

Plaistow Recreation Commission

Meeting Minutes

Date/Time: Wednesday, April 12, 2023 7:00 PM

Location: Plaistow Town Hall Annex, 14 Elm Street, Plaistow, NH

Call to Order: 6:59 PM

1. Attendance
 - i. Present: Jennifer Gusler (Recreation Director), Pat Buckley (Vice Chair)^v, Leah MacKean (Secretary)^v, Jon Gifford (BOS Liaison), Bill Coye (BOS Alternate Liaison), Sue Sherman^v, John Sherman (alternate)^v, Lucinda Ward^v
 - ii. Absent: Tine Dufresne (Chair), Kristin Savage
 - iii. Public Guests: Jessica Halloran
2. Approve Minutes
 - i. March 2023 – approved 5-0-0 (John 1st/Sue 2nd)
3. Recreation Director Report
 - i. Trails
 1. Paperwork to be completed – deadline 5/30
 2. Paperwork and Trails ready for inspection 6/30
 3. Having difficulty obtaining cancelled checks d/t bank switch (no longer People's United → M&T; don't share same operating systems)
 4. Lew will be out next week to work on trails
 5. Need a lists of abutters to wetlands
 6. Need to work on easement w/Margo – Jon will follow-up
 7. ? able to use piles of extra materials/rock at end of Carli's Way to finish up our project
 8. Thus far in-kind donations from Boy Scouts about \$2000 and a total on in-kind has been about \$32,000
 - ii. Future Trips
 1. Have partnered with Best of Times Travel to arrange some trips
 - a. Cost is slightly higher but includes everything
 - b. Weekday trips available
 - c. Website has many trips to choose from
 - d. Pickup already happening in Atkinson – have advised residents to go to Atkinson for pickup
 - e. No cost to us/Recreation
 - f. 10% of proceeds goes to Recreation for advertising activities and trips
 2. Casino trip had about 50 participants
 - iii. Seniors
 1. Continue their monthly craft
 2. Considering adding a 45s game

- iv. Elder Affairs have scheduled luncheons for 5/5 and 6/14
- v. Easter hunts were successful; approximately 75-80 toddlers attended the Toddler egg hunt
- vi. April Vacation activities posted and signups going well
- vii. Movies in collaboration with Library
- viii. Kids Night Out at the Library 4/21 5:30-7:30pm
- ix. Outdoor Movies
 - 1. Will take place at Town Hall Green this year
 - 2. Three dates scheduled: 6/3, 7/14, 8/11
- x. Baseball and Softball underway
 - 1. Opening Day May 6th at PARC
 - 2. Lions Club will be doing a food drive
- xi. Softball Fields
 - 1. New field needs to be resurfaced
 - 2. FOPR to donate final fundraising funds to cover \$4400/\$6800 project
 - 3. New benches being installed this week
- xii. Summer Recreation
 - 1. Still need 2+ counselors
 - 2. Have interviews this week
 - 3. Will encourage applications among friends
- 4. Ingalls Terrace/Smith Field
 - i. Damage done from vehicle on field repairs
 - 1. \$1800 – hoping to be covered by insurance
 - 2. Oasis out to fix it promptly
 - ii. Park built in the 70s
 - 1. Used Federal Funds/Grants
 - 2. Cannot charge for field usage; open to public; first-come, first-served
 - 3. Gates can be locked
 - a. Who would be responsible to lock facility and open?
 - b. Potential for injury if someone climbs fence to get in
 - c. Potential to install walk-through gate that would not allow vehicles through
 - 4. May add large rocks around perimeter to prevent vehicles from gaining access to fields
 - 5. Well head needs to be covered per Primex; being done this week
- 5. Members and Alternates Needed
- 6. Open
 - i. Strategic Plan – updates completed to documents
 - 1. Discussed continued need to work on projects to update routinely
 - 2. Next review August to be finalized in September
 - ii. AED's – need further information before FOPR can request donations (cost, preferred materials, etc)
 - iii. Reorganization – not all members present this month; will table until May meeting

- iv. Jessica attended meeting
 - 1. Discussed expectations of members
 - 2. Normally require 3 meetings to become a member
 - a. John motioned to bypass 3-meeting requirement and recommended adding Jessica as a member of the Recreation Commission; Jessica agreeable; Leah 2nd motion – passed 5-0-0
 - 3. Need letter of intent
 - 4. Will arrange Oath and BOS meeting/approval

Next meeting(s): Wednesday, May 10, 7:00 PM

Dismissed: 7:41 PM