



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Thursday, May 11, 2017 @ 8:00am

**PRESENT:** *Dennis Heffernan, Acting Chair; John Sherman, Selectman; Chief John McArdle, Barbara Kiszka, Acting Vice Chair, Martha Sumner, Paul Lucia, Facilities Manager, Mike Dorman, Building Inspector; Julian Kiszka, Selectman Alternate (in for T. Bergeron), Kevin Coyle & Thomas Geary*

**Also in attendance:** *Gino Baroni, Trident & Geoff Adams*

**EXCUSED:** *Chief Kathleen Jones; Mark Pearson, Interim Town Manager; Pat Schiavone, Detective; Tammy Bergeron, Selectman, Dan Poliquin, Bill Query, Nicholas Morel, & Mike Kennedy*

**MEETING CALLED TO ORDER:** 8:02am

***M. Dorman motions to approve the minutes of 4/13/17. Second by M. Sumner. A few changes are recommended. Both G. Baroni and D. Mermelstein should be added to the excused attendance list. A typo is mentioned by B. Kiszka (first page last paragraph fourth line from the bottom "o" should be "to". Both M. Dorman & M. Sumner agree to the changes.***

***Vote: most in favor, 1 abstain (J. McArdle)***

***Motion passes***

**UPDATE OF PROJECT ACTIVITIES TO DATE:**

D. Heffernan thanks G. Baroni for providing the summary report which has been posted on the website and all the other monthly reports. G. Baroni states some unsuitable soils/stumps were found in the access roadway however the materials are not contaminated. The schedule is moving along well and things should start to accelerate now that weather conditions are better. There is still 1 potential outstanding change order left. It is the State owned road and what work will be done by the State vs. what will be done by the Town. This should be resolved shortly. G. Baroni states he knows another site walk was mentioned. He suggests it be done after hours maybe around 3:30pm so it will not disrupt the workers.

J. McArdle recommends waiting a while until the dry wall is up. Currently the studs are up but it is difficult to visualize with only studs. It is decided to wait about a month before planning a site walk. G. Baroni will check with the contractors to see what will work best for them.

**REVIEW MONTHLY PROGRESS REPORT AND BUDGET:**

The few change orders are listed in the Eckman April report on the fourth page from the end.

We are on/or under budget. We will not go over the budget. Everything is going along well. The budget will not change. It is possible that Eckman's contract may change it will depend on contingency.

D. Heffernan inquires if the final cleaning cost of \$10,000.00 is normal.

G. Baroni responds yes.

G. Baroni states working inside is a more controlled area. Contracts are in place for enough man power to complete the building.

The next area of concentration is the EOC and communications. We are still hopeful the Homeland Security Grant will be awarded to Plaistow. This will make a big difference. Chief Jones is still working on communication equipment. G. Baroni states we should not repurpose the old equipment. We should get new equipment and he thinks we will be able to accomplish this.

T. Geary inquires if third party commissions are built in especially for mechanical and the HVAC systems. G. Baroni states they are.

### **COMMUNICATIONS:**

M. Sumner suggests that we should consider having a soft grand opening in September when the Police Department opens. Then we can have a large ribbon cutting/grand opening in the Spring of 2018 when the full project is completed including landscaping.

B. Kiszka mentions we should have some Pollard School Students involved in the September celebration.

### **COMMUNITY ENGAGEMENT:**

None

### **PUBLIC COMMENTS:**

None

### **NEW BUSINESS:**

Chief McArdle mentions some work has begun in the apparatus bay area. The department is moving trucks around to accommodate the work. Some pipes are being moved and the shape of some change is starting to take place.

### **OLD BUSINESS:**

D. Heffernan states he is happy to have M. Sumner back and inquires if she would like the Chair Position back. He has been acting Chair since she took a leave of absence. M. Sumner states she would like things to remain as they are. She will still miss some meetings. B. Kiszka will remain as acting Vice Chair.

Chief McArdle states it has been decided that the bay area will be painted with epoxy paint. A question is asked regarding furniture looked at with Chief Briggs in Kingston. Chief McArdle states it went well. They are waiting for dimensions from the architect before making any purchases.

The next meeting will be held on June 8, 2017 at 8:00am at the Library.

D. Heffernan adjourns the meeting at 8:32am

Respectfully submitted,

Beth Hossack  
Recording Secretary