

# Old Home Day Committee

## Meeting Minutes

**Date/Time:** Tuesday, September 20, 2022, 6:30 PM

**Location:** Plaistow Town Hall Annex, Recreation Office, 14 Elm Street, Plaistow, NH

**Call to Order:** 6:30 PM

1. Attendance:
  - a. Members: Shauna Manthorn (Chair), Leah MacKean (Secretary), Bill Coye (BOS Representative), Jennifer Gusler (Recreation Department Director), Kate Sherman-DeRoche, Dawn Williams,
  - b. Absent Members: Roy Walling III (Vice Chair), Bob Fairhurst, Christina Cruz (alt), Jennifer Bird, Mary (alt)
  - c. Guests: Chris Williams
2. Introductions: Chris to join and help
3. Announcements:
  - a. Kerry Patles stepped down
  - b. A few community members have shown interest in participating/joining or helping day of
4. Approval Minutes:
  - a. June 13<sup>th</sup> approved Kate 1<sup>st</sup>/Bill 2<sup>nd</sup> 5-0-0
  - b. July 10<sup>th</sup> approved Kate 1<sup>st</sup>/Bill 2<sup>nd</sup> 5-0-0
5. Budget Update:
  - a. 2022 had a \$15,000 budget from the town along with \$5,120 from Warrant Article
  - b. Spent \$30,294
  - c. 2023 Budget will be requested to be \$30,000
  - d. Awaiting break down of budget; unclear what was spent on staffing – will clarify
6. Subcommittee Reorganization – will clarify roles and expectations/responsibilities
  - a. Road Race – will be Bob and Lions Club
  - b. Contests:
    - i. Baby – Shauna will handle; all three judges returning 2023
    - ii. Beard – TBD; will need to coordinate with The Barber Smith
    - iii. Historical Society will handle a contest from their standing each year
    - iv. Potentially will add another contest in the morning vs entertainer
  - c. Vendors:
    - i. Leah to handle
    - ii. Will have access to My Rec to handle registrations and e-mails (blast)
    - iii. Will need to handle some updates to map and plans
  - d. Entertainment – will continue to hire performers and arrange games; coordinate and arrange payment
  - e. Raffles – Dawn to take on role
  - f. Parade:
    - i. Kate, Mary and Dawn will continue
    - ii. Already booked two bands for next year (not paid as of yet due to budget but reserved)
    - iii. Will extend parade route to Dustin
    - iv. Issues with handouts from politicians – will potentially need to be submitted for approval beforehand; will continue to brainstorm ideas to help with issues
7. Other
  - a. Reorganization will be put off until clarification of committee role
  - b. May need to attend a BOS meeting
  - c. “No Dogs at Event” signs to be made

- d. New e-mail will be available through the town – everyone on committee will have access to this and My Rec (as coach positions)

**Next Meetings:** Tuesday October 18, 2022 at 6:30 PM

- Re-organization of committee to be put off until some clarification done about committee standing with town manager and BOS
- Will check by-laws and try to adjust as appropriate

**Meeting Dismissed:** 7:44 PM