



**Town of Plaistow, NH
Office of the Planning Board
145 Main Street, Plaistow, NH 03865**

**PLANNING BOARD MINUTES
November 1, 2017**

Call to Order: 6:30 p.m.

ROLL CALL: Tim Moore, *Chair, Excused*
Gennifer Silva, *Vice Chair*
Laurie Milette
Lisa Lambert
Steve Ranlett, *Selectman Ex-Officio, Excused*
Geoffrey Adams, *Alternate*
Chantel Boudreau, *Alternate, Excused*
Julian Kiszka, *Selectman Ex- Officio Alternate*

Also present were: Dee Voss, *Interim Planning Coordinator*, P. Michael Dorman, *Chief Building Official*

G. Adams was appointed as a voting member

Agenda Item 2: Minutes from October 04, 2017

Board reviewed minutes of October 04, 2017.

J. Kiszka moved, second by L. Milette to accept minutes of October 04, 2017. There was no discussion on the motion. Vote was 2 – 0 – 3, J. Kiszka, L. Milette and L. Lambert abstaining

Board reviewed minutes of October 18, 2017.

J. Kiszka moved, second by L. Milette to accept minutes of October 18, 2017. There was no discussion on the motion. Vote was 4 – 0 – 1, G. Silva abstaining.

Agenda Item 3: Review of Proposed Zoning Amendment Changes:

There was discussion about differing the review of zoning amendments as the language was still being worked on and the board preferred Tim Moore's involvement with critiquing the language. D. Voss informed the board of the time line and cut off dates to have this completed. She informed the board the time line, for meetings, changing language etc. has a deadline of January 11, 2018.

There was discussion about the list of proposed Zoning Amendment changes that was provided to the Board. The Board opted to wait until T. Moore could be present to provide input.

There was discussion about the time line and deadlines for proposing Zoning Ordinance amendments.

Board members questioned where the proposed Zoning Amendments changes came from, who requested the changes and who is involved with the process. D. Voss explained that both the ZBA (Zoning Board of Appeals) and the Planning Board are involved with the Zoning Ordinances based on current needs and suggestions from the public in general.

There was discussion about the origin of the list of proposed changes. It was noted that some changes are suggested from the Zoning Board of Adjustment, some from the Department of Building Safety and some are put on the list as part of Planning Board discussions throughout the year. It was also noted that some items are put on the list by suggestion from the public.

There was further discussion regarding examples of why sometimes the ordinances need change to meet current needs. The Board questioned if Residents would be notified if these changes affected their area/ properties.

There was discussion regarding notification of any property owners that may be affected by a proposed ordinance changes. It was noted that there are provisions in the RSAs for when property owners are to be notified.

D. Voss informed the board about language used on the ballot and how they are no longer allowed to use an "intent" section on the ballot. She relayed that there may be a separate "voter guide" to help the public with the intent. D. Voss reiterated deadlines again for meetings, proposed zoning amendment changes etc.... No further discussion on this matter.

There was discussion about the Warrant Article language for the proposed changes. It was noted that intent statements will no longer be part of the Warrant Article, but will be used in a separate Vote's Guide that will be available in advance.

Agenda Item 4: Communications and Updates:

D. Voss noted the Potable Water Information Meeting at Pollard School, November 15, 2017 at 6:30 PM. It was also noted that the meeting conflicts with the next Planning Board meeting which includes Public Hearing. Members are asked to contact the Planning Office regarding their attendance at the next Planning Board meeting.

Agenda Item 5: Other Business

There were no additional matters before the Board and the meeting was adjourned at 6:59 PM.

Respectfully Submitted

Joyce C. Ingerson
Recording Secretary