

Plaistow Old Home Day Committee

Meeting Minutes

Date/Time: Tuesday, April 18, 2023 6:00 PM

Location: Plaistow Town Hall, 145 Main Street, Plaistow, NH

Call to Order: 6:03 PM

1. Attendance:

- a. Present: Shauna Manthorn (Chair)^v, Roy Walling (Vice Chair)^v, Leah MacKean (Secretary)^v, Bob Fairhurst^v, Maryann White^v, Kate Sherman-DeRoche^v, Matt Hill, Jon Gifford (BOS Liaison)^v, Tammy Bergeron (BOS Alternate Liaison)
- b. Absent: Krista Hill (excused/alternating with Matt), Alan Davis (excused)
- c. Dawn Williams has given her resignation – we thank her for her amazing contributions to Old Home Day and her dedication to making our town activities great!

2. Introductions:

- a. Jon Gifford has stepped up from Alternate BOS Liaison to our primary liaison! Thank you for continuing to support Old Home Day and the committee with all of your efforts!
- b. And welcome to Tammy Bergeron, our new BOS Alternate Liaison! Introductions completed with present members. Tammy isn't new to Old Home Day and we look forward to using her knowledge of town events and history moving forward!

3. Public Comment: N/A

4. Meeting Minutes/Review and Approve – March meeting minutes; correct spelling in Shauna's last name and add excused participants: TAL, Leah; approved with edits 6-0-1 (Kate 1st/Roy 2nd)

5. Membership updates: Krista Hill, Matt Hill and Alan Davis have all completed their oaths and approval through BOS; welcome to our newest official alternate members! Thank you for helping!

6. Upcoming Meetings:

- a. discussed that committee will need more frequent meetings as we get closer to event
- b. Meeting dates/times:
 - i. Tuesday 5/9/23, 6:30 PM at Town Hall – invite Department Heads to discuss rolls and needs
 - ii. ~~Tuesday 5/16/23 (previously scheduled)~~ – cancelled/rescheduled
 - iii. Tuesday 5/30/23, 6:30 PM at Town Hall
 - iv. Tuesday 6/6/23, 6:30 PM at Town Hall
 - v. Tuesday 6/13/23, 6:30 PM (tentative time) at Town Hall

7. Budget – updates

- a. Cost adjustments since 2022; some increases, some decreases

- i. Tent \$1275 (up from \$1050 in 2022) – Recommend keeping tent due to potential weather, heat/shade purposes by both OHD Committee and PFD
- ii. Stage \$580 (up from \$480 in 2022) – Not a necessity but have events planned with stage use at this time so will keep
- iii. Games through Grand Rental \$815 (with obstacle course)/-\$415 without (-\$990 in 2022 w/ deliver fees in 2022 through UFO Games)
 - 1. Issues with insurance as course is a blow-up “bouncy house”
 - 2. Jon will reach out to Beth to discuss if OK w/ Primex
 - 3. Will keep it off of the list for now but add it back on if Primex approved
- iv. Rock Wall via Vertical Entertainment – level funded at \$1175 – approved expenditure 7-0-0 (Roy 1st/Leah 2nd)
- v. Paid – Caricaturist, Fireworks, Port-a-potties
- vi. Pending
 - 1. Dumpsters – no longer use JRM, now Republic – awaiting quote; will consider alternatives
 - 2. DJ Rick O’Shey is reserved; need to confirm cost
 - 3. Game Prizes (\$400 in 2022) – will evaluate and research options
 - 4. OHD Staff T-Shirts (\$200 in 2022) – done through Royal; expect costs to be higher; continue to explore options

8. OHD Theme

- a. “Gather on the Green”
- b. Posted on Facebook
- c. Encouraging Green activities
- d. Share posts!

9. Subcommittee Updates:

- a. Road Race
 - i. Article placed in the Carriage Town News
 - ii. People are actively registering
 - iii. Lions will handle water stations and staffing of stations – will do sign-ups
 - iv. Matt will help to adjust Road Race flyer to fit Facebook postings
- b. Car Show
 - i. Pending
 - ii. Rob West unsure if he can be involved d/t other potential family commitments
 - iii. Jon will reach out to other contacts about potentially running car show (Rick Pierce)
 - iv. Potentially have car show in shut down area of Main Street toward train tracks
 - v. Roy/Jon to discuss with Michelle about use of parking/area in front of business
 - vi. Will also discuss with neighbors
- c. Contests

- i. Beard Contest
 - 1. Barber Smith confirmed – will provide prizes
 - 2. Categories: Longest Beard, Most Stylish Beard, Best Moustache, Best Goatee, People’s Choice
 - 3. Will obtain judges – Roy to contact people
 - ii. Baby Contest – no update
 - iii. Historical Society – doing an interactive contest
 - iv. Egg Hunt – Leah working on prizes; need things for tween/teen boys
- d. Vendors
- i. About 25 vendors signed up
 - ii. Will need name and phone number of vendor that will be present at OHD to add for alerts (Alert Media)
 - iii. Not many raffle donations as of yet – Tammy will donate basket, Sunrise Terrace will donate basket
 - iv. Would like to have NH Fish and Game/Conservation present – Jon will reach out
 - v. Need to follow-up and ensure Rico’s Burritos is participating as we have had many requests for their return
 - vi. Discussed having food vendors with same offerings; will email current signed up vendor and give them a head’s up then strategically position opposite of each other
- e. Entertainment
- i. Fireworks all set – paid; insurance information sent and reviewed with Fire Chief; Kate filled out request for use of school property – approved
 - ii. Have reached out to multiple organizations to see if they would want to do a performance at OHD (Pheonix Martial Arts, McLeod’s Dance School, Elite Cheerleading)
 - 1. Junior Firefighters have time slot
 - 2. Krista/Matt will reach out to their daughters’ dance school “Studio of Performing Arts” to see if they would like to participate
- f. Raffles
- i. Dawn has resigned and Jen has not had communication – unsure if she is still planning to participate
 - ii. Will coordinate with Vendor Subcommittee
- g. Parade
- i. Awaiting many responses; Letters/emails have been sent
 - ii. Confirmed Plaistow Community Band for both parade and fireworks (including rain date)
 - iii. Currently have 3 bands booked
 - iv. Canobie Lake Park confirmed – vehicle and mascot (as of last year); unsure about raffle prize
 - v. Awaiting Exchange Club, Methuen Construction
 - vi. Boy Scouts confirmed
 - vii. Girl Scouts – Mary will reach out

- viii. Will e-mail local businesses to see if they wish to participate and throw swag
- ix. Jon will discuss with American Legion Post 34 about participating in parade – either walking or motorcycles

10. 275th Anniversary Celebration/OHD:

- a. Need to create a subcommittee to work with the Plaistow Historical Society throughout the remainder of the year (including summer) to get next year's Old Home Day up and going for the 275th Anniversary Celebration in 2024! (side note: New Hampshire's anniversary is Friday, June 21, 2024)
- b. Roy, Kate and Leah have stated interest

11. Other Business:

- a. Cornhole Tournament vs Horseshoe Tournament
 - i. Would be at Fish and Game, run by them
 - ii. Plan for Saturday, late afternoon
 - iii. Fish and Game will work on running activities and providing food

12. To-Do List for Town-Appointed Liaison (each item to be emailed to TAL per TAL's request)

- a. Update website with new members and BOS Liaisons
- b. Update meeting dates/times
- c. Determine contact person for power usage (yellow house on Main Street)
- d. Follow-up on bus for parade participations/shuttling
- e. Invite all Department Heads to May 9th meeting

Next meeting(s): Meetings will be held at Plaistow Town Hall, 145 Main Street, Plaistow

Current planned meetings (subject to change):

- Tuesday, May 9th at 6:30 PM
- Tuesday, May 30th at 6:30 PM
- Tuesday, June 6th at 6:30 PM
- Tuesday, June 13th at 6:30 PM

Dismissed: 7:31 PM