



**Town of Plaistow, NH
Office of the Planning Board
145 Main Street, Plaistow, NH 03865**

**PLANNING BOARD MINUTES
October 16, 2019**

Call to Order: The meeting was called to order at 6:30 PM

ROLL CALL: Tim Moore, *Chair*
James Peck, *Vice Chair Elect*
Laurie Milette
Francine Hart, *Selectman's Rep, excused*
Geoffrey Adams, *Alternate*
Steve Ranlett, *Selectman's Rep Alternate*

Also present: John Cashell, *Planning Director*

J. Peck served as Chair for the meeting in T. Moore's absence.

J. Peck appointed G. Adams as a voting member.

J. Peck offered that the Board is looking to appoint an alternate member. The discussion will be deferred until the next meeting.

Agenda Item 2a: Review/ Approval of the Minutes of the October 2, 2019 Planning Board Meeting:

J. Peck offered that the review/approval of the Minutes of the October 2, 2019 Planning Board Meeting would be deferred until the next meeting.

Agenda Item 2b: Review/ Approval of the Minutes of the October 2, 2019 Nonpublic Planning Board Meeting:

J. Peck offered that the review/approval of the Minutes of the October 2, 2019 Nonpublic Planning Board Meeting would be deferred until the next meeting.

Agenda Item 3: Public Hearings:

PB 19-15: The completeness of an application from DAP Realty, LLC for an amended site plan. The plan proposes additional product display area, relocation and consolidation of parking spaces, additional fencing and landscaping. The property is located at 26B Main St, Tax Map 37, Lot 12 in the C2 District. The applicant is the property owner of record. If the application is found to be complete, the Planning Board may immediately conduct the public hearing.

Charlie Zilch, SEC Associates Inc., was present for the application.

★ S. Ranlett moved, second by G. Adams, to accept the application for an amended Site Plan, proposing to add display space, consolidate and relocate parking, and add fencing and landscaping, at 26B Main St., Tax Map 37, Lot 12, as complete. There was no discussion on the motion. The vote was 4-0-0 (U/A).

J. Peck opened the Public Hearing.

C. Zilch gave a review of the Amended Site Plan and offered the following information regarding the application:

- The goal of the Amended Site Plan is to improve and enhance the business
- The property is 1.4 acres with 127 FT of frontage on Main St.
- There are two (2) buildings on the property consisting of a retail building and a professional office building
- There is a 12 FT required buffer in the front of the property
- There are no State permits required

C. Zilch offered a review of the proposed display area, parking, and landscaping changes.

J. Peck asked if the Board had any questions.

There was a brief discussion regarding the position of curb stops.

C. Zilch gave a review of snow storage areas.

S. Ranlett asked that the applicant remove the snow storage area from the front of the property to avoid blocking the view of traffic.

C. Zilch offered that the applicant will make the adjustment to keep snow storage exclusively to the back of the property.

There was a brief review of neighboring properties.

C. Zilch offered that there are no changes being proposed to any neighboring properties.

J. Peck asked if the Board had any additional questions.

★ S. Ranlett moved, second by L. Milette, to approve the Amended Site Plan, proposing to add display space, consolidate and relocate parking, and add fencing and landscaping, at 26B Main St., Tax Map 37, Lot 12. There was no discussion on the motion. The vote was 4-0-0 (U/A).

Agenda Item 4: Filling of Vacancies:

J. Peck expressed interest in being appointed Vice Chair until the elections in March 2020.

★ S. Ranlett moved, second by L. Milette, to appoint J. Peck as Vice Chair for the Planning Board until the elections in March 2020. There was no discussion on the motion. The vote was 3-0-1 (J. Peck abstaining).

L. Milette offered the suggestion that the Board post on the Town's website that the Planning Board is looking to appoint a new member until the elections in March 2020.

G. Adams expressed interest in being appointed as a voting member of the Planning Board until the elections in March 2020.

★ S. Ranlett moved, second by L. Milette, to appoint J. Peck as Vice Chair for the Planning Board until the elections in March 2020. There was no discussion on the motion. The vote was 3-0-1 (G. Adams abstaining).

Agenda Item 5: Old Business:

There was no Old Business presented.

Agenda Item 6: New Business:

Bond Release Request: Pest End Exterminators:

★ S. Ranlett moved, second by L. Milette, to release the bond and any accrued interest monies being held in the name of Pest End Exterminators (Andy Carace) for the properties located at 78 and 80 Plaistow Rd. and to close the bond account, with the following condition:

- **Both Amended Site Plans are successfully recorded at the Rockingham County Registry of Deeds.**

There was no discussion on the motion. The vote was 4-0-0 (U/A).

Agenda Item 7: Communications, Updates, & Other Business:

J. Cashell offered that there are a couple of Local Water Resources Training Sessions that will be taking place. The training sessions are sponsored by the Regional Planning Agency and will be held October 23, 2019 in Hampstead NH and October 28, 2019 in Stratham NH. J. Cashell and Dee Voss, Administrative Assistant will be attending. Anyone from the Board who would like to attend can contact D. Voss to register for one of the training sessions.

There was no additional business before the Board and the meeting was adjourned at 6:50pm.

**Respectfully Submitted,
Samantha D. Cote
Recording Secretary**