



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, April 13, 2017 @ 8:00am

PRESENT: *Dennis Heffernan, Vice Chair; Chief Kathleen Jones; Mark Pearson, Interim Town Manager; John Sherman, Selectman; Tammy Bergeron, Selectman; Barbara Kiszka, Martha Sumner, Chair; Paul Lucia, Facilities Manager, Mike Dorman, Building Inspector; & Thomas Geary*

Also in attendance: *Julian Kiszka, Selectman Alternate, Geoff Adams*

EXCUSED: *Chief John McArdle, Pat Schiavone, Detective; Dan Poliquin, Bill Query, Nicholas Morel, Mike Kennedy, Kevin Coyle, Gino Baroni, & Dave Mermelstein*

MEETING CALLED TO ORDER: 8:04am

D. Heffernan states he received an email last night at 10:20pm from D. Mermelstein stating he would not be able to attend today's meeting. G. Baroni is out of town and will not be able to attend the meeting either.

T. Bergeron motions to approve the minutes of 3/23/17. Second by M. Sumner
Changes are discussed by B. Kiszka and D. Mermelstein (by email). Both T. Bergeron & M. Sumner agree to the changes.

Vote: most in favor, 1 abstain (M. Dorman)

Motion passes

UPDATE OF PROJECT ACTIVITIES TO DATE:

Chief Jones states the building is going up and is pretty much closed. The roof is mostly done and the shingles are done. The inside is being worked on. The framing is going up. Chief Jones will inquire about doing a walk through for the committee.

M. Pearson states the rough plumbing and electrical is in. The roof is almost done. The masonry work is going up on the inside. The underground detention area is being worked on.

Mark has not been made aware of any issues by Gino, Dave or Eckman, and we are in good shape.

Chief Jones states there was one concern received from a neighbor regarding water. A member of the construction team spoke to the neighbor and cleared up his concern.

M. Pearson mentions the Town Planner, the State & D. Mermelstein are working on the culvert/water issue regarding the same neighbor. The State has reduced the scope of work they decided should be included in our project. This is a positive move since their ideas were not part

of our original scope to begin with. There will be a drain/catch basin at the end of the neighbor's driveway.

M. Dorman states the neighbor is aware of it and is okay with it.

The last point M. Pearson wants to make is that the generator at the Safety Complex has had the injectors re-built and reinstalled. It is running properly. T. Bergeron inquires what the new generator will cover. M. Pearson replies the new generator will take care of the new building, fire bays, EOC and part of the old building. We will rely on the old generator much less once the new generator is in.

REVIEW MONTHLY PROGRESS REPORT AND BUDGET:

D. Heffernan states both the February and March reports will be available for our next meeting.

There is no news on the budget. M. Pearson had not seen any new invoices or any surprises. The biggest issue currently being worked on is security, safety, and cameras. Some of this money should come from the Homeland Security Grant. The grant money can cover any door that touches the EOC area. The grant has been submitted. We are waiting for a response. It should be received in about two weeks. Then it goes before the Board, then back to the Governor's Office for final approval.

B. Kiszka inquires when the decision on the communication equipment needs to be made. She thought it had to be made in April or May. Chief Jones states that is true however she is still working with two vendors to get final numbers.

M. Pearson states it will be about a \$10,000 expense to move the old equipment to the new building. Then there will be a hook-up fee of approximately \$40,000 and there is no guarantee it will work. Discussion occurs regarding money in the Capital Reserve Fund for communication equipment and if the money from recent voting will be added into the account. This process is on hold until the State determines a way for the results of voting to be ratified. There is now about \$56,000 of interest money available from the bond. This goes into the operating fund. It may be used towards the purchase of new communication equipment. The situation is tricky. On one hand taxpayers may view the use of the \$56,000 towards communication equipment as an additional cost outside of the approved 8.5 million. On the other hand the Homeland Security Grant relieved some of the costs that were included in the scope of work. If we move old equipment into the new building and it doesn't work we will be asked "why". If we buy new equipment we will be asked "who authorized the purchase?" It is a no win situation.

B. Kiszka inquires if we have a special election to ratify the March Town Vote, can we vote on spending the bond interest at the same time.

M. Sumner & M. Pearson do not believe we can do it then.

COMMUNITY ENGAGEMENT:

B. Kiszka is still looking for a summary report to post on the website.

M. Sumner states she will contact G. Baroni directly to get the report.

B. Kiszka states there was no documentation in the minutes as to why the meetings were changed to monthly.

D. Heffernan states G. Baroni felt it was better to do it monthly since the monthly reports would be available for our meetings.

COMMUNICATIONS:

None

PUBLIC COMMENTS:

G. Adams inquires about the type of shingles and underlay used for the roof.

M. Pearson states red zip board with tape was used and it was covered with a membrane. The reason for this is it makes replacing shingles easier. The shingles are GAF architectural shingles. The membrane goes all the way to the peak.

G. Adams inquires what the warranty on the shingles is.

M. Pearson responds the warranty is lifetime.

NEW BUSINESS:

D. Heffernan states he believes it would be helpful for the committee to have a general overview of the project especially the renovations to the Fire Department side. Perhaps this could be part of the field trip/walk through.

M. Pearson states the electrical work for the EOC will be top notch. Also, both the Fire and Police did have to make cut backs to the original scope to fit the budget. The Owners Project Manager is also being squeezed.

OLD BUSINESS:

None

The next meeting will be held on May 11, 2017 at 8:00am at the Library.

D. Heffernan adjourns the meeting at 8:50am

Respectfully submitted,

Beth Hossack
Recording Secretary