

**PLAISTOW EMERGENCY COMMUNICATIONS CENTER
FULL-TIME EMERGENCY TELECOMMUNICATOR**

The Plaistow Emergency Communications Center is seeking experienced applicants for a full-time Public Safety Telecommunicator (dispatcher). This frontline position provides a valuable service to the public as the first contact for those in need of police, fire, or emergency medical service. Be involved. Help your community while working in a supportive, rewarding, team-building atmosphere. This full-time position could be a perfect fit for individuals possessing the necessary skills. Previous experience preferred but not necessary, will train the right person.

Essential Job Functions:

- Effective communication skills
- Ability to multi-task in a challenging, fast-paced environment
- Capable of maintaining strict confidentiality
- Aptitude to work under stress and remain calm
- Excellent verbal, written, and data entry skills
- Skilled at maintaining professional working relationships with other agencies
- Able to maintain focus
- Available to work weekends, days, evenings, midnights, and holiday shifts

Education/Certification:

- High School Diploma or equivalent (Associates Degree preferred)
- NCIC/ SPOTs/CJIS certificate or ability to acquire one
- Certificates in APCO and/ or NENA (preferred)

Other Requirements:

- No criminal record
- Valid driver's license
- U.S. citizen
- At least 21 years of age

Applicants are required to complete a professional interview and medical exam which will include a drug screening, as well as an extensive background investigation and a criminal records check.

Health Insurance Benefits are provided under the Plaistow Police Collective Bargaining Agreement with Teamsters Local 633. Benefits include, but are not limited to, health, dental, life insurance, earned time off, holiday pay, and short/long term disability. Participation in the New Hampshire Retirement System.

*Current hourly salary (step 1) \$22.93 / hour

Interested candidates should apply online at www.policeapp.com

Submission Deadline: Until Filled

We wish to thank all applicants for their interest and effort in applying for this position.

The Town of Plaistow is an Equal Opportunity Employer and offers a competitive salary and benefits package, DOQ/DOE.