



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Thursday, January 11, 2018 @ 8:00am

**PRESENT:** *Dennis Heffernan, Acting Chair; Martha Sumner, Citizen Rep.; Mark Pearson, Town Manager; John McArdle, Fire Chief; Kathleen Jones, Police Chief; Geoff Adams, Citizens Rep; John Sherman, Selectman; Paul Lucia, Facilities Manager; Julian Kiszka, Selectman (in for T. Bergeron)*

**Also in attendance:** *Dave Mermelstein, Trident*

**EXCUSED:** *Mike Kennedy, Deputy Fire Chief; Barbara Kiszka, Acting Vice Chair; Mike Dorman, Building Inspector & Tammy Bergeron, Selectman*

**MEETING CALLED TO ORDER:** 8:04am

***M. Summer motions to approve the minutes of 11/14/17. Seconded by Chief McArdle.***

***Vote: 8-0-1 (M. Sumner abstain)***

***Motion passes***

**UPDATE OF PROJECT ACTIVITIES TO DATE:**

Dave Mermelstein states the Fire Department side is almost complete. In about a week or so Eckman's team should be finished and off site. Some of the current activities include some final painting and cleaning. The heating system in the bunk area has been installed and works. They are now working on FFE (furniture, fixtures and equipment) which had been held back earlier in the project. D. Mermelstein has been asked more than once about the generator. M. Pearson states they have had issues with the generator on the Fire side. This is the old military generator. There are issues with reliability and a good amount of money has already been spent on repairs. Parts for this generator are no longer available and they do not work the same way as most other generators. The plan is to get a new generator within the current budget. P. Lucia will bring the dollar amount spent on repairs to this generator since his arrival to the next meeting.

M. Pearson states the new generator that was purchased with a grant is fine and covers the EOC, dispatch and the Police Department.

D. Mermelstein states there are now 4 bunk rooms in the Fire Department. Most likely they will hold 2 to a room. Chief McArdle states down the road that may change.

Geoff Adams asks if there is a schedule for the generators to run on a regular basis.

P. Lucia states the new generator runs the building once every week and they have a schedule for preventative maintenance twice a year.

D. Mermelstein states next Wednesday a punch list is scheduled with the architect, contractor and Trident. There will be a third-party engineering company involved too. They will make sure

all the systems do what they are designed to do. He states, they are working on some small miscellaneous issues. For example, the float alarms need to be adjusted on the holding tanks. Chief McArdle states the holding tanks were filled  $\frac{1}{2}$  to  $\frac{3}{4}$  when they were installed to keep them in place. On a regular basis they will not need to be emptied as frequently. Fire trucks will be washed outside as often as possible.

Lighting around the building is discussed. D. Mermelstein states there will be a review of all lighting. In some places it is dark and lighting will need to be increased yet some of the lighting is very bright and shines too far away from the building. These concerns will be addressed.

The pricing for the kitchen hood for the Fire Department will be in this week. The locker room has been painted and looks great. He does recommend getting a professional landscaping proposal. Plants will need to be slow growing, easy to maintain, and require little water. Control gates will be added behind the Police Station to keep the public out.

### **REVIEW MONTHLY PROGRESS REPORT AND BUDGET:**

The budget is still strong.

### **COMMUNITY ENGAGEMENT:**

Chief Jones states she has received many requests from Boy and Girl Scout Troops for tours. Sergeant Porter has been giving the tours with the dog. The Scouts really like it.

Next Wednesday there is a meeting of the sub-committee to plan the Open House. The Open House will be held on March 10<sup>th</sup>.

### **PUBLIC COMMENTS:**

None

### **NEW BUSINESS:**

M. Pearson states the person who is purchasing the land know as #1 & # 3 Palmer Ave is willing to donate a portion of the land to the town. The land will be sub-divided and only 1 house will be built on the property. Perhaps the ZBA (Zoning Board of Adjustment) will forgo some of the normal fees for the sub-division since the town will benefit from the donated land. M. Pearson states it would be a good idea to put a fence up along the property line if it fits into the budget.

### **OLD BUSINESS:**

M. Pearson asks who is working on the signs for the Fire Department and Emergency Management. He would like the signs re-furbished and in place before the Open House. Chief McArdle states he is working on the signs. He will work with P. Lucia and they will try to have them completed for the Open House.

The seal on the Police side of the building is discussed. This should be in place for the Open House too.

D. Heffernan asks P. Lucia how the winter maintenance is going.

P. Lucia states it has been helpful to have Noah on board. They are a little behind on some of the floors but they will be able to catch up. Cleaning the snow has been challenging however the Maintenance Department has been working and talking with the Highway, Police and Fire Departments. This has been helpful. P. Lucia wants to make sure everyone is satisfied with the job maintenance is doing.

There is a discussion on where to put snow, the future road and access to the cemetery from the road.

D. Mermelstein states with some additional site work a snow storage location could be created. M. Pearson asks about the current berm and if some of the dirt can be removed to make room for snow. D. Mermelstein states there are issues with the dirt. It is under the State levels to remain on site but moving it is not recommended.

J. Sherman found an old document from 2003 that contains information about the project. He will send this to Beth and have her forward it to the committee.

M. Pearson states the epoxy inside the cells and Sally-Port look good. There is no evidence that any incident ever occurred. Much of the flooring that was going to be concrete is now tiled. It is really a significant improvement.

Eckman owes us 8 weeks of closeouts however, Trident is hoping to have them do less of that and get a few other issues accomplished by them instead.

J. Kiszka asks about the lighting and bring up a concern from a prior Board of Selectmen's meeting. D. Mermelstein reiterates all the lighting will be looked at. They have a few ideas for the front parking areas that may include bollards and/or single lamp posts. Shrouds will be needed for some of the current lighting. He states a photo survey of lighting was done and on paper all the lighting stays on site.

Chief Jones states the shades have made a big difference for blocking the view from the outside of the building.

The next meeting will be held on February 8, 2018 at 8:00am in the Fire Department training room. We will walk through the Fire Station as part of the meeting.

D. Heffernan adjourns the meeting at am 8:40am

Respectfully submitted,

Beth Hossack,  
Recording Secretary