



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Thursday, November 9, 2017 @ 8:00am

**PRESENT:** *Dennis Heffernan, Acting Chair; Paul Lucia, Facilities Manager; Mark Pearson, Town Manager; Tammy Bergeron, Selectman, John McArdle, Fire Chief; Mike Kennedy, Deputy Fire Chief, Kathleen Jones, Police Chief; John Sherman, Selectman; Barbara Kiszka, Acting Vice Chair, & Geoff Adams, Citizens Rep.*

**Also in attendance:** *Gino Baroni, Trident*

**EXCUSED:** *Mike Dorman, Building Inspector; Martha Sumner, Citizen Rep.; & Tom Geary, Bldg/trades Rep.*

**MEETING CALLED TO ORDER:** 8:02am

***B. Kiszka motions to approve the minutes of 10/12/17 (draft #2). Seconded by Chief McArdle.***

***Vote: 9-0-1 (T. Bergeron abstain)***

***Motion passes***

**UPDATE OF PROJECT ACTIVITIES TO DATE:**

G. Baroni states the project looks good and things are going well. The Police Department side is functioning well. Work continues on the Fire Department side. Paving will begin soon, possibly today and will take a total of three days. We will have third party testing to make sure the paving will be okay and there will also be a density test when the paving is complete to make sure it is thick enough. All paving should be done a week from Friday.

Some issues have been mitigated on the Fire Department side. The removal of the ceiling allowed the team to look at and correct issues. A lot of stuff was removed and the area cleaned up. The mechanical issues with the HVAC system have been redesigned and the system is working. The budget is under control.

The team had hoped to re-use the flooring from the previous Police side but it is not in good enough condition to re-use it. We have a proposal for new flooring which was allocated at \$4800 and came it at \$3800. The funding was from a contingency. The flooring in the training hall will remain as is along with a few other locations.

**REVIEW MONTHLY PROGRESS REPORT AND BUDGET:**

G. Baroni states the budget is in good shape. We are nearing the end and will use contingency funds to add back items previously removed from the Fire Department side due to budget

constraints. There was an issue with a sewer pipe in the new portion of the building. It was cut out and re-done. M. Pearson made sure two extra plumbers and M. Dorman, Building inspector were on site to supervise the work. It was also checked with a laser. The work was paid for from the contractor's contingency. No change was made to the GMP (Gross Maximum Price).

G. Baroni states the Town Seal is moving forward. Sign Central in Haverhill has been selected to do the work. It should look great when it is completed and put in place.

The kitchen in the Fire Department was on hold for budget constraints but it seems as though there will be enough money to add it back in. A new exhaust hood has been ordered and it will be compliant.

The project is a little behind schedule because the start was delayed. The team is analyzing if there is any more work that can be put back into the project depending on money and time. The project should be complete by the end of December.

A question is asked about the side entrance to the Fire Department Apparatus Bays.

G. Baroni replies a heated mat was put under the concrete, and gutters were inserted along with drainage. The work was done in house so no engineering expenses were incurred. We will need a season of heating and cooling to see how it works but the issue should be resolved.

B. Kiszka asks about other unknowns.

G. Baroni states you cannot predict them but many have been eliminated such as the toilet that was on a cracked carrier, an exposed wall, and the outside door just discussed. The HVAC system has been cleaned up and is working. We are making sure everything involved in the communications center works. The physical construction is mostly done.

P. Lucia mentions the Apparatus Bay Door openers are not compliant with current safety regulations.

Chief McArdle states the doors themselves are old and not energy efficient. Both of these items are on a priority list for pricing and hopefully they can be replaced.

Chief Jones mentions it would be good to have a gate in the back of the Police Department. It was part of the project in the beginning and removed for budgeting reasons. It would really help to be able to put it back.

G. Baroni states a solution may be found.

T. Bergeron asks about naming the road as it has been mentioned a little.

Chief Jones states Chief Savage was very involved in the process and his wish was to name the road Justice Way. She likes the name and states many officers do too.

Selectman S. Ranlett was in favor of naming the road Colby Way after a former officer.

D. Heffernan would like this committee to have a say in the process.

***B. Kiszka motions to recommend to the Board of Selectmen that the Building Committee is in favor of the name Justice Way for the road currently known as Stanwood Ave Extension. Seconded by T. Bergeron.***

***Discussion:***

***M. Pearson recommends town employees abstain from voting.***

***D. Heffernan states Chief Savage worked for many years on the potential project and thinks his idea should be honored.***

***Vote: 2-1-7 (Geoff Adams no, M. Kennedy, J. Sherman, M. Pearson, J. McArdle, K. Jones, T. Bergeron & P. Lucia abstain)***

***Motion passes.***

M. Pearson states currently this is not an accepted street. He suggests placing signs on both sides of the road stating restricted area.

C. Jones states one side has a sign and she will check with D. Garlington, Highway Supervisor to see if another sign can be put on the opposite side.

**COMMUNITY ENGAGEMENT:**

New pictures have been uploaded to the website.

**PUBLIC COMMENTS:**

None

**NEW BUSINESS:**

None

**OLD BUSINESS:**

D. Heffernan states it is very easy to see inside the windows on the Police Department side. Chief Jones states dark shades were put up late yesterday afternoon which should solve the problem.

D. Heffernan thinks plowing will be difficult.

M. Pearson states this winter will be more like an experiment. Snow may have to be hauled away. He states D. Garlington, Highway Supervisor will hire a specific contractor to keep the bays and doorways clear of snow and to plow the driveways. It is possible the Town may get some additional land by negotiating with the Palmer Land Trust on parcels they want to sell.

D. Heffernan is concerned with 2018 recent budget cuts made on maintaining the new building including heat and electricity.

P. Lucia states sometimes new buildings cost more to maintain.

Chief McArdle agrees in the sense that better energy efficient equipment often has higher costs to maintain.

J. Sherman asks if he and T. Bergeron should take the recommendation of the new name to the Board of Selectmen.

There is consensus amongst the committee to wait. However, if the subject comes up at a Board Meeting it should be mentioned.

A brief discussion of opening day is discussed. It is decided to move it from the suggested date of April 14 to a date prior to March elections.

The new date is March 3 with a rain date of March 10.

M. Kennedy asks if there will be a red outside light on the Fire side like the blue light on the Police side.

G. Baroni replies, yes.

The next meeting will be held on December 14, 2017 at 8:00am at the Police Department.

D. Heffernan adjourns the meeting at am 8:50am

Respectfully submitted,

Beth Hossack,  
Recording Secretary

DRAFT