



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, December 14, 2017 @ 8:00am

PRESENT: *Dennis Heffernan, Acting Chair; Martha Sumner, Citizen Rep.; Tammy Bergeron, Selectman; Mark Pearson, Town Manager; Mike Kennedy, Deputy Fire Chief; John McArdle, Fire Chief; Geoff Adams, Citizens Rep; John Sherman, Selectman; Paul Lucia, Facilities Manager*

Also in attendance: *Dave Mermelstein, Trident*

EXCUSED: *Mike Dorman, Building Inspector; Kathleen Jones, Police Chief; & Barbara Kiszka, Citizens Rep*

MEETING CALLED TO ORDER: 8:02am

Chief McArdle motions to approve the minutes of 11/09/17. Seconded by J. Sherman.
Vote: 8-0-1 (M. Sumner abstain)
Motion passes

UPDATE OF PROJECT ACTIVITIES TO DATE:

D. Mermelstein states everything is moving well and the final inspection will be next week. The original project was scheduled for today but due to some delays it has been pushed out to next week. The sally port and the booking room along with the jailcell have been epoxied by Eckman. In the spring, we may want to spend some money on landscaping. J. Sherman suggests donations to help with landscaping. J. McArdle has donations for some landscaping and cobblestone around the flag. D. Heffernan asked how the plowing was going so far? P. Lucia heard some issues about where to put all the snow. He adds that he does like the heated pad walkways, they are making a tough job easier. M. Pearson states the snow management needs to be worked out with maybe a town loader to keep the snow out of the front of the building. The seal for the PD side will be 3-5 weeks. J. McArdle would like to incorporate the old sign. Suggestions was made to change the safety complex sign but the public was assured that sign would not change and the building would remain as is. To differentiate the entrances M. Pearson suggests using the two large previous signs, one for the Fire Department, one for Emergency Management. They are symmetrical and can be refurbished. J. McArdle will see if they are still around and see what can be done with them.

REVIEW MONTHLY PROGRESS REPORT AND BUDGET:

D Mermelstein states the budget is in good shape. Some items being added back into the budget include control gates, bunk rooms, cameras as well as some other items. Most things have been or will be added back in. M. Pearson adds that as far as he knows all items have

been put back in along with some extras such as the \$125k for the road. M. Pearson credits Trident for the money management to get everything done within budget. D. Mermelstein gives the credit to the two chiefs for accepting used items, networking, "trash picking", and their overall willingness to adapt throughout the project.

COMMUNITY ENGAGEMENT:

Date for Open House will be March 3rd with a rain/snow date of March 10th from 9-12. Please send anyone that you would like to be invited to Rhughes@plaistow.com and save the date invitations will be sent out. A subcommittee will be formed for the open house. If anyone is interested in the subcommittee contact Dennis. M. Pearson will have R. Hughes from the town hall to assist with the subcommittee.

PUBLIC COMMENTS:

None

NEW BUSINESS:

None

OLD BUSINESS:

J. Sherman asks the board about having a capital reserve fund to keep up with the maintaining of a new building and it being approximately 1% every year. D. Mermelstein has and agrees with the 1%. P. Lucia thinks this is a good idea and would like to thank the board for supporting maintenance department throughout this process.

The next meeting will be held on January 11, 2018 at 8:00am at the Police Department.

D. Heffernan adjourns the meeting at am 9:02am

Respectfully submitted,

Rollanda Hughes,
Recording Secretary