



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, August 25, 2016 @ 8:00am

PRESENT: *Martha Sumner, Chair; Dennis Heffernan, Vice Chair; Chief Kathleen Jones; Chief John McArdle; Julian Kiszka, Selectman (in for T. Bergeron); Pat Schiavone, Detective; Mike Kennedy, Firefighter; Bill Query; Barbara Kiszka*

Also in attendance: *Gino Baroni from Trident; Geoff Adams,*

EXCUSED: *Sean Fitzgerald, Town Manager; John Sherman, Selectman; Mike Dorman, Building Inspector; Nicholas Morel; Kevin Coyle; Thomas Geary; Dan Poliquin*

MEETING CALLED TO ORDER: 8:07am

Discussion on the minutes from 8/4/16. The second to the motion was made by D. Heffernan. B. Kiszka voted no, on approval of the minutes.

J. McArdle motions to approve the minutes of 8/4/16 as amended. Second by Chief Jones.

Vote: all in favor with the exception of 1 abstain (J. Kiszka)

Motion passes.

UPDATE OF PROJECT ACTIVITIES TO DATE:

G. Baroni reported that the contract with Eckman is complete. He has recommended the Town Issue a Limited Notice to Proceed. Eckman will mobilize the actual start date and provide us with a tentative schedule. G. Baroni states we should see activity in 1 or 2 weeks. He suggests we schedule a "Ground Breaking" for the week after Labor Day. Things are settling down yet there is a lot of work to do. We are moving in the right direction.

M. Kennedy inquires when the firefighters will know about changes in the parking lot or other issues they will need to be aware of.

G. Baroni states this will be coordinated through the weekly project meetings which both Chiefs attend.

D. Heffernan inquires how the public will know.

Chief Jones states it will be posted on the Town website and other forms of social media.

M. Sumner states once the building is started photo's can be taken and posted to social media.

G. Baroni mentions Eckman may provide guided tours at some point and their monthly reports will include photos of progression.

BUDGET REVIEW:

Nothing to discuss today. We will stay within budget.

COMMUNITY ENGAGEMENT:

B. Kiszka has contacted the Pollard School Principal. Approximately 9:00am would work best for the school children. The committee sent a tentative groundbreaking date for 9/12/16 at 9:00am. Both M. Sumner and D. Heffernan along with Chief Jones and Chief McArdle suggest we keep groundbreaking on a local level. Invitations should include local residents, representatives, Board of Selectmen, Firefighters, Police Officers, and Pollard School children. We will make the ribbon cutting a bigger event.

COMMUNICATIONS:

The email on the Town website is up and running and has been tested to confirm it works. The Face Book page directs users to go to the Town website for all information regarding the project. The sign in front of the Safety Complex will be utilized as well.

RENEWABLES COMMITTEE UPDATES:

J. Kiszka passes out a copy of the letter of recommendations sent from the Renewable Energy Committee to the Board of Selectmen on June 27, 2016. J. Kiszka states the main goal is to build the project with energy efficient systems to reduce the consumption of energy for the future. Discussion ensues including the consideration of higher maintenance costs for energy efficient systems and higher density insulation and tight/good quality duct work done during construction. G. Baroni states many of the suggestions in the letter will be incorporated into the project.

NEW BUSINESS:

The apparatus bay of the Fire Station is discussed. Chief McArdle states it needs to be painted. Corrosion will result if this is not done. Temperature of the bay, insulation and a gear dryer are part of the discussion. Where these items fall in the budget is also discussed. Some believe it should be part of the operating budget while others think it should be part of the building project, so as to not impact the budget further. J. McArdle states it was never in the scope of the project. It was initially budgeted 10 years ago by the previous facilities/maintenance department head and never done. Last year when Paul Lucia took over the Maintenance Department, he noticed the deterioration and was asked to get several quotes for the work. Quotes were received but nothing happened. Chief McArdle did point out that neither painting the ceiling or walls of the apparatus bay were in the scope of the project and he asked if it could be an alternate and then looked at for priority. M. Sumner and D. Heffernan pointed out that this is routine building maintenance and should be included in the maintenance department's budget.

J. Kiszka requests the Town Manager respond to his inquiry if there is a plan for maintaining the new facility. Will someone be assigned this responsibility?

J. McArdle states he will contact one of the neighbors, Barbara Morin who is supportive of the project but has some concerns too. He has a good rapport with her and will speak with her prior to the start of any work to let her know what she can expect.

M. Sumner mentions other neighbors should be notified too.

J. McArdle states it will be put on the message board in front of the Safety Complex.

M. Sumner agrees that is a good idea.

OLD BUSINESS:

M. Sumner would like an update from S. Fitzgerald on the progress of obtaining a propane contract for the building.

The next meeting is scheduled for September 15th at 8:00am at the Public Safety Complex.

M. Sumner adjourns the meeting at 8:35am

Respectfully submitted,
Beth Hossack
Recording Secretary