



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, December 15, 2016 @ 8:00am

PRESENT: *Martha Sumner, Chair; Dennis Heffernan, Vice Chair; Sean Fitzgerald, Town Manager; Chief Kathleen Jones; Mike Dorman, Building Inspector, Paul Lucia, Facilities Manager; John Sherman, Selectman; Julian Kiszka, Selectman (in for T. Bergeron), & Barbara Kiszka*

Also in attendance: *Gino Baroni, Peter Bracci, Selectman*

EXCUSED: *Pat Schiavone, Detective; Chief John McArdle, Tammy Bergeron, Selectman, Dan Poliquin, Bill Query, Nicholas Morel, Mike Kennedy, Thomas Geary and Kevin Coyle*

MEETING CALLED TO ORDER: 8:07am

J. Sherman motions to approve the minutes of 12/01/16. Second by D. Heffernan.

Vote: most in favor, 1 abstain (M. Sumner)

Motion passes.

UPDATE OF PROJECT ACTIVITIES TO DATE:

Gino Baroni provides an update. We are now in winter conditions. The underground plumbing and electrical conduits are complete. The sub base concrete slab is in. The site is being prepped for masonry work which will start soon, the latest will be January. Tenting will be set up for the winter. The roadway is in. The binder for the access road will be done this winter if possible but if it waits until Spring it will not affect the progress of work. More items have been purchased. The budget is good and the schedule is good. All in all everything is well. The biggest concern now is weather. A ground thaw heater has been rented for the season.

The October Monthly Report is reviewed. November's report was received by Gino last night and should be available for our next meeting. We are currently under budget. There are no additional change estimates and nothing extraordinary to report.

Any work done to a state road requires and independent review. This was completed by Civil Design Consultants, Inc. and is titled Field Report 003. The NHDOT requirements for the water line were met. This is explained in section 5 of the Field Report. G. Baroni states we will stay out of the road until next Spring.

S. Fitzgerald states NHDOT will be working on Elm and Main Streets next year. There will be a meeting in January to discuss tying in drainage of the new building with the planned State work.

B. Kiszka mentions the chart in the monthly report is too small to read.

G. Baroni states this chart is used by the Technical Team and Contractors during their weekly meetings as a 2 week look ahead. It is really a project management tool showing the critical path.

BUDGET REVIEW:

All is well, no news.

COMMUNITY ENGAGEMENT:

No news.

COMMUNICATIONS:

No news.

PUBLIC COMMENTS:

None

OLD BUSINESS:

Chief Jones states 2 quotes have been received for a sign. She will obtain 1 more. The banner will be ordered today.

NEW BUSINESS:

S. Fitzgerald mentions it would be nice to get some high school students involved with the project. He recently had a conversation with the superintendent to discuss this.

B. Kiszka states Dave Mermelstein has taken 2 groups of students studying engineering on tours. She will reach out to Dave to try to get something in place in January.

S. Fitzgerald suggests reaching out to Dean Zanello to produce a video. Perhaps the Chair and Vice Chair will be interviewed. We can show incremental progress in the video. Beth will follow up with Dean.

A discussion regarding funding for a new communication system for the Police Department in the new building verses moving the current outdated system ensues.

G. Baroni and S. Fitzgerald will meet to further discuss this topic. An update will be provided to the committee at the next meeting.

No meeting will be held on December 29th. The first meeting of 2017 will be held on January 12th, 2017.

M. Sumner adjourns the meeting at 8:35am for a site walk led by G. Baroni.

Respectfully submitted,

Beth Hossack
Recording Secretary