



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Thursday, August 17, 2017 @ 8:00am

**PRESENT:** *Dennis Heffernan, Acting Chair; Paul Lucia, Facilities Manager; Mark Pearson, Town Manager; Tammy Bergeron, Selectman, Chief Kathleen Jones; Mike Dorman, Building Inspector, Julian Kiszka, Selectman Alternate(in for John Sherman) Barbara Kiszka, Acting Vice Chair, Martha Sumner, Geoff Adams, Citizens Rep. & Mike Kennedy, Deputy Fire Chief*

**Also in attendance:** *Gino Baroni, Trident,*

**EXCUSED:** *John Sherman, Selectman; Chief John McArdle; Pat Schiavone, Detective; Dan Poliquin, Kevin Coyle & Thomas Geary*

**MEETING CALLED TO ORDER:** 8:03am

***T. Bergeron motions to approve the minutes of 7/13/17. Seconded by G. Adams.  
Vote: most in favor, 3 abstain (M. Sumner, B. Kiszka, and M. Pearson)  
Motion passes***

**UPDATE OF PROJECT ACTIVITIES TO DATE:**

G. Baroni states the Police Department side has been cleaned and it is ready for punch list inspections. Most of the inspections are complete and everything has passed. Mike Dorman, Building Inspector will complete his inspection on Friday. The Certificate of Occupancy should be issued on Monday, August 21. The architect will perform their punch list inspection on Monday too. Dave Mermelstein, Chief Jones and Mark Pearson worked with the Town's Network Vendor to negotiate acceptable pricing for computer services. The purchase order will be signed today. Scheduled impacts will be determined and attempts to mitigate them will be implemented. The phone vendor and movers are in line for next week. At the next committee meeting options will be presented for the Town Crest for the front of the building. Chief Jones has been working with Eckman. The dispatch center is in great shape. The furniture should be delivered on September 1 and the new dispatch center should be operational on September 15.

D. Heffernan states he had a conversation with M. Pearson and asked to sit in on the monthly budget meetings. He attended the most recent one and states it was very informative. The monthly budget meetings will continue.

G. Baroni states everything is positive.

An inquiry is made as to a fence along the adjacent property of the new roadway leading to the back of the complex. G. Baroni states it was not in the original budget but it most likely will be able to be worked into the current budget and put in place. The owner would like an 8 foot

fence. G. Baroni states they are looking into options. The fence was discussed after the GMP was set.

### **REVIEW MONTHLY PROGRESS REPORT AND BUDGET:**

The reports will be available soon. The budget is on target.

### **COMMUNICATIONS:**

B. Kiszka inquires when LED Lighting was removed from the project. She has looked at monthly reports and does not find it.

G. Baroni states it was part of the Value Engineering process during the setting of the GMP. He also states the T5 bulbs are efficient and it was a good compromise. G. Baroni will get some statistics on the efficiency of the T5 bulbs.

### **COMMUNITY ENGAGEMENT:**

B. Kiszka states she went on the most recent tour and would like to do a write up to post online. Before posting it she will send it to the committee for approval.

Discussion of a Grand Opening occurs. It is agreed that an Open House including a tour of the Police Department will be held first. A Grand Opening will be held next Spring. This will allow for the Fire Apparatus to be moved outside and the bay area will be used for refreshments. This will also allow the upgrades to the Fire Department be more visible. M. Kennedy mentions a good day for the Open House would be the same day the Fire Department has their annual Open House for Fire Prevention week. The committee agrees with this idea.

J. Kiszka inquires if an 8 foot fence is installed along the property line will this cause a safety issue for our public vehicles that may have to exit quickly?

M. Dorman states it will not be a safety issues as the fence will stop before any visual impairment could occur.

M. Pearson stated Dan Garlington does not want a potential fence to cause plowing issues. M. Pearson states the snow removal process will in fact change but it will be worked out.

### **PUBLIC COMMENTS:**

None

### **NEW BUSINESS:**

None

### **OLD BUSINESS:**

M. Pearson mentions how he recently found out that the new road must be extended up to the beginning of the Palmer Property. This will come before the Board of Selectmen, however prior to bringing it to the Board he will determine the costs of excavation and the linear footage to come up with a cost estimate.

Yesterday a meeting was held with all the technical people such as electrical engineers, telephone and computer technicians and Eckman. The meeting was held in order to coordinate all the lines and technical equipment necessary to get the new building up and running. The fiber optic cable that was accidentally cut during construction will be lengthened and repaired. An old copper line was also damaged however this is no longer needed.

M. Pearson stated that yesterday he learned the State of NH will support the additional funds of \$102K for the SRTS (Safe Routes to School) project for sidewalks on Elm Street. Things are really falling into place.

B. Kiszka inquires how the estimated \$400K for the full dispatch center was reduced down to \$275K.

M. Pearson states the \$400K included the “brains” of the system. For the completion of the project the equipment will be updated not the brains. We have \$104K in a capital reserve account for this. We will add a Warrant Article for 2018 to fund the difference. The end result is that this will be accomplished one (1) year sooner than planned for in the CIP (Capital Improvements Plan). Our EOC (Emergency Operations Center) will be top notch.

J. Kiszka inquires if there is a date for the roadway to the Palmer property to be completed.

M. Pearson states the deadline is the completion of the project however he is confident we will be able to have more time to complete it.

There is a discussion about when the agreement for the road was made and who was involved. It is believed it happened about four (4) to five (5) years ago with Mr. Palmer and S. Fitzgerald. T. Bergeron wants this added to the agenda for the Board meeting on August 21. M. Pearson states the agenda is already full and he wants cost information available before the Board discusses it.

J. Kiszka inquires about the Cellular Company that approached Mark regarding the installation of a cell tower in the Northern section of Town. M. Pearson states it is still in the works but it is a long process. The interest is there but all the planning and permitting must be approved before it becomes a reality. The land has been removed from the potential sale of land list approved by the Board. Therefore the land will be available for the tower if everything works out.

The next meeting will be held on September 14, 2017 at 8:00am at the Library.

D. Heffernan adjourns the meeting at 8:37am

Respectfully submitted,

Beth Hossack,  
Recording Secretary