*
Jay DeRoche, *Budget Committee*
Greg Taillon, *Budget Committee*
Dean Nifakos, *Budget Committee, excused/leave of absence*
Francine Hart, *Selectman's Ex-Officio*

Also in attendance:

Mark Pearson, Town Manager

Agenda Item 3: Pledge of Allegiance

B. Hamilton led the Committee in the Pledge of Allegiance.

B. Hamilton thanked the Committee for having a great attendance record for this budget season.

Agenda Item 4:

Review/Approval of Budget Committee Minutes for December 4, 2018:

- ***L. Lambert moved, second by D. Heffernan, to approve the December 4, 2018 Budget Committee Meeting Minutes. There was no discussion on the motion. The vote was 9-0-0 (U/A).***

Review/Approval of Budget Committee Minutes for December 11, 2018:

There was a discussion to get clarification on Page 2 regarding the "full-time academy".

There was a discussion to get clarification of the hours worked by the “Cover” officer.

- *L. Lambert moved, second by D. Heffernan, to approve the December 11, 2018 Budget Committee Meeting Minutes with the following change:*

Additional information to be included:

It was discussed that on Page 12, Section O) Capital Reserve Fund Deposit: Recreation, the amount of \$70,986, which represents the amount currently held in the Capital Reserve Fund, and the amount of \$98,000 which represents the available Impact Fees, need to be included in the discussion as those figures were a determining factor in how the Committee members voted.

There was no further discussion on the motion. The vote was 8-0-1 (F. Hart abstaining).

Agenda Item 5: Budget Related Public Comment:

B. Hamilton stated that there was no one in attendance for Budget Related Public Comment.

Agenda Item 6a: Final Review and Approval of the 2019 Operating Budget (re-voting if needed).

Power point presented by M. Pearson, Town Manager.

B. Hamilton offered that the Committee has been provided with an updated/current version of the Budget. All figures are accurate as of the end of December 2018. There may be some minor adjustments as some expenses may linger into January 2019. However, as of right now, the figures are the most accurate available, including the Payroll Budget.

B. Hamilton offered that the Committee has been provided with an updated/current version of the Warrant Articles for 2019.

B. Hamilton offered a review of some housekeeping items in regard to the Warrant Articles:

A - Operating Budget: General Fund .

B. Hamilton offered that the Default Budget has been completed and is approximately \$20,000 higher than the Operating Budget.

B. Hamilton offered an example in regard to the Fire Department Budget, payroll increased by 4% from 2018 to 2019. However, due to some adjustments made by M. Pearson and G. Colby, there was an overall reduction of 5%. The Default Budget reflects the higher amount because it is based upon the 2018 Budget.

There was a back and forth discussion to determine how the motion(s) should be stated.

- ***D. Heffernan moved, second by J. DeRoche, to approve the Operating Budget in the amount of \$9,932,197. There was no further discussion on the motion. The vote was 9-0-0 (U/A).***
- ***J. DeRoche moved, second by G. Taillon, to recommend Warrant Article A: Operating Budget: General Fund, with an Operating Budget of \$9,932,197 and a Default Budget in the amount of \$9,952,222 for 2019. There was no discussion on the motion. The vote was 9-0-0 (U/A).***

B - Operating Budget: Water Department

B. Hamilton offered that there has been a clerical change to the wording of the Warrant Article.

M. Pearson offered an explanation that the NH Department of Revenue Administration (DRA) asked that the wording include the phrase “the water department” in two (2) sections to give clarification that the Warrant Article is specific to the Water Department. A re-vote on the Warrant Article is not needed as it just required that it be discussed with the Committee and the BOS.

D - CBA - Town Unit

M. Pearson offered that there is a five (5) year agreement that runs from 2019 to 2024 and was ratified with the BOS with a vote of 4-1-0. The amount of the impact is shown for 2019, which includes nine (9) months from April 1, 2019 to December 31, 2019. However the contract year runs from April 1, 2019 to March 31, 2020. The disclosure to be made to the public will be based upon the Sanborn Decision such that if the voters approve the Warrant Article for the first year, 2019, it is understood that the vote also approves all subsequent years within the five (5) year contract. The amount to be raised and appropriated for the nine (9) months included in the 2019 fiscal year is \$21,215. The largest increase is shown in the first year due to wage analysis/research done between the Town and the Union to correct inequities in wages to make them comparable to other communities with similar positions.

M. Pearson offered that there has been a substantial change in the language to the contract regarding insurances to include the word “comparable” with regard to Cadillac Plans. The switch in insurance isn’t reflected in the Warrant Article. In the first year, there will be a savings of \$80,000 for seven (7) people. Over the five (5) year agreement there is expected to be a total savings of approximately \$500,000 with an 85%/15% split, where the Town pays 85% and the Employee pays 15%.

M. Pearson offered that there have also been changes in the language in regard to the carrying over of sick time and vacation time. Sick time has been adjusted such that instead of nine hundred and sixty (960) hours of sick time being able to be carried over, it is now a maximum of one hundred and sixty (160) hours. Vacation time has been adjusted such that instead of forty

(40) hours of vacation time being able to be carried over, it is now a maximum of one hundred and twenty (120) hours.

D. Heffernan asked when the 2018 contract expires.

M. Pearson offered that the 2018 contract will expire on March 31, 2019, and the new contract will start April 1, 2019.

D. Heffernan asked if the Committee could be provided with a copy of the new Police Department and Fire Department contracts.

B. Hossack will provide a copy of the current contracts and the tentative agreements for the Fire Department and Police Department to the Committee electronically.

M. Pearson asked if the Committee has any questions.

There was a brief discussion about C(a) - Special Meeting for Defeated Collective Bargaining Agreement if Warrant Article C- CBA- Police Union is defeated and D(a) - Special Meeting for Defeated Collective Bargaining Agreement if Warrant Article D- CBA- Town Unit is defeated.

It was discussed that the vote to recommend the Warrant Article for D) CMA - Town Unit is to include \$21,215 for the nine (9) months of the contract included in 2019 (April 1, 2019 - December 31, 2019). However, it is understood that the Warrant Article will encompass the full five (5) year contract from 2019-2024.

- ***D. Heffernan moved, second by J. DeRoche, to recommend Warrant Article D - Collective Bargaining Agreement (CBA) - Town Unit for \$21,215 for 2019, with the understanding that the Warrant Article is inclusive of the full five (5) year term from 2019-2024. There was no discussion on the motion. The vote was 7-2-0 (L. Lambert and L. Milette opposed).***

There was a discussion to clarify once again that if the \$21,215 for 2019 is approved it is understood that the Warrant Article is an “all or nothing” agreement, meaning that the vote approves the \$21,215 figure for 2019, while also recommending the Warrant Article D - CBA - Town Unit for the full five (5) year term, at the same time.

S - Expendable Trust Fund Deposit: Mosquito Control

B. Hamilton offered that the Warrant Article S - Expendable Trust Fund Deposit - Mosquito Control in the amount of \$1,375 is to replenish the fund to bring the balance back up to \$7,000.

- ***G. Taillon moved, second by L. Lambert, to recommend Warrant Article S - Expendable Trust Fund Deposit - Mosquito Control for \$1,375 for 2019. There was no discussion on the motion. The vote was 9-0-0 (U/A).***

X - Conversion to LED Street Lights

B. Hamilton offered that this Warrant Article is not asking for money. It is asking for permission to enter into an agreement with the electric company to convert the Town's street lights over to LED lighting which includes the conversion of all lights and fixtures. It will represent \$205,000 in conversion costs which will be paid back to the electric company by continuing to pay the higher rates that the Town is currently paying. The conversion to LED lighting will provide a savings to the Town in the amount of approximately \$35,000 per year. Therefore, in just over five (5) years, the conversion to LED lighting will be complete, the electric company will be paid back in full, and then at that point the Town will be able to start reaping the benefits of the energy savings itself. Therefore, by converting to LED lighting, the energy savings will pay off the cost of the conversion itself without having to borrow any money or have any impact to the tax payers. The goal of this Warrant Article is to simply get the approval of the tax payers to enter into the LED conversion agreement with the electric company.

M. Pearson offered that it is not really known if a vote by the BC is required. However, he would rather there be a vote by the BC, even though no money is being asked for. He also offered that there is a rebate incentive to entering into the agreement. There is a depreciation schedule that will be paid off during the conversion, such that the \$205,000 cost may actually end up being more like \$125,000 with \$75,000 to \$80,000 being offered in rebates. This is another program to show the efforts being made to save the Town money. This program is the result of collaborations between Unitol, the Energy Committee, and G. Colby, Finance Director.

There was a discussion to give clarification that the \$0.00 expenditure language may not be stated in the Warrant Article itself. However, it will be included in the Voters' Guide. The Warrant Article language will remain the same as stating that the agreement is a five (5) year, tax neutral agreement.

There was a discussion that the language of the Warrant Article may be a little misleading to the voters. There were questions as to whether the clerks can direct voters to the Voter's Guide for clarification. However, it was stated that moderators have decided to put the Voter's Guide outside of the voting booth area, on a table, to avoid electioneering. The Committee expressed concern that if the voters don't fully understand the Warrant Article as it is stated, there is a chance that they may vote against it without realizing the benefits that it offers.

Some members of the Committee offered their opinion that maybe this Warrant Article should fall under the jurisdiction of the BOS instead of the BC, as it is understood that the BOS is expected to make decisions that will ultimately save the Town money. It needs to be decided if the wording of the Warrant Article should include language to state that it is a zero tax impact agreement to give clarification to the voters or if the Warrant Article should be removed from the ballot and the BOS make the final decision to approve entering into the LED conversion agreement.

F. Hart offered that as a member of the Energy Committee, she will bring the LED Conversion Agreement discussion to the BOS to see if the language should be changed or if it should just be removed from the ballot altogether.

B. Hamilton offered that ultimately the TM and the BOS should make the final decision to enter into the LED Conversion Agreement or not.

- ***G. Taillon moved, second by S. Cafiso, to recommend Warrant Article X - Conversion to LED Street Lights with the understanding that it is a \$0.00 Tax Impact Agreement . However, due to the extensive BC discussions, the motion was rescinded. It was decided that the discussion would be brought to the BOS for the final decision. The Committee agreed unanimously that they are all for the LED Conversion Agreement and don't want to take the change of the Warrant Article being defeated by it being presented on the ballot.***

Y - Westville Road Bridge Replacement

M. Pearson offered that there was discussion about the Westville Road Bridge Replacement Warrant Article that took place with the BOS. However, figures were not plugged in.

M. Pearson offered the following figures in regard to the Westville Road Bridge Replacement for presentation to the BC:

- Total Appropriation: \$250,000
- State Bridge Aid Program Grant: \$200,000
- Withdrawal from the General Fund, Unassigned Fund Balance: \$50,000
- Amount to be raised by new taxation: \$0.00

M. Pearson offered some background information regarding the project. It was discussed that the Town has made a \$250,000 investment into the project. There were only two (2) bids last year, and the project was overbid by approximately \$250,000. It was decided to wait to put the project back out to bid in 2019 in hopes that the bids would be more favorable. The project is currently out to bid as of January 2, 2019. There will be a pre-bid meeting on January 15, 2019, and the bids are due back by January 25, 2019.

M. Pearson stated that the Town has a duty to disclose and discuss on RSA 32-5 which offers the ability to increase, decrease, or delete the proposed amounts. It is understood that the figures presented are placeholders for the purpose of allowing the BC to make a decision.

M. Pearson offered that the State was asked if they would consider funding the entire amount needed for the project. However, no response was received back. The current split is 80% paid by the State and 20% paid by the Town. If the Warrant Article is defeated, the \$250,000 investment made by the Town previously cannot be refunded because the funds were already used for the design and engineering.

M. Pearson offered that the bidding information is provided to State approved contractors based upon State Bidding Specifications and NH Department of Transportation Guidelines.

- ***D. Heffernan moved, second by G. Taillon, to recommend Warrant Article Y - Westville Road Bridge Replacement for \$250,000 for 2019. There was no discussion on the motion. The vote was 9-0-0 (U/A).***

There was a discussion that if the figure changes it would be revoked at the Deliberative Session and the appropriate amount would be entered.

M. Pearson reiterated that the options are to increase the figure, decrease the figure, or delete it if it is no longer needed.

Z - Elderly and Disabled Asset Limit

M. Pearson offered that this is a BOS proposed Warrant Article, and the purpose is to increase the asset limit from \$80,000 to \$110,000. This allows asset limit exemptions for elderly or disabled individuals on their property taxes. There is an application process and a review involved to qualify,

It was discussed that the asset limit does not include the value of their house and up to \$10,000 worth of land.

- ***?? moved, second by ??, to recommend Warrant Article Z - Elderly and Disabled Asset Limit increase from \$80,000 to \$110,000 for 2019. There was no discussion on the motion. The vote was 8-0-1 (D. Heffernan abstaining).***

AA - Water Department Truck

M. Pearson offered an explanation that this Warrant Article is to allow for the 2015 F-350 purchased by the Water Department in 2014 to be re-purposed so that it can serve dual purpose between the Water Department and the Highway Department. \$12,500 is to be withdrawn from the Highway Department Capital Reserve Fund to pay into the Water User Fee Fund.

- ***G. Taillon moved, second by L. Lambert, to recommend Warrant Article AA - Water Department Truck to withdraw the amount of \$12,500 from the Highway Department Capital Reserve Fund to pay the Water User Fee Fund for 2019. There was no discussion on the motion. The vote was 9-0-0 (U/A).***

V - Long-Term Borrowing: Asset Management Study

B. Hamilton offered that in the BC vote in a previous meeting he abstained. He would like to change his vote from the previous BC Meeting due to the change from \$60,000 to \$30,000.

- ***B. Hamilton moved, second by D. Heffernan, to recommend Warrant Article V - Long-Term Borrowing: Asset Management Study in the amount of \$30,000 for 2019. There was no discussion on the motion. The vote was 7-1-1 (B. Hamilton opposed and L. Milette abstaining).***

F. Hart offered that this is mandated, and if the Warrant Article is not accepted, the tax payers will have to pay the money out of their pockets through property taxes.

M. Pearson offered that the Town does not know when this will be enforced. However, the Town is trying to be proactive before it becomes mandatory. The Town will report to the State and EPA to let them know what action they are taking, and the theory is that they will be looking more at the Towns that are doing nothing rather than the ones that are trying to take some sort of action.

It was discussed that the Town has overlooked MS4 Storm water in the past and has been fined because of it.

Agenda Item 7: Committee Reports:

There were no Committee Reports presented.

Agenda Item 8: New Business:

There was no New Business presented.

Agenda Item 9: Old Business:

There was no Old Business presented.

There was no additional business presented and the meeting was adjourned at 7:57pm.

Respectfully Submitted,
Samantha D. Cote
Recording Secretary



Town of Plaistow ♦ Budget Committee

145 Main Street ♦ Plaistow ♦ NH ♦ 03865

BUDGET COMMITTEE MEETING

Public Hearing:

January 8, 2019

Call to Order: 8:21 p.m.

ROLL CALL:

Bob Hamilton, *Chair Elect*
Lisa Lambert, *Vice Chair Elect*
Katie Ingalls, *Budget Committee*
Laurie Milette, *Budget Committee*
Sam Cafiso, *Budget Committee*
Dennis Heffernan, *Budget Committee*
Jay DeRoche, *Budget Committee*
Greg Taillon, *Budget Committee*
Dean Nifakos, *Budget Committee, excused/leave of absence*
Francine Hart, *Selectman's Ex-Officio*

Also in attendance:

Mark Pearson, Town Manager

Agenda Item 3: Pledge of Allegiance

B. Hamilton led the Committee in the Pledge of Allegiance.

Agenda Item 4a: Power point presentation of the 2019 Operating Budget:

*** Allowing for Public Comment and Questions:**

Power point presented by M. Pearson, Town Manager.

2019 Budget Timeline:

September 1 - Budgets completed by Department Heads and presented to Town Manager (TM).
October 1 - TM Budget presented to the Board of Selectmen (BOS).

November 1 - BOS approved budget presented to the Budget Committee (BC) for consideration.
January 8, 2019 - Presentation/Public Hearing of BC budget to voters.

2018 Operating Budget:

Article 18-02: Operating Budget: \$9,555,795
Article 18-03: CBA - Police: \$32,805
Article 18-23: Fire Department Full Time Position: \$53,803

2018 Total Operating Budget: \$9,642,403

General Fund: \$9,583,803
Water Department: \$58,600

Total Budget: \$9,642,403

2019 Proposed Operating Budget: General Fund:

\$9,932,197 which represents a 3.635% increase or \$348,394 over the 2018 Operating Budget

2019 Proposed Operating Budget: Water Department Fund:

\$78,910 which represents a 34.66% increase or \$20,310 over the 2018 Operating Budget. The entire budget is paid for by user fees. There is no impact to the tax rate. The increase is due primarily to cover purchases for equipment and supplies.

General Government:

Executive:

2019: \$274,514 which represents a decrease of \$74,903 from 2018.
Decrease in telephone due to new category - Other General Government; increases due to leases and supplies.

Town Clerk:

2019: \$118,410 which represents an increase of \$4,041 from 2018. Increase due to salary, software licensing, and postage.

Elections:

2019: \$12,185 which represents a decrease of \$6,145 from 2018. Decrease due to there being three (3) elections in 2018. There will be only one (1) election in 2019.

Finance:

2019: \$179,032 which represents an increase of \$10,032 from 2018. Increase in salary, software support, and professional audit.

Assessing:

2019: \$158,556 which represents an increase of \$9,249 from 2018. Increase in salary, assessing contract. There was a decrease in prior contract assessor and an increase in the current one.

Tax Collector:

2019: \$48,185 which represents a decrease of \$1,378 from 2018. Decrease due to a decrease in part-time salary. However, there was an increase in Tax Collector salary, mortgage research and software.

Legal:

2019: \$55,000 which represents a decrease of \$20,000 from 2018.

Human Resources/Personnel:

2019: \$2,146,866 which represents an increase of \$104,549 from 2018. There was a decrease in tuition reimbursement and an increase in salary, overtime, performance management, and health insurance.

Planning:

2019: \$97,419 which represents an increase of \$15,059 from 2018. There was a decrease in Planning Board Assistant salary on overtime, engineering, and consulting fees. There was an increase in part-time Planning Director salary.

Zoning:

2019: \$3,825 which represents a decrease of \$300 from 2018. There was a decrease in part-time minute taker and an increase in notices and publications.

General Government Buildings:

2019: \$274,274 which represents an increase of \$24,275 from 2018. There was a decrease in maintenance equipment, cleaning, and safety complex repairs. There was an increase in salary, overtime, uniforms, and safety complex heating.

Cemeteries:

2019: \$9,000 which represents an increase of \$2,000 from 2018. There was an increase due to the hiring of a Cemetery Sexton.

Insurances:

2019: \$120,858 which represents a decrease of \$3,940 from 2018. There was a decrease due to a decrease in insurance premiums.

Advertising/Regional Assoc.:

2019: \$25,205 which represents an increase of \$205 from 2018. There was an increase due to an increase in dues.

Cable:

2019: \$29,294 which represents an increase of \$2,394 from 2018. There was a decrease in new equipment. There was an increase in camera operators salary, dues, and general supplies.

Conflict of Interest:

2019: \$250 which is level funded with 2018.

Other General Government:

2019: \$146,733 - This is a new budget line as of 2019 which includes consolidated telephone, computer, Internet, and storm water management (MS4).

Police/ACO:

2019: \$2,096,506 which represents an increase of \$21,324 from 2018. There has been a decrease in management info systems, part-time officers, overtime, uniforms, gasoline, and vehicle maintenance. There has been an increase in salary, prosecutor, education reimbursements, and overtime.

Fire:

2019: \$692,842 which represents an increase of \$11,457 from 2018. There has been a decrease in telephone, data processing, call fire fighter salaries, maintenance and repairs, and equipment. There has been an increase in salary, uniforms, supplies, training, gasoline, bunker gear, and general supplies.

Building Inspection:

2019: \$129,724 which represents a decrease of \$1,442 from 2018. There has been a decrease in gasoline, books and periodicals, and plumbing and electrical consultants. There has been an increase in salary and software support.

Emergency Management:

2019: \$24,000 which represents an increase of \$6,200 from 2018. There has been an increase in salary and Community Emergency Response Team (CERT) team expenses.

Highway:

2019: \$854,786 which represents an increase of \$28,741 from 2018. There has been a decrease in electric, repairs, rentals and leases, and ground maintenance. There has been an increase in salary, overtime, engineering, phones, supplies, gas and oil equipment, and culvert maintenance.

Street Lighting:

2019: \$107,500 which represents an increase of \$10,500 from 2018. There has been an increase in electric rates.

Solid Waste Collection:

2019: \$710,000 which represents an increase of \$46,430 from 2018. There has been an increase in contract.

Solid Waste Disposal:

2019: \$53,000 which represents an increase of \$6,000 from 2018. There has been an increase in landfill cap maintenance for NHDES regulatory and EPA.

Health:

2019: \$84,606 which represents an increase of \$2,857 from 2018. There has been an increase in salary and water testing.

Human Services:

2019: \$42,362 which represents a decrease of \$10,648 from 2018. There has been a decrease in funding of social services agencies.

Welfare:

2019: \$43,385 which represents a decrease of \$3,902 from 2018. There has been a decrease in transportation and an increase in salary.

Recreation:

2019: \$220,458 which represents an increase of \$29,238 from 2018. There has been a decrease in overtime, supplies, postage, and Summer programs. There has been an increase in salaries, telephone, grounds keeping, and maintenance.

Library:

2019: \$599,210 which represents an increase of \$14,274 from 2018.

Patriotic Purposes:

2019: \$500 which is level funded from 2018.

Cultural:

2019: \$16,500 which represents a decrease of \$6,000 from 2018. There has been a decrease in the cost of fireworks due to the encumbering of the contract from 2018.

Conservation Commission:

2019: \$9,650 which represents a decrease of \$1,950 from 2018. There has been a decrease in water testing and forest maintenance.

Debt Service:

2019: \$547,562 which represents a decrease of \$16,556 from 2018. There has been a decrease in bond interest and principal.

B. Hamilton stated that there was no one in attendance for Budget Related Public Comment.

Agenda Item 4b: Power point presentation of the 2019 Warrant Articles:

*** Allowing for Public Comment and Questions:**

Power point presented by M. Pearson, Town Manager.

2019 Warrant Articles:

A: Operating Budget: General Fund:

\$9,932,197 if approved by voters. \$9,952,222 if defeated with certain adjustments required by previous action of the Town or by law; or the governing body may hold one (1) special meeting , in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the BOS (4-0-0) and the BC (6-0-3)

B: Operating Budget: Water Department:

\$78,910 if approved by voters. \$78,910 if defeated with certain adjustments required by previous action of the Town or by law; or the governing body may hold one (1) special meeting , in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the BOS (5-0-0) and the BC (9-0-0)

C: CBA: Police Union:

2019: \$38,388 with the understanding that the CBA encompasses a three (3) year period from 2019-2022:

- 2019/2020: \$51,184
- 2020/2021: \$45,320
- 2021/2022: \$46,680

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

D: CBA: Town Unit:

2019: \$21,215

- 2019/2020: \$29,668
- 2020/2021: \$23,492
- 2021/2022: \$24,075
- 2022/2023: \$24,686
- 2023/2024: \$25,316

The figure of \$21,215 for 2019 is for the nine (9) months of the contract included in 2019 (April 1, 2019 - December 31, 2019). However, it is understood that the Warrant Article will encompass the full five (5) year contract from 2019-2024.

E: Public Works Facility Garage: Phase II:

- Total Appropriation: \$350,000
- Withdrawal from the General Fund, Unassigned Fund Balance: (\$350,000)
- No amount to be raised by new taxation.

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

F: Contingency: RSA 31:98 -A:

- Total Appropriation: \$85,000
- Withdrawal from the General Fund, Unassigned Fund Balance: (\$85,000)
- No amount to be raised by new taxation.

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

G: Create/Transfer to the Fire Department Radio Capital Reserve Fund:

2019: \$15,000

Recommended by the BOS (4-1-0) and the BC (8-0-1). Majority vote required.

H: Expendable Trust Fund Deposit: Highway Department Equipment:

2019: \$70,000

Recommended by the BOS (4-1-0) and the BC (7-0-2). Majority vote required.

I: Capital Reserve Fund Deposit: Fire Department Apparatus:

2019: \$100,000

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

J: Capital Reserve Fund Deposit: Self Contained Breathing Apparatus (SCBA):

2019: \$42,400

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

K: Capital Reserve Fund Deposit: Police Department Management Information Computer System (MICS):

2019: \$25,000

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

L: Capital Reserve Fund Deposit: Buildings/Building Systems:

2019: \$10,000

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

M: Capital Reserve Fund Deposit: Library:

2019: \$40,000

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

N: Capital Reserve Fund Deposit: Energy:

2019: \$25,000

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

O: Capital Reserve Fund Deposit: Recreation:

2019: \$25,000

Recommended by the BOS (3-1-1) and the BC (3-6-0). Majority vote required.

P: Capital Reserve Fund Deposit: Transportation Infrastructure:

2019: \$25,000

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

Q: Capital Reserve Fund Deposit: Land/Buildings Acquisition:

The Board voted not to support 2-3. Therefore, this Warrant Article has been removed.

R: Expendable Trust Fund Deposit: Snow Removal:

2019: \$15,000

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

S: Expendable Trust Fund Deposit: Mosquito Control:

2019: \$1,375

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

T: Pollard Park: Paving and Sidewalk Repairs:

2019: \$40,000

Recommended by the BOS (4-1-0) and the BC (9-0-0). Majority vote required.

U: Expendable Trust Fund Deposit: Accrued Leave Time:

2019: \$25,000

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

V: Long-Term Borrowing: Asset Management Study:

2019: \$30,000

Recommended by the BOS (4-0-1) and the BC (7-1-1). Majority vote required.

* This is part of the State's Clean Water State Revolving Fund, and acceptance of this warrant article would qualify the Town for 100% of principal forgiveness on this loan.

W: Discontinue Rescue Vehicle and Emergency Medical Equipment Fund:

Recommended by the BOS (5-0-0).

X: Conversion to LED Street Lights:

2019: \$205,000

- five (5) year, tax neutral agreement
- annual payments of approximately \$24,000. The balance of the cost is to be funded by a rebate incentive from the Town's energy provider.

Recommended by the BOS (4-0-1).

Y: Westville Road Bridge Replacement:

2019: \$250,000

- Total Appropriation: \$250,000
- State Bridge Aid Program Grant: \$200,000
- Withdraw from the General Fund, Unassigned Fund Balance: \$50,000
- Amount to be raised by new taxation: \$0

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

Z: Elderly and Disabled Asset Limit:

2019: Increase from \$80,000 to \$110,000

Recommended by the BOS (5-0-0) and the BC (8-0-1). Majority vote required.

AA: Water Department Truck:

2019: \$12,500

- Total Appropriation: \$12,500
- Withdraw from the General Fund, Unassigned Fund Balance: \$12,500
- Amount to be raised by new taxation: \$0

Recommended by the BOS (5-0-0) and the BC (9-0-0). Majority vote required.

There was no additional business presented and the meeting was adjourned at 8:51pm.

Respectfully Submitted,
Samantha D. Cote
Recording Secretary