

# Old Home Day Committee

## Meeting Minutes

**Date/Time:** Tuesday, November 15, 2022, 6:30 PM

**Location:** Plaistow Town Hall Annex, Recreation Office, 14 Elm Street, Plaistow, NH

**Call to Order:** 6:32 PM

1. Attendance:
  - a. Members: Shauna Manthorn (Chair), Leah MacKean (Secretary), Bill Coye (BOS Representative), Kate Sherman-DeRoche, Dawn Williams, Maryann White (alt), Jennifer Gusler (Recreation Director)
  - b. Absent Members: Roy Walling (excused), Bob Fairhurst (excused), Christina Cruz (alt)(no communication), Jennifer Bird (no communication)
  - c. Guest: Krista Hill (interest in joining)
2. Introductions: Krista and husband have shown interest in joining as they have young children in town who enjoy participating in OHD events. Welcome, Krista!
3. Public Comment: N/A
4. Meeting Minutes: Approve October 2022 minutes with discussed edits – Kate 1<sup>st</sup>/Leah 2<sup>nd</sup> 6-0-0
5. Bylaws: finalize subcommittee roles (see attached and finalized Constitution and Bylaws); approved Leah 1<sup>st</sup>/Kate 2<sup>nd</sup> 5-0-1
6. Budget: estimated costs based on 2022 budget and spending
  - a. Spent \$30,000
    - i. \$20,000 budget
    - ii. \$9,000 staffing for day
    - iii. Over budget by \$1,000 (approximate)
  - b. Discuss “must haves” for future OHD events
    - i. Port-a-potties \$800
    - ii. Dumpster \$500
    - iii. Tent Rental and Stage \$1605
    - iv. DJ Rick O’Shea \$325
    - v. Parade \$6,000
    - vi. Fireworks \$7,000
    - vii. Trackless Train \$1,200
    - viii. Boy Scout Clean-up \$500 (Dawn may go to meeting prior to OHD to discuss expectations of paid clean-up at event)
    - ix. Caricaturist \$750 (9am to 3pm)
  - c. Discussed “wants – received well” ideas for future OHD events
    - i. Rock Wall \$1,100
    - ii. UFO (t-ball/ax throw/hammer game) \$610
    - iii. Consider DJ/Music for back of Town Hall
  - d. Plan for inflation, increase costs for 2023 season
  - e. Will need to do fundraising
7. Fundraising
  - a. Coordinate with Friends of Plaistow Recreation to do fundraising through local businesses
    - i. Letter created
    - ii. Many already willing to contribute
    - iii. Offset town budgetary needs for continued entertainment
  - b. January event
    - i. “1/2 Way to Old Home Day” event

- ii. The Nest willing to host event
- iii. FOPR to support and help with fundraising
- iv. Would need to consider entertainment; Mary will check price and availability with band; will also consider hiring a DJ depending on cost/availability
- v. Collect raffle baskets/ideas
- vi. Consider small admission fee
- c. Consider Corn Hole Tournament at Fish and Game between Old Home Day and Fireworks; will discuss with Jon Gifford re: use of facility, charges, having bar open; fundraiser for both OHD and F+G
- d. Thank you cards for all fundraising
- 8. Subcommittee Updates (all are status quo)
  - a. Road Race
  - b. Contests
  - c. Vendors
  - d. Entertainment
  - e. Raffles
  - f. Parade
- 9. Other Business – consider a movie night under the tent on the night prior to OHD

**Next Meetings:** No December meeting; Monday, January 9, 2023 6:00 PM

**Meeting Dismissed:** 7:43 PM