



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, September 14, 2017 @ 8:00am

PRESENT: *Dennis Heffernan, Acting Chair; Paul Lucia, Facilities Manager; Mark Pearson, Town Manager; Tammy Bergeron, Selectman, Chief Kathleen Jones; John Sherman, Selectman; Barbara Kiszka, Acting Vice Chair, Martha Sumner, Geoff Adams, Citizens Rep., Julian Kiszka, Selectman (alternate) & Tom Geary, Bld/trades Rep*

Also in attendance: *Dave Mermelstein, Trident*

EXCUSED: *Mike Dorman, Building Inspector, Chief John McArdle; Mike Kennedy, Deputy Fire Chief*

MEETING CALLED TO ORDER: 8:05am

B. Kiszka motions to approve the minutes of 8/17/17. Seconded by M. Sumner.

Vote: 10-0-1, J. Sherman abstains

Motion passes

UPDATE OF PROJECT ACTIVITIES TO DATE:

D. Mermelstein announced the new addition for the police department has been completed early so the demolition well underway for the fire department. The scheduling is in good shape. The pave binder will be next Monday then the top coat will be applied.

D. Mermelstein stated that the road extension to the Palmer property line was not included or budgeted in the project, and without having an approved subdivision plan of the Palmer land the projects civil engineer could not have possibly located or designed a road.

Mr. Sherman presented D. Mermelstein with a PowerPoint slide and plan showing a building and road concepts from prior years to receiving voter support of the current project.

D. Mermelstein stated that he was not aware of a signed agreement between the town and the land owners, and had not received a copy of the agreement until the spring of 2017 just before the road was to be paved.

D. Mermelstein also noted that the plan Mr. Sherman presented did not reflect the approved plan. The approved access road is paved to the barn, then a section of gravel runs behind the barn to provide access to the cemetery.

J. Sherman shows the documentation that it was in the original project plan all along. M. Sumner is of the opinion it may have been in the plan but not given to Trident. J. Sherman is not sure when or why it would have even been taken out of the plan. J. Sherman lets the board know that the agreement was part of the land swap and needs to be taken care of as we are legally bound to the agreement. B. Kiszka is under the impression we asked Trident to use gravel not paving. T. Bergeron believes gravel was part of the cut backs. J. Sherman believes this was a communication issue and the original agreement with the Palmer's is for pavement. Conversation about when and why the plan changed continued. M. Sumner would like to know if we have an estimate to do the work? D. Heffernan informs the group, we do not. M. Pearson informs the board that he reviewed the agreement with the Palmer's and then contacted SEC for an estimate. He is trying to show that we are working on the issue. The work is supposed to be done by occupancy. T. Geary questioned if the project is to be complete job by the time the project is complete. M. Pearson says yes, and would like the board to know that when the Palmer's came in they were very angry about the situation but when they left they were not. Conversation about where the money will come from for this project and M. Sumner suggested the conversation be put on hold until we have more information. D. Heffernan states we have a legal obligation to get this done so we will and would like to move on with the meeting until we have pricing.

D. Mermelstein continues with his updates, the Binder Paving will be completed next week and the budget is in good shape. Mr. Senter is saying that in the contract a fence should be being put up between his property and the driveway to the back of the police department. D. Heffernan states that we have no contract with Mr. Senter and he has been on town land for years. Just to keep the peace can we put in shrubs? D. Mermelstein lets the board know that the type of plant life they would have to put in would be about \$1,000-\$1,200 per plant, this is not in the budget at this time. What Mr. Senter would like is an 8ft vinyl privacy fenced. D. Heffernan states that we do not want to do that. D. Mermelstein lets everyone know that the difference between a 5' and 8' chain link fence with weaving is about \$1,000 and worth the money as we already have had issues with these neighbors. T. Geary questions if this will stop the problem. K. Jones believes the cameras that were put in will stop the problem. D. Mermelstein believes that the fence will give an overall nicer look. There is discussion from the board. D. Mermelstein asks if he has approval to put the fence on the access road for up to \$7,600. M. Sumner makes a motion to spend up to the amount of \$8,000 for fencing on the access road. M. Pearson does not think a motion is needed just a consensus from the board. B. Kiszka asks if we have enough money in the contingency? D. Mermelstein says they have used some but not much and it is carrying the extras. D. Heffernan polls the group, a consensus is made to put up the fencing and seed the area not to exceed \$8,000.

D. Mermelstein points out the circle above the door of the police entrance and points out there will also be one about the fire entrance. These are for the town crest. He is suggesting holding off in putting up a crest until a nice crest can be purchased, possibly from donations. A big sticker can be purchased for \$500 but will not give the look that the town is looking for. For a proper, nicer, crest of the town it will cost about \$5,000. The blank circle looks like it belongs as part of the design right now so it is suggested that we hold off for now. B. Kiszka inquires if we can solicit donations for the better crest. J. Sherman offers to head soliciting of donations. K. Jones would like to help J. Sherman. M. Pearson suggests speaking to Bob Harb as a good source for a starting point. T. Geary would like to know who will hold and be responsible for the donations for the seal. J. Kiszka thinks all donations should go to M. Pearson. M. Pearson asked that everyone hold off on soliciting for donations until K. Jones reaches out to Bob Harb.

D. Mermelstein was asked about LED lighting. He has personally worked with LED in commercial settings and it is not a good idea yet, in his opinion. LED still has lots of bugs in the commercial setting. The exterior pole lights are LED. The electrical engineer could perform a LED vs. T5 energy analysis for a fee. We do not have money in the budget at this time for the analysis.

M. Sumner asks if we have a completion date yet? D. Mermelstein states we do not have a firm date. The demolition is still in the early stages so it is hard to predict yet. They are shooting for mid-December. M. Pearson adds the dispatch center will be moved by the 19th on schedule. This project took about 10 people to coordinate. K. Jones added the radio system is good and the TV's are up and ready to go.

M. Pearson lets the board know that there will be tiling in the hallway on the police side to the booking cells to give a finished look. An epoxy will be put down in the booking area and in the cells. T. Geary asked if we could extend the tile into the booking and cell areas? M. Pearson explains tile cannot be used in this area as it can be used as a weapon. T. Bergeron likes the look of the flooring in North Andover it is a rubber type flooring. D. Mermelstein agrees that that rubber type flooring would be a great option but it is very expensive and with our budget restraints would be impossible at this time. The epoxy will require regular maintenance but will give the look desired within the budget. B. Kiszka asked about the application of the epoxy because we are already in the offices. K. Jones said they will just alternate rooms for a couple days.

D. Heffernan asks if we are accounting for the cleaning/keep up in the upcoming budget? M. Pearson lets the board know that he has along with the new costs for heating, electric, plowing, etc. M. Sumner added she hopes the budget committee realizes this cannot be level funded and to keep in mind the up keep the building is going to take. M. Pearson added that with the size of the new building we have tipped the scale from contracting the cleaning to staffing for the increase. P. Lucia thanked the board for recognizing the potential issues with the new size of the building. K. Jones thanked and took time to recognized P. Lucia and his staff for the great job they have done to keep up with everything and help with the move. T. Geary would like to make sure that we are also keeping up with the learning of the new systems as well as the upkeep. M. Pearson lets the group know that the training is ongoing. P. Lucia adds that all the new systems are also being recorded so if there are questions they can go back to the training video for answers.

REVIEW MONTHLY PROGRESS REPORT AND BUDGET:

The reports will be available soon. The budget is on target.

COMMUNITY ENGAGEMENT:

There have been some, rather rude, complaints about the look of the building. They have been responded to and it is done. M. Sumner inquired about B. Kiszka's blog. B. Kiszka sent an email about what she wants to publish. B. Kiszka asked if the board was ok with her posting the article to her blog. M. Sumner asked if they could have some time to read it over as not everyone had a chance to read the article. D. Heffernan asked if they could have until Friday.

J. Kiszka has a concern about the monitors in the dispatch center. The monitors can be seen from the road and he is concerned sensitive information will be able to be seen. K. Jones let the group know that the window dressings will be in soon and should solve this problem.

PUBLIC COMMENTS:

None

NEW BUSINESS:

None

OLD BUSINESS:

Open House in October? B. Kizska mentions that Chief McArdle has sent an email stating he does not think this is a good time frame for an open house with the demolition being in full swing. K. Jones would like to wait until the project is 100% complete so the public has a great perception. She would like to wait for Spring. B. Kiszka asked who is doing a furniture search? K. Jones let the group know that all the furniture has been free. D. Heffernan added that the RCH of correction trustee program sent people to help with the move. K. Jones praised the trustees as they were amazingly helpful.

The next meeting will be held on October 12, 2017 at 8:00am at the Safety Complex.

D. Heffernan adjourns the meeting at 9:12am

Respectfully submitted,

Rollanda Hughes,
Recording Secretary