



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, February 23, 2017 @ 8:00am

PRESENT: *Dennis Heffernan, Vice Chair; Martha Sumner, Chair; Chief Kathleen Jones; Chief John McArdle, Paul Lucia, Facilities Manager; Mark Pearson Interim Town Manager, Mike Dorman, Building Inspector, John Sherman, Selectman; T. Bergeron; Selectman, Barbara Kiszka, & Mike Kennedy*

Also in attendance: *Gino Baroni, Julian Kiszka, Selectman Alternate*

EXCUSED: *Pat Schiavone, Detective; Dan Poliquin, Bill Query, Nicholas Morel, Kevin Coyle, & Thomas Geary*

MEETING CALLED TO ORDER: 8:04am

***T. Bergeron motions to approve the minutes of 1/26/17. Second by Barbara Kiszka.
Vote: most in favor, 1 abstain (M. Sumner)
Motion passes.***

UPDATE OF PROJECT ACTIVITIES TO DATE:

G. Baroni states a major milestone has been reached. Eckman signed off on the GMP. It is approximately \$31,000 over the original figure but it includes more items. This is good news. The snow in February has been an issue. We are approximately 5 – 7 days behind schedule however the schedule does fluctuate and this is not necessarily a big problem. There is still one more area to dig towards the back. Overall we are in very good shape. The trusses will be delivered next week. The installation of the trusses will begin soon thereafter. The installation process will take about 2 weeks. Once that is complete construction will really get going. Some of the inside walls are done. Gino is asked what the biggest concern is at this point. He states weather as March can be difficult for construction. The weather can be positive or negative. The other concern is the Dispatch Center. We will provide the needs of the center.

No questions are raised on the Quarterly Progress Report provided by Trident or the monthly report provided by Eckman.

B. Kiszka inquires about a summary report that can be posted to the website.

G. Baroni states he will provide that.

BUDGET REVIEW:

The budget and schedule are going very well.

COMMUNITY ENGAGEMENT:

B. Kiszka inquires if we can tell how many hits the Public Safety section of the website has had.
B. Hossack will see if this information is available.

COMMUNICATIONS:

No news.

PUBLIC COMMENTS:

None

NEW BUSINESS:

M. Pearson is the new direct contact person for G. Baroni. G. Baroni will call M. Pearson soon to fill him in on past happenings regarding the project.

D. Heffernan states Trident has been great. Reports have been provided timely, communication is good and the project is moving along well.

M. Pearson states he likes the idea of hiring an OPM (Owners Project Manager) for large projects.

M. Pearson inquires about a hold back.

G. Baroni states currently there is 10% retention. When the project is 50% complete the retention will drop to 5%. Near the end of the project a punch list will be developed for twice the value.

The committee wants to know what the overall warranty is.

G. Baroni will check into it. It will be either a 1 or 2 year warranty. The responsible party is Eckman.

G. Baroni states both Chief Jones and Chief McArdle have been exceptional during the construction and working with the construction team. Everyone is working well together.

D. Heffernan mentions he received Bill Query's resignation from the committee due to medical issues. B. Query has been a valuable member going way back before the project was passed.

Motion by J. Sherman to not accept Bill's resignation and keep him as a member of the committee. Second by J. Kiszka

Vote: all in favor

Motion passes.

OLD BUSINESS:

Where do we stand with the communication console?

K. Jones is still looking at vendors and checking prices. This is a critical component. What is the deadline? G. Baroni states approximately 2 months from today. Hopefully more money will go into the Communicate Capital Reserve. We will know after voting in March.

Grant money is discussed. M. Pearson will contact Rockingham County Commissioner's Office to see if any past grant money was left on the table and is available. He will also contact State Representatives to see if any State money may be available.

Chief Jones is still in contact with the Homeland Security representative she worked with and he is keeping his eyes open.

M. Pearson inquires about the original design of the communication console.

Chief Jones was included in the design. The set up will have 2 full time stations and a third one will be equipped but not staffed.

G. Baroni states this must get done and they will find a way.

M. Pearson states electrical is paramount. G. Baroni agrees it will be done correctly.

It is great to see M. Sumner at the meeting.

The next meeting will be held on March 9, 2017 at 8:00am at the Library.

D. Heffernan adjourns the meeting at 8:30am.

Respectfully submitted,

Beth Hossack
Recording Secretary