Town of Plaistow

Recreation Commission

Meeting Minutes

Tuesday April 4, 2017 6:30 pm Town Hall

***Called to Order*** 6:39 pm

***In Attendance:*** Bill Coye, Rick Marino, Dan Guide, Patrick Buckley, Kerry Patles, John Sherman, Christina Cruz, Lisa Petry (arrives 6:50 pm)

***Excused:*** Sue Sherman, Kristin Lewis-Savage, Rollanda Hughes ***Absent:*** Leona Senter

***Approval of Minutes***

February 2017 – Christina notes a few minor clerical updates Patrick moves to approve Dan seconds

Passes 5-0-0

March 2017 – Patrick moves to approve Rick seconds Passes 5-0-0

***Directors Report***

12 items listed in Directors Report – only a few items are discussed in detail

**Baseball/Softball**

**MyRecDesk.com**

**RecPro.com**

**Summer Recreation**

**Seniors**

**Community Garden**

**Dog Park**

Dana Post has communicated a possible need for construction in the area currently being evaluated for the Dog Park; this decision could take some time to make.

Consensus of Commission is to revisit the town owned property list and identify a location for this project. Christina will resend the document containing the specifications for the park; John will send an updated spreadsheet containing the town owned properties for review. Discussion ensues regarding the property on Greenough Road owned by the American Legion; could it be a good location? Can it be sold? Conversation with Dave Meany, AM LEG could be useful.

**Grants**

 Recreation Trails Grant is open – deadline is June 22, 2017

**Strategic Plan**

 *Gate Project for Trail Head at PARC*

 Pat and Christina are meeting with AMC on Friday April 7, 2017 @ 9:30 am at PARC

 Goals for the meeting include:

 establishing time lines – identifying responsibilities for both Plaistow and AMC –

 verifying what expenses will be incurred i.e. labor, materials, fees for AMC service

 – obtain quote – make “to do” lists for Plaistow and AMC

 *Security Systems at PARC - $15, 000.00*

 Christina needs to fax specifications to obtain quote still

 *Additional Playground Equipment at Ingalls - $ 11,000.00*

Order has been placed – delivery estimates 4-6 weeks. Installation should be soon thereafter. Christina’s goal is to have this done by Pollard School Second Grade Picnic in early June

*Swing Arm at PARC $2,500.00/Completed*

Plan is to now keep gates open always other than rare occasions i.e. Hazardous Waste Day, when the gates need to be closed to secure the location. Discussion ensues regarding concern with leaving them open overnight. Commission recommends locking them at night until security system is installed.

*Wall Ball/Basketball Court With BBall Nets - $27K (does not include wall ball wall)*

Vermont Courts is scheduled for a walk through with Christina on Wednesday April 5, 2017 for purposes of obtaining a quote. Christina will verify tentative timeline for project at that time.

**Needs:**

*Roofing and Posts on Small Shelter at Ingalls*

Rick recommends the small pavilion be taped off as soon as possible. He feels the structure is unsafe due to rotting wood/easily shifts with pressure on post. Christina relays that the discussion with Lions Club concluded that their donation was of the structure itself; upkeep is the responsibility of the town. She states that Mike Bowman of Bowman Builders has been requested to prepare a quote for this work.

**Dates to Remember:**

 April 22 Earth Day Celebration/Plaistow Clean Up Day - Lisa will work to find a crew for Greenough Road

May 6 Opening Day at PARC – Group recommends Wendy Moley & Dave Matthews for first pitches.

May 8 – Women in Leadership Program – Commission members are encouraged to attend; Bill unable to

***Status on Approved Items at BOS***

Addressed within Directors Report

***Easter Help***

Saturday April 15 – Town Egg Hunt

Christina needs to find an Easter Bunny still; seniors are helping to stuff eggs again

The Rock Church reached out to help again -Christina will confirm with them

***Open***

No additional items to discuss

Meeting Adjourned: 7:36 pm

Next Meeting Scheduled for Wednesday May 10, 2017 6:30 pm – Town Hall

Note: potential conflict with scheduled meeting date – Chair will update is necessary

Respectfully Submitted -

Kerry Patles