



**Town of Plaistow, NH
Office of the Planning Board
145 Main Street, Plaistow, NH 03865**

PLANNING BOARD MINUTES

October 5, 2016

Call to Order: The meeting was called to order at 6:30 PM

ROLL CALL: Tim Moore, *Chair*,
Gennifer Silva, *Vice Chair*
Charlie Lanza,
Laurie Milette
Steve Ranlett, *Selectman Ex-Officio*
Geoffrey Adams, *Alternate*

Also present: Greg Jones, *Town Planner*

Agenda Item 2: Minutes of September 21, 2016 Meeting

★S. Ranlett moved, second by G. Silva to approve the minutes of the September 21, 2016. There was no discussion on the motion. The vote was 5-0-0 U/A.

Agenda Item 3: Public Hearing: Final review and consideration of the Town of Plaistow's 2017 Capital Improvement Plan as submitted by the Plaistow Capital Improvement Committee

G. Jones and T. Moore gave a PowerPoint presentation on the Capital Improvement Plan (CIP).

The presentation outlined what was new to the CIP and T. Moore walked through how the spreadsheets worked. He also explained how the Word document corresponded to the spreadsheets.

There was discussion about individual department requests within the CIP document.

There was discussion regarding the new Police Dog. The dog, training, and outfitting of the cruiser for K-9; were all paid for through an online fundraiser. There was a question about whether or not the actual cruiser was also purchased through the fundraiser or not. G. Jones will check into.

There was discussion as to whether or not the salt shed (at Highway Garage) was required to be covered under MS4 permitting. G. Jones will check into.

There was discussion on the Building Maintenance Department's request for a snow blower/tractor. The Planning Board requested the specifications on the requested tractor.

After the PowerPoint it was noted that there are still formatting changes that need to be made. There was concern expressed that it wasn't complete enough to vote on for approval. Information requested will be provided and all other updates done and distributed to the Board.

T. Moore continued the Public Hearing on the CIP to October 19, 2016.

It was noted that the draft of the CIP was not on the website as it was still a working document.

Agenda Item 4: Public Hearing: Final review and consideration of the Town of Plaistow's updated Master Plan Housing Chapter submitted by the Planning Department

It was noted that the draft Housing Chapter had been reviewed by the Board a couple of times. It was also noted that the Build-Out Analysis still needed to be updated and would likely be done in 2017 in cooperation with RPC (Rockingham Planning Commission). Once the Build-Out Analysis is updated it will become an appendix to the Housing Chapter.

★G. Silva moved, second by S. Ranlett to adopt the updated Master Plan Housing Chapter. The vote was 5-0-0 U/A.

The Public Hearings were closed at 7:50 p.m.

Other Business

Zoning Ordinance Updates:

The Board discussed the process for proposing amendments to the Zoning Ordinance.

There was discussion about updating the In-Law/Accessory Apartment Ordinance to be in compliance with new state legislation on Accessory Dwelling Units. D. Voss will work with T. Moore and Mike Dorman to provide a draft the updates.

There was no further business before the Board and the meeting was adjourned at 7:45 p.m.

Zoning Board of Adjustment Update

D. Voss noted that Skip's Garage (S&L Realty, LLC) at 157 Plaistow Road had all three of their setback variance requests granted at the last meeting.

Planning Department Updates

G. Jones updated the Board on the following matters:

- Bond release request for Eugenia Lane – The developer has requested another partial release. The numbers are being doubled checked to make sure there will be enough retained for the roadway performance bond
- Gunstock – Ron Brown has received a five-year extension of his Alteration of Terrain permit for the project on Gunstock Road
- Forrest Street Subdivision – G. Jones is working with Mike Dorman and the applicant to resolve outstanding CLD issues
- Diesel World – Same as with Forrest St – both matters have been continued to October 19, 2016
- TAP (Transportation Alternatives Program) Grant Application – Plaistow was ranked number one (1) in the first round of review for the TAP grant. The application will next go to MPO (Metropolitan Planning Organization) for ranking and then onto to NHDES (New Hampshire Department of Environmental Services)
- Safe Routes To Schools (SRTS) – Hoyle and Tanner are looking at combining the SRTS program with the TAP. This would provide sidewalks from the Library to the railroad tracks
- Landfill Cap Solar Array – Normandeau is working with the Town to obtain an NHDES permit for a solar array on the landfill cap. They are working on putting together an Request for Proposal (RFP)
- Westville Road Bridge – Archeological assessment has been completed without issue and does not qualify for the Registry of Historic Places. They are now working on the mitigation plan

- Recreation Impact Fee – RFP is being prepared to hopefully get someone under contract to review/update the Recreation Impact Fee soon so that the funds can be encumbered
- Public Water Testing Event – There will be a NHDES presentation on water quality and testing on November 17.
- 93 Plaistow Rd (Carbone) – No additional information has been received from the applicant except NHDES septic approval
- Maple Ave Lot Line Adjustment – Application has been received for a lot line adjustment on Maple Ave

There was no additional business before the Board and the meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Dee Voss
Recording Secretary