



Town of Plaistow, New Hampshire
145 Main Street, Plaistow NH 03865
Phone: (603) 382-8469

PB Minutes 05/06/15

PLANNING BOARD MINUTES May 06, 2015

Call to Order: 6:30 p.m.

ROLL CALL: Tim Moore, *Chair*
Charles Lanza, *Vice Chair*
Gennifer Silva
Shem Kellogg
Steve Ranlett, *Selectman Ex-Officio, Excused*
Geoffrey Adams, *Alternate, Absent*

Also Present: Mark Fougere, Planning Consultant and P. Michael Dorman, *Chief Building Official*
(arrived 6:40 pm)

Agenda Item 2: Minutes of April 15, 2015 Planning Board Meeting

C. Lanza moved, second by S. Kellogg, to approve the minutes of the April 15, 2015 meeting. There was no discussion on the motion. The vote was 2-0-2 (Silva and Kellogg abstaining).

Agenda Item 3: Master Plan Update

- **Survey Monkey and Mailing Costs**

M. Fougere noted that he spoke with Rockingham Planning Commission (RPC) regarding getting the Survey Monkey going. He noted a difference in the intro between the Survey Monkey version and the paper version and is going to ask that it be corrected.

M. Fougere also spoke with Loral Press in Atkinson and they are able to get the mailing out at a cost of \$1,596.00 which includes printing and postage. He noted that there was a mismatch between how many units the Post Office shows in Plaistow and the Assessor's records.

There was discussion about coordinating the paper release with the Survey Monkey release and how long to leave the survey out there. It was decided that close of business May 29, 2015 would be the deadline. This date would be extended if it will be a while before Loral can get the paper copies out.

M. Fougere noted that Survey Monkey will produce a comprehensive spreadsheet with all the collected data. He added that the paper copies would have to be input by hand.

M. Dorman arrived at 6:40 p.m.

D. Voss noted that she had been contact by S. Ranlett. He had been contacted by Selectmen Joyce Ingerson, who wanted to make sure that the Board was including rail service in the update of the Transportation Chapter of the Master Plan. It was noted that it was already included in the

Chapter.

T. Moore offered that sidewalk mapping may cause a small delay in updating the Transportation Chapter. He added that streets with the additional four (4) feet of pavement, bicycle lanes and granite curbing that does not meet with ADA (Americans with Disabilities Act) requirements.

There was a discussion about formatting the chapter and final review.

There was a discussion about which Chapter would be reviewed next. Housing was suggested.

T. Moore asked if there had been any progress on an Energy Chapter.

M. Dorman noted that a committee had been formed but didn't get anywhere.

T. Moore offered that the RPC Regional Master Plan probably contained 90% of the information that would be needed to produce an Energy Chapter for the Town.

M. Fougere noted that the Table of Contents needed updating as well.

There was discussion as to whether or not the State had done any interim updates since the US Census Report (2010) that would affect the Housing Chapter. It was noted that OEP (Office of Energy and Planning) used to do an update, but it hasn't been as robust in recent years with budget cutbacks. If there hasn't been an update since 2010 there may not be data to update the Housing Chapter with.

Agenda Item 4: Update on RPC and MPO

T. Moore noted that RPC will have their annual meeting in June and the topic is Alternate Energy. Date, place and time to be announced.

Agenda Item 5: Correspondence

The following notices were included in the Board's folders:

- Abutter Notice: 4-Unit multifamily dwelling Auburn St (Haverhill)
- Abutter Notice: Special Permit – Waterfront Zoning District (Haverhill)
- Abutter Notice: Repetitive Petition for Used Car Dealership (Haverhill)
- Abutter Notice: Road Acceptance (Haverhill)

Agenda Item 6: Other Business

July Meeting

There was a discussion as to whether or not to meet the first Wednesday in July. The consensus of the Board was that unless something of critical importance came up there will be no July 1, 2015 meeting.

D. Voss gave a preview of the next meeting's agenda, which includes three (3) public hearings.

There was no additional business before the Board and the meeting was adjourned at 6:50 p.m.

Respectfully Submitted as recorded by Dee Voss.

Approved by the Planning Board on _____

Tim Moore, Chair