



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, October 12, 2017 @ 8:00am

PRESENT: *Dennis Heffernan, Acting Chair; Paul Lucia, Facilities Manager; Mark Pearson, Town Manager; Mike Dorman, Building Inspector, Chief John McArdle; Mike Kennedy, Deputy Fire Chief, Chief Kathleen Jones; John Sherman, Selectman; Barbara Kiszka, Acting Vice Chair, Martha Sumner Citizen Rep., Geoff Adams, Citizens Rep., & Julian Kiszka, Selectman (alternate).*

Also in attendance: *Dave Mermelstein, Trident*

EXCUSED: *Tammy Bergeron, Selectman & Tom Geary, Bldg/trades Rep.*

MEETING CALLED TO ORDER: 8:04am

D. Heffernan mentions D. Mermelstein has recommended a few amendments to the minutes of September 14, 2017. He emailed these to the committee. There is consensus amongst the committee to accept these changes.

Chief J. McArdle motions to approve the minutes of 9/14/17 as amended. Seconded by M. Dorman. It is noted a few spelling errors need to be corrected.

Vote: most in favor, 2 abstain (Chief McArdle, J. Kiszka)

Motion passes

UPDATE OF PROJECT ACTIVITIES TO DATE:

D. Mermelstein states the demolition of the Fire Department is almost complete. We have about 8 weeks to go. Some unknown issues, mainly mechanical in nature have been found. This is causing a push on the schedule but the Project Team is doing the best they can to stay on schedule. The impact of the mechanical issues on the budget is currently unknown. There is a \$50,000.00 contingency with the contractor.

B. Kiszka inquires if D. Mermelstein can be more specific with the unknowns. D. Mermelstein replies most of the issues involve the HVAC system. As demolition occurred unforeseen conditions were found. Basically, the current system is a hydro-thermal system with several coils in the duct work and a boiler. Much of the duct work is missing insulation and the system is old and not efficient. The engineer recommends removing all of it.

Chief J. McArdle states the system has never worked properly. It has never been consistent and there are deficiencies. Over the years any changes or repairs have been piecemealed.

P. Lucia states at one-time new units were installed on the roof.

Now that everything is exposed the Project Team is waiting for a full report from the design team engineer. This is time consuming.

M. Pearson states other work is continuing while we wait for the report. We are not at a standstill. He also states the findings are not due to the current project.

Chief J. McArdle states Dore & Whittier and CSI Engineering completed a feasibility study a few years back. The budget was limited and access to the building was limited since people were working in the building while the study happened. It was mostly an overview of the building.

D. Mermelstein states the Police Department addition is completed, it's a beautiful building the residents can be proud of. The budget is still strong. We do not know the impact of the unknowns yet.

M. Pearson mentions the road to the Palmer Trust Property. The Town is legally obligated to do this. He currently has an estimate of \$125,000.00. This is a ballpark figure.

D. Mermelstein adds there is still some contingency money with the engineer and the owner. The construction buyout is \$106,000.00.

Chief J. McArdle states he does not want the road built until the renovations are complete at the Fire Department. Many others agree with him.

M. Pearson states he has spoken to the Palmer family and has been able to get them to relax a bit. He mentioned potable water to them and how it makes sense to wait on putting in the road until more is known about potable water. There are a lot of moving parts.

It is clarified that there are two roads that were originally part of the plan. The one to the Palmer Land and the other to the cemetery.

M. Dorman states the road to the cemetery is very small.

D. Heffernan states perhaps we could postpone paving for a year and look for money elsewhere.

M. Pearson states we still have some time and he believes we will be able to get the road done. At this time, we do not know exactly where the road should go as no one knows about a future sub-division of the site.

J. Sherman states it is very frustrating. Somewhere along the way the ball was dropped. He mentions the driveway to the Police Station was temporarily called Stanwood Extension as it was expected to be a road not a driveway.

Chief J. McArdle states if you read the minutes of the Public Safety Building Committee meeting from 12/15/15, it is clear that the road was not part of this project. All of the Fire Departments "wants" were cut a long time ago. What is left are just needs. He is concerned other unknowns may come up.

M. Pearson states he wants the Fire Department to get what they need from the project. Many others including D. Heffernan and M. Sumner agree.

M. Pearson is hoping to get the ballpark figure of \$125,000.00 for the road down. We do not know about soils yet and hopefully some responses to an RFP (request for proposal) will come in lower.

REVIEW MONTHLY PROGRESS REPORT AND BUDGET:

D. Heffernan states the budget meetings have been very helpful. G. Baroni and D. Mermelstein are doing a great job.

D. Mermelstein states the Request for September was just received and Trident is working on that now. Soon the September report will be available.

COMMUNITY ENGAGEMENT:

B. Kiszka inquires if D. Mermelstein will have a summary report ready for the website soon.

D. Mermelstein agrees this will be ready soon.

B. Kiszka states we should set a date for a Grand Opening/Open House. The tentative date is set for April 14 from 9:00am – 12:00noon.

M. Pearson will check with C. Cruz to make sure it is not opening day for baseball or any other event.

D. Heffernan states we will need a sub-committee to work on this.

M. Pearson will invite the Governor, Senator Morse and the Commissioner of Safety as he was very helpful in assisting Plaistow with the grants.

Chief K. Jones states Dean Zanello recently took some photos of the inside of the Police Department. She will have a few posted on the website. A brief discussion was held regarding donations and perhaps listing them on the website. Chief K. Jones is working on getting donations for the sign. She has already received a donation from Atlas Motor Express and the Plaistow Fish and Game will contribute.

B. Kiszka states she posted the blog she wrote and has received only positive remarks.

PUBLIC COMMENTS:

None

NEW BUSINESS:

J. Sherman discusses naming the road. It recently came up at Board of Selectmen's meeting. It was recommended to name the road after John Colby, a long-time officer in town.

Chief K. Jones states Chief Savage recommended naming the road Justice Way.

D. Heffernan suggests we consider naming the road after Bill Querry. He was a vital part of this committee from the very beginning.

M. Dorman states he believes Bill would support Steve's recommendation.

J. Sherman likes Justice Way but states a decision does not need to be made today.

OLD BUSINESS:

M. Sumner recommends changing D. Heffernan to Chair Not Acting Chair as he really is the Chair.

D. Heffernan said he prefers keeping it as is.

M. Kennedy inquires about the walk-through door in front of the apparatus bay. There is no drainage, it always gets wet and is a problem in rainy and winter weather.

D. Mermelstein agrees with M. Kennedy that water runoff from the roof will be heavy at the new main door leading into the apparatus bays. Yesterday the team met on site with the civil engineer and architect to review that area. A roof design for the area will be expensive. The civil engineer will provide a design for the drywell system and Eckman is exploring options for an awning/canopy for above the door.

The next meeting will be held on November 9, 2017 at 8:00am at the Police Department.

D. Heffernan adjourns the meeting at am 8:45am

M. Sumner states she will not be able to attend the next meeting.

Respectfully submitted,

Beth Hossack,
Recording Secretary