

# Plaistow, New Hampshire 2018 Annual Report



*“Moving Forward”*

**TOWN PHONE NUMBERS**

<b>TOWN HALL – 145 Main St.</b>	<b>382-5200</b>
Assessor’s Office	X 230
Dept. of Building Safety	X 259
Finance Department	X 283
Health Department	382-2494
Highway Department	382-6771
Human Services Coordinator	X 230
Planning Department	X 202
Recreation Director	X 204
Selectmen’s Office	X 266
Tax Collector	382-8611
Town Clerk	382-8129
Town Manager	382-5200
Zoning Board of Adjustment	X 202
<b>DISTRICT COURT – 17 Elm St.</b>	
Clerk of Court	1-855-212-1234
<b>FIRE DEPARTMENT – 27 Elm St.</b>	
Emergency	9-1-1
All other calls	382-5012
<b>POLICE DEPARTMENT – 27 Elm St.</b>	
Emergency	9-1-1
All other calls	382-1200
<b>POST OFFICE – 38 Main St.</b>	382-8529
<b>PUBLIC LIBRARY – 85 Main St.</b>	382-6011
<b>SCHOOLS</b>	
School Administration (SAU 55)	382-6119
30 Greenough Rd.	
<b>Pollard School 120 Main St.</b>	382-7146
<b>Timberlane Regional Middle School</b>	
44 Greenough Rd.	382-7131
<b>Timberlane Regional High School</b>	
36 Greenough Rd.	382-6541
<b>SENIOR CENTER</b>	
Vic Geary Center 18 Greenough Rd.	382-5995

**2019 TOWN HALL HOLIDAYS (CLOSED)**

<b>New Year’s Day</b>	<b>Tuesday, January 1</b>
<b>President’s Day</b>	<b>Monday, February 18</b>
<b>Memorial Day</b>	<b>Monday, May 27</b>
<b>Independence Day</b>	<b>Thursday, July 4</b>
<b>Labor Day</b>	<b>Monday, September 2</b>
<b>Columbus Day</b>	<b>Monday, October 14</b>
<b>Veterans Day</b>	<b>Monday, November 11</b>
<b>Thanksgiving</b>	<b>Thursday, November 28 &amp; Friday, Nov 29</b>
<b>Christmas</b>	<b>Tuesday, December 24 &amp; Wednesday, Dec 25</b>

**2019 RECYCLING CALENDAR**

**JANUARY**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**FEBRUARY**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

**MARCH**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**APRIL**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**MAY**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**JUNE**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**JULY**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**AUGUST**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**SEPTEMBER**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**OCTOBER**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**NOVEMBER**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**DECEMBER**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Red dates represent Federal Holidays.**  
**These Holidays will delay trash pickup one day.**  
**Highlighted weeks represent Recycle weeks.**

**Recycling/Trash Questions?**  
**Please contact: JRM @1-800-323-4285 or**  
**Town Hall @ 603-382-5200 X266**

**2020 RECYCLING CALENDAR**

**JANUARY 2020**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**FEBRUARY 2020**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**MARCH 2020**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**ANNUAL REPORTS  
OF THE  
OFFICERS, TRUSTEES, AGENTS,  
COMMITTEES AND ORGANIZATIONS  
OF THE  
TOWN OF PLAISTOW  
NEW HAMPSHIRE**



**FOR THE YEAR  
2018**

# TABLE OF CONTENTS

Table of Contents.....	i
<b>Recognition</b>	
Report of the Town Report Committee .....	1
Theme “Moving Forward” .....	2
Dedication: Maryellen Pelletier .....	3
Previous Town Report Dedications.....	5
<b>Officials, Representatives, and Employees</b>	
Elected Officials, Board and Committee Members.....	6
Appointed Officials, Board and Committee Members.....	8
Government Officials .....	12
Letter from Governor Chris Sununu .....	13
Report of State Senator Chuck Morse.....	14
Report of State Representative Norman L. Major .....	16
Town Employees 2018 .....	18
<b>Executive Summary</b>	
Report of the Board of Selectmen .....	20
Report of the Town Manager .....	24
Meeting Minutes and Election Results of the February 2, 2018 Deliberative Session .....	27
Meeting Minutes and Election Results of the March 13, 2018 Town Meeting .....	45
<b>Financial Reports</b>	
Financial Report of the Tax Collector (MS61).....	53
Financial Report of the Town Clerk.....	56
Financial Report of the Town Treasurer.....	57
Financial Report of the Trustees of the Trust Funds.....	58
Financial Report of the Library Trustees.....	61
Grants and Donations Received.....	63
Impact Fees Definitions and 2018 Fee Schedule.....	64
Impact Fees Summary Report.....	65
Comparative Statement - Expenditures.....	66
Comparative Statement - Revenues .....	67
Balance Sheet 2018 .....	68
Report on Fund Balance - General Fund .....	69
Statement on Capital Assets .....	70
Cash Flow Graph 2018.....	71
Tax Rate Calculations 2018.....	72
Summary Inventory of Valuations - MS1 Totals.....	73
Tax Rate Analysis .....	74
Report on Long-Term Debt 2018.....	75



## TABLE OF CONTENTS

Report of the Contingency Fund - Per RSA 31:98.....	76
Employee Earnings 2018 .....	77
Independent Auditor's Report.....	81
 <b>Department, Board, Committee, and Agency Reports</b>	
Assessment Update Procedure.....	84
Assessor's Report .....	85
Beede Waste Oil Superfund Site.....	93
Budget Committee.....	97
Building Maintenance Department .....	99
Building Safety, Department of.....	102
Cable - Plaistow Access 17, 23 .....	105
Capital Improvement Program Committee .....	107
Capital Improvement Program Projects.....	109
Carl G. Davis Post 34 .....	115
Cemetery Sexton.....	117
Conflict of Interest Committee .....	118
Conservation Commission.....	120
Conservation Commission - Town Forest.....	122
Current Use Description and Inventory .....	125
Elder Affairs Committee.....	127
Emergency Management Department.....	128
Emergency Response Team .....	130
Energy Committee.....	131
Finance Director .....	133
Fire Department.....	135
Fire/Rescue Vehicle & Apparatus Inventory Analysis.....	138
Fire Warden and State Forest Ranger .....	139
Hazardous Materials Mutual Aid District of Southeastern N.H. ....	140
Hazardous Mitigation Committee .....	143
Health Department .....	144
Highway Department.....	146
Highway Department Vehicle and Equipment Inventory Analysis .....	148
Highway Safety Advisory Committee.....	150
Historical Society .....	152
Human Resource Department.....	155
Human Service Agencies .....	157
Joint Loss Prevention Committee.....	159
Landfill Schedule and Hours.....	160
Library (and Library Statistics).....	161
Mosquito Control .....	165
Old Home Day Committee (and Financial).....	166

# TABLE OF CONTENTS

## **Department, Board, Committee, and Agency Reports (continued)**

Planning Board and Planning Department .....	168
Police Department.....	171
Recreation Department .....	174
Rockingham Planning Commission.....	176
Stormwater Management Task Force.....	179
Supervisors of the Voter Checklist.....	181
Tax Collector.....	183
Test Your Well Water .....	184
Town Clerk.....	186
Town Clerk - Vital Statistics .....	188
Town Owned Property List.....	193
Trash Recycling Advisory Committee (TRAC).....	195
Trustees of the Trust Fund .....	197
Water Department .....	198
Women in Leadership.....	199
Zoning Board of Adjustment .....	200

## **Warrant**

Town Warrant 2019 .....	203
MS-737 (Budget for Town of Plaistow 2019) .....	214

## **Supplemental Information**

Where to Call for Help .....	227
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<b>Index</b> .....	231
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**REPORT OF THE TOWN REPORT COMMITTEE**  
***John Sherman, Chair***

Welcome to the 2018 Town Report for the Town of Plaistow. This Report is created each year by the Town Report Committee, as stated in the Town Charter shown below.

The Town Report Committee would like to thank all Department Heads; Committee and Commission Chairs, and others who have submitted information for this report.

The State of New Hampshire has minimum standards that all communities must achieve, but in an effort to improve transparency and enhance voter knowledge, the Plaistow Town Report contains more information than almost any community in New Hampshire.

We hope you take the time to review the Town Report, either by the hardcopy or on-line. We guarantee you will learn something new about our great town.

<https://www.plaistow.com/board-selectmen/pages/town-reports>

Our theme this year is ***Moving Forward***, and we have asked each submission to include this theme in their report.

Thank you, and enjoy your report.

**Town Report Committee Charter**

The Plaistow Town Report Committee is a sub-committee of the Board of Selectmen charged with producing and delivering the Town's Annual Report per the appropriate State of NH RSAs (State Law).

The Committee will consist of two members of the Board of Selectmen and one member from the Budget Committee.

The Chairman and Vice Chairman will be chosen by the committee. The BOS will also appoint an Alternate Rep to serve if either of the primary reps is not available. The Town Manager and BOS will jointly choose a Town Report Coordinator who will be paid an appropriate stipend. The Town Report Coordinator will function as the Committee Admin and have day-to-day responsibility for gathering and assembling the individual submissions to the Town Report.

**Committee Members:**

John Sherman, BOS Representative and Chair  
Lisa Lambert, BudCom Rep and Vice-Chair  
Peter Bracci, BOS Representative  
Francine Hart, BOS Representative Alternate  
Dee Voss, Town Report Coordinator

# Town of Plaistow

## 2018 Annual Report Theme

### ***“Moving Forward”***

*Moving Forward*, something we all have to do. We all chart our course *Moving Forward* in our personal and professional lives, but as a town it's more of a challenge. Not everyone sees Plaistow's future through the same lens. And even the perspective we see things through today can change with the events of tomorrow. That's what makes community input so important in any plan *Moving Forward*. It is our goal as a Town to welcome all viewpoints, listen to all suggestions, and move our Town forward in a way that benefits us all.

The Town of Plaistow has many tools available to move forward in a responsible manner. There are many options for you to volunteer and have a say in how this town moves forward. Our Capital Improvements Plan (CIP) is strong, thoughtful, and helps us reach goals for purchasing or replacing capital items without causing spikes in the budget or your tax bill. The Safe Routes to Schools project, potable water, and the under-construction Public Works Garage are all examples of our town *Moving Forward* to enhance what already makes Plaistow a great place to live, work and play.

The dedicated employees, board and committee members, and our invaluable volunteers are ready and willing to assist our town while *Moving Forward* in a way that makes the most sense for the greater good. It takes more than boards and committees. It takes a Community -- it takes YOU. Won't you join us helping our wonderful town ***Moving Forward?***



#### ***About the Cover***

*Congratulations to retiring Police Chief Kathy Jones, and retiring Fire Chief John McArdle. Each has given over two decades of excellent service to the Town of Plaistow. The Town is well prepared to be “Moving Forward” thanks to their dedicated leadership and service. We wish them well as they are “Moving Forward” to the next phase of their careers.*

## 2018 TOWN REPORT DEDICATION

# **MARYELLEN PELLETIER**

The Town of Plaistow is pleased to dedicate the 2018 Town Report to Maryellen Pelletier.

Maryellen has served as Town Clerk for 14½ years, after serving as Assistant Deputy Town Clerk for 1½ years and as Deputy Town Clerk for 10.

Maryellen Taylor was born in Lawrence MA, but grew up in Haverhill and attended Haverhill schools. She married Rick Pelletier in 1978 and they have 4 daughters and 7 grandsons.

Before moving to Plaistow in 1988, Maryellen ran a small store with her husband in Edenton, NC. After moving to Plaistow, she was a bus driver for the Timberlane Regional School District and worked as a substitute in the Food Service Department. She drove the bus and worked part-time as Assistant Deputy Town Clerk simultaneously.

While working as Town Clerk, she moved the office forward and started on-line registrations, which included dog licensing. She also implemented the acceptance of credit cards as a form of payment, making it easier for town residents to register their vehicles and complete other transactions. She also completed the restoration and archiving project of Town Clerk records. Maryellen also served on the Town's 250th anniversary celebration committee.

As Town Clerk, Maryellen was a member of the NH City and Town Clerks Association Legislative committee for 12 years and was co-chair of the committee for 5 years. This committee worked at the State House fighting for legislation to assist towns regarding Town Clerk responsibilities and other issues that may affect a Town, such as fees and making registering your car easier. Recently Maryellen was recognized by the New Hampshire Town Clerks association for her 20 years of service.

Maryellen and her husband own a classic MG and enjoy going to the area auto shows often traveling to some of the more distant shows in the eastern part of the country and Canada. They belong to the local chapter of MG collectors, *British Invaders*. They recently have taken up remote control cars, which they enjoy driving on their property.

Maryellen enjoys cruising the islands and parts of Europe. As a retirement present to themselves, Maryellen and Rick are taking a month-long cruise to Australia and New Zealand. Since retiring, Maryellen has moved to their retirement home on a lake in Wakefield, NH. Also, in retirement, Maryellen and Rick will be volunteering at the local nursing home one day a week.



## **2018 TOWN REPORT DEDICATION**

*(continued)*

After the passing of her parents in 2014, Maryellen became the official matriarch of the family and takes her role seriously, watching out for all of her brothers and sisters and their families, as well as her own. Maryellen hosts many of the family gatherings. Her home is always opened to accommodate her overnight guest, making everyone feel loved and welcome.

The Town wishes Maryellen and Rick the best and hopes they have a happy retirement.



## PREVIOUS TOWN REPORT DEDICATIONS

1980 John & Maude Duston	1993 Lyman W. Hill	2006 Bernadine FitzGerald
1981 John A. Palmer	1994 John McSheehy	2007 T. Richard Latham
1982 LeRoy S. Dube	1995 Don & Judy Sargent	2008 Barry A. Sargent
1983 Irving S. Gilman	1996 Jerry Assad	2009 Timothy E. Moore
1984 George B. Peabody	1997 Robert Chooljian	2010 Laurie Houlihan
1985 Mildred L. Palmer	1998 Agnes Dube	2011 Brenda Major
1986 Helen A. Hart	1999 Volunteerism	2012 Charles "Buzzy" Blinn
1987 Annie Mae Schwaner	2000 Ruth E. Palmer	2013 Lawrence "Larry" Gil
1988 Ruth E. Jenne	2001 Donald E. Petzhold	2014 Rosemarie Bayek
1989 Thomas H. Cullen	2002 George & Eleanor Peabody	2015 Catherine "Cathy" R. Willis
1990 Stanley T. Herrick	2003 J. Alden Palmer, Jr	2016 Martha Sumner
1991 Norman L. Major	2004 Merilyn P. Senter	2017 William E. "Bill" Query
1992 David C. Hart	2005 Plaistow Lions Club	

## 2018-2019 ELECTED OFFICIALS

### OFFICE AND NAME OF OFFICIAL

### TERM

#### ELECTED

#### **SELECTMEN (5) (3-YEAR TERM)**

Julian Kiszka, Chair	2021
Peter Bracci, Vice Chair	2019
John A. Sherman	2019
Steven Ranlett	2020
Francine Hart	2021

#### **BUDGET COMMITTEE (9) (3-YEAR TERM)**

Bob Hamilton, Chair	2020
Lisa Lambert, Vice Chair	2020
Dean Nifakos	2019
Greg Taillon	2019
Dennis Heffernan	2019
Jay De Roche	2020
Sam J Cafiso Jr	2021
Laurie A. Millette	2021
Katie Ingalls	2021
Francine Hart, Selectmen's Representative	N/A
Peter Bracci, Alternate Selectmen's Representative	N/A

#### **PLANNING BOARD (4) (3-YEAR TERM) AND 1 SELECTMAN**

Timothy E Moore, Chair	2020
Lisa Lambert, Vice Chair	2020
Laurie A Millette	2019
James Peck	2021
Geoffrey Adams, Alternate	2021
Steven Ranlett, Selectmen's Representative	N/A
Francine Hart, Alternate Selectmen's Representative	N/A

#### **TRUSTEE OF TRUST FUNDS (3) (3-YEAR TERM)**

B Jill Senter, Chair	2021
Michele Conte	2019
Kara Ann Gilroy	2020

#### **AUDITOR (2) (1-YEAR TERM)**

Jim Peck	2019
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#### **CONFLICT OF INTEREST (5) (3-YEAR TERM)**

Therese A Chouinard, Chair	2021
Ty Vitale	2019
Benny Sanosuosso	2019
David Bird	2020
John Moynihan	2020

**2018-2019 ELECTED OFFICIALS**  
*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>LIBRARY TRUSTEES (5) (3-YEAR TERM)</b>	
James Peck, Chair	2019
Catherine R Willis, Vice Chair	2021
Rosemarie Bayek	2019
Jennifer Kiarsis	2020
Jane Query, Treasurer	2021
Michelle Sykes, Alternate	2019
Megan Lee, Alternate	2019
<b>MODERATOR (1) (2-YEAR TERM)</b>	
Robert D Harb	2021
<b>TAX COLLECTOR (1) (3-YEAR TERM)</b>	
Julie A McNamara	2021
<b>TOWN CLERK (1) (3-YEAR TERM)</b>	
Maryellen Pelletier (Retired)	2019
Martha L. Fowler (Appointed Interim)	2019
<b>TREASURER (1) (3-YEAR TERM)</b>	
Nancy Bolduc (Resigned)	2019
Kerry Patles (Appointed Interim)	2019
<b>SUPERVISORS OF THE VOTER CHECKLIST (3) (6-YEAR TERM)</b>	
Kathleen A Giacobbe, Chair	2020
Gayle Hamel	2019
Nancy Bolduc	2024

## 2018-2019 APPOINTED OFFICIALS

### OFFICE AND NAME OF OFFICIAL

### TERM

#### APPOINTED

#### **RECREATION COMMISSION (3-YEAR TERM)**

William Coye, Chair	2020
Kristin Lewis Savage, Vice Chair	2019
Sue Sherman, Secretary	2020
Patrick Buckely	2020
Kerry Patles	2020
Leona Senter	2020
Lisa Petry	2020
Rollanda Hughes, Alternate	2019
Dan Guide, Alternate	2019
John Sherman, Selectmen's Representative	N/A
Peter Bracci, Alternate Selectmen's Representative	N/A

#### **CABLE TV ADVISORY COMMITTEE (3-YEAR TERM)**

Dean Zanello, Cable Coordinator	N/A
Jay DeRoche, Chair	2019
Susan Sherman	2021
Peter Bracci, Selectmen's Representative	N/A
Steven Ranlett, Alternate Selectmen's Representative	N/A

#### **ZONING BOARD OF ADJUSTMENT (3-YEAR TERM)**

Peter Bealo, Chair	2021
Timothy E. Fisher, Vice Chair	2019
Dan Lloyd	2019
John A Blinn Sr	2021
Jonathan Gifford	2021
Gary Ingham, Alternate	2021

#### **CEMETERY ADVISORY BOARD (NO TERM)**

Francis Berube, Chair	N/A
Jim Thornton	N/A
Mark Gilford, Cemetery Sexton	N/A
Mark Pearson, Town Manager	N/A

#### **CONSERVATION COMMISSION (3-YEAR TERM)**

B Jill Senter, Chair	2021
Olaf Westphalen	2019
Charles "Buzzy" Blinn	2019
Timothy Moore	2020
David Averill	2020
Peter Bracci, Selectmen's Representative	N/A
John Sherman, Alternate Selectmen's Representative	N/A



## **2018-2019 APPOINTED OFFICIALS**

*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>FAMILY MEDIATION</b>	
Christina Cruz	2019
Francine Hart, Selectmen's Representative	N/A
<b>DEPUTY TOWN CLERK (NO TERM)</b>	
Martha Fowler (Leave of Absence)	2019
Jacqueline Shields (Appointed)	2019
<b>DEPUTY TAX COLLECTOR (NO TERM)</b>	
Rosemarie Bayek	2021
<b>HIGHWAY SAFETY COMMITTEE (NO TERM)</b>	
Kathleen Jones, Police Chief, Co-Chair	N/A
John McArdle, Fire Chief, Co-Chair	N/A
Lisa Withee	2020
Arthur Wiggin	2020
Sam Cafiso	N/A
Ernest Sheltry	N/A
T. Richard "Dick" Latham	N/A
Mark Pearson, Town Manager	N/A
Daniel Garlington, Highway Supervisor	N/A
P. Michael Dorman, Building Supervisor	N/A
Dee Voss, Planning Department Administrative Assistant	N/A
Sarah Gibbs, Recording Secretary	N/A
Julian Kiszka, Selectmen's Representative	N/A
Peter Bracci, Alternate Selectmen's Representative, Alternate	N/A
<b>ROCKINGHAM PLANNING COMMISSION (MPO TECHNICAL ADVISORY COMMITTEE - NO TERM)</b>	
Julian Kiszka	N/A
Tim Moore	N/A
<b>HISTORICAL SOCIETY (NO TERM)</b>	
Robert Carolan, President	N/A
Roy Jeffrey, Vice President	N/A
James Peck, Treasurer	N/A
Laurie Millette, Recording Secretary	N/A
Barbara Carifio, Member at Large	N/A
Francine Hart, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A

**2018-2019 APPOINTED OFFICIALS**  
(continued)

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>OLD HOME DAY COMMITTEE (NO TERM)</b>	
Haley Bush , Chairman	N/A
Wendy Bush, Vice Chairman	N/A
Colin MacMillan	N/A
Diane Skofield	N/A
Bill Lohnes, Parade	N/A
Shauna Manthorn	N/A
Ty Vitale	N/A
Rory Lajoie	N/A
Crystal Bradstreet	N/A
Steve Ranlett, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative Alternate	N/A
<b>CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE (NO TERM)</b>	
Timothy E Moore, Planning Board Representative, Chair	N/A
Geoffrey Adams, Planning Board Representative	N/A
Bob Hamilton, Budget Committee Representative	N/A
Sam Cafiso, Budget Committee Representative	N/A
John A. Sherman, Selectmen's Representative	N/A
Francine Hart, Selectmen's Representative	N/A
Lisa Lambert, Alternate Planning Board Representative	N/A
Jay DeRoche, Alternate Budget Committee Representative	N/A
Peter Bracci, Alternate Selectmen's Representative	N/A
<b>ASSISTANT MODERATOR</b>	
Norman L. Major	2021
<b>DEPUTY TREASURER</b>	
Brenda E. Major (Resigned)	2019
Elizabeth Hossack (Appointed)	2019
<b>PLAISTOW FIRST COMMITTEE (NO TERM)</b>	
Robert Harb, Chairman	N/A
T. Richard Latham	N/A
Charles Lanza	N/A
David Hansbury	N/A
Paul Sickel	N/A
Daniel Johnson	N/A
Timothy Moore, Planning Board/Conservation Commission	N/A
Mark Pearson, Town Manager	N/A
P. Michael Dorman, Building Inspector	N/A

## **2018-2019 APPOINTED OFFICIALS**

*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>TOWN REPORT COMMITTEE (NO TERM)</b>	
John Sherman, Selectmen's Representative	N/A
Peter Bracci, Selectmen's Representative	N/A
Lisa Lambert, Budget Committee Representative	N/A
Francine Hart, Alternate Selectmen's Representative	N/A
Dee Voss, Town Report Coordinator	N/A
<b>BEEDE REUSE COMMITTEE (NO TERM)</b>	
Julian Kiszka, Selectmen's Representative	N/A
Peter Bracci, Alternate Selectmen's Representative	N/A
<b>ELDER AFFAIRS COMMITTEE (NO TERM)</b>	
Susan Sherman, Chairman	N/A
Brenda E Major, Deputy Treasurer, Vice Chair	N/A
Cathy Willis, Secretary	N/A
Christina Cruz, Recreation Director	N/A
Lori Sadewicz, Human Services Coordinator	N/A
Emily Low, Meals on Wheels Representative	N/A
Timothy Moore, Planning Board/Conservation Commission	N/A
Barbara Tavitian, Former Town Clerk	N/A
Tom Cullen, WWII Veteran	N/A
Peter Bracci, Selectmen's Representative	N/A
Julian Kiszka, Alternate Selectmen's Representative	N/A
<b>ROCKINGHAM ECONOMIC DEVELOPMENT CORPORATION</b>	
Julian Kiszka, Selectmen's Representative	N/A
Francine Hart, Selectmen's Representative, Alternate	N/A
<b>PUBLIC WORKS FACILITY BUILDING COMMITTEE (NO TERM)</b>	
Mark Pearson, Town Manager	N/A
Dan Garlington, Highway Supervisor	N/A
Sam Cafiso, Budget Committee Representative	N/A
Laurie Milette, Budget Committee Representative	N/A
Dean Nifakos, Alternate Budget Committee Representative	N/A
Steven Ranlett, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative	N/A
Peter Bracci, Alternate Selectmen's Representative	N/A
<b>HAZARD MITIGATION COMMITTEE (NO TERM)</b>	
Peter Bracci, Selectmen's Representative	N/A
Julian Kiszka, Alternate Selectmen's Representative	N/A
<b>PLAISTOW AREA TRANSIT ADVISORY COMMITTEE</b>	
Timothy E. Moore, Planning Board Representative	N/A

## **FEDERAL, STATE AND COUNTY GOVERNMENT OFFICIALS**

### ***State of N.H. Governor***

Christopher T. Sununu  
Phone: (603) 271-2121  
Web site: [www.state.nh.us](http://www.state.nh.us)

### ***State of N.H. Executive Councilor (District 3)***

Russell E. Prescott  
Phone: (603) 231-7822  
Email: [repreScott@nh.gov](mailto:repreScott@nh.gov)

### ***United States Senator (N.H.)***

Maggie Hassan  
Phone: (202) 224-3324  
Website: [www.hassan.senate.gov](http://www.hassan.senate.gov)

### ***United States Senator (N.H.)***

Jeanne Shaheen  
Phone: (202) 224-2841  
Website: [www.shaheen.senate.gov](http://www.shaheen.senate.gov)

### ***United States Congress (N.H. District 1)***

Chris Pappas  
Phone: (202)-225-5456  
Website: [www.pappas.house.gov](http://www.pappas.house.gov)

### ***State of N.H. Senator (District 22)***

Chuck W. Morse  
Phone: (603) 271-2609  
Email: [chuck.morse@leg.state.nh.us](mailto:chuck.morse@leg.state.nh.us)

### ***Rockingham County Commissioner***

Kevin Coyle  
Phone: (603) 679-9350  
Email: [kcoyle@co.rockingham.nh.us](mailto:kcoyle@co.rockingham.nh.us)

### ***Plaistow Local State Representative (District 14)***

Norman L. Major  
Phone: (603) 382-5429  
Email: [nlbem@comcast.net](mailto:nlbem@comcast.net)  
Email: [norman.major@leg.state.nh.us](mailto:norman.major@leg.state.nh.us)

### ***Additional Local State Representatives for Districts 14 and 34***

Debra L. DeSimone (District 14)  
11 Providence Hill Road  
Atkinson, NH 03811-2328  
Phone: (603) 362-4314  
Email: [debra.desimone@leg.state.nh.us](mailto:debra.desimone@leg.state.nh.us)

Peter E. Torosian (District 14)  
PO Box 373  
Atkinson, NH 03811-0373  
Phone: (603) 362-5202  
Email: [peter.torosian@leg.state.nh.us](mailto:peter.torosian@leg.state.nh.us)

Robert D. Harb (District 14)  
18 Hilltop Rd  
Plaistow, NH 03865-2916  
Phone: 978-373-5611  
Email: [robert.harb@leg.state.nh.us](mailto:robert.harb@leg.state.nh.us)

Mark Pearson (District 34)  
23 Faith Drive  
Hampstead, NH 03841-2370  
Phone: (603) 571-0205  
Email: [electmarkpearson@gmail.com](mailto:electmarkpearson@gmail.com)



## LETTER FROM GOVERNOR CHRIS SUNUNU



CHRISTOPHER T. SUNUNU  
Governor

### STATE OF NEW HAMPSHIRE OFFICE OF THE GOVERNOR

December 13, 2018

Dear Friends,

The Town of Plaistow has a rich history in New Hampshire, beginning with its incorporation in 1742. It is one of the oldest towns in the state.

Plaistow is one of only two towns in the world named Plaistow, the other located in Essex, England. Its roads and taverns were an important part of Plaistow's early economy, and George Washington himself stopped by a tavern called the Union House in 1796. Plaistow remains a town that takes pride in its unique history while planning for the future.

Town Reports are an important way to ensure that citizens are provided information on what has occurred in their town over the last year. Plaistow has a tradition of providing its citizens with a detailed and thorough report each year. It is clear that the citizens of Plaistow take pride in their history and are also dedicated to ensuring a bright future for the town.

Again, congratulations on another excellent year and I send my best wishes for the future.

Sincerely,

A handwritten signature in black ink that reads "Chris T. Sununu".

Christopher T. Sununu  
Governor

107 North Main Street, State House - Rm 208, Concord, New Hampshire 03301  
Telephone (603) 271-2121 • FAX (603) 271-7640  
Website: <http://www.governor.nh.gov/> • Email: [governorsununu@nh.gov](mailto:governorsununu@nh.gov)  
TDD Access: Relay NH 1-800-735-2964



## **REPORT FROM STATE SENATOR CHUCK MORSE**

Thank you for giving me the opportunity to provide an overview of the 2018 legislative session to the town of Plaistow. My previous update had a strong focus on the Fiscal 2018-2019 budget and I am pleased to report that budget which we are currently living under has produced record employment, higher than expected tax revenues, and an economy that continues to outperform the rest of the country.

The most critical piece of legislation that was signed into law in 2018 was the reauthorization of Medicaid Expansion. There are 50,000 Granite Staters who depend on Medicaid Expansion for their healthcare needs and ensuring that they were able to keep their healthcare plans was essential. Medicaid Expansion does not use any taxpayers' money from the general fund and work requirements were added to ensure that every childless, able-bodied adult is either working or looking for work while they receive their healthcare benefits.

Last year, the legislature reformed operations at the Division of Children, Youth and Families (DCYF), established more oversight within the division, and increased the number of caseworkers on the frontlines. Further improvements were made this year by increasing foster care rates to improve care for some of the state's most vulnerable children. Funding for voluntary services was also authorized to prevent tragic incidents from occurring to children across the state. Finally \$5.4 million was appropriated from surplus funds to fully fund the developmental disability wait list resulting in every person requiring care because of a developmental disability to receive treatment.

Recently the Manchester VA experienced a building malfunction resulting in veterans not receiving the treatment they need. In order to resolve the problem, legislation was signed into law that allows the doctors who are legally permitted to work in the Manchester VA to perform their jobs at any hospital in the state without additional licensing.

To further help those who serve out country, the legislature doubled the local property tax credit for disabled veterans, increased the maximum optional veterans' tax credit, and established an optional tax credit for combat veterans.

Every two years the legislature updates the state's 10 year Highway Plan. This year a responsible plan was put together which puts \$3.7 billion into the states bridges, roads and airports over the next 10 years. In addition to the 10 year highway plan, there was also \$30.4 million appropriated from surplus funds to fix red listed bridges across the state to further improve our aging infrastructure.

The Drinking Water and Groundwater Advisory Commission approved the first phase of the Southern New Hampshire Regional Water Project, which will bring drinking water from Manchester to Salem, Windham, Atkinson, Hampstead, and Plaistow. This pipeline will bring clean, safe drinking water to communities and neighborhoods that have had their wells impacted by contamination. People should be confident that when they turn on their faucets that the water that comes out is clean and safe to drink.

## **REPORT FROM STATE SENATOR CHUCK MORSE**

*(continued)*

The last budget established the Public School Infrastructure Fund and appropriated \$18.76 million to improve the safety in schools across the state. This year we appropriated an additional \$10 million to the fund. Almost \$320,000 has been approved for the Timberlane Regional School District for security upgrades, keeping our children safe.

It is my honor and privilege to serve as your Senator and if there are any particular issues I can help you with, please do not hesitate to reach out.



# **REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR**

## ***A Message from the State House in Concord***

I am once again honored to be serving as a State Representative for the citizens of District 14 and thanks to all for your support. Now I will be beginning my 23<sup>rd</sup> year as a member of the state Legislature. I remain privileged to be able to provide important constituent services and am dedicated to maintaining a balanced state budget, to supporting education funding and environmental issues, and to improving the climate for New Hampshire's small business community. I strive to keep "truth in budgeting" and to encourage the Legislature to more fully consider the impact of proposed legislation on present and future generations.



### **Plaistow's Legislative Districts**

Plaistow is part of District 14 which is made up of Atkinson and Plaistow and is represented by four legislators and a legislator from District 34, which is made up of Atkinson, Plaistow, Hampstead, and Kingston. Each legislator represents approximately 3250 citizens. The excess population of District 14 is combined with the excess population of District 13, Hampstead and Kingston, to form District 34 and is represented by one representative.

### **Local Legislator's Responsibility to Rockingham County Convention**

The County Convention consists of the 90 elected state representatives from the 35 communities residing in the county. The Convention legislative power is limited to fiscal controls and has oversight of the yearly County budget of more than \$80,000,000. The Convention has the power to raise taxes, to make appropriations for use of the county, and to authorize the purchase of real estate for its use. It has the authority to review the expenditures of the County after adoption of the budget. I have been elected by the delegation members to serve as the delegation chairman for the last 12 years and just reelected to serve as chairman for the next two years.

County jail accomplishment: Approximately 10 years ago the county jail was at its capacity of 370 inmates. It made us look at building another jail since the current jail had been expanded to its maximum. I appointed and chaired a Jail Study Committee that worked with Judges, Legislators, Superintendent of the Jail, Prosecutors, Law Enforcement, Bailers, Human Services, and others to come up with programs to solve the overpopulation conditions. With the institution of bail modifications, electronic bracelets, speedy trials, diversion programs and others we have been consistently running an average count of less than 150 inmates over the last year. This last month the inmate count stood at 114. This is saving Rockingham County millions of dollars.

# **REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR** *(continued)*

## **2018 State Legislative Responsibilities and Accomplishments**

I have just finished my eighth year as the House Ways and Means Committee Chairman. Previously I served as Vice-Chairman for four years and served as ranking republican committee member when we were in the minority. I was honored to be selected by the House Speaker and the Senate President to chair the special Joint Task Force to establish a response to the U. S. Supreme Court decision on the Wayfair vs. North Dakota decision relative to our NH businesses collecting and remitting sales taxes for sales to states who citizens have bought from NH businesses through internet and catalog sales. I have also been appointed to several other State and National committees. I sponsored or cosponsored 20 bills in FY2017-FY2018. Twelve of these bills were passed and signed by the governor. These bills that passed had to do with purple heart number plates, vacancies in county offices, budget bill, simplified the recording for payment of taxes on the transfer of real property, eliminating dedicated funds with no activity, improving pre-engineering technology curriculum in grades K through 12, apportionment of gross business profits, relative to the robotics education development program, and relative to high school students participating in New Hampshire's dual and concurrent enrollment program. In addition, I successfully sponsored an amendment to the budget to establish a Robotics Education Development program and provided \$375,000 in grants to school districts to establish a robotic team and participate in competitive events.

## **State's Economic Concerns**

A modernized economy requires an educated workforce, lower energy costs as well as adequate workforce housing. We need to compete with neighboring states to grow and diversify our economy in all corners of New Hampshire. We increased funding to our community college systems, ensuring they have resources to produce affordable education options for the next generation of our workforce, and ensuring we have the skilled workers needed to attract and retain businesses and jobs. We have additional tax relief coming because of the budget we passed this year.



Action was necessary to address the many facets of our state's drug and opioid addiction epidemic. There was a substantial increase in funding to programs dealing with addiction treatment and recovery

In closing, again, I am honored and privileged to be serving as a State Representative for the Towns of Plaistow and Atkinson. As in the past, I will work to maintain the Town and the State's position as one of the best places to live, work, and raise a family in the country.

If I can be of any assistance, please feel free to contact me at [nlbem@comcast.net](mailto:nlbem@comcast.net).

## **2018 TOWN EMPLOYEES**

### **Fire Department - Officers**

John McArdle, Chief (retired)  
Jay Judson, III, Deputy Chief  
Michael Kennedy, Deputy Chief  
Scott Vezina, Captain  
Ryan Higgins, Captain  
Russell Hawkins, Lieutenant  
Zakk Castellano, Lieutenant  
Eric LaFrancis, Lieutenant

### **Fire Department - Staff**

Corey Booth, Firefighter/EMT  
Scott Bradstreet, Firefighter  
Jack Bryan, Firefighter/EMT  
Jason Dumas, Firefighter  
Stephen Duphily, Firefighter/EMT  
Tyler Dutile, Probationary Firefighter  
Shawn Feeley, Firefighter/EMT  
Richard Fowler, Firefighter/EMT  
Joshua Gagnon, Firefighter/EMT  
Katherine Gardella, EMT  
Thomas Gillis, Firefighter/EMT  
Bruce Gusler, Sr., Firefighter/Driver  
Bruce Gusler, Jr., Firefighter/First Responder  
Greg Hogg, Firefighter/EMT  
Aaron Judson, Firefighter/EMT  
Madeline Kennedy, EMT/Administrative Assistant  
Robert Merrill, Probationary Firefighter  
Andrew Owens, Firefighter/EMT  
John Owens, Firefighter/EMT  
Nick Piccolo, Firefighter/EMT  
George Russell, Affiliated Member  
John Salerno, Firefighter/EMT  
Jon Thorgilsson, Firefighter/EMT (resigned)  
Derek Travers, Firefighter/EMT  
John Wood, Firefighter/EMT

### **Water Department**

John McArdle, Superintendent (Retired)  
Stephen DuPhily, Maintenance (on-call)  
Shawn Feeley, Maintenance (on-call)  
Richard Fowler, Maintenance (on-call)

### **Emergency Management**

Doug Mullin, Director

### **Cemetery Department**

Mark Gilford, Cemetery Sexton

### **Plaistow Police Department**

Kathleen A. Jones, Chief (retired)  
Valquerio Eiro, Jr., Operations Captain/ DARE Officer  
Brett Morgan, Administrative Captain  
William Baldwin, Operations Lieutenant  
Alec Porter, Sergeant/K-9 Handler  
Jason Mazza, Sergeant  
Dorothy McGuerren, Sergeant  
Joan Marsilia, Master Patrol Officer  
Patrick Schiavone, Master Patrol Officer/DARE Officer/SRO  
Robert D'Auria, Jr., Master Patrol Officer  
Ryan Garney, Officer/Detective  
Edward Lukas, Jr., Officer/Detective  
Brian Farrell, Officer  
Jennifer Haas, Officer (resigned)  
Tony Simone, Officer  
Kyle Sandner, Officer  
Edward Barrasso, Officer  
Stephen Dehullu, II, Officer  
Donald Wilkes, Part-Time Officer (resigned)  
Sarah E. Gibbs, Administrative Assistant  
Jennifer Page, Secretary  
Chelsea Durso, Records Clerk (resigned)  
Diane Noyes, Records Clerk  
Amy Van Auken, Victim Witness Advocate  
Linda Hale, Crossing Guard  
Cheryl Cate, Crossing Guard  
German Andres Pardo, Spanish Interpreter  
Matt Hay, Animal Control Officer  
Shadow, K-9

### **Police Department - Communication Staff**

Lucia Cusimano, Communications Supervisor  
Joel Albair, Communications Specialist  
Steven Leavitt, Communications Specialist  
Keira Burke, Dispatcher  
Shoshana Kleiner, Dispatcher  
Mark Fowler, Part-Time Dispatcher (resigned)

### **Highway Department**

Daniel Garlington, Supervisor  
Dana Rabito, Foreman  
Aaron Shea, Laborer  
Shawn Feeley, Laborer (resigned)  
Steve DuPhily, Laborer  
Rob Jennings, Seasonal Laborer

**2018 TOWN EMPLOYEES**  
*(continued)*

**Executive Department**

Mark Pearson, Town Manager  
Greg Colby, Finance Director/Assistant Town  
Manager  
Beth Hossack, Administrative Assistant to the  
Board of Selectmen  
Susan Westin, Administrative Assistant to the  
Town Manager  
Gayle Hamel, Accounting & Budgeting  
Coordinator

**Town Hall Staff**

P. Michael Dorman, Chief Building/Code  
Enforcement Officer & Deputy Health Officer  
Joyce Ingerson, Department of Building Safety  
Office Manager  
Ken Ray, Electrical Inspector  
Tom Tombarello, Electrical Inspector  
Gary Paradis, Plumbing/Gas Inspector  
Dean Zanello, Cable Coordinator  
John Merry-Carreiro, Cable Operator  
Frank Fiorella, Cable Operator  
Maryellen Pelletier, Town Clerk (elected, retired)  
Martha Fowler, Interim Town Clerk  
Julie McNamara, Tax Collector & Assistant Town  
Clerk (elected)  
Rosemarie Bayek, Assistant Tax Collector  
Jaqueline Fields, Interim Deputy Town Clerk  
Nancy Bolduc, Treasurer (elected, retired)  
Kerry Patles, Treasurer  
Dennise Horrocks, Health Officer  
John Cashell, Planning Director  
Dee Voss, Planning Board Administrative  
Assistant  
Christina Cruz, Recreation Director  
Lorice Sadewicz, Human Resources/Services  
Coordinator & Assessing Clerk  
Paul Lucia, Building Maintenance Supervisor  
Richard Gaudette, Sr. Maintenance Worker  
Noah Lyons, Maintenance Worker  
Cheryl Ferguson, Maintenance Worker  
Miguel Cruz, Maintenance Worker (on-call)

# **2018 REPORT OF THE BOARD OF SELECTMAN**

*Julian Kiszka, Chair*

I am pleased to submit to the residents of Plaistow our annual report summarizing 2018. As I complete my 4<sup>th</sup> year on the board, currently serving as chairman, I want to extend my gratitude to the citizens of Plaistow. I am impressed with the focus this year on making significant progress on several long-standing projects and issues directly affecting our citizens while being financially responsible.

The Board of Selectmen (BOS) appreciate the support and help of the other town Committees and Boards that are comprised of scores of Plaistow Citizens who love Plaistow and aid in keeping the town well-functioning now and in the future. The work they do to protect the environment, manage our budgets and capital planning, manage land use, conserve energy, and support recreation is often unheralded and often overlooked.

In keeping with the theme ***Moving Forward***, I am pleased to report on the significant achievements in 2018 that have built on planning from previous years as well as new initiatives from new faces in Town Hall that will take us forward for decades to come.

## **2018 Highlights**

Big changes this year are:

- Bringing clean, safe, affordable Potable (drinking) water to Plaistow
- Construction Projects
  - New Plaistow Safety Complex coming online
  - Safe Routes to School (SRTS) nearly complete
  - Construction of the Public Works Facility, phase 1
    - Town Manager Mark Pearson serving as Owners Project Manager (OPM), saving the town money
    - Using existing town owned land for an optimally located site.
  - Westville bridge project delayed in order to get better construction rates.
- Financial
  - New streamlined budgeting process
  - Updating the property assessment process and software
  - Increasing of the elderly tax exemption is on the warrant for 2019
  - Conserving energy in multiple projects, including completing the library LED project
  - Received funds from the auction of Town-owned land. It was a positive experience. This money contributed to funding the new Public Works Facility building without raising taxes.
- A new level of improved transparency in town operations and management.
- New people in key positions

## **2018 REPORT OF THE BOARD OF SELECTMAN** *(continued)*

### **2018 Selectman Highlights**

The Board of Selectmen is comprised of five independently elected citizens who set policy and conduct the general management of Plaistow's Town Government. The board members in 2018 include Julian Kiszka, Peter Bracci, John Sherman, and Steve Ranlett, all having served in previous years, each bringing a varied background with many areas of expertise. We welcomed Francine Hart to the board this year. Her past budget chair, executive leadership, and finance experience along with continuing municipal training, give Plaistow a highly effective selectwoman. Francine continued to work with others to streamline the budgeting process and did due diligence on several important issues for the town.



### **Potable Water Progress**

Plaistow's only source of drinking water is ground water from wells. The Town of Plaistow is the home of one of the largest active EPA Superfund locations (Beede Waste Oil) in New England. This contamination has significantly impaired the Town's watershed. We have also known for nearly 50 years that we need an alternate source of drinking water. The Town has literally been preparing the groundwork for decades by creating a system of underground water pipes to carry the water. It is currently used as the fire suppression system. In 2018 our citizens voted to allow the creation of a town operated Public Water Supply with a 76.7% favorable vote. We may now allow potable water to come into Plaistow using these pipes.

The Town Manager, as well as myself, have attended countless meetings with regional authorities, in order to ensure Plaistow obtains a clean, safe, affordable source of water and the infrastructure to maintain it. Several routes have been considered and we now have a final source and route for the water from Manchester, NH. If all goes as planned, clean, safe, potable water will be flowing in Plaistow by early 2020. See the Town Manager's report for more details.



I wish to acknowledge the dedication and hard work of both State Senator Chuck Morse and Town Manager Mark Pearson in making this happen. I cannot overstate the importance of this water to Plaistow's future.



## **2018 REPORT OF THE BOARD OF SELECTMAN**

*(continued)*

### **Town Employee Highlights**

Town Manager Mark Pearson does the day-to-day work of town management. The board makes policy decisions; Mr. Pearson is the man who makes things happen. Mark also allowed and encouraged his personal review by the BOS to be done in public, further supporting his full and genuine commitment to open and transparent government. We continue to be impressed with his dedication and effectiveness.



Our Finance Director, Greg Colby, is also our Assistant Town Manager. He has been doing an excellent job working hand-in-hand with Mr. Pearson to stay on top of absolutely every aspect of our financials, optimizing our financial efficiency.

Retirements – Town Clerk Maryellen Pelletier, Fire Chief John McArdle, Police Chief Kathleen Jones, and Treasurer Nancy Bolduc. We wish them all a happy retirement and thank them for their long-dedicated years of service to our community.

Filling key positions – Interim Fire Chief John Judson, Emergency Management Director and Interim Police Chief Douglas Mullin, and Planning Director John Cashell.

A special thanks to Beth Hossack and Susan Westin for always being there and keeping things running smoothly, supporting the Town Manager, Assistant Town Manager, and Selectmen.

### **Streamlined Budget Process**

With the recommendation of the Town Manager and Finance Director, we streamlined the budget process for 2019, which was undertaken during the 2018 calendar year.

Department heads were tasked with building their budget and presenting it to the Town Manager/Finance Director by September 1. The Town Manager then worked them into one budget that was presented to the Board during a meeting in October. The Board after careful review and consideration, approved that budget with minor changes and it was passed along to the Budget Committee by the end of the month.

This streamlined process was much improved over what had been done previously, and we hope to further improve on it going forward.

### **Tax Rate/Fiscal Standing**

The Town's tax rate was set this fall at \$24.59 per \$1,000 of assessed value as of April 1. More specifically, the Town portion was set at \$6.33 or approximately 26% of the total rate. The remaining amount is for the School and County taxes to run each respective government.

The Town rate was up 42 cents over 2017 or 7.1%. The Board made a conscious effort to reduce the Town's reliance on utilization of surplus funds to level and or reduce the rate.

## **2018 REPORT OF THE BOARD OF SELECTMAN** *(continued)*

Once the tax rate was set, the Town still maintained approximately 7.27% of retained fund balance, which is within the DRA recommended guidelines of 5-17%. We expect with the closing of the books and records at the end of 2018 to improve on this percentage.

### **Financials**

Overall, we feel the Town is in strong financial position. With an active CIP, well-funded capital reserve, debt limited to the Public Safety Complex building project, expendable trust funds for our future, and a modest local tax rate, we feel the Town is well positioned for the future financially. Our budget being presented for 2019 is only anticipating an approximately 3% increase on the local rate.

Spending is well thought-out and controlled with oversight by the Town Manager and Finance Director. The audit report on the town financials for the year ended December 31, 2017 came back with an "unmodified opinion," meaning there is no action needed to make the Town's financial reports more transparent or clear. This is a good indication of the level of expertise we have in the Town office.

### **Closing**

On behalf of the Plaistow Board of Selectmen, please know how proud we all are of this town. This community is extraordinary. Defined by engaged citizens and strong faith-based, civic groups, businesses and nonprofit organizations that care deeply about this town.

The BOS continues to keep a focus on making the important and difficult decisions in the best interest of this community. We are truly proud of all we have accomplished during 2018 as a board and a community, and look forward to continuing to build upon its successes in 2019.



## REPORT OF THE TOWN MANAGER

*Mark A. Pearson, Town Manager*

We completed the Public Safety Complex project on time and under budget. The \$8.5M project did have some challenges, but in the end, with valued engineering and proper project management oversight, most original design components were installed and a balance was left over that we continue to wrap up the project with. One of the major accomplishments was the purchase of the new dispatch communications radio equipment that saved the Town hundreds of thousands of dollars. At the end of 2018, dispatch radio software and equipment of the Radio Tower is being replaced. This state-of-the-art communications center dispatches for the Atkinson Police and Fire Departments, in addition to Plaistow Police and Fire Departments, and we renegotiated a five (5) year (2019 – 2024) contract which contributes to additional town revenue.



We are ***Moving Forward*** with the “Public Works Facility” and “Potable Water” in 2019.

The March 2018 Town Meeting approved a \$600,000 warrant article, out of the Unassigned Fund Balance, to construct a new pre-engineered steel Public Works Facility at 144 Main Street -- the old “Penn Box” site. This was the first phase to perform the site engineering and drainage, site work, foundation, erecting a steel building (80’ x 100’) with a mezzanine (20’ x 100’), the connection to street power, septic system, fire suppression, rough plumbing, inside lighting, and inside construction of the utility room, locker room(s), bathroom(s), office partitions, and to go as far as the initial funding could go. At the time of this writing, the steel building is under construction and most of this will be completed by December 31, 2018, and will continue into 2019 by design through the original warrant article because of the non-lapsing clause. In 2019, we will be asking for the second phase funding of \$350,000 warrant article out of the Unassigned Fund Balance to substantially complete the building both interior and exterior. We look forward to 2020 and building a “Salt Shed” in conjunction with the Energy Committee while we look at the possibility of adding photovoltaic solar roof panels to the “shed” and potentially “net meter” electricity to the Public Works Facility, Town Hall and the Public Safety Complex.

We signed a Memorandum of Understanding (MOU) for the Potable Water Project. This was the framework to advance to an Inter-Municipality Agreement (IMA), which led to a Cost of Services (COS) Study and then finally to a proposed Joint Public Works Agreement (JPWA). I have been working on this project since I was hired in February of 2017. This project has consumed about 20-25% of my schedule with more than 75 meetings to date. The results will be financially enormous for the Town of Plaistow. Bringing potable water which originates in Manchester -- south through Derry, Windham, Salem and east through Atkinson to the Plaistow border by 2020 -- will

## **REPORT OF THE TOWN MANAGER**

*(continued)*

remediate MtBE contaminated wells, circulate potable water through the existing infrastructure of the fire suppression system by replacing and sanitizing the system, and provide opportunities and choices to the residents both short and long term with respect to water quantity and quality. We anticipate having more information, and as we receive it we will report it to the residents on the cost(s) of potable water per cubic foot (748 gallons) in the coming months. We should also be reporting the final amount of State Funds that will be granted to the Town to start construction as soon as possible.

The Town purchased a “used” Holder Trackless Sidewalk Plow and developed a sidewalk plowing policy with the Board of Selectmen for all the sidewalks in Plaistow. This initiative started as a result of a contractual mandate to clear and maintain parts of the sidewalks on Route 125 and the newly constructed Safe Routes to Schools project on Main Street. The Highway Department received the resignation of a full-time Highway Department laborer and hired a part-time seasonal worker to replace as a laborer. We were also fortunate to hire a replacement part-time Highway Department laborer. These Town employees also serve as part-time Water Department workers at times of waterline breaks, maintenance and repairs.

The March 2018 storm caused severe power outages in Plaistow, the cost of the storm was over \$50,000 to the budget. We staged and accommodated more than 160 Unitil and out-of-state crews at the Safety Complex. Through the State and Federal Government, we applied for a Federal Emergency Management Administration (FEMA) reimbursement and anticipate almost a 75% reimbursement, which will go back to the Unassigned Fund Balance.

The Fire Department hired a fifth (5<sup>th</sup>) full-time firefighter as a result of another 2018 Warrant Article approval. This additional firefighter allowed the schedule to increase full-time coverage seven (7) days a week during the day, 6am – 6pm. This was the idea of Chief John McArdle who demonstrated the need to the Board of Selectmen, the Budget Committee and the voters that this was needed and was very well received.

During the spring of 2018, the P.A.R.C. main building sustained a sewerage back-up inside the building from soil pipes that settled and no longer pitched to the tank. The cost to fix the problem and remediate was approximately \$25,000. This major project was unanticipated and was paid for out the Contingency Fund which was another 2018 Warrant Article. During the remainder of the year we had a few other unanticipated costs that were also approved by the Board of Selectmen, including the furnace at the Historical Society building, the remediation of a buried oil tank at the “old Penn Box” site, a water pipe break during the Public Works Facility construction, and the severance costs for the retirements of the Fire Chief and Police Chief.

The Westville Road Bridge Replacement Project only had two (2) bidders in 2018 and was nearly \$300,000 over the State Bridge Aid and Town Funding. This project will be re-bid in the Spring of 2019. We hope that the early 2019 bidding will attract more competitive bids and meet the approved funding which has already been reserved

## **REPORT OF THE TOWN MANAGER** *(continued)*

In October, the Board of Selectmen hired a new Emergency Management Director who has started to coordinate with the Citizens Emergency Response Team (CERT) and become a more viable resource in times of need. In October, we established a plan going forward to maintain the P.A.R.C. fields by hiring a contractor to cut and clear the brush in the swales. This was followed up with funding plan in 2019 to continue to work to resolve the drainage of large amounts of water from the fields.

In November, we hired a Planning Director to move the whole planning processes to the next level. We are looking to the future of economic development in Plaistow as we plan for potable water on Route 125 and other developable parcels.

I have been very fortunate to have the support of the Board of Selectmen, Budget Committee, other town committees, the employees and department heads, the residents and the businesses in Plaistow during my tenure thus far in Plaistow. I hope to serve in my capacity into the future and look forward to completing many more projects while balancing the financial budgeting framework of the town.

Finally, I would like to thank all the town employees and department heads who work every day to keep the town running. There are many dedicated employees who go unnoticed and whom I want to recognize for all their hard work over this past year to make all this happen. Both Fire Chief John McArdle and Police Chief Kathleen Jones, submitted their retirement intentions for the end of this year, December 31<sup>st</sup>, 2018. I want to congratulate them on a job well done, and wish them both a happy retirement. They both made sure that the Public Safety Complex was completed before they left which brought the Town to the next level.



**TOWN OF PLAISTOW  
NEW HAMPSHIRE  
2018 TOWN MEETING WARRANT  
AND BUDGET  
Town Meeting (Senate Bill 2)**



- **Deliberative Session - Saturday, February 3, 2018**  
*Plaistow Town Hall, 145 Main Street*  
*Great Hall (2nd Floor)*  
**10:00 A.M.**
  - **Deliberative Session Snow Date will be held within 72 hours**  
**as determined by the Moderator**  
*Plaistow Town Hall, 145 Main Street*  
*Great Hall (2nd Floor)*
  - **Ballot Voting - Tuesday, March 13, 2018**  
*Pollard School, 120 Main Street*  
**Polls open from 7:00 A.M. to 8:00 P.M.**
-

# 2018 Plaistow Town Warrant State of New Hampshire

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Plaistow Town Hall, 145 Main Street in said Plaistow on Saturday, February 3, 2018 at 10:00 AM in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. If necessary, the snow date will be held within 72 hours, as determined by the Moderator.

The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at Pollard School, 120 Main Street, in said Plaistow on Tuesday, March 13, 2018 from 7:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with "P" to differentiate the Town articles from the School District articles and from the Town Zoning Articles that begin with "Z".

<u><b>SELECTMAN</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN TWO	<u><b>TAX COLLECTOR</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN ONE
<u><b>BUDGET COMMITTEE</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN THREE	<u><b>MODERATOR</b></u> VOTE FOR NOT <u>TWO YEAR TERM</u> MORE THAN ONE
<u><b>PLANNING BOARD</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN ONE	<u><b>SUPERVISOR OF THE VOTER CHECKLIST</b></u> VOTE FOR NOT <u>SIX YEAR TERM</u> MORE THAN ONE
<u><b>LIBRARY TRUSTEE</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN TWO	<u><b>SUPERVISOR OF THE VOTER CHECKLIST</b></u> VOTE FOR NOT <u>ONE YEAR TERM</u> MORE THAN ONE
<u><b>LIBRARY TRUSTEE</b></u> VOTE FOR NOT <u>ONE YEAR TERM</u> MORE THAN ONE	<u><b>AUDITOR</b></u> VOTE FOR NOT <u>ONE YEAR TERM</u> MORE THAN TWO
<u><b>CONFLICT OF INTEREST</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN TWO	
<u><b>TRUSTEE OF THE TRUST FUNDS</b></u> VOTE FOR NOT <u>THREE YEAR TERM</u> MORE THAN ONE	

## **DELIBERATIVE SESSION MINUTES - FEBRUARY 2, 2018**

(Minutes will appear in Cambria font at the end of each article.)

Moderator Robert Harb opened the meeting at 9:00am by having the boy scouts present the colors and Representative Norman Major lead us in the Pledge of Allegiance. Next Bella Hughes sang the National Anthem. At the end of the opening ceremonies Moderator Harb gave both the scout troop and Bella a certificate of appreciation from the town.

Moderator Harb then went over the agenda, handouts and operating rules. Next, he had the panel introduce themselves to the body in attendance and the viewers on TV.

A non-voter list was presented by Selectman John Sherman with a second by Selectman Julian Kiszka. Those listed were Town Manager Mark Pearson, Water Project Keith Pratt, Finance Director Greg Colby, Police Chief Kathy Jones, Highway Department Dan Garlington, Building Maintenance Paul Lucia, Building Inspector Mike Dorman and Librarian Cab Vinton. The body in attendance was asked to vote and allow them to speak if necessary. A vote was taken and passed.

Citizen Barbara Kiszka requested an amendment to allow the Selectmen to revote after the meeting which was seconded by citizen Gary Ingham. Selectman John Sherman explained that both the Board of Selectmen and the Budget Committee will have the opportunity to revote with a quick meeting after the Deliberative Session. With this explanation the motion was withdrawn.

There were about 75 people in attendance including the panel members.

Moderator Robert Harb ended the meeting at 2:20pm and reminded the citizens to come and vote on March 13, 2018 at Pollard School from 7am until 8pm.

Respectfully submitted,

Maryellen Pelletier  
Plaistow Town Clerk

### **Operating Budget**

**Article P-18-02:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,555,795? Should this article be defeated, the operating budget shall be \$9,506,742 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in



## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-1-0)).

The article was read by Moderator Robert Harb, a motion was made by Selectman John Sherman with a second by Selectman Tammy Bergeron. Budget Committee Member Sam Cafiso asked if the vote should be 9-0-0, minute taker, Dee Voss stated that the vote was correct at 8-1-0 as Selectmen Sherman's vote was no, since the Selectmen's Budget was different from the Budget Committee's at that time.

Selectman Sherman explained the article stating that there were a few major increases to the Budget like election (3 not 1 this year), human resources, health insurance costs and legal line. He also stated that the highway block grant was put into the highway budget and not as a separate warrant article this year.

Budget Committee Chair Francine Hart stated that the overall Budget was up 3.89% and that many of the other towns are up over 4%.

Citizen Jim Peck asked if the town looks for Federal and State Grants. Budget Chair Francine Hart said that yes, we do, and that the Town Manager looks at other things to help offset our budget. Bud. Comm. Member Sam Cafiso asked if the Town Manager would mention some of the grants we have received, which he did.

Citizen Robert Zukas asked why the welfare line has doubled? Francine Hart said that there is an additional \$10,000 added for transportation help. Budget Committee Co-Chair Robert Hamilton added that they moved some salary into that line from the assessing line as the same person does both jobs, so that the figures better represent the actual cost in each department.

With no further discussion the article will appear as written.

### **Collective Bargaining Agreement (Police Union)**

**Article P-18-03:** To see if the Town of Plaistow will vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633 which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2018	\$32,805.34
2019	\$10,935.12

And further to raise and appropriate the sum of \$32,805.34 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

The article was read and presented by Moderator Harb, a motion placed by Selectman Steve Ranlett with a second by Selectman Peter Bracci. Selectmen Bracci that the contract was

## DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018

*(continued)*

negotiated by Town Manager Mark Pearson without paying a lawyer and that it amounts to a 3% increase.

With no further discussion the article will appear as written.

### **Collective Bargaining Agreement Special Town Meeting (Police Union)**

**Article P-18-04:** Shall the Town, if Article P-18-03 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address Article P-18-03 cost items only?

(Recommended by the Board of Selectmen (5-0-0)).

The article was presented by Moderator Harb, a motion placed by Selectman Peter Bracci with a second by Selectman Steve Ranlett.

With no further discussion the article will appear as written.

### **Contingency Fund Creation and Deposit**

**Article P-18-05:** Shall the Town vote to establish a Contingency Fund for the current year for significant unanticipated expenses that may arise and further to raise and appropriate \$80,000 to go into the fund? This sum is to come from the General Fund, Unassigned Fund Balance with no amount to be raised from new taxation. Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. Use of these funds will be pursuant to RSA 31:98-a and RSA 32:11.

Total Appropriation:	\$80,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$80,000

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**Amount to be raised by new taxation:                                \$0**

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

The article was presented by Moderator Harb, a motion placed by Selectman Steve Ranlett with a second by Selectman Julian Kiszka. Selectman Ranlett every town may establish up to 1% of capital expenditures for emergency use. Citizen Jim Peck stated that he is in favor of the article but those monies come from funds that could be used to lower taxes.

Citizen Jim Groleau asked where the money is kept? Town Manager Mark Pearson stated that it must be liquid so that the town can pay bills at tax time, so it is left in the general fund. Citizen Dan Guide asked what is the amount in that fund now and Finance Officer Greg Colby states around 3 million. Selectman Sherman said there will be a new page in the town report to explain this fund.

With no further discussion the article will appear as written.

### **Winter Maintenance Expendable Trust Fund Creation and Deposit**

**Article P-18-06:** Shall the Town vote to establish a Winter Maintenance Expendable Trust Fund in accordance with RSA 31:19-a for the purpose of holding in reserve funds that may be used for plowing and for winter maintenance of Town-maintained roads, sidewalks, parking lots, and other outside facilities when the amount of such winter maintenance in the annual budget of the Highway Department has been depleted and furthermore shall the Town vote to raise and appropriate the sum of \$25,000 for an initial deposit? The Board of Selectmen shall be the fiscal agent of the fund.

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

The article was presented by Moderator Harb, a motion placed by Selectman Julian Kiszka with a second by Budget Committee Member Dennis Heffernan. Selectman Kiszka explained that passing this article would give the town an emergency budget for a bad snow year. Finance Officer Greg Colby stated that the town has overspent the budget in 2017 by \$61,000. Bud. Comm. Chair Hart said passing this article would level funds and Selectman Kiszka asked the Town Manager Mark Pearson how much it cost per hour per storm and was told \$1700 - \$2000.

With no further discussion the article will appear as written.

### **Fire Department Apparatus Capital Reserve Fund Deposit**

**CIP Reference: F1D.**

**Article P-18-07:** Shall the Town vote to raise and appropriate the sum of \$81,000 to be added to the existing Fire Department Apparatus Capital Reserve Fund that was created in 1998?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion placed by Selectman Julian Kiszka with a second by Bud. Comm. Member Jay Deroche.

With no discussion the article will appear as written.

### **Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund Deposit**

**CIP Reference: F2D.**

**Article P-18-08:** Shall the Town vote to raise and appropriate the sum of \$42,400 to be added to the existing Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion placed by Selectman Peter Bracci with a second by Selectman Steve Ranlett. Selectman Joh Sherman asked the fire chief about a grant. Fire Chief John McArdle stated that in 2017 we tried for a \$400 plus grant, but the Federal Government ran out of funds. He stated that he is going forward for the same grant in 2018.

With no further discussion the article will appear as written.

### **Management Information Computer System Capital Reserve Fund Creation and Deposit**

**CIP Reference: P4D.**

**Article P-18-09:** Shall the Town vote to establish a Management Information Computer System Capital Reserve Fund pursuant to RSA 35:1, for the purpose of replacing the hardware, software, all peripheral device interfaces, and installation of a replacement for the existing Management Information Computer System used by the Police Department for 20

**DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

years, and furthermore to raise and appropriate the sum of \$25,000 for an initial deposit into this Capital Reserve Fund? The Board of Selectmen shall be the fiscal agent of the fund.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion placed by Bud. Comm. Member Dennis Heffernan with a second by Selectman Steve Ranlett, who explained the article. Citizen Gary Ingham compared the 20-year-old equipment to the fact that no one present has a 20-year-old cell phone. He stated that we need to raise the funds now and not wait for the system to fail.

Police Chief Kathy Jones explained that the software was purchased in 1994 but the hardware has been updated and the software vendor is a small company. She isn't sure how long they will stay in business and 90% of the state is now using another company. Bud. Comm. Member Dennis Heffernan stated that we could use the contingency funds for an emergency and Town Manager Mark Pearson said yes, but that would be short term planning and we are taking the long-term plan with this article as a 3-year plan.

Bud. Comm. Chair Hart stated that the committee discussed this at length and decided to move forward with the long-term plan.

With no further discussion the article will appear as amended.

**Communications Radio Dispatching System Replacement**

**CIP Reference: P1E.1.**

**Article P-18-10:** Shall the Town vote to raise and appropriate the sum of \$175,000 for the final Phase of the replacement of the Communication Radio Dispatching System and to withdraw \$140,000 from the Communication Radio Dispatching Capital Reserve Fund that was created in 2014?

	Appropriation:	\$175,000
Withdrawal from the Communication Radio Dispatching Capital Reserve Fund:	-	\$140,000
	<b>Amount to be raised by 2018 taxation:</b>	<b>\$35,000</b>

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion placed by Selectman Steve Ranlett with a second by Julian Kiszka.

With no discussion the article will appear as written.

**Building/Building Systems Capital Reserve Fund Deposit**

**CIP Reference: MB1D.1**

**Article P-18-11:** Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the existing Building/Building Systems Capital Reserve Fund that was created in 2007?

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion placed by Selectman Tammy Bergeron with a second by Julian Kiszka. Citizen Greg Taillon asked if we need to have this read to us when everyone has a copy in front of themselves? Selectman John Sherman stated that the TV viewing audience doesn't have the guide in front of them and he let the viewing audience know that it's available at the library and on the town's web site.

With no further discussion the article will appear as written.

### **Library Capital Reserve Fund Deposit**

#### **CIP Reference: MB3D.**

**Article P-18-12:** Shall the Town vote to raise and appropriate \$50,000 to be deposited into the existing Library Capital Reserve Fund that was created in 2016?

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (8-0-0). This fund is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion made by Selectman Tammy Bergeron with a second by Selectman Julian Kiszka. Selectman Bergeron asked Librarian Cab Vinton to speak on the article. He stated that the fund currently has \$119,000 in it but fixing the fire suppression cost \$90,00 and cost \$19,000 to date. Once the funds are put back into the general fund there will only be \$10,000 left. The library contracted a company to look at all the library systems and give a report of when and how much to fix, update or repair them.

Library Trustee Jim Peck stated that the library is now 19 years old and asked the voting public to support this article.

A budget committee member noted that their vote should be 9-0-0 not 8-0-0 and their minute taker confirm that the vote should be corrected to 9-0-0.

Boy scout Jacob Lambert asked to speak and a vote was taken to allow his question. He asked why the library needs a new roof and was told it's one of the systems on the report and does not need to be looked at for 3-4 more years

With no further discussion the article will appear as written.

### **Public Works Facility**

#### **CIP Reference: MB4.E.**

**Article P-18-13:** Shall the Town vote to raise and appropriate \$600,000 as a non-lapsing appropriation, per RSA 32:7 VI, that will be used to design, engineer, and construct an 80 ft. x 100 ft. (8000 sq. ft.) Public Works Facility that would include garage and office space for the Highway and Water Departments, to be located at the former Penn Box site, Map 41 Lot 11, 144 Main Street?

**DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

Total Appropriation: \$600,000  
Withdrawal from the General Fund, Unassigned Fund Balance: -\$600,000

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**Amount to be raised by new taxation: \$0**

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This project is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion made by Selectman Steve Ranlett with a second by Selectman Julian Kiszka. Selectman Ranlett thanked the many persons for their work on this project. Selectmen Kiszka asked the town manager how much do we spend on the old building trying to keep it safe from the methane gas problem. Town Manager Mark Pearson explained that he didn't know the exact cost but that one community had a fire and lost their building plus all their equipment. This kind of loss could bring the total loss upward of a million dollars.

There was discussion by many members of the Budget Committee and the town manager about the need. Mr. Pearson explained that the money is in the unexpended fund balance and that the town already owns the property. He stated that the property is in a central location and moves the highway garage to the center of town like the Police & Fire Departments, plus the Town Hall and Library.

Citizen Jim Unger asked about the aesthetics of a metal building in the center of town. Mr. Pearson stated that it will be set back near the railroad tracks and the water tower and won't be seen easily.

Citizen Lauren Cafiso asked if the town will look at the CIP (Capital Improvement Plan) to adjust replacement of the highway equipment since washing off the salt in the new building will prolong its life. She was told yes, that even if a truck is scheduled to be replace at a given time they look at the vehicle and decide if it can be used for an additional year or two.

With no further discussion the article will appear as written.

**Records Management Capital Reserve Fund Creation and Deposit**

**CIP Reference: MS1.3.1.**

**Article P-18-14:** Shall the Town vote to establish a Records Management Capital Reserve Fund for the purpose of funding proper records management, storage, and archiving pursuant to the provisions in RSA 35:1 and with the Board of Selectmen to act as the fiscal agents of the fund? Furthermore, shall the Town raise and appropriate \$10,000 to be deposited into the Records Management Capital Reserve Fund? This capital reserve fund will be used for the purchase of any hardware and software, both on-site and off-site, to provide for proper records management.

(Recommended by the Board of Selectmen (3-1-1) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, a motion was made by Selectman Steve Ranlett with a second by Selectman Julian Kiszka. Selectman Kiszka stated that scanning and digitizing

**DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

the records will make it easier to find records and clean up the storage problem as every nook and cranny in the Town Hall holds records now.

With no further discussion the article will appear as written.

**Energy Capital Reserve Fund Deposit**

**CIP Reference: MS5D.**

**Article P-18-15:** Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund that was created in 2016?

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb with a motion by Selectman Julian Kiszka and a second by Selectman John Sherman. Selectman Kiszka explained that he is on the Energy Committee and that the Library has already had their light fixtures updated. The expected saving is about \$8000 per year.

With no further discussion the article will appear as written.

**Westville Road Bridge Replacement**

**CIP Reference: T4E.1.**

**Article P-18-16:** Shall the Town vote to raise and appropriate the sum of \$586,089 for the engineering and construction phase of the replacement of the Westville Road Bridge? Furthermore, to accept the reimbursement of \$516,089 from the State Bridge Aid Program (80% of \$645,111) and to withdraw \$63,655 from the General Fund, Unassigned Fund Balance and \$6,345 from the Fire Suppression Water Line Impact Fee for the water line installation?"

Total Appropriation:	\$586,089
State Bridge Aid program grant:	-\$516,089
Withdrawal from the Water Line/Fire Suppression Impact Fee:	-\$6,345
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$63,655

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**Amount to be raised by new taxation: \$0**

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

The article was presented by Moderator Harb, with a motion by Selectman Steve Ranlett and a second by Selectman Julian Kiszka. Selectman Peter Bracci asked how much the town has spent so far and if the article fails will we lose that money? Town Manager Mark Pearson stated the 20% of the total cost has already been spent. The voters have already voted for the first two phases of this project and this is the final phase. It would be tragic to not pass this article and finish the project.

Citizen Jim Groleau asked if the Federal Government contributes to this project? Selectmen John Sherman stated that no, only the State issued the grant.

**DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

Fire Chief John McArdle spoke about putting the water into the bridge project stating "there is going to be a pipe in the bridge". He got a good laugh and explained that it is town policy when new construction is being done to roadways, to plan with the water line expansion rather than have to tear up new construction a few years later.

With no further discussion the article will appear as written.

**Accrued Leave Time Expendable Trust Fund Deposit**

**Article P-18-17:** Shall the Town vote to raise and appropriate \$25,000 to be deposited into the existing Accrued Leave Time Expendable Trust Fund that was created in 2004?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (9-0-0).)

The article was resented by Moderator Harb with a motion by Selectmen Julian Kiszka and a second by Selectmen Steve Ranlett. Auditor James Peck informed the body that this fund hasn't been in use for years. Selectmen John Sherman explained that several of the Town's employees are coming close to retirement with a cost to the town of around \$100,000.00. With that in mind the selectmen wanted to be proactive and start to set aside some money for that purpose.

With no further discussion the article will appear as written.

**Cemetery Special Maintenance Expendable Trust Fund Creation and Deposit**

**Article P-18-18:** Shall the town vote to establish a Cemetery Special Maintenance Expendable Trust Fund per RSA 31:19-a, including but not limited to the surveying and maintenance of the Town cemetery's lots, open space, and all infrastructure necessary for keeping the cemetery in a state of good repair? Furthermore, shall the Town raise and appropriate the sum of \$40,000.00 to make an initial deposit into this fund with said amount to come from the General Fund, Unassigned Fund Balance? The Board of Selectmen shall act as the fiscal agent for this fund.

	Total Appropriation:	\$40,000
Withdrawal from the General Fund, Unassigned Fund Balance:		-\$40,000
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<b>Amount to be raised by new taxation:</b>		<b>\$0</b>

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (8-0-1).)

The article was presented by Moderator Harb with a motion by Selectman Steve Ranlett and a second by Selectman John Sherman.

With no further discussion the article will appear as written.

**Cemetery Special Revenue Fund Creation**

**Article P-18-19:** Shall the Town vote to adopt the provisions of RSA 31:95-c to restrict 100% of the revenues from the sale of cemetery lots for the expenditures for the purpose of the Town cemetery maintenance? Such fund revenues and expenditures shall be accounted for



## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

in a special revenue fund to be known as the Cemetery Special Revenue Fund, separate from the General Fund, Unassigned Fund Balance. Any surplus in said fund shall not be deemed part of the General Fund, Unassigned Fund Balance accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue.

(Recommended by the Board of Selectmen (5-0-0).)

The article was presented by Moderator Harb, with a motion by Selectman Tammy Bergeron and a second by Selectman John Sherman. Citizen Gary Ingham asked where the money goes and Finance Director Greg Colby stated into the general fund. It was explained by the Temporary Cemetery Sexton Dan Garlington and the Trustee of the Trust Funds Jill Senter that the money for perpetual care can't be spent on maintenance only the interest. The interest alone doesn't generate enough money for even mowing.

With no further discussion the article will appear as written.

### **Leasing Town Property**

**Article P-18-20:** Shall the Town vote to adopt the provisions of RSA 41:11-a III to authorize the Board of Selectmen to rent or lease municipal property for a term of up to five years without further voter ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered prior to the rescission shall remain in effect.

(Recommended by the Board of Selectmen (5-0-0)).

The article was presented by Moderator Harb, with a motion by Selectman Tammy Bergeron and a second by Selectman Steve Ranlett. Citizen Audrey Peck asked what the town would be leasing? Selectman Ranlett replied the cell towers, which really should be 5-year leases instead of one. The article will allow for the 5-year leasing option.

With no further discussion the article will appear as written.

Citizen Barbara Kiszka put forth a motion for a 45-minute break with a second by Suzanne Ingham. The Moderator felt that that was too long and suggested a 10-minute break. The motion was withdrawn and Moderator Harb put at ease at 12:10pm. The meeting resumed at 12:20pm.

A motion was made by Barbara Kiszka with a second by Citizen Greg Taillon to allow the clerk to cut the CIP reference off all articles which listed one. Budget Committee Member Dennis Heffernan said that some voters will look on line to see what the CIP was.

A vote was taken and the motion passed, the CIP references will be removed from the ballot.

Barbara Kiszka then made a motion with a second by Greg Taillon to limit reconsideration of articles 2 – 20.

A vote was taken and the motion passed.

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

### **Leasing Space on The Telecommunication/Cell Tower**

**Article P-18-21:** Shall the Town vote to adopt the provisions of RSA 41:11-a III to authorize the Board of Selectmen to lease space on a telecommunication/cell tower and tower property for the installation of telecommunications equipment for a lease period of more than one year?

(Recommended by the Board of Selectmen (5-0-0)).

The article was presented by Moderator Harb, with a motion by Selectman Steve Ranlett and a second by Selectman Julian Kiszka. Mr. Kiszka made a motion, with a second by Greg Taillon to add after "equipment" "for a term of up to five years without further voter ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect."

A vote was taken on the amendment and passed.

Auditor Jim Peck asked how much and how many towers are leased. Finance Director Greg Colby replied with several which generate \$100 to \$200 thousand per year. Town Manager Mark Pearson stated that this is a housekeeping article and should be 5-year terms for the cell tower contracts not one year.

With no further discussion the article will appear as amended.

Selectman Ranlett motioned to restrict reconsideration on article 21, with a second by Selectman Kiszka. A vote was taken and passed.

### **Mosquito Control Expendable Trust Fund Creation and Deposit**

**Article P-18-22:** Shall the Town vote to establish a Mosquito Control Expendable Trust Fund in accordance with RSA 31:19-a for the purpose of holding in reserve funds that may be used for emergency spraying (adulticiding) for mosquitoes in response to surveillance and a public health threat per the Town's Mosquito Control Plan as directed by the Town Health Officer? Furthermore, shall the Town vote to raise and appropriate \$7,000 into this fund? The Board of Selectmen shall be the fiscal agent. A no vote on this warrant article would not preclude the Town from spraying, should an emergency arise during 2018.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

The article was presented by Moderator Harb, with a motion by Selectman John Sherman and a second by Selectman Julian Kiszka. Mr. Sherman informed everyone that adulticiding is not done every year but the funds have been put into the operation budget each year. It was decided to make the funds available when needed then replace them only when used.

With no further discussion the article will appear as written.

Selectmen Ranlett and Kiszka asked for vote to restrict reconsideration on article 22. A vote was taken and passed.

### **Fire Department Full-time Staff Position**

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

**Article P-18-23:** Shall the Town vote to raise and appropriate \$53,803 to establish an additional Full-time Firefighter/EMT (EMT) position in the Fire Department? This sum represents the cost of wages and associated roll up costs (such as taxes, insurance, retirement and uniforms.)

(Recommended by the Board of Selectmen (2-1-2) and Budget Committee (8-0-1)).

The article was presented by Moderator Harb, a motion made by Selectman John Sherman with a second by Selectman Steve Ranlett. Mr. Sherman asked Fire Chief John McArdle to speak to this article. Chief McArdle state that the availability of on call staff is dwindling as many of them work out of town. This article would alleviate the problem allowing more coverage for a longer time frame. He informed everyone that there are 24/25 on call fire person now and that it takes 3-years to train them. He reminded everyone that we now have several more senior housing units in town. He went on to tell everyone that they had 1060 calls in 2017, 1100 calls in 2016 and we are headed for 1200 this year based on the January numbers.

Mr. McArdle stated that current full time staff answers about 41% of the calls and the additional person would increase that amount to 68%. He is hoping that the public sees the need as the town is growing and calls are increasing.

Budget Committee Member Dean Nifakos asked for the full year cost including salary and benefits and was told it would be \$79,000.00.

Moderator Harb asked if we could add in some verbiage to state that these figures are for 8 months of the yearly cost?

Budget Committee Member Sam Cafiso asked if we get impact fees from the over 55 housing. Planning Coordinator Dee Voss stated that \$1085 is collected per dwelling unit. Mr. Cafiso asked if the fee could be increased for over 55 housing. Ms. Voss said that she would bring that before the Planning Board.

Citizen Barbara Kiszka presented an amendment to as "the annual cost will be \$79,000.00: which was seconded by Citizen Eric Dobson. A vote was taken and the amendment passed.

With no further discussion the article will appear as amended.

Selectmen Ranlett and Kiszka asked to restrict reconsideration for article 23. A vote was taken and passed.

### **Keno**

**Article P-18-24:** To see if the town will vote to allow the operation of Keno within the Town pursuant to the provisions of NH RSA 284:41 through 51.

(Recommended by the Board of Selectmen (3-0-1).)

The article was presented by Moderator Harb, a motion made by Selectman Steve Ranlett with a second by Budget Committee Member Dean Nifakos. Mr. Ranlett stated that Governor Sununu signed the bill into law to add Keno in NH. Funds will go towards funding full day kindergarten.

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

The 2018 should bring \$1200.00 per kindergarten student for full time and the future earnings should pay around \$1800.

Citizen Eileen Dube attended a talk at the library and was told that there are many NH towns that are not voting to add Keno, so there are questions on exactly what the amount per student will be.

Bud. Comm. Member Dennis Heffernan asked if passing this will mandate full time kindergarten in the Timberlane District. The Selectmen replied no. Selectman Peter Bracci asked what will be the benefit to Plaistow if we pass this. Selectman Steve Ranlett said that there are currently eight establishments in Plaistow that could qualify; four have already applied to the state. He informed us that Mass. Keno sites on the NH borders are the biggest Keno producers for the State of Mass. Passing this article should bring business to Plaistow and should also increase revenue to the current businesses.

With no further discussion the article will appear as written

Selectman Ranlett and Kiszka asked to restrict reconsideration on article 24. A vote was taken and passed.

### **Conversion of Fire Suppression Water System to a Potable Water and Fire Suppression Water System**

**Article P-18-25:** Shall the Town vote to amend existing authority establishing a municipal fire suppression water system by adding authority pursuant to RSA 38:4 to establish a municipal potable water system? (2/3 majority vote needed for passage).

(Recommended by the Board of Selectmen (4-0-1).)

The article was presented by Moderator Harb, a motion was made by Selectman Julian Kiszka with a second by Selectman Steve Ranlett. Mr. Ranlett stated that the article doesn't say the Town must have potable water only allows the town to do so in the future.

Town Manager Mark Pearson explained the history of fire suppression in Plaistow, starting with the water tower through the current system. He stated that a 2/3's vote is needed to pass this article because we are changing a vote from the past which only stated water suppression. This article is only to add the right to add a potable water system in the near future.

Keith Pratt, president of Underwood Consultants, presented a power point presentation with a question and answer session at the end.

Citizen Gary Ingham asked to move the question with a second from Selectman Julian Kiszka.

A vote was taken and the article will appear as written.

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

Selectman Ranlett and Kiszka asked to restrict reconsideration of article 25, which was voted on and passed.

### **Water Department Pump(s) & Pump House Capital Reserve Discontinuance**

#### **CIP Reference: W3D.**

**Article P-18-26:** Shall the Town vote to discontinue the Pump and Pump House Capital Reserve Fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? This fund was created in 2011. This warrant article shall be null and void if the Water System amendment (See Article P-18-25) fails.

(Recommended by the Board of Selectmen (5-0-0)).

The article was presented by Moderator Harb, a motion placed by Selectman Julian Kiszka with a second by Selectman Steve Ranlett.

Selectman Kiszka made a motion, seconded by Selectman John Sherman, to add the actual dollar amount to the fund listed in article 26 on December 31, 2017.

A vote was taken and the amendment passed.

The article will appear as amended. (see the end of article 28 for a reconsideration)

### **Fire Suppression Line Capital Reserve Discontinuance**

#### **CIP Reference: W1D.**

**Article P-18-27:** Shall the Town vote to discontinue the Water Department Fire Suppression Line Capital Reserve fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund, Unassigned Fund Balance? This capital reserve fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0)).

The article was presented by Moderator Harb with a motion by Selectman Julian Kiszka and a second by Selectman Steve Ranlett.

Selectman Kiszka and Sherman presented an amendment to add the dollar amount of \$75, 833.00 as of December 31, 2017 instead of the word funds.

Trustee of the Trust Funds Chair Jill Senter stated that the actual funds on December 31, 2017 were only \$74,000.29.

Selectman Peter Bracci suggested we just leave the word funds to cover whatever the actual funds are at the time the fund is discontinued.

The amendment was withdrawn by the presenters, with no further discussion the article will appear as written.

## **DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**

*(continued)*

### **Internet Capital Reserve Fund Discontinuance**

**Article P-18-28:** Shall the Town vote to discontinue the Internet capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0).)

The article was presented by Moderator Harb with a motion by Selectman John Sherman and a second by Selectman Steve Ranlett.

The article will appear as written.

Budget Committee member Dennis Heffernan requested a reconsideration of Article P-18-26 and submitted a new amendment to remove the dollar value and go back to just saying funds.

Discussion was made and mentioned that the actual dollar amount at the time of voting will be different. Listing the December amount would mean leaving a balance in the fund, therefore defeating the reason for the article.

A vote was taken and article 27 will appear as written.

Selectmen Ranlett and Kiszka asked to restrict reconsideration of article 26 and 27. A vote was taken and passed.

### **Town Hall Expendable Trust Fund Discontinuance**

**Article P-18-29:** Shall the Town vote to discontinue the Town Hall Expendable Trust Fund, pursuant to RSA 35:16-a, that was established to renovate the Town Hall over a period of three (3) years from 2003 through 2005 and to transfer said funds with accumulated interest to the date of withdrawal into the General Fund, Unassigned Fund Balance? The fund was created in 2003.

(Recommended by the Board of Selectmen (5-0-0).)

The article was presented by Moderator Harb with a motion by Selectman John Sherman and a second by Selectman Steve Ranlett.

With no further discussion the article will appear as written.

Selectmen Ranlett and Kiszka asked to restrict reconsideration of article 29, a vote was taken and passed.

### **PEG Cable Access Fund Discontinuance**

**Article P-18-30:** Shall the Town vote to discontinue the PEG Cable Access fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0).)

**DELIBERATIVE SESSION MINUTES, FEBRUARY 2, 2018**  
*(continued)*

The article was presented by Moderator Harb with a motion by Selectman John Sherman and a second by Selectman Steve Ranlett.

With no further discussion the article will appear as written

Selectmen Ranlett and Kiszka asked to restrict reconsideration of article 30, a vote was taken and passed.

**Recreation Commission Capital Reserve Fund Discontinuance**

**Article P-18-31:** Shall the Town vote to discontinue the Recreation Commission capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0).)

The article was presented by Moderator Harb with a motion by Selectman John Sherman and a second by Selectman Steve Ranlett.

With no further discussion the article will appear as written.

Selectmen Ranlett and Budget Committee Member Dean Nifakos asked to restrict reconsideration of article 31. A vote was taken and passed.



**TOWN OF PLAISTOW**  
TOWN CLERK

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**Town and School Election Minutes**  
**March 13, 2018**

For the second year in a row, a Nor'easter hit the State of New Hampshire. The Secretary of State and Attorney General reiterated in a statewide conference call that it was not legal to postpone an election.

The snow was beginning to fall as the poll workers arrived at the polls at 6am.

Moderator, Robert Harb swore in the ballot clerks and had those in attendance pledged to the flag. The first voter in line was asked to verify that the ballot boxes were empty and all the tapes read zero.

The polls remained open 7 am – 8 pm with the voting being brisk in the morning while voters got to the polls before the roads got bad. Absentee ballots were opened around 9 am. Four absentee ballots were returned to the polls; three by a family member and one by mail.

The Supervisors of the Checklist registered 17 new voters during the day increasing the voter checklist to 5753.

Moderator Harb closed the polls at 8 pm. The ballot machine tapes were printed and tabulated. Write-in votes were counted, ballot counts were reconciled and ballot boxes sealed. Preliminary results were announced around 10:05pm.

Respectfully submitted,

Maryellen Pelletier  
Town Clerk

Martha L. Fowler  
Deputy Town Clerk

Town Hall • 145 Main Street • Plaistow, New Hampshire • 03865  
• (603) 382-8129 ext. 16 •  
Fax (603) 382-0006



5753 voters  
(includes 17 new voters)

Ballots cast  
838 14.5%



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
PLAISTOW, NEW HAMPSHIRE  
MARCH 13, 2018**

BALLOT 1 OF 4

*Maryelle Pelletier*  
Maryelle Pelletier

TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p><b>SELECTMAN</b></p> <p style="text-align: center;">Vote for not THREE YEAR TERM more than TWO</p> <p>FRANCINE HART 392 <input type="radio"/></p> <p>GARY INGHAM 110 <input type="radio"/></p> <p>JULIAN KISZKA 362 <input type="radio"/></p> <p>DANIEL J. POLIQUIN 309 <input type="radio"/></p> <p>JOHN BLINN SR. 338 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><input type="radio"/> (Write-in)</p>	<p><b>LIBRARY TRUSTEE</b></p> <p style="text-align: center;">Vote for not THREE YEAR TERM more than TWO</p> <p>JANE QUERY 567 <input type="radio"/></p> <p>CATHERINE WILLIS 594 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><input type="radio"/> (Write-in)</p> <p><b>LIBRARY TRUSTEE</b></p> <p style="text-align: center;">Vote for not ONE YEAR TERM more than ONE</p> <p>ROSEMARY L. BAYEK 688 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p>	<p><b>MODERATOR</b></p> <p style="text-align: center;">Vote for not TWO YEAR TERM more than ONE</p> <p>ROBERT HARB 680 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><b>SUPERVISOR OF THE VOTER CHECKLIST</b></p> <p style="text-align: center;">Vote for not SIX YEAR TERM more than ONE</p> <p>NANCY L. BOLDOC 675 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><b>SUPERVISOR OF THE VOTER CHECKLIST</b></p> <p style="text-align: center;">Vote for not ONE YEAR TERM more than ONE</p> <p>GAYLE HAMEL 651 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><b>AUDITOR</b></p> <p style="text-align: center;">Vote for not ONE YEAR TERM more than TWO</p> <p>JAMES PECK 601 <input type="radio"/></p> <p>Ty Vitale 39 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p>
<p><b>BUDGET COMMITTEE</b></p> <p style="text-align: center;">Vote for not THREE YEAR TERM more than THREE</p> <p>SAM J. CAFISO JR. 375 <input type="radio"/></p> <p>KATIE INGALLS 437 <input type="radio"/></p> <p>LAURIE MILETTE 443 <input type="radio"/></p> <p>DEAN NIFAKOS 320 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><input type="radio"/> (Write-in)</p> <p><input type="radio"/> (Write-in)</p>	<p><b>CONFLICT OF INTEREST</b></p> <p style="text-align: center;">Vote for not THREE YEAR TERM more than TWO</p> <p>BEN SANTOSUOSSO 313 <input type="radio"/></p> <p>THERESE A. CHOUINARD 398 <input type="radio"/></p> <p>PETER LAMBERT 352 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p> <p><input type="radio"/> (Write-in)</p>	<p><b>TRUSTEE OF THE TRUST FUNDS</b></p> <p style="text-align: center;">Vote for not THREE YEAR more than ONE</p> <p>B. JILL SENTER 618 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p>
<p><b>PLANNING BOARD</b></p> <p style="text-align: center;">Vote for not THREE YEAR TERM more than ONE</p> <p>JAMES PECK 466 <input type="radio"/></p> <p>GENNIFER SILVA 245 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p>	<p><b>TAX COLLECTOR</b></p> <p style="text-align: center;">Vote for not THREE YEAR TERM more than ONE</p> <p>JULIE McNAMARA 694 <input type="radio"/></p> <p><input type="radio"/> (Write-in)</p>	

**ARTICLES**

**Operating Budget**

**Article P-18-02:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,555,795? Should this article be defeated, the operating budget shall be \$9,506,742 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

YES   
NO

517  
199

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0)).

**TURN BALLOT OVER AND CONTINUE VOTING**

**ARTICLES CONTINUED**

**Collective Bargaining Agreement (Police Union)**

**Article P-18-03:** To see if the Town of Plaistow will vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633 which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$32,805.34
2019	\$10,935.12

And further to raise and appropriate the sum of \$32,805.34 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

YES   
NO

540  
248

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

**Collective Bargaining Agreement Special Town Meeting (Police Union)**

**Article P-18-04:** Shall the Town, if Article P-18-03 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address Article P-18-03 cost items only?

YES   
NO

535  
242

(Recommended by the Board of Selectmen (5-0-0)).

**Contingency Fund Creation and Deposit**

**Article P-18-05:** Shall the Town vote to establish a Contingency Fund for the current year for significant unanticipated expenses that may arise and further to raise and appropriate \$80,000 to go into the fund? This sum is to come from the General Fund, Unassigned Fund Balance with no amount to be raised from new taxation. Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. Use of these funds will be pursuant to RSA 31:98-a and RSA 32:11.

Total Appropriation:	\$80,000
Withdrawal from the General Fund, Unassigned Fund Balance:	- \$80,000
<b>Amount to be raised by new taxation:</b>	<b>\$0</b>

YES   
NO

580  
202

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

**Winter Maintenance Expendable Trust Fund Creation and Deposit**

**Article P-18-06:** Shall the Town vote to establish a Winter Maintenance Expendable Trust Fund in accordance with RSA 31:19-a for the purpose of holding in reserve funds that may be used for plowing and for winter maintenance of Town-maintained roads, sidewalks, parking lots, and other outside facilities when the amount of such winter maintenance in the annual budget of the Highway Department has been depleted and furthermore shall the Town vote to raise and appropriate the sum of \$25,000 for an initial deposit? The Board of Selectmen shall be the fiscal agent of the fund.

YES   
NO

590  
199

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

**Fire Department Apparatus Capital Reserve Fund Deposit**

**Article P-18-07:** Shall the Town vote to raise and appropriate the sum of \$81,000 to be added to the existing Fire Department Apparatus Capital Reserve Fund that was created in 1998?

YES   
NO

597  
197

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund Deposit**

**Article P-18-08:** Shall the Town vote to raise and appropriate the sum of \$42,400 to be added to the existing Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund?

YES   
NO

606  
181

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**Management Information Computer System Capital Reserve Fund Creation and Deposit**

**Article P-18-09:** Shall the Town vote to establish a Management Information Computer System Capital Reserve Fund pursuant to RSA 35:1, for the purpose of replacing the hardware, software, all peripheral device interfaces, and installation of a replacement for the existing Management Information Computer System used by the Police Department for 20 years, and furthermore to raise and appropriate the sum of \$25,000 for an initial deposit into this Capital Reserve Fund? The Board of Selectmen shall be the fiscal agent of the fund.

YES   
NO

537  
247

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**GO TO NEXT BALLOT AND CONTINUE VOTING**



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
PLAISTOW, NEW HAMPSHIRE  
MARCH 13, 2018**

BALLOT 2 OF 4

*Margaret Pelletier*  
TOWN CLERK

*MP*

**ARTICLES CONTINUED**

**Communications Radio Dispatching System Replacement**

**Article P-18-10:** Shall the Town vote to raise and appropriate the sum of \$175,000 for the final Phase of the replacement of the Communication Radio Dispatching System and to withdraw \$140,000 from the Communication Radio Dispatching Capital Reserve Fund that was created in 2014?

	Appropriation:	\$175,000	
Withdrawal from the Communication Radio Dispatching Capital Reserve Fund:		- \$140,000	
<b>Amount to be raised by 2018 taxation:</b>		<b>\$35,000</b>	

YES   
NO

538  
263

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**Building/Building Systems Capital Reserve Fund Deposit**

**Article P-18-11:** Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the existing Building/Building Systems Capital Reserve Fund that was created in 2007?

YES   
NO

489  
296

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**Library Capital Reserve Fund Deposit**

**Article P-18-12:** Shall the Town vote to raise and appropriate \$50,000 to be deposited into the existing Library Capital Reserve Fund that was created in 2016?

YES   
NO

401  
388

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (9-0-0). This fund is in the Capital Improvements Program as approved by the Planning Board.)

**Public Works Facility**

**Article P-18-13:** Shall the Town vote to raise and appropriate \$600,000 as a non-lapsing appropriation, per RSA 32:7 VI, that will be used to design, engineer, and construct an 80 ft. x 100 ft. (8000 sq. ft.) Public Works Facility that would include garage and office space for the Highway and Water Departments, to be located at the former Penn Box site, Map 41 Lot 11, 144 Main Street?

	Total Appropriation:	\$600,000	
Withdrawal from the General Fund, Unassigned Fund Balance:		- \$600,000	
<b>Amount to be raised by new taxation:</b>		<b>\$0</b>	

YES   
NO

555  
244

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This project is in the Capital Improvements Program as approved by the Planning Board.)

**Records Management Capital Reserve Fund Creation and Deposit**

**Article P-18-14:** Shall the Town vote to establish a Records Management Capital Reserve Fund for the purpose of funding proper records management, storage, and archiving pursuant to the provisions in RSA 35:1 and with the Board of Selectmen to act as the fiscal agents of the fund? Furthermore, shall the Town raise and appropriate \$10,000 to be deposited into the Records Management Capital Reserve Fund? This capital reserve fund will be used for the purchase of any hardware and software, both on-site and off-site, to provide for proper records management.

YES   
NO

385  
395

(Recommended by the Board of Selectmen (3-1-1) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**Energy Capital Reserve Fund Deposit**

**Article P-18-15:** Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund that was created in 2016?

YES   
NO

404  
378

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**TURN BALLOT OVER AND CONTINUE VOTING**

**ARTICLES CONTINUED**

**Westville Road Bridge Replacement**

**Article P-18-16:** Shall the Town vote to raise and appropriate the sum of \$586,089 for the engineering and construction phase of the replacement of the Westville Road Bridge? Furthermore, to accept the reimbursement of \$516,089 from the State Bridge Aid Program (80% of \$645,111) and to withdraw \$63,655 from the General Fund, Unassigned Fund Balance and \$6,345 from the Fire Suppression Water Line Impact Fee for the water line installation?"

Total Appropriation:	\$586,089
State Bridge Aid program grant:	- \$516,089
Withdrawal from the Water Line/Fire Suppression Impact Fee:	- \$ 6,345
Withdrawal from the General Fund, Unassigned Fund Balance:	- \$ 63,655
<b>Amount to be raised by new taxation:</b>	<b>\$0</b>

YES   
NO

*MP*  
703  
97

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

**Accrued Leave Time Expendable Trust Fund Deposit**

**Article P-18-17:** Shall the Town vote to raise and appropriate \$25,000 to be deposited into the existing Accrued Leave Time Expendable Trust Fund that was created in 2004?

YES   
NO

365  
403

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (9-0-0).)

**Cemetery Special Maintenance Expendable Trust Fund Creation and Deposit**

**Article P-18-18:** Shall the town vote to establish a Cemetery Special Maintenance Expendable Trust Fund per RSA 31:19-a, including but not limited to the surveying and maintenance of the Town cemetery's lots, open space, and all infrastructure necessary for keeping the cemetery in a state of good repair? Furthermore, shall the Town raise and appropriate the sum of \$40,000.00 to make an initial deposit into this fund with said amount to come from the General Fund, Unassigned Fund Balance? The Board of Selectmen shall act as the fiscal agent for this fund.

Total Appropriation:	\$40,000
Withdrawal from the General Fund, Unassigned Fund Balance:	- \$40,000
<b>Amount to be raised by new taxation:</b>	<b>\$0</b>

YES   
NO

521  
260

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (8-0-1).)

**Cemetery Special Revenue Fund Creation**

**Article P-18-19:** Shall the Town vote to adopt the provisions of RSA 31:95-c to restrict 100% of the revenues from the sale of cemetery lots for the expenditures for the purpose of the Town cemetery maintenance? Such fund revenues and expenditures shall be accounted for in a special revenue fund to be known as the Cemetery Special Revenue Fund, separate from the General Fund, Unassigned Fund Balance. Any surplus in said fund shall not be deemed part of the General Fund, Unassigned Fund Balance accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue.

YES   
NO

571  
207

(Recommended by the Board of Selectmen (5-0-0).)

**Leasing Town Property**

**Article P-18-20:** Shall the Town vote to adopt the provisions of RSA 41:11-a III to authorize the Board of Selectmen to rent or lease municipal property for a term of up to five years without further voter ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect.

YES   
NO

479  
301

(Recommended by the Board of Selectmen (5-0-0)).

**Leasing Space on The Telecommunication/Cell Tower**

**Article P-18-21:** Shall the Town vote to adopt the provisions of RSA 41:11-a III to authorize the Board of Selectmen to lease space on a telecommunication/cell tower and tower property for the installation of telecommunications equipment for a term of up to five years without further voter ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect.

YES   
NO

616  
172

(Recommended by the Board of Selectmen (5-0-0)).

**Mosquito Control Expendable Trust Fund Creation and Deposit**

**Article P-18-22:** Shall the Town vote to establish a Mosquito Control Expendable Trust Fund in accordance with RSA 31:19-a for the purpose of holding in reserve funds that may be used for emergency spraying (adulticiding) for mosquitoes in response to surveillance and a public health threat per the Town's Mosquito Control Plan as directed by the Town Health Officer? Furthermore shall the Town vote to raise and appropriate \$7,000 into this fund? The Board of Selectmen shall be the fiscal agent. A no vote on this warrant article would not preclude the Town from spraying, should an emergency arise during 2018.

YES   
NO

590  
200

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

**GO TO NEXT BALLOT AND CONTINUE VOTING**





**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
PLAISTOW, NEW HAMPSHIRE  
MARCH 13, 2018**

BALLOT 3 OF 4

*Margella Pelletier*  
TOWN CLERK

*MP*

**ARTICLES CONTINUED**

**Fire Department Full-time Staff Position**

**Article P-18-23:** Shall the Town vote to raise and appropriate \$53,803 to establish an additional Full-time Firefighter/EMT (EMT) position in the Fire Department? This sum represents the cost of wages and associated roll up costs (such as taxes, insurance, retirement and uniforms.) The estimated annual cost of this position is \$79,000.

YES   
NO

534  
273

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-1)).

**Keno**

**Article P-18-24:** To see if the town will vote to allow the operation of Keno within the Town pursuant to the provisions of NH RSA 284:41 through 51.

YES   
NO

563  
250

(Recommended by the Board of Selectmen (5-0-0).)

**Conversion of Fire Suppression Water System to a Potable Water and Fire Suppression Water System**

**Article P-18-25:** Shall the Town vote to amend existing authority establishing a municipal fire suppression water system by adding authority pursuant to RSA 38:4 to establish a municipal potable water system? (2/3 majority vote needed for passage).

YES   
NO

614  
187

(Recommended by the Board of Selectmen (5-0-0)).

**Water Department Pump(s) & Pump House Capital Reserve Discontinuance**

**Article P-18-26:** Shall the Town vote to discontinue the Pump and Pump House Capital Reserve Fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? This fund was created in 2011. This warrant article shall be null and void if the Water System amendment (See Article P-18-25) fails.

YES   
NO

614  
169

(Recommended by the Board of Selectmen (5-0-0).)

**Fire Suppression Line Capital Reserve Discontinuance**

**Article P-18-27:** Shall the Town vote to discontinue the Water Department Fire Suppression Line Capital Reserve fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund, Unassigned Fund Balance? This capital reserve fund was created in 2002.

YES   
NO

631  
152

(Recommended by the Board of Selectmen (5-0-0).)

**Internet Capital Reserve Fund Discontinuance**

**Article P-18-28:** Shall the Town vote to discontinue the Internet capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

YES   
NO

649  
126

(Recommended by the Board of Selectmen (5-0-0).)

**Town Hall Expendable Trust Fund Discontinuance**

**Article P-18-29:** Shall the Town vote to discontinue the Town Hall Expendable Trust Fund, pursuant to RSA 35:16-a, that was established to renovate the Town Hall over a period of three (3) years from 2003 through 2005 and to transfer said funds with accumulated interest to the date of withdrawal into the General Fund, Unassigned Fund Balance? The fund was created in 2003.

YES   
NO

668  
120

(Recommended by the Board of Selectmen (5-0-0).)

**PEG Cable Access Fund Discontinuance**

**Article P-18-30:** Shall the Town vote to discontinue the PEG Cable Access fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

YES   
NO

663  
119

(Recommended by the Board of Selectmen (5-0-0).)

**Recreation Commission Capital Reserve Fund Discontinuance**

**Article P-18-31:** Shall the Town vote to discontinue the Recreation Commission capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

YES   
NO

590  
192

(Recommended by the Board of Selectmen (5-0-0).)

**TURN BALLOT OVER AND CONTINUE VOTING**

MP

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-18-01  
Are you in favor of amending the Zoning Ordinance Article X, Home Occupation, § 220-66. Permitted Uses, by adding the use "Internet Sales" to Section A, as proposed by the Plaistow Planning Board? YES  NO

454  
232

Proposed Plaistow Zoning Amendment Z-18-02  
Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32G, Integrated Commercial-Residential, B. Uses (2) Permitted commercial/industrial uses by adding a letter (z) Private/Public Schools, as proposed by the Plaistow Planning Board? YES  NO

404  
262

Proposed Plaistow Zoning Amendment Z-18-03  
Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32G, Integrated Commercial-Residential, B. Uses (3) Allowed by special exception by deleting the use "Care and treatment of animals" as a permitted use and by deleting all other references to "Care and treatment of animals" in the Integrated Commercial - Residential zoning district, as proposed by the Plaistow Planning Board? YES  NO

372  
278

Proposed Plaistow Zoning Amendment Z-18-04  
Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32A, Industrial, B. Uses, by adding a (3) Care and treatment of animals as permitted use, as proposed by the Plaistow Planning Board? YES  NO

433  
218

Proposed Plaistow Zoning Amendment Z-18-05  
Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32B, Commercial I, D. Special exception criteria for the use "Care and treatment of animals" by adding a number (11) to read "No structures, including but not limited to kennels and fenced animal play areas, shall be located within 500 feet of the property line." as proposed by the Plaistow Planning Board? YES  NO

409  
258

Proposed Plaistow Zoning Amendment Z-18-06  
Are you in favor of amending the Zoning Ordinance Article VI, Planned Residential Development (PRD), §220-48 Specific design requirements, G. PRD lot requirements, (3) by changing the words "Dwelling units" to "Foundations" so that the ordinance would read: "Foundations shall not be located any closer than 50 feet to each other", as proposed by the Plaistow Planning Board? YES  NO

465  
209

Proposed Plaistow Zoning Amendment Z-18-07  
Are you in favor of amending the Zoning Ordinance Article VIII, Accessory Dwelling Units - ADUs, § 220-57 General Requirements by eliminating paragraph M as follows: "~~M. For lots exceeding 160,000 square feet, an accessory dwelling unit may be added as a stand alone structure provided all other provisions of this ordinance are met.~~" as proposed by the Plaistow Planning Board? YES  NO

365  
277

Proposed Plaistow Zoning Amendment Z-18-08  
Are you in favor of amending the Zoning Ordinance Article III, General Provisions, §220-3. One building per lot by adding an exception for Accessory Dwelling Units under paragraph A, as proposed by the Plaistow Planning Board?  
A. Not more than one house or other principal building or principal structure shall be placed on a lot.  
(1) Exception: Accessory Dwelling Units (ADUs) are permitted provided all other requirements of Article VIII - Accessory Dwelling Units (ADUs) are met.

415  
251

Proposed Plaistow Zoning Amendment Z-18-09  
Are you in favor of amending the Zoning Ordinance Article III, General Provisions, §220-3 One building per lot by deleting paragraph C as follows: "~~C. In the ICR the dwelling unit shall be occupied by the owner of the business.~~" as proposed by the Plaistow Planning Board? YES  NO

380  
267

Proposed Plaistow Zoning Amendment Z-18-10  
Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, §220-34 Dimensional requirements. B. Front yard regulations and exceptions by eliminating (5) as follows: "~~(5) No accessory use or structure may occupy any part of a required front yard.~~" as proposed by the Plaistow Planning Board? YES  NO

344  
307

Proposed Plaistow Zoning Amendment Z-18-11  
Are you in favor of amending the Zoning Ordinance Article IX, Signs, §220-61. Temporary Signs B. Permit duration; content, size and fee. by deleting paragraph D as follows, as proposed by the Plaistow Planning Board?  
~~"D. Temporary signs shall not be installed on in ground posts or anything else of a visible permanent or semi-permanent nature."~~

362  
306

GO TO NEXT BALLOT AND CONTINUE VOTING



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
PLAISTOW, NEW HAMPSHIRE  
MARCH 13, 2018**

BALLOT 4 OF 4

*Maryellen Pelletier*  
TOWN CLERK

*MP*

**ARTICLES CONTINUED**

**Proposed Plaistow Zoning Amendment Z-18-12**

Are you in favor of amending the Zoning Ordinance Article X, Home Occupation, §220-67. Conditions by deleting portions of paragraph D, as proposed by the Plaistow Planning Board?

**§ 220-67. Conditions.**

Section to remain: D. The business use shall not change the residential character of the dwelling and the property, as proposed by the Plaistow Planning Board?

Section to be eliminated: ~~Storage in an accessory building or exterior storage may be permitted by special exception granted by the Zoning Board of Adjustment. Exterior storage must be screened from neighboring views by either solid fence, evergreens of adequate height and bulk at the time of planting or by an existing combination of natural foliage and longer distances, to be determined sufficient by the Code Enforcement Officer.~~

YES   
NO

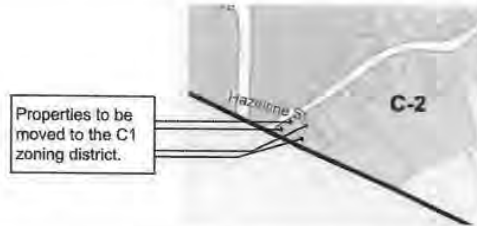
395  
294

**Proposed Plaistow Zoning Amendment Z-18-13**

Are you in favor of amending the Plaistow Zoning Ordinance to re-zoning parcels on Tax Map 24, Lot 42 (1 Main St); Lot 41 (3 Main St); Lot 40 (5 Main St) and Tax Map 37, Lot 65 (7A Main St) from Commercial 2 designation to Commercial 1 designation, as proposed by the Plaistow Planning Board?

YES   
NO

350  
339



**Proposed Plaistow Zoning Amendment Z-18-14**

Are you in favor of amending the Plaistow Zoning Ordinance by making a housekeeping change by changing all occurrences of "Plaistow Fee Schedule" and "Plaistow Impact Fee Schedule" to "Plaistow Planning Board Fee Schedule," as proposed by the Plaistow Planning Board?

YES   
NO

479  
197

**Proposed Plaistow Zoning Amendment Z-18-15**

Are you in favor of amending Article XIV, Impact Fees, of the Plaistow Zoning Ordinance by deleting the Fire Suppression Impact Fee, moving the methodologies to the Plaistow Planning Board Fee Schedule, adopting a new Recreational Facilities Impact Fee methodology, modifying the credits for various types of dwelling units and clarifying when each type of impact fee is assessed and collected, as proposed by the Plaistow Planning Board?

YES   
NO

419  
248

**Proposed Plaistow Zoning Amendment Z-18-16**

Are you in favor of a new Article VII that will create an Affordable, Elderly, Rental Housing Overlay District? The age and income restrictions must be monitored and enforced by a state or federal agency. A density bonus would allow up to 6 dwelling units per 40,000 square feet on a lot with 160,000 or more square feet, as proposed by the Plaistow Planning Board?

YES   
NO

422  
289

**Citizen's Petition Zoning Amendment Z-18-17**

Are you in favor of amending the Plaistow Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32F, LDR-Low Density Residential, C, Area and dimensions, (1) Minimum lot size by changing (1) Area: 110,000 square feet to (1) Area: 80,000 square feet per dwelling unit? (Recommended by the Planning Board 3-2-0)

YES   
NO

266  
430

**YOU HAVE NOW COMPLETED VOTING THIS BALLOT**

# TAX COLLECTORS REPORT



*New Hampshire*  
Department of  
Revenue Administration

## MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2017	Year: <input type="text"/>	Year: 1990	
Property Taxes	3110		\$850,769.65		\$27,102.60	
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$8,274.52			
Excavation Tax	3187					
Other Taxes	3189		\$40,000.00			
Property Tax Credit Balance <span style="font-size: small;">?</span>		(\$182,724.45)				
Other Tax or Charges Credit Balance <span style="font-size: small;">?</span>						

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies
Property Taxes	3110	\$24,445,896.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$8,617.66		
Excavation Tax	3187			
Other Taxes	3189		\$119,252.60	
<input type="text"/>				
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	2017	Prior Levies	1990
Property Taxes	3110	\$19,559.77	\$16,457.92		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$115.88		
Yield Taxes	3185				
Excavation Tax	3187				
<input type="text"/> WATER SUPPRESSION	#3189		(\$25.15)		
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$9,966.87	\$39,685.01		
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$24,301,315.85</b>	<b>\$1,074,530.43</b>		<b>\$27,102.60</b>
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# TAX COLLECTORS REPORT

(continued)



**New Hampshire**  
Department of  
Revenue Administration

## MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
			1990	
Property Taxes	\$23,552,802.80	\$595,509.52		
Resident Taxes				
Land Use Change Taxes		\$40,115.88		
Yield Taxes	\$8,617.66			
Interest (Include Lien Conversion)	\$9,841.87	\$52,706.41		
Penalties	\$125.00	\$2,928.00		
Excavation Tax				
Other Taxes		\$117,173.31		
Conversion to Lien (Principal Only)		\$255,768.65		
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				
Abatements Made				
Abatements Made	Levy for Year of this Report	2017	Prior Levies	
			1990	
Property Taxes				
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded	\$893.00			
Uncollected Taxes - End of Year # 1080				
Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2017	Prior Levies	
			1990	
Property Taxes	\$830,216.11			\$27,102.60
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$8,274.52		
Excavation Tax				
Other Taxes		\$2,054.14		
Property Tax Credit Balance <input style="font-size: 0.8em; vertical-align: middle;" type="button" value="?"/>	(\$101,180.59)			
Other Tax or Charges Credit Balance <input style="font-size: 0.8em; vertical-align: middle;" type="button" value="?"/>				
<b>Total Credits</b>	<b>\$24,301,315.85</b>	<b>\$1,074,530.43</b>		<b>\$27,102.60</b>

# TAX COLLECTORS REPORT

(continued)



**New Hampshire**  
Department of  
Revenue Administration

## MS-61

Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 14-91
Unredeemed Liens Balance - Beginning of Year		\$128,452.66	\$77,015.09	\$465,938.67
Liens Executed During Fiscal Year	\$271,718.05			
Interest & Costs Collected (After Lien Execution)	\$4,520.54	\$13,348.96	\$19,612.92	\$280.53
<input type="checkbox"/> <input type="text"/>				
<input type="button" value="Add Line"/>				
<b>Total Debits</b>	<b>\$276,238.59</b>	<b>\$141,801.62</b>	<b>\$96,628.01</b>	<b>\$466,219.20</b>

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2016	2015	14-91
Redemptions	\$110,881.94	\$49,936.55	\$55,640.91	\$2,609.76
<input type="checkbox"/> <input type="text"/>				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$4,520.54	\$13,348.96	\$19,612.92	\$280.53
<input type="checkbox"/> <input type="text"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality	\$1,944.84	\$1,834.45	\$2,116.34	\$11,515.00
Unredeemed Liens Balance - End of Year #1110	\$158,891.27	\$76,681.66	\$19,257.84	\$451,813.91
<b>Total Credits</b>	<b>\$276,238.59</b>	<b>\$141,801.62</b>	<b>\$96,628.01</b>	<b>\$466,219.20</b>

**1. CERTIFY THIS FORM**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name:       Preparer's Last Name:       Date:

**2. SAVE AND EMAIL THIS FORM**  
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**  
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Julie A. McNamara, CTC*      1/15/19  
Preparer's Signature and Title

**TOWN CLERKS REPORT**  
*Martha Fowler, Interim Town Clerk*

W/H State NH Marriages Certified Copies	\$	10,698.00
Interware Liability W/H = E-Reg		
Dogs W/H State of NH	\$	2,961.00
Refunds W/H line	\$	2,065.60
UCC Fees	\$	6,105.00
Autos (11,567)	\$	1,836,481.82
E-Reg Fee	\$	1,810.50
Mail In Registration Fee	\$	8,719.00
Miscellaneous	\$	221.15
Dog License (1,306)	\$	6,587.50
Dog Pickup Fines	\$	3,276.00
Marriage Licenses (65)	\$	455.00
Certified Copies (1,310)	\$	7,452.00
Returned Check Charges	\$	350.00
Municipal Agent Program	\$	33,828.00
Voter Check List	\$	324.00
Boat Registrations (420)	\$	8,451.10
Recordings	\$	41.00
Recount Fees	\$	-
Voter Registration Cards	\$	3.00
Title Fees	\$	4,812.00
Registration Holders (137)	\$	102.75
Dog Certified Postage	\$	573.50
Trash Stickers (1,587)	\$	3,174.00
Pole Licenses		
Sub Total	\$	1,938,491.92
Prior Year Returned Check Collected 2018	\$	423.53
Outstanding Checks	\$	(647.60)
Sub Total - Remitted to the Treasurer	\$	1,938,267.85
W/H State of NH Motor Vehicles	\$	604,584.70
Funds From Other Town Departments	\$	2,096,393.30
<b>Total Funds - Remitted to the Treasurer</b>	<b>\$</b>	<b>4,639,245.85</b>

# TREASURER'S FINANCIAL REPORT

*Kerry Patles, Treasurer*

The following cash balances have been reconciled by the treasurer to the respective bank accounts.					
Account Name	Balance 12/31/17	Deposits 2018	Interest 2018	Withdrawals 2018	Balance 12/31/18
<b>General Fund:</b>					
Beg. Balance - Gen. Fund-Restated *	\$10,800,458.43				
Plus: Receipts from All Sources		\$29,239,761.98			
Plus: Transfers from Investments		\$2,373,994.47			
Plus: Interest Earned			\$36,072.14		
Less: Authorized Disbursements				\$31,594,436.85	
Less: Transfers to Departments					
End Balance Gen. Fund					\$10,855,850.17
Safety Complex Bond Acct.	\$1,741,914.64	\$25.00	\$7,829.37	\$1,345,523.56	\$404,245.45
<b>Water Bond:</b>					
New Hampshire Public Deposit Investment Pool	\$305,484.24	\$12,500,000.00	\$53,811.33	\$6,000,000.00	\$6,859,295.57
<b>Impact Fees:</b>					
Public Safety	\$99,330.04	\$7,424.26	\$106.10		\$106,860.40
Recreation	\$95,942.63	\$7,036.72	\$123.59	\$3,312.00	\$99,790.94
Roadway	\$173.57	\$10,190.00	\$0.66	\$172.65	\$10,191.58
Route 125	\$1.00				\$1.00
School	\$21,172.58	\$14,582.56	\$30.57	\$12,000.00	\$23,785.71
Waterline	\$42,656.49		\$57.65		\$42,714.14
<b>Other Funds:</b>					
Cannon & Statue	\$1,407.36		\$1.90		\$1,409.26
Conservation	\$155,869.52		\$210.67		\$156,080.19
Current Use	\$135,851.81		\$183.62		\$136,035.43
Town Forest*	\$23,231.39		\$31.39		\$23,262.78
WWII Monument	\$86.40		\$0.12		\$86.52
Westville Rd. Mit.	\$134.39		\$0.18		\$134.57
Special Detail *	\$212.12		\$0.08	\$212.20	\$0.00
Drug Forfeiture Federal Funds	\$77,396.55	\$0.03	\$78.98	\$29,302.01	\$48,173.55
Drug Forfeiture State Funds	\$4,790.66		\$6.47		\$4,797.13
Rescue Vehicle & Medical Equipment	\$12,428.34		\$16.79		\$12,445.13
<b>Grand Total - All Funds</b>	<b>\$13,518,542.16</b>	<b>\$31,653,015.02</b>	<b>\$44,750.28</b>	<b>\$32,984,959.27</b>	<b>\$11,925,863.95</b>
Respectfully Submitted,					
<i>Kerry L Patles, Treasurer</i>		*This account was transferred on 5/30/2018 into, and is accounted for in, the General Fund.			

**REPORT OF THE TRUSTEES OF TRUST FUNDS**  
for the Calendar Year Ending December 31, 2018

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1924-	North Parish Cemetery	Perpetual Care	Common TF	5,387.49	-84.16	5,303.33	382.66	178.61	0.00	561.27	5,864.60	5,851.54
1954												
1912-	Plaislow Cemetery	Perpetual Care	Common TF	123,558.97	-2,454.59	121,104.38	24,233.95	4,563.27	46.78	28,750.44	149,854.82	149,520.00
2017												
	Total Cemetery			128,946.46	-2,538.75	126,407.71	24,616.61	4,741.88	46.78	29,311.71	155,719.42	155,371.54
CEMETERY												
2018	Cemetery Special Maintenance Expendable TF Creation & Deposit	Maintenance of Town Cemeteries	Common CRF	0.00	40,087.58	40,087.58	0.00	508.52	0.00	508.52	40,596.10	40,750.74
	Total Cemetery			0.00	40,087.58	40,087.58	0.00	508.52	0.00	508.52	40,596.10	40,750.74
FIRE DEPARTMENT												
1998	Fire Department Capital Reserve-P003	Fire Department	Common CRF	43,916.63	81,288.78	125,205.41	8,469.27	1,359.80	0.00	9,829.07	135,034.48	135,548.86
2015	Fire Department SCBA	Fire Department	Common CRF	100,827.77	42,883.25	143,711.02	1,400.48	1,981.39	0.00	3,381.87	147,092.89	147,653.21
2015	Fire Suppression Capital Reserve-P009	Fire Department	Common CRF	71,630.69	-71,630.69	0.00	2,369.60	374.48	2,744.08	0.00	0.00	0.00
	Total Fire Department			216,375.09	52,541.34	268,916.43	12,239.35	3,715.67	2,744.08	13,210.94	282,127.37	283,202.07
HIGHWAY DEPARTMENT												
2006	Highway Capital Reserve-P013	Capital Projects	Common CRF	195,867.89	889.68	196,757.57	4,546.43	3,401.47	0.00	7,947.90	204,705.47	205,485.25
2016	Transportation Infrastructure	Infrastructure & Projects	Common CRF	50,178.89	225.46	50,404.35	610.97	862.01	0.00	1,472.98	51,877.33	52,074.95
2018	Winter Maintenance Expendable Trust Fund	Plowing & Winter Maintenance	Common CRF	0.00	25,017.36	25,017.36	0.00	145.28	0.00	145.28	25,162.64	25,258.49
	Total Highway Department			246,046.78	26,132.50	272,179.28	5,157.40	4,408.76	0.00	9,566.16	281,745.44	282,818.69
POLICE DEPARTMENT												
2015	Communications Radio-P019	Replace Dispatching System	Common CRF	141,123.11	636.20	141,759.31	2,192.61	2,432.40	0.00	4,625.01	146,384.32	146,941.94
2018	Management Information Computer System	Replacing Police Management Info Computer System	Common CRF	0.00	25,017.36	25,017.36	0.00	145.28	0.00	145.28	25,162.64	25,258.49
	Total Police Department			141,123.11	25,653.56	166,776.67	2,192.61	2,577.68	0.00	4,770.29	171,546.96	172,200.43

**REPORT OF THE TRUSTEES OF TRUST FUNDS**  
**for the Calendar Year Ending December 31, 2018**  
**(continued)**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
<b>RECREATION DEPARTMENT</b>												
2015	Recreation Commission Fund-P004	Recreation Department	Common CRF	4.28	-4.28	0.00	0.02	0.03	0.05	0.00	0.00	0.00
2014	Recreation Plan Capital Reserve-P020	Recreation Department	Common CRF	89,444.92	-23,247.28	66,197.64	2,618.47	1,454.64	0.00	4,073.11	70,270.75	70,538.43
Total Recreation Department				89,449.20	-23,251.56	66,197.64	2,618.49	1,454.67	0.05	4,073.11	70,270.75	70,538.43
<b>TOWN</b>												
2004	Accrued Leave Expendable-P011	Future Liabilities	Common CRF	11,774.84	58.01	11,832.85	1,293.24	221.79	0.00	1,515.03	13,347.88	13,398.73
2007	Building Systems Capital Reserve-P015	Capital Projects	Common CRF	19,657.46	10,096.26	29,753.72	461.97	399.60	0.00	861.57	30,615.29	30,731.91
2010	Cell Tower Maintenance Capital Reserve-P016	Capital Projects	Common CRF	291,980.28	1,327.60	293,307.88	7,080.00	5,075.62	0.00	12,155.62	305,463.50	306,627.08
2011	Acquisition of Land And/Or Buildings	Acquisition of Land & Buildings	Common CRF	100,229.12	446.62	100,675.74	380.88	1,707.59	0.00	2,088.47	102,764.21	103,155.67
2015	Town Hall Expendable Trust Fund-P010	Maintenance & Repairs	Common CRF	7,608.85	-7,608.85	0.00	200.05	39.51	239.56	0.00	0.00	0.00
2015	Internet Expendable Trust Fund-P008	Expansion of Internet	Common CRF	11,779.51	-11,779.51	0.00	356.26	61.42	417.68	0.00	0.00	0.00
2015	P.E.G. Cable Access-P005	Expand Public Access	Common CRF	2,305.80	-2,305.80	0.00	59.71	11.97	71.68	0.00	0.00	0.00
2016	Cable Department Equipment	Replacement and/or Purchase New Equipment	Common CRF	14,446.21	-1,380.83	13,065.38	393.18	233.17	0.00	626.35	13,691.73	13,743.89
2016	Library	Capital Improvements, Repairs, Renovations	Common CRF	100,293.75	-42,649.06	57,644.69	939.11	1,621.53	0.00	2,560.64	60,205.33	60,434.67
2017	Energy	Energy Efficiency & Energy Projects	Common CRF	25,057.44	9,262.59	34,320.03	164.07	458.75	0.00	622.82	34,942.85	35,075.96
2018	Mosquito Control Expendable Trust Fund	Emergency Spraying	Common CRF	0.00	7,004.86	7,004.86	0.00	40.67	0.00	40.67	7,045.53	7,072.37
Total Town				585,133.26	-37,528.11	547,605.15	11,328.47	9,871.62	728.92	20,471.17	568,076.32	570,240.28

**REPORT OF THE TRUSTEES OF TRUST FUNDS**  
**for the Calendar Year Ending December 31, 2018**  
**(continued)**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL			
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value	
TOWN SERVICES													
2015	Water Department	Pump House Replacement	Common CRF	339,369.52	-339,369.52	0.00	8,097.58	1,758.40	9,855.98	0.00	0.00	0.00	0.00
	Total Town Services			339,369.52	-339,369.52	0.00	8,097.58	1,758.40	9,855.98	0.00	0.00	0.00	0.00
			GRAND TOTALS:	1,746,443.42	-258,272.96	1,488,170.46	66,250.51	29,037.20	13,375.81	81,911.90	1,570,082.36	1,575,122.18	

# PLAISTOW PUBLIC LIBRARY - FINANCIALS

*Jane Query, Treasurer*

<b>PLAISTOW PUBLIC LIBRARY - 2018 FINANCIALREPORT</b>	
<b>INCOME</b>	
Town of Plaistow	\$584,939
Donations, Fines, Lost Books, Book Sales & Fees	13,942
Net Passport Income	10,817
Interest on Deposits	1,720
<b>Total Income</b>	<b>\$611,458</b>
<b>EXPENSES</b>	
Salaries & Benefits	\$394,740
Utilities	34,489
Material Acquisitions	33,656
Online Resources	9,132
Facility Expenses	78,073
Technical Services	9,583
Supplies & Postage	10,471
Programming	7,524
Bookkeeping	4,800
Legal & Professional	1,585
Miscellaneous Expense	946
Reimbursed to Town of Plaistow	130
Library Trust Fund Expenditures	19,113
Memorial Trust Fund Expenditures	1,635
<b>Total Expenses</b>	<b>\$605,876</b>



**PLAISTOW PUBLIC LIBRARY - FINANCIALS**  
(continued)

<b>LIBRARY ACCOUNT BALANCES 12/31/2018</b>	
Funds on Deposit in Money Market at TD Bank	
Special Projects Fund	\$68,028.49
Fines/Lost Book Account	57,483.26
Restoration & Replacement	22,941.22
Memorial Funds	9,128.53
Roger B. Hill Memorial Fund	15,983.61
Francis Minnick Memorial Fund	18,701.94
Grounds Enhancement	15,230.83
Donald Murray Memorial Fund	10,436.47
Constance Cullen Memorial Fund	2,646.08
Technology Fund	2,912.87
Jean Vass Memorial Fund	2,144.24
Donald R. Willis Memorial Fund	2,137.59
Atty. & Mrs. Samuel Conti Family Fund	774.92
David Wood Memorial Fund	5,029.37
Sheila McPherson Memorial Fund	2,005.45
<b>Total Funds in Money Market as of 12/31/2018</b>	<b>\$235,584.87</b>



## **GRANTS AND DONATIONS RECEIVED DURING YEAR - 2018**

*Greg Colby, Finance Director*

<b>AMOUNT</b>	<b>SOURCE</b>	<b>PURPOSE</b>
\$ 5,524	Historical Society	Old Home Day
\$ 43,609	FEMA	March, Snowstorm
\$ 168,989	NH DOT	Safe Routes to School
\$ 8,498	State of NH	Highway Safety Agency Grants
\$ 29,010	DOJ	VAWA
\$ 2,062	State of NH	Granite Hammer/Opiod Abuse
\$ 42,427	State of NH	EMPG

# **IMPACT FEES DEFINITION AND 2018 FEE SCHEDULE**

*Dee Voss, Planning Administrative Assistant*

An “impact fee” is a fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvements of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers, storm water, drainage and flood control; facilities; public road systems and rights-of-way; municipal office facilities, public school facilities; the municipality’s proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six (6) years of imposition, or must be returned to the developer.

***Moving Forward***, the Planning Board has contracted with Bruce Mayberry of BCM Planning, LLC, to update the methodology for the School District and Public Safety Impact Fees.

## **Current Impact Fee Assessment Table**

### **1. School District Impact Fees**

<u>Units in Structure/Building Type</u>	<u>Fee Assessment per Unit</u>
Single-family detached (single-family house)	\$2,916.00
Single-family attached (condo/townhouse)	\$1,899.00
Duplex (two-unit)	\$2,269.00
3-4 Units (condo or apartment)	\$1,812.00
5+ Units (condo or apartment)	\$1,057.00

### **2. Recreation Impact Fees** *(Updated March 2018)*

<u>Units in Building Type</u>	<u>Fee Assessment per Unit</u>
Single-family detached	\$914.00
Single-family attached and 2+ units	\$766.00
Manufactured Housing	\$663.00
Accessory Dwelling Units	\$0.48/SF (net increase)

### **3. Public Safety Impact Fees**

<u>Type of Land Use</u>	<u>Cost</u>
Industrial or Commercial	\$1.01/SF (net increase)
Residential	\$1,478.00 per dwelling unit

### **4. New Road Impact Fee**

New/Additional Public Road	\$5.00/linear foot
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### **5. Water Line/Fire Suppression Impact Fee – *Repealed by Warrant Article in 2018***

# IMPACT FEES SUMMARY REPORT

School Impact Fees		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Beginning Balance - 01/01/2018	\$ 21,172.58						
Revenue Collected	14,580.00						
Interest earned	33.13						
Purchases:							
School Funding	(12,000.00)						
Ending Balance - 12/31/2018	<u>\$ 23,785.71</u>	\$ -	\$ -	\$ -	\$ -	\$ 9,185.37	\$ 14,600.34

Public Safety Fees		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Beginning Balance - 01/01/2018	\$ 99,330.04						
Revenue Collected	7,390.00						
Interest earned	140.36						
Amounts refunded	-						
Purchases	-						
Ending Balance - 12/31/2018	<u>\$ 106,860.40</u>	\$ -	\$ 936.51	\$ 47,413.90	\$ 21,607.01	\$ 30,112.39	6,790.59

Waterline Impact Fees		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Beginning Balance - 01/01/2018	\$ 42,656.49						
Revenue Collected	-						
Interest	57.65						
Purchases	-						
Ending Balance - 12/31/2018	<u>\$ 42,714.14</u>	\$ -	\$ -	\$ -	\$ 236.43	\$ 42,477.71	\$ -

Recreation Impact Fees		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Beginning Balance - 01/01/2018	\$ 95,942.63						
Revenue Collected	7,028.48						
Interest Earned	131.83						
Purchases	(3,312.00)						
Ending Balance - 12/31/2018	<u>\$ 99,790.94</u>	\$ -	\$ 16,390.60	\$ 41,037.75	\$ 22,144.20	\$ 13,180.61	\$ 7,037.78

Roadway Fees		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Beginning Balance - 01/01/2018	\$ 173.57						
Revenue Collected	10,190.00						
Interest	0.66						
Amount Refunded	(172.65)						
Purchases	-						
Ending Balance - 12/31/2018	<u>\$ 10,191.58</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,191.58

Please contact the Town Manager's office for the detailed report prepared pursuant to RSA 674:21.

**COMPARATIVE STATEMENT - BUDGET VS. ACTUAL**  
**EXPENDITURES**

*Greg Colby, Finance Director*

FOR THE YEAR ENDED DECEMBER 31, 2018

Unaudited and subject to adjustment

DEPARTMENT	APPROVED APPROPRIATIONS	2018 EXPENDITURES	(OVER)/ UNDER BUDGET
Executive	\$ 349,417	\$ 347,319	\$ 2,098
Town Clerk	114,369	108,873	5,496
Elections	18,330	19,369	(1,039)
Finance	160,168	162,197	(2,029)
Assessing	149,307	116,187	33,120
Tax Collector	49,563	49,462	101
Treasurer, Trustees, BudCom	8,832	8,985	(153)
Legal	75,000	60,740	14,260
Personnel Administration	2,042,317	1,922,615	119,702
Planning	82,360	80,695	1,665
Zoning	4,125	3,888	237
General Government Buildings	249,999	268,468	(18,469)
Insurance	124,798	119,413	5,385
Advertising/Reg Assoc.	25,000	24,551	449
Cable	26,900	2,557	24,343
Conflict of Interest	250	89	161
Police Department/ACO	2,074,232	2,042,213	32,019
Fire Department	681,385	644,265	37,120
Building Inspection	131,166	130,551	615
Emergency Management	17,800	17,620	180
Highways and Streets	833,045	806,039	27,006
Street Lighting	97,000	117,409	(20,409)
Solid Waste Disposal	663,570	648,801	14,769
Solid Waste Clean-up	47,000	35,326	11,674
Health	82,699	81,082	1,617
Human Services	53,010	47,314	5,696
Welfare - Administrative	16,437	17,332	(895)
Welfare - Assistance	30,850	22,634	8,216
Recreation	191,220	181,940	9,280
Library	584,936	584,936	-
Patriotic Purposes	500	500	-
Cultural	22,500	21,724	776
Conservation Commission	11,600	3,231	8,369
Debt Service	564,118	559,118	5,000
Totals	\$ 9,583,803	\$ 9,257,443	\$ 326,360

**COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND**  
**REVENUES**

*Greg Colby, Finance Director*

FOR THE YEAR ENDED DECEMBER 31, 2018

Unaudited and subject to adjustment

SOURCE	ESTIMATED REVENUES	2018 REVENUES	(OVER)/ UNDER BUDGET
Taxes:			
Property	\$ 6,077,841	\$ 6,116,101	\$ 38,260
All other	93,642	98,681	5,039
Registrations:			
Motor Vehicle	1,775,000	1,838,794	63,794
All other	11,200	16,716	5,516
Inspection Fees	91,700	111,961	20,261
Police Department	8,000	11,864	3,864
Other Town Clerk	68,900	66,454	(2,446)
Federal Government	35,000	29,987	(5,013)
State of New Hampshire			
Rooms & Meals	394,806	394,806	-
Highway Block Grant	157,240	157,151	(89)
Special Highway Block Grant		-	-
All other	46,365	101,223	54,858
Other Governments	103,000	128,746	25,746
Departmental Sources	96,800	104,290	7,490
Miscellaneous	477,024	498,285	21,261
Transfers In	587,685	588,037	352
Totals	\$ 10,024,203	\$ 10,263,096	\$ 238,893

# **BALANCE SHEET - DECEMBER 31, 2018**

*Greg Colby, Finance Director*

Unaudited and subject to adjustment

## **ASSETS**

Cash and equivalents	\$	4,213,503
Investments		6,859,296
Taxes receivable, net		953,058
Other receivables		156,455
Interfund receivables		85,514
Prepaid items		444,855

<b>Total Assets</b>	<b>\$</b>	<b>12,712,681</b>
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## **LIABILITIES**

Accounts payable	\$	644,097
Accrued expenses		113,652
Due to other governments		8,274,326
Interfund payables		428,306
Other liabilities		12,812

<b>Total Liabilities</b>	<b>\$</b>	<b>9,473,193</b>
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## **FUND BALANCES**

Nonspendable	\$	441,855
Assigned - Encumbered		29,780
Assigned - Special Projects		282,707
Unassigned		2,485,146

<b>Total Fund Balances</b>	<b>\$</b>	<b>3,239,488</b>
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<b>Total liabilities and Fund balances</b>	<b>\$</b>	<b>12,712,681</b>
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Note: Please understand that the Financial Reports included in this Town Report have not been audited by our external auditors. This is common practice for all NH Municipalities. The external auditors have been scheduled for the first week of March, 2019. The expectation is to have the report back and available by June 15th.

## REPORT ON FUND BALANCE - GENERAL FUND

*Greg Colby, Finance Director*

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
	*	*	*	#
Fund balance components:				
Nonspendable	\$ 83,501	\$ 49,138	\$ 192,229	\$ 441,855
Assigned	\$ 193,118	\$ 86,998	\$ 61,640	\$ 312,487
Unassigned	\$ 3,748,705	\$ 3,729,008	\$ 3,171,693	\$ 2,485,146

**Fund Balance Classifications** – GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, provides more clearly defined fund balance categories to make sure the nature and extent of the constraints placed on a government's fund balances are more transparent. The following classifications describe the relative strength of the spending constraints

**Nonspendable** – This classification includes amounts that cannot be spent because they are either (a) not in spendable form (such as prepaid items, inventory or tax deeded property subject to resale); or (b) are legally or contractually required to be maintained intact.

**Assigned** – This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Selectmen through the budgetary process.

**Unassigned** – This classification includes the amounts that are available for any purpose.



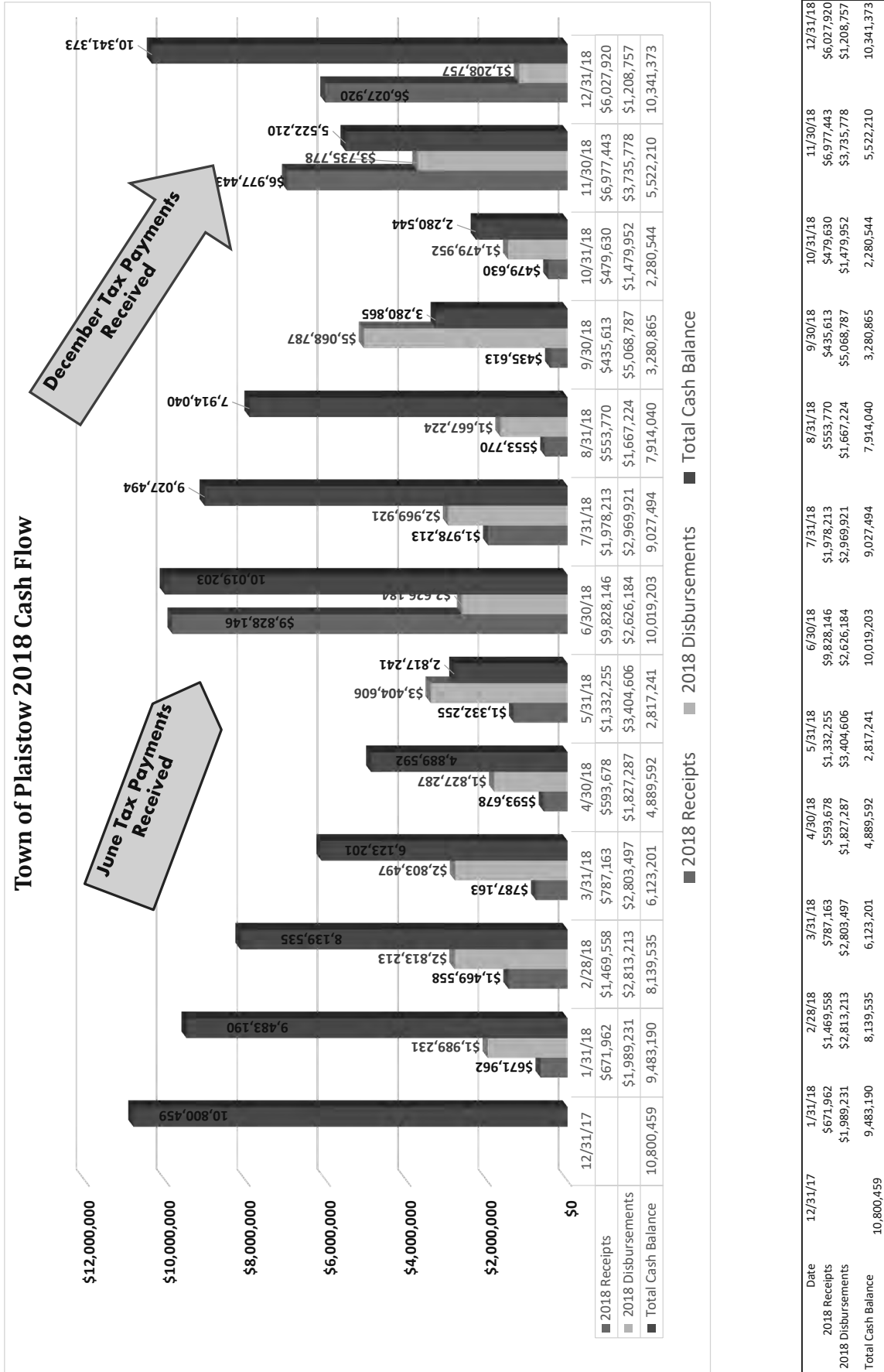
## 2018 STATEMENT ON CAPITAL ASSETS

*Greg Colby, Finance Director*

The chart below represents the Town's capital assets and related activity for the fiscal year ended December 31, 2018. This schedule is unaudited as of this printing, The Town considers a capital asset for financial reporting purposes to be an asset whose cost exceeds \$10,000 and have a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives.

	Balance, 1/1/2018	Additions	Reductions	Balance, 12/31/2018
Capital assets, not being depreciated:				
Land	\$ 3,798,432	\$ -	\$ -	\$ 3,798,432
Construction in progress	8,448,316	1,051,865	(8,720,463)	779,718
Total capital assets not being depreciated	<u>12,246,748</u>	<u>1,051,865</u>	<u>(8,720,463)</u>	<u>4,578,150</u>
Capital assets, being depreciated				
Buildings and building improvements	6,068,381	8,225,813	-	14,294,194
Vehicles and equipment	3,839,264	537,077		4,376,341
Infrastructure	4,193,578	169,449		4,363,027
Total capital assets being depreciated	<u>14,101,223</u>	<u>8,932,339</u>	<u>-</u>	<u>23,033,562</u>
Less accumulated depreciation:				
Buildings and building improvements	(3,024,083)	(309,419)		(3,333,502)
Vehicles and equipment	(1,985,554)	(283,540)		(2,269,094)
Infrastructure	(926,815)	(124,885)		(1,051,700)
Total accumulated depreciation	<u>(5,936,452)</u>	<u>(717,844)</u>	<u>-</u>	<u>(6,654,296)</u>
Net book value, capital assets being depreciated	8,164,771	8,214,495	-	16,379,266
Net book value, all capital assets	<u>\$ 20,411,519</u>	<u>\$ 9,266,360</u>	<u>\$ (8,720,463)</u>	<u>\$ 20,957,416</u>

# 2018 CASH FLOW



# TAX RATE CALCULATION 2018

*Greg Colby, Finance Director*

<b>Town Portion</b>				
Total Appropriations (MS232)	\$11,388,892			
Less: Net Revenues not including Fund Balance	\$4,527,396			
Less Fund Balance Voted Surplus	\$783,655			
Less Fund Balance to Reduce Taxes	\$0			
Add Overlay	\$107,603			
War Service Credits	\$172,500			
Net Required Local Tax Effort		\$6,357,944	<b>Municipal Rate</b>	<b>\$ 6.33</b>
<b>School Portion</b>				
Net Regional School Appropriations	\$19,409,352			
Less: Net Education Grant	\$2,223,942			
Less: Locally Retained State Education Tax	\$2,199,277			
Net Required Local Education Tax Effort		\$14,986,133	<b>Local Education Rate:</b>	<b>\$ 14.93</b>
<b>State Education Tax</b>				
Net Required Lstate Education Tax Effort		\$2,199,277	<b>State Education Rate:</b>	<b>\$ 2.26</b>
<b>County Portion</b>				
Net Required County Tax Effort		\$1,070,267	<b>County Rate:</b>	<b>\$ 1.07</b>
			<b>Total Rate:</b>	<b>\$ 24.59</b>
<b>Valuation</b>				
<b>Description</b>		<b>Current Year</b>		<b>Prior Year</b>
Total Assessment Valuation with Utilities		\$1,003,587,182		\$997,770,708
Total Assessment Valuation without Utilities		\$975,008,482		\$969,202,008
<b>2018 Fund Balance Retention Guidelines: Plaistow</b>				
	Description			Amount
	<b>Current Amount Retained (7.27%)</b>			<b>\$ 2,149,463</b>
	17% Retained (Maximum Recommended)			\$ 5,028,536
	10% Retained			\$ 2,957,962
	8% Retained			\$ 2,366,370
	5% Retained (Minimum Recommended)			\$ 1,478,981
<p>DRA has provided a range of fund balance retention amounts as part of the Fall, 2018 tax rate setting. These ranges should be used in determination of the adequacy of the Town's unassigned fund balance. Recommendations by DRA and the GFOA (Government Finance Officers' Association) are listed above. Per the Fall, 2018 tax rate setting, the Town of Plaistow's retained fund balance is</p>				
				<b>\$2,149,463.00</b>

# **SUMMARY INVENTORY OF VALUATIONS: MS-1 TOTALS - 2018 VALUATION**

*Lorice Sadewicz, Assessing Clerk*

## VALUE OF LAND ONLY:

Current Use	\$ 71,336
Residential	\$ 232,200,530
Commercial	\$ 112,477,420
<b>TOTAL TAXABLE LAND</b>	<b>\$ 344,749,286</b>

## VALUE OF BUILDINGS ONLY:

Residential	\$ 452,413,800
Manufactured Housing	\$ 554,900
Commercial/Industrial	\$ 187,836,860
<b>TOTAL TAXABLE BUILDINGS</b>	<b>\$ 640,805,560</b>

PUBLIC UTILITIES: \$ 27,584,832

VALUATION BEFORE EXEMPTIONS \$1,014,139,678

IMPROVEMENTS TO ASSIST PERSONS W/ DISABILITY 0

**MODIFIED ASSESSED VALUATION OF ALL PROPERTIES \$1,014,139,678**

Deaf Exemptions –	\$0
Wood heating Energy – 1	\$4,900
Blind Exemptions - 5	\$75,000
Elderly Exemptions – 56	\$8,541,460
Disabled Exemptions – 13	\$1,931,136

**TOTAL AMOUNT OF ALL EXEMPTIONS (\$10,552,496)**

**NET VALUATION FOR MUNICIPAL TAX RATE: \$1,003,587,182**

LESS: Public Utilities (\$28,578,700)

**NET VALUATION ON WHICH STATE EDUCATION TAX**

**RATE IS COMPUTED \$975,008,482**

Total Veterans Tax Credits – 312 \$172,917

# TAX RATE ANALYSIS

TAX RATE COMPONENTS	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Plaistow Tax Rate	6.33	5.91	5.43	5.98	5.98	5.98	5.98	6.27	6.56	6.37
Timberlane District Tax Rate	14.93	14.86	13.87	14.62	15.49	15.53	14.90	14.59	14.40	13.78
State Education Tax Rate	2.26	2.17	2.22	2.49	2.52	2.61	2.70	2.71	2.61	2.72
County Tax Rate	1.07	1.02	0.98	1.07	1.14	1.12	1.13	1.14	1.16	1.08
<b>TOTAL TAX RATE</b>	<b>24.59</b>	<b>23.96</b>	<b>22.50</b>	<b>24.16</b>	<b>25.13</b>	<b>25.24</b>	<b>24.71</b>	<b>24.71</b>	<b>24.72</b>	<b>23.95</b>

Assessed Valuation	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Residential/Commercial Value	1,003,587,182	997,770,708	981,044,737	891,581,427	849,982,037	829,279,324	827,670,502	828,352,659	828,441,746	833,761,946

Total Tax Rate	2018	2017	Change
\$250,000.00	\$ 6,148	\$ 5,990	\$ 158
\$300,000.00	\$ 7,377	\$ 7,188	\$ 189
\$350,000.00	\$ 8,607	\$ 8,386	\$ 221
\$400,000.00	\$ 9,836	\$ 9,584	\$ 252

Town Rate (Values)	2018	2017	Change
\$250,000.00	\$ 1,583	\$ 1,478	\$ 105
\$300,000.00	\$ 1,899	\$ 1,773	\$ 126
\$350,000.00	\$ 2,216	\$ 2,069	\$ 147
\$400,000.00	\$ 2,532	\$ 2,364	\$ 168

School Rate (Values)	2018	2017	Change
\$250,000.00	\$ 3,733	\$ 3,715	\$ 18
\$300,000.00	\$ 4,479	\$ 4,458	\$ 21
\$350,000.00	\$ 5,226	\$ 5,201	\$ 25
\$400,000.00	\$ 5,972	\$ 5,944	\$ 28

State Education Rate (Values)	2018	2017	Change
\$250,000.00	\$ 565	\$ 543	\$ 23
\$300,000.00	\$ 678	\$ 651	\$ 27
\$350,000.00	\$ 791	\$ 760	\$ 31
\$400,000.00	\$ 904	\$ 868	\$ 36

County Rate (Values)	2018	2017	Change
\$250,000.00	\$ 268	\$ 255	\$ 13
\$300,000.00	\$ 321	\$ 306	\$ 15
\$350,000.00	\$ 375	\$ 357	\$ 18
\$400,000.00	\$ 428	\$ 408	\$ 20

### PLAISTOW 2018 TAX RATE

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in early November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$24.59 per thousand for 2018. This rate is comprised of Timberlane Local School Rate \$14.93 and the State Education Property Tax Rate of \$2.26, which results in the combined tax rate to support public schools at \$17.19. The Rockingham County rate has increased to \$1.07 and the Town's share has increased to \$6.33.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

## REPORT ON LONG-TERM DEBT

*Greg Colby, Finance Director*

Description of <u>Issue</u>	Original <u>Amount</u>	Issue <u>Date</u>	Maturity <u>Date</u>	Interest <u>Rate %</u>	Outstanding <u>at 12/31/2018</u>
Public Safety Complex	\$ 8,500,000	2016	2045	2.02-5.02	<u>\$ 7,560,000</u>

The annual requirements to amortize the outstanding bond obligation thru maturity, including interest payments:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 280,000	\$ 265,062	\$ 545,062
2020	280,000	251,006	531,006
2021	280,000	236,950	516,950
2022	280,000	222,894	502,894
2023	280,000	208,838	488,838
2024	280,000	197,582	477,582
2025	280,000	186,326	466,326
2026	280,000	172,270	452,270
2027	280,000	158,214	438,214
2028	280,000	152,558	432,558
2029	280,000	146,902	426,902
2030	280,000	140,896	420,896
2031	280,000	129,640	409,640
2032	280,000	118,384	398,384
2033	280,000	109,928	389,928
2034	280,000	101,472	381,472
2035	280,000	93,016	373,016
2036	280,000	84,560	364,560
2037	280,000	76,104	356,104
2038	280,000	67,648	347,648
2039	280,000	59,192	339,192
2040	280,000	50,736	330,736
2041	280,000	42,280	322,280
2042	280,000	33,824	313,824
2043	280,000	25,368	305,368
2044	280,000	16,912	296,912
2045	280,000	8,456	288,456
Totals	<u>\$ 7,560,000</u>	<u>\$ 3,357,018</u>	<u>\$ 10,917,018</u>

**REPORT OF THE CONTINGENCY FUND - PER RSA 31:98-a**  
*Greg Colby, Finance Director*

By vote at the 2018 Town Meeting the voters approved warrant article P-18-5 for the creation of and deposit for a Contingency fund in accordance with RSA 31:98-a. By RSA, a report of expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

For the year ended December 31, 2018 the contingency fund was utilized for the following unanticipated expenditures:

PARC - Clean up due to waste system failure	\$23,770.66
Removal of unknown oil tank and remaining contents discovered on Penn Box site	\$ 8,900.50
Replacement of failing furnace at Historical Society	\$ 12,050.00
Repair of water line related to Highway Garage project	\$ 9,692.00



**2018 EMPLOYEE EARNINGS**  
***Greg Colby, Finance Director***

<b>Employee</b>	<b>FT/PT</b>	<b>Regular Wages</b>	<b>Other Town Wages</b>	<b>Non Town Wages</b>	<b>Total Wages/Compensation</b>
Abraham, Jacqueline	PT	\$ 253.00			\$ 253.00
Albair, Joel P	FT	\$ 47,326.76	\$ 15,301.00		\$ 62,627.76
Aziz, Jillian E	PT	\$ 2,108.00			\$ 2,108.00
Baldwin, William M	FT	\$ 67,799.69	\$ 24,561.10	\$ 6,816.25	\$ 99,177.04
Barrasso III, Edward R	FT	\$ 47,951.52	\$ 14,572.08	\$ 6,252.50	\$ 68,776.10
Bayek, Rosemarie L	PT	\$ 9,711.80			\$ 9,711.80
Bergeron, Tammy	ELECTED	\$ 750.00			\$ 750.00
Bolduc, Nancy L	ELECTED	\$ 3,997.41			\$ 3,997.41
Booth, Corey	PT& FT	\$ 33,739.41	\$ 5,928.00	\$ 287.00	\$ 39,954.41
Bracci, Peter	ELECTED	\$ 3,000.00			\$ 3,000.00
Bracci, Suzanne	PT	\$ 85.25			\$ 85.25
Bradstreet, Walter S	PT/& FT	\$ 15,220.60			\$ 15,220.60
Bryan IV, John K	PT	\$ 10,911.20			\$ 10,911.20
Burke, Keira M	FT	\$ 44,113.76	\$ 7,823.93		\$ 51,937.69
Cashell, John M	PT	\$ 2,997.50			\$ 2,997.50
Castellano, Zakkary A	PT	\$ 1,101.10			\$ 1,101.10
Cate, Cheryl A	PT	\$ 5,175.53			\$ 5,175.53
Chouinard, Therese	PT	\$ 335.50			\$ 335.50
Cleary, Linda	PT	\$ 242.00			\$ 242.00
Coakley, Kyle J	FT	\$ 48,737.12	\$ 8,955.40	\$ 4,920.00	\$ 62,612.52
Colby, Gregory A	FT	\$ 87,446.26	\$ 7,552.05		\$ 94,998.31
Conte, Michelle	ELECTED	\$ 133.33			\$ 133.33
Cruz, Christina M	FT	\$ 40,142.82	\$ 3,952.58		\$ 44,095.40
Cruz, Miguel A	PT	\$ 5,322.53			\$ 5,322.53
Cusimano, Lucia G	FT	\$ 59,152.08	\$ 7,410.42		\$ 66,562.50
D'Auria, Robert H	FT	\$ 55,186.38	\$ 8,472.57	\$ 2,521.50	\$ 66,180.45
DeHullu, Stephen	FT	\$ 46,402.43	\$ 11,499.02	\$ 3,362.00	\$ 61,263.45
Divito, Ashley A	PT	\$ 2,069.75			\$ 2,069.75
Donovan, Daniel R	PT	\$ 4,954.00			\$ 4,954.00
Dorman, Paul M	FT	\$ 61,477.48	\$ 1,125.00		\$ 62,602.48
Dumas, Jason R	PT	\$ 5,558.48			\$ 5,558.48
Duphily, Stephen V	PT/FT	\$ 37,056.09	\$ 4,863.40		\$ 41,919.49
Durso, Chelsea L	PT	\$ 10,118.54			\$ 10,118.54
Dutile, Tyler J	PT	\$ 896.00			\$ 896.00
Eiro Jr, Valquerio	FT	\$ 79,034.31	\$ 4,191.96	\$ 676.50	\$ 83,902.77
Farah, Lillian L	PT	\$ 2,159.00			\$ 2,159.00
Farrell, Brian D	FT	\$ 55,878.08	\$ 7,981.27	\$ 9,214.75	\$ 73,074.10
Feeley, Shawn	FT/PT	\$ 21,406.49	\$ 3,072.40	\$ 164.00	\$ 24,642.89
Ferguson, Cheryl A	PT	\$ 6,778.78			\$ 6,778.78
Fiorella, Frank G	PT	\$ 2,115.00			\$ 2,115.00



**2018 EMPLOYEE EARNINGS**  
(continued)

Fowler, Mark E	PT	\$	5,391.74		\$	5,391.74	
Fowler, Martha L	FT	\$	39,461.73	\$	793.82	\$ 40,255.55	
Fowler, Richard C	PT	\$	5,125.80			\$ 5,125.80	
Gagnon, Joshua	PT	\$	893.45			\$ 893.45	
Gardella, Katherine M	PT	\$	1,056.10			\$ 1,056.10	
Garlington, Daniel	FT	\$	77,309.57	\$	37,651.81	\$ 114,961.38	
Garney, Ryan S	FT	\$	52,344.08	\$	4,441.58	\$ 56,785.66	
Gaudette, Richard R	PT	\$	30,755.62	\$	1,193.10	\$ 31,948.72	
Giacobbe, Kathleen A	ELECTED	\$	1,288.01			\$ 1,288.01	
Gibbs, Sarah E	FT	\$	49,388.81	\$	2,527.74	\$ 51,916.55	
Gilford, MARK E	PT	\$	1,500.00			\$ 1,500.00	
Gillis, Thomas J	PT	\$	9,179.80			\$ 9,179.80	
Gilroy, Kara Ann	ELECTED	\$	133.33			\$ 133.33	
Gusler Jr, Bruce E	PT	\$	4,000.90			\$ 4,000.90	
Gusler, Bruce E	PT	\$	16,474.15			\$ 16,474.15	
Haas, Jennifer	FT	\$	36,558.51	\$	2,523.28	\$ 39,081.79	
Hadley, Lewis	PT	\$	85.25			\$ 85.25	
Hale, Linda J	PT	\$	9,653.62			\$ 9,653.62	
Hamel, Gayle M	FT	\$	53,591.80	\$	2,444.16	\$ 56,035.96	
Harb, Robert	ELECTED	\$	1,000.00			\$ 1,000.00	
Hart, Francine	ELECTED	\$	2,250.00			\$ 2,250.00	
Hawkins, Russell J	PT	\$	19,873.33			\$ 19,873.33	
Hay, Matthew W	PT	\$	2,693.16			\$ 2,693.16	
Higgins, Ryan M	PT	\$	13,486.47			\$ 13,486.47	
Hogg, Gregory S	PT	\$	1,427.86			\$ 1,427.86	
Horrocks, Dennise H	FT	\$	44,144.07	\$	3,575.90	\$ 47,719.97	
Hossack, Elizabeth J	FT	\$	41,351.23	\$	7,315.03	\$ 48,666.26	
Hovan, Samuel T	PT	\$	2,209.80			\$ 2,209.80	
Huard, Polly	PT	\$	85.25			\$ 85.25	
Hughes, Rollanda A	PT/FT	\$	5,735.70	\$	539.67	\$ 6,275.37	
Ingerson, Joyce C	FT	\$	36,568.75	\$	530.26	\$ 37,099.01	
Ingham, Gary	ELECTED	\$	200.00			\$ 200.00	
Jackman, Nancy	PT	\$	167.75			\$ 167.75	
Jackman, Richard	PT	\$	167.75			\$ 167.75	
Jennings, Robert	FT	\$	13,865.64			\$ 13,865.64	
Jones, Kathleen A	FT	\$	121,877.55	\$	6,579.84	\$ 128,457.39	
Judson III, John W	PT	\$	9,123.65			\$ 9,123.65	
Judson, Aaron W	PT/FT	\$	31,554.71	\$	6,113.25	\$ 328.00	\$ 37,995.96
Kennedy, Madeline R	PT	\$	17,280.95			\$ 17,280.95	
Kennedy, Michael	PT	\$	28,794.05			\$ 28,794.05	
Kiszka, Julian	ELECTED	\$	3,000.00			\$ 3,000.00	
Kleiner, Shoshana J	FT	\$	42,503.19	\$	8,564.73	\$ 51,067.92	
LaFrancis, Eric	FT	\$	47,828.70	\$	12,305.04	\$ 861.00	\$ 60,994.74
Leavitt, Steven M	FT	\$	48,117.32	\$	6,232.09	\$ 54,349.41	
Lucia, Paul D	FT	\$	49,611.20	\$	14,582.83	\$ 64,194.03	
Lukas, Edward A	FT	\$	52,344.09	\$	8,971.74	\$ 61,315.83	

**2018 EMPLOYEE EARNINGS**  
*(continued)*

Lyons, Noah J	PT	\$	23,792.40	\$	102.86	\$	23,895.26
Major, Brenda	PT/ELECT ED	\$	878.20			\$	878.20
Major, Norman	ELECTED	\$	1,000.00			\$	1,000.00
Marino, Cameron	PT	\$	2,270.40			\$	2,270.40
Marsilia, Joan A	FT	\$	57,877.94	\$	13,295.00	\$	5,839.00
Matthews, Shannon R	PT	\$	2,700.00			\$	2,700.00
Mazza, Jason T	FT	\$	67,618.90	\$	30,906.65	\$	5,914.25
McArdle, John H	FT	\$	94,938.05	\$	16,018.97		
McGurran, Dorothy M	FT	\$	61,206.25	\$	7,343.19	\$	369.00
McNamara, Julie A	ELECTED	\$	29,422.12	\$	1,200.85		
Merrill, Robert W	PT	\$	2,053.75			\$	2,053.75
Merry-Carreiro, Johnathan G	PT	\$	836.00			\$	836.00
Metcalf, Abigail R	PT	\$	2,345.15			\$	2,345.15
Mezquita, Abigail M	PT	\$	2,278.00			\$	2,278.00
Monahan, Ryan J	PT	\$	2,366.40			\$	2,366.40
Moore, Timothy	ELECTED	\$	400.00			\$	400.00
Morgan, Brett K	FT	\$	78,284.31	\$	7,386.76	\$	1,916.75
Mullin, Douglas P	PT	\$	1,200.00			\$	1,200.00
Noyes, Diane J	PT	\$	9,806.72			\$	9,806.72
O'Donnell, Tracy J	PT	\$	2,312.00			\$	2,312.00
Ouellette, Anna B	PT	\$	2,697.00			\$	2,697.00
Owens, Andrew D	FT/PT	\$	18,441.48	\$	2,935.57		
Owens, John C	PT	\$	11,151.06			\$	11,151.06
Page, Jennifer	FT	\$	41,066.01	\$	766.42		
Paradis, Gary A	PT	\$	11,320.00			\$	11,320.00
Patles, Kerry	ELECTED	\$	4,080.22			\$	4,080.22
Patti, Nicholas P	PT	\$	2,261.00			\$	2,261.00
Pearson, Mark A	FT	\$	109,461.68	\$	11,176.36		
Peck, James	ELECTED	\$	200.00			\$	200.00
Pelletier, Maryellen	ELECTED	\$	35,120.26			\$	35,120.26
Perry, Matthew J	PT	\$	2,409.90			\$	2,409.90
Petrin, Joshua G	PT	\$	2,312.00			\$	2,312.00
Piccolo, Nick D	PT	\$	4,706.11			\$	4,706.11
Porter, Alec D	FT	\$	65,126.62	\$	22,054.64	\$	225.50
Quimby, Kathleen	PT	\$	88.00			\$	88.00
Rabito, Dana A	FT	\$	49,642.40	\$	13,083.42		
Ranlett, Steven	ELECTED	\$	3,000.00			\$	3,000.00
Ray, Kenneth	PT	\$	9,520.00			\$	9,520.00
Sadewicz, Lorice	FT	\$	55,186.10	\$	4,206.04		
Salerno, John P	PT	\$	6,890.19			\$	6,890.19
Schiavone Jr, Patrick	FT	\$	58,684.16	\$	5,672.11	\$	3,075.00
Schott, Connor	PT	\$	2,038.20			\$	2,038.20
Senter, B.J	ELECTED	\$	133.33			\$	133.33
Shea, Aaron A	FT	\$	36,961.60	\$	11,467.03		
Sherman, John	ELECTED	\$	3,000.00			\$	3,000.00

**2018 EMPLOYEE EARNINGS**  
*(continued)*

Shields, Jacqueline J	FT	\$ 19,804.47	\$ 6.19		\$ 19,810.66
Shiple, Skyler V	PT	\$ 2,129.25			\$ 2,129.25
Simone, Tony J	FT	\$ 48,577.72	\$ 5,817.46	\$ 164.00	\$ 54,559.18
Sykes, Michelle	PT	\$ 170.50			\$ 170.50
Thorgilsson, Jon A	PT	\$ 642.90			\$ 642.90
Thornbury, Christine	PT	\$ 239.25			\$ 239.25
Tombarello, Thomas	PT	\$ 120.00			\$ 120.00
Travers, Derek L	PT	\$ 15,760.05		\$ 533.00	\$ 16,293.05
Van Auken, Amy L	FT	\$ 42,242.64	\$ 389.31		\$ 42,631.95
Vezina, Scott K	FT	\$ 50,693.92	\$ 16,662.71	\$ 1,312.00	\$ 68,668.63
Voss, Darlene M	FT	\$ 46,540.69	\$ 10,288.28		\$ 56,828.97
Westin, Susan	PT	\$ 13,761.00			\$ 13,761.00
Wilkes, Donald J	PT	\$ 3,659.32			\$ 3,659.32
Wood, John R	PT	\$ 3,733.00			\$ 3,733.00
Zanello, Dean	PT	\$ 20,000.00			\$ 20,000.00
		<u>\$ 3,207,458.04</u>	<u>\$ 444,927.87</u>	<u>\$ 54,752.00</u>	<u>\$ 3,707,137.91</u>

# INDEPENDENT AUDITOR'S REPORT



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen and Town Manager  
Town of Plaistow  
Plaistow, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow, as of December 31, 2017, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Other Matters***

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress for Other Postemployment Benefit Plan, the Schedule of Town's Proportionate Share of Net Pension Liability, and the Schedule of Town Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing

**INDEPENDENT AUDITOR'S REPORT**  
*(continued)*

*Town of Plaistow*  
*Independent Auditor's Report*

the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plaistow's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson*  
*Professional Association*

May 31, 2018

**INDEPENDENT AUDITOR'S REPORT**  
*(continued)*

To view the full

*Plodzik & Sanderson*  
***INDEPENDENT***  
***AUDITOR'S***  
***REPORT***

Please visit our website: [www.plaistow.com/finance-department](http://www.plaistow.com/finance-department)



**ASSESSMENT UPDATE PROCEDURE**  
*Adopted by the Board of Selectmen (Board of Assessors)*

1. The Board will determine a budget necessary to do the work needed in any year and make that a request as part of the budget process by November of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Assessing Firm should update the Board of Selectmen as to the status of the current preliminary sales ratio for the community and address what options including a potential statistical update can be taken by the last Board of Selectmen meeting in June each year.
4. The Board of Selectmen may hold an informal informational hearing to explain the assessing process prior to voting to act upon assessed values and directing the Assessing Firm, by the Board of Selectmen's second meeting in July of each year.
5. The Board of Selectmen will notify the public, hold public hearings and adhere to the Department of Revenue Administrative Rules and State Laws.
6. The Board of Selectmen may proceed with a statistical update based upon measurements that fall outside recommendations for good assessing practices with in the median values, stratification and or Coefficient of Dispersion.
7. When there is a statistical update, the database for taxes will not be changed for those updates prior the vote of the Board of Assessors (Board of Selectmen).
8. If a statistical update is to be completed, proposed values will be prepared, letters will be sent to everyone who's property value changes by more than 5% and allow the owners at least 10 days' notice before the hearing period ends and no later than the last Monday in August. The hearing period will last at least five days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
9. Those with elderly and disabled exemptions will receive a letter indicating the potential impact on them of the changes.
10. Lists of current and proposed values will be made available at the Town Hall, Library and on the Town's Web site

Approved: 11/6/2017 @ Board of Selectmen Meeting. Vote: 4-0-0

## **REPORT OF THE ASSESSOR'S AGENTS**

*Marybeth Walker, CNHA, Assessor's Agent*

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property sales, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

The Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring all assessments to full market value.

Legislation resulting from the 'Sirrell' v. Portsmouth decision has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to State assessing standards, where they produce a report to the Assessing Standards Board (ASB) reflecting the DRA's findings during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, veteran's credits and many other assessment functions. The DRA measures our performance against standards developed by the Assessing Standards Board (ASB).

### **2018 Assessment Changes:**

In 2016 the Town went through a certification process from the Department of Revenue Administration. As a part of that process the Town reviewed all exemptions, credits and charitable properties to verify that they still met all qualifications. In 2016 we performed a full Town wide revaluation to include every property in Plaistow. As part of this process every property was field reviewed to check the property record card for accuracy and then the values were updated to bring them up to market value as of April 1, 2016. In 2018 we performed a cycle inspection process which included maps 37, 38, 39, 40, 49, 51, 52 and 63. We did a full measure and inspection, as allowed, to verify the data on our property record cards. Other changes in value which may be reflected for 2018 were a result of the building permit(s), subdivision or other physical changes to the property, abatements and owner request for inspections. All changes are based on an April 1, 2018 appraisal date.

### **2018 Real Estate Market:**

Based upon arm's-length sales coming through the Registry of Deeds during 2018 it appears that the market has seen increases in the market value and a decrease in the volume of sales. The Town's official ratio for 2016 was 95.5% meaning that our assessments were reflecting 95.5% of market value last year. In 2017 our median ratio was 88.1% and the preliminary overall ratio for 2018 is 80.9%.

These indicate that the market has increased by 14.6% in two years.

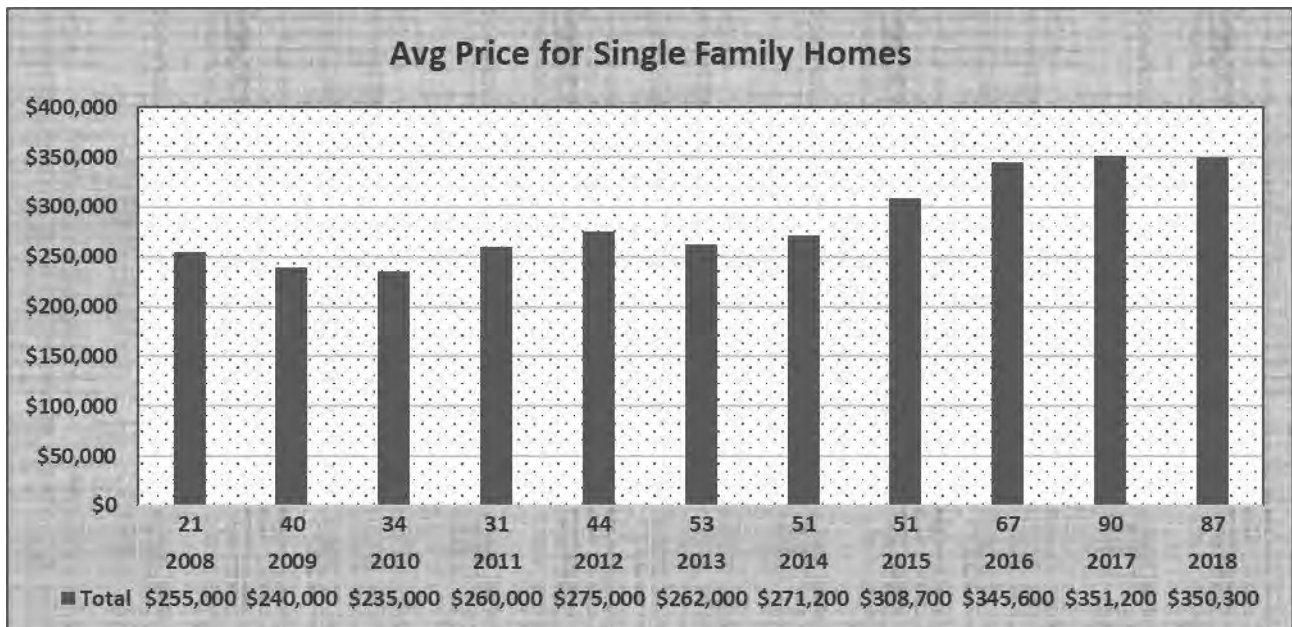


# REPORT OF THE ASSESSOR'S AGENTS

*(continued)*

The last revaluation in assessed value took place in 2016. Both the number of sales and the average sale price of open-market residential single-family home sales stayed about the same between 2017 and 2018.

The number of condominium sales and average sale price have increased. Following are graphs depicting this activity in Town year after year:



# **REPORT OF THE ASSESSOR'S AGENTS**

*(continued)*

## **Assessment Statistics:**

Equity in assessments is measured in statistical terms. Specifically, the **assessment ratio** is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2017 through September 30, 2018 for this current year) are arrayed in this way, low to high, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

Following are the official ratios from 2017 and as compared to the preliminary ratios for 2018 (the DRA has yet to certify the 2018 ratio):

<b>Category</b>	<b>2018 Ratio</b>	<b>2017 Ratio</b>
Overall	80.9%	88.1%
Single-Family	79.5%	85.6%
Condos	81.7%	89.9%

In 2019 we will continue to watch market trends and make recommendations to the Board of Selectmen based on the "current" market in 2019.

## **2018 Valuation Report:**

The overall value for the Town increased from the previous year. The decrease in commercial property is due to permits. Following are the changes in the assessed value of taxable properties from 2017 and 2018 as taken from the reports sent to the State for tax rate setting purposes (MS1 report):

<b>Category</b>	<b>2017</b>	<b>2018</b>	<b>Difference</b>	<b>% Change</b>
Current Use Lands	\$72,342	\$71,336	\$ (1,006)	-1.39%
Conservation Lands	0	0	0	0
Residential Lands	\$231,146,010	\$232,200,530	\$1,054,520	0.45%
Commercial Lands	\$112,677,820	\$112,477,420	\$ (200,400)	-0.18%
Total Lands	\$343,896,262	\$344,749,286	\$853,024	0.248%
Residential Buildings	\$448,926,400	\$452,413,800	\$3,487,400	0.78%
Manufactured Housing	\$535,010	\$554,900	\$ 19,890	3.72 %
Commercial	\$186,707,200	\$187,836,860	\$1,129,660	0.60%

## REPORT OF THE ASSESSOR'S AGENTS

(continued)

Buildings				
Total Buildings	<b>\$636,168,700</b>	<b>\$640,805,560</b>	\$4,636,860	0.73%
Public Utilities	<b>\$28,574,832</b>	<b>\$28,584,832</b>	\$10,000	0.35%
Total Taxable Property	<b>\$1,008,639,704</b>	<b>\$1,014,139,678</b>	\$5,499,974	0.55%
Less All Exemptions	<b>\$10,868,996</b>	<b>\$10,552,496</b>	\$ (316,500)	-2.91%
Net Valuation	<b>\$997,770,708</b>	<b>\$1,003,587,182</b>	\$5,816,474	.58%

The values shown above include all public utilities, however, the State of New Hampshire deducts a large portion of the utility values for use in their State School Tax rate calculations. Some calculations may not add correctly due to some exemption and credit amounts exceeding their respective assessments.

The Net Valuation shown is after elderly and veteran deductions, less inclusions of revenue from sources other than property taxes (such as registrations, licenses, etc.). The Net Valuation (plus revenue from other sources) is what is applied against expenses approved at the public deliberative sessions to determine the tax rate for the year.

### Tax Rate Changes:

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2018, from all categories, the Town tax rate increased \$0.63 over 2017 (2.6.0%). The breakdown is as follows:

<b>Tax Rates:</b>	<b>2018</b>	<b>2017</b>	<b>\$ Change</b>
Town	\$6.33	\$5.91	<b>\$0.42</b>
County	\$1.07	\$1.02	<b>\$0.05</b>
Local School	\$14.93	\$14.86	<b>\$0.07</b>
State School	\$2.26	\$2.17	<b>\$0.09</b>
<b>Totals</b>	<b>\$24.59</b>	<b>\$23.96</b>	<b>\$0.63</b>

It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential

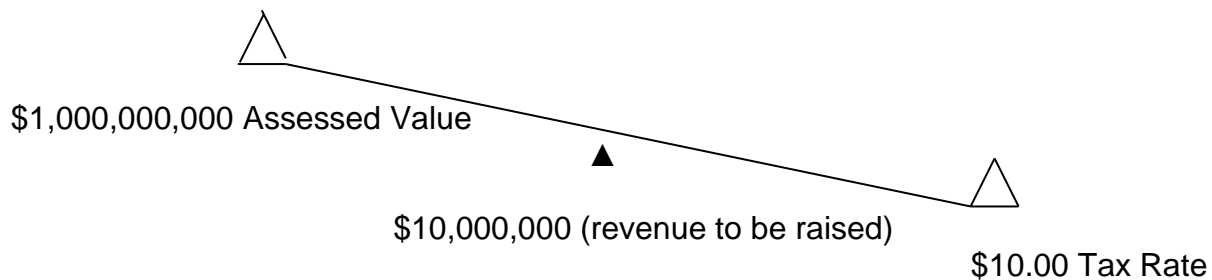
## REPORT OF THE ASSESSOR'S AGENTS

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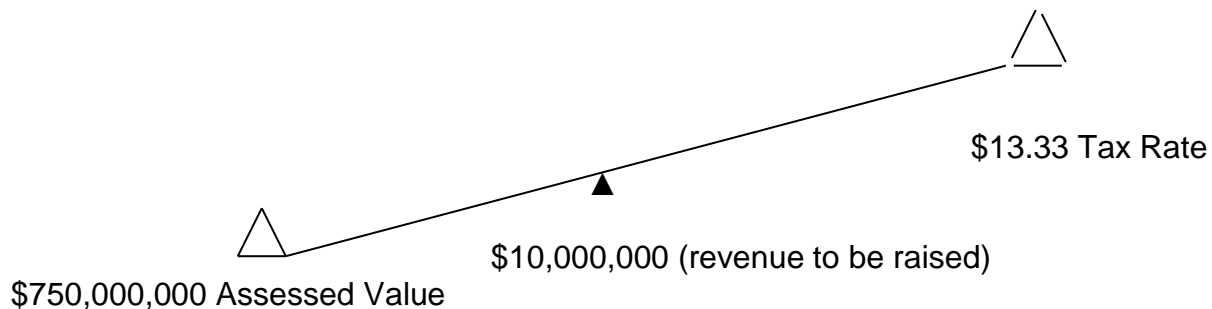
municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District).

The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.



If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33, yet no additional revenue is raised.



So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

### **Property Data Collections/Accuracy**

Personnel from the Assessor's Office are continually collecting data on properties in the Town. Each property is visited for an inspected, at least once in every five years. This is

## **REPORT OF THE ASSESSOR'S AGENTS**

*(continued)*

an important part of the assessment process for incorrect data can lead to incorrect assessments.

We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to any and all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

### **Elderly Exemptions**

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1<sup>st</sup> in the year they're applying.
- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$38,000 if single, or \$53,000 if married  
(all sources of income are included)
- have total assets not exceeding \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ▪ ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

### **Totally and Permanently Disabled**

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.
- Have a total household income not exceeding \$38,000 if single, or \$53,000 if married  
all sources of income are included.
- total assets cannot exceed \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.

If qualified, the exemption is as follows:

## **REPORT OF THE ASSESSOR'S AGENTS**

*(continued)*

- ▪ \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

### **Blind Exemption**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the Exemption is claimed.
- be legally blind as determined by the administrator of blind services and provide a letter stating such.

If qualified, the exemption is as follows:

- ▪ \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

### **Regular Veteran's Tax Credit:**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

### **All Veteran's Tax Credit:**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

If applying for **service connected total disability tax credit**, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the credit is as follows:

- \$500 will be deducted from the taxes for a standard veteran credit
- \$2,000 for a veteran with a service connected total and permanent disability.

### **Veteran Spouse or Widow:**

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

## REPORT OF THE ASSESSOR'S AGENTS (continued)

### **Low to Moderate Income Tax Credit:**

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying elderly residents. You must apply between: May 1 and June 30. Information is available at Town Hall in the Assessor's Office.

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The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. We appreciate your unfailing courtesies extended over the past many years.

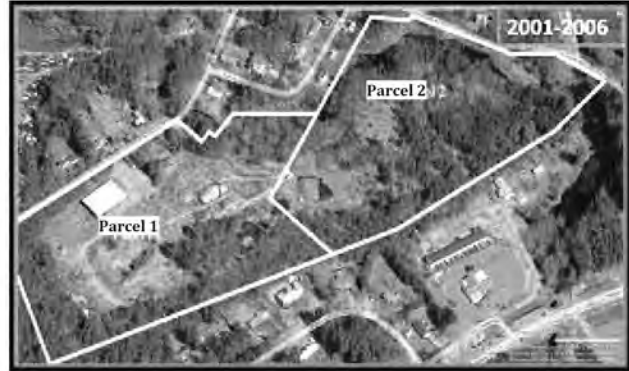


# **REPORT OF THE BEEDE WASTE OIL SUPERFUND SITE**

*Julian Kiska, Beeded Reuse Committee Representative*

## **History**

The Beede Waste Oil Superfund Site (the “Site”) is located at 7 Kelley Road in Plaistow, New Hampshire. The Site occupies approximately 40.6 acres and is comprised of two parcels currently zoned as medium density residential. Parcel 1 (21.6 acres) had been the location of petroleum and waste oil storage/handling/recycling since the 1920s and Parcel 2 (19 acres) had been used largely for commercial sand and gravel operations. Access to the Site is through the temporary driveway located at 221 Main Street. The 10,000-square foot former waste oil operations building remains on Parcel 1, and is currently used for the temporary storage of equipment and materials during implementation of various remedy components. The groundwater treatment system is housed within a building on Parcel 2.



Commercial operations at the Site began in 1926 with storage and distribution of fuel oil and recycling of used oil. From 1962 to 1994, Cash Energy, Inc., Beede Waste Oil, Industrial Fuels Corporation, and related subsidiaries and affiliates operated at the Site. Large underground storage tanks (USTs), numerous above ground storage tanks (ASTs), 55-gallon drum storage, and a 1-acre unlined lagoon were utilized at various times to hold petroleum related and miscellaneous hazardous substances. Seventeen (17) soil piles were found on-site, with most originating from off-site petroleum UST removals.



An initial compliance inspection by NHDES in 1988 indicated elevated levels of polychlorinated biphenyls (PCBs) in waste oil in several tanks. Numerous notices and a Superior Court order to cease operations and perform investigation and remedial activities were issued between 1988 and 1992. Operations ceased in 1994 and the property was listed on the Superfund National Priorities List (NPL) in 1996. Following the removal and disposal of the tanks from the Site, remedial investigations confirmed the presence of contaminants (primarily oils, solvents (Volatile Organic compounds (VOCs), lead and PCBs) in the soil and groundwater at the Site at concentrations considered dangerous to human health. Contamination in groundwater was found to have migrated beyond the property and impacted several down-gradient households. Those households received point-of-entry water treatment systems until they were connected to a permanent water supply line in 2013.

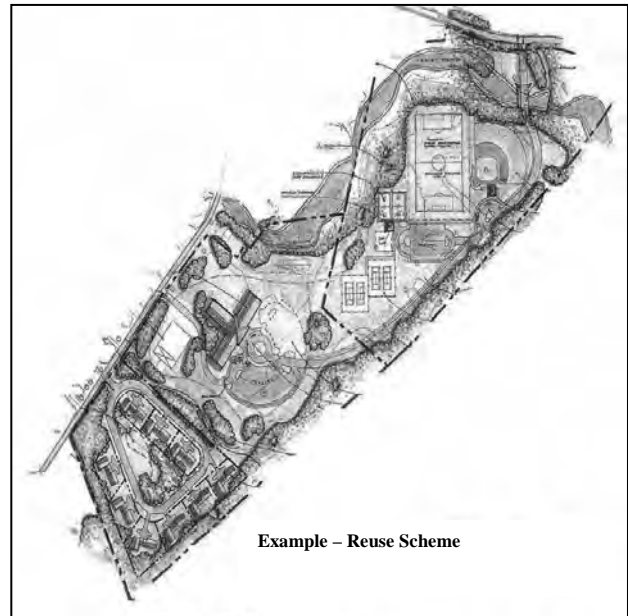


# **REPORT OF THE BEEDE WASTE OIL SUPERFUND SITE**

*(continued)*

## **Early Cleanup Efforts**

NHDES designed a system to extract contaminated ground water. Designed as a temporary system, its purpose was to extract as much contaminated ground water as possible in a short period of time and in February of 2000 the system began operating. It removed an estimated 90,000 gallons of oil from the surrounding aquifer. The oil recovery system greatly reduced a major source of groundwater contamination. The installation of three residential well treatment systems, covering of the contaminated soil piles, removal of tanks and drums, fence construction and installation of the recovery trench and extraction system have reduced the potential for threats to public health and the environment near the site prior to the execution of the final cleanup plan.



Example – Reuse Scheme

## **Final Cleanup Design and Implementation**

In January of 2002, a Feasibility Study report was completed for the purpose of screening several technologies and to evaluate remedial alternatives to address the levels of contaminants as identified in the site's Remedial Investigation report. In January of 2004, a cleanup remedy was selected, which included the removal and off-site treatment or disposal of contaminated Kelley Brook sediments, subsurface and surface soils to a depth of ten (10) feet, treatment of soils at a depth below ten (10) feet through an on-site soil vapor extraction system (groundwater management of migration (MOM) treatment system), operating a groundwater pump and treatment system to clean up contaminated groundwater, and long-term monitoring of sediment, groundwater and surface water.

## **2017 Remedy Review**

EPA is required to perform remedy reviews every five (5) years, whenever contamination remains in place above levels allowing unrestricted use. The first Five Year Review was completed in 2017. This review indicated that while the current remedy is protective in the short term, groundwater cleanup levels need to be attained to be protective in the long term. The review recommended additional investigations to assess the bedrock aquifer and the potential migration of contaminants in groundwater through bedrock fractures, and the assessment for the presence of 1,4-dioxane and Per- and Polyfluorinated substances (PFAS) in groundwater at the site. These contaminants are considered emerging contaminants and were not analyzed for at the time of the remedy selection. The bedrock investigations began in the fall of 2018. In addition, both 1,4-dioxane and PFAS have been confirmed in Site groundwaters above the state of New Hampshire drinking water levels. The groundwater treatment system

# **REPORT OF THE BEEDE WASTE OIL SUPERFUND SITE** *(continued)*

had been designed to address 1,4-dioxane and in the Spring of 2018, the treatment operations were modified to address PFAS to below drinking water standards prior to discharge.

## **Early Planning for Future Use**

In 2003, the EPA provided the Town with a Superfund Redevelopment Initiative Grant in the amount of \$100,000. These funds enable affected municipalities to hire consultants to assist in the visioning process for future reuse of a Superfund Site and help inform the EPA about the site's reasonable anticipated future reuse. As the property is located in a residential area, Plaistow's efforts helped to affirm the reasonable reuse of the site will likely be residential. The schematic drawing to the right shows the recommended reuse of the land as developed by the Reuse Committee, a group of EPA, NHDES, and consultant professionals along with Plaistow officials, abutters, and interested residents.

## **Community Outreach**

Community outreach regarding on-going actions taken at the site included several open houses held by the Beede Site group. These open houses included a review of current site operations, as well a presentation of an on-going wildlife habitat restoration area on the site.



## **Current Results of Cleanup Efforts: Groundwater Treatment**

The groundwater remedy was designed to capture and cut-off the overburden VOC plume on Parcel 2, down-gradient of the source areas prior to its reaching off-site receptors. The groundwater remedy included construction of a treatment system building, and the installation of seven extraction wells and a five well injection and rapid infiltration basin system for on-site discharge of the treated water.

Treated effluent is discharged on site to one of two rapid infiltration basins (RIB) and to the five injection wells. Operation of the system began in December 2013 and continues to extract, treat and discharge groundwater back to the environment. Monitoring of groundwater is performed annually on-site as well as for nearby residential drinking water wells still utilizing the bedrock aquifer for their drinking water supply. A portion of this treated water is also used as the supply for the steam-enhanced (Thermal) operations.

# **REPORT OF THE BEEDE WASTE OIL SUPERFUND SITE**

*(continued)*

## **Current Results of Cleanup Efforts:**

### **Source Treatment**

The Steam Enhanced Extraction system was designed to remove residual VOCs which remained trapped in the soils above and below the water table at depths greater than 10 feet below ground surface that have potential to leach into groundwater above drinking water standards. The treatment was designed to operate in two treatment phases: Phase 1 Thermal within the former lagoon area and Phase 2 Thermal within the former UST/AST storage area.

Phase 1 treatment system operations began on May 11, 2015 and was completed on February 2, 2016 after successful attainment of soil standards within the Former Lagoon area. At the conclusion of Phase 1 operations approximately 206,000 pounds of total mass were removed from the subsurface as follows: vapor (17,900 pounds), liquid (water) (801 pounds), and oil (LNAPL) (187,200 pounds). The Phase I system operated for a total of 267 days.



The Phase 2 Thermal treatment system construction within the former tank storage area began in the summer of 2017. The Phase 2 treatment operations are similar to the Phase 1 operations described above and treatment began in August 2018 and is expected to operate until spring of 2019.

The design for the excavation of the former landfill, sediments and surface soils will continue through 2019 and excavation is not expected to begin until late 2020 or early 2021.

### **Future Use**

While the remediation of the contaminated soils and groundwater continues, the end of the remediation is still many years away. At some point in the future, there should be some consideration given to forming a new site reuse group to evaluate how the Town might eventually use the site. A good understanding of the legal liabilities needs to be gained before any recommendations can be made.

## **REPORT OF THE BUDGET COMMITTEE**

***Bob Hamilton, Budget Committee Chair***

The theme of this year's Town Report ***Moving Forward*** also applies to the Plaistow Budget Committee. Both our Town and our Town's operating budget has seen significant change over the years and learning from the past has always been an important component to planning a future that allows Plaistow to continue ***Moving Forward***. In 1960, Warrant Article 14 asked Plaistow voters "To have the town elect nine members to the Budget Committee." The following year, voters elected Plaistow's first nine-member Budget Committee. Their first budget was for calendar year 1962 and totaled \$80,820. That budget also reported that Plaistow had no bonds or long-term notes, no payments to capital reserve funds and no deficit from the previous year.

Living in Plaistow in 1960 was obviously quite different for its 2,915 residents. Unlike today, Plaistow residents were much more dependent on Haverhill for services and many of their shopping needs. Plaistow was already seeing population growth directly related to the expanding Interstate Highway System. In 1966 Massachusetts instituted its first statewide sales tax. The impact on Plaistow and other New Hampshire border towns has been significant as the MA state sales tax has been increased over the years, from 3% to 6.25%. Plaistow's Route 125 has grown into a major retail shopping area that continues to attract more retail stores and other businesses.

The impact of this vibrant Route 125 commercial growth continues to have a significant impact on our town, our town services, and our town operating budget. That becomes obvious when you compare Plaistow's annual operating budget with those of our neighboring New Hampshire towns of comparable populations. The impact is not only seen in our much larger police and fire departments, but also in most of our other town services.

Plaistow's population today is approaching 7,650 and our town's annual operating budget is nearly \$10M. Needless to say, the responsibility of the Bud Com has also changed significantly since 1960. The once two-page operating budget is 45 pages this year, with more than 400 individual line items to review, justify and adjust before approving. During the budget process, the Bud Com participates in training workshops with Town department heads and other town officials, discussing and examining the issues that may affect and influence each department's operating budget. In addition, the Bud Com also has the opportunity to attend budget training workshops presented by the New Hampshire Municipal Association throughout the year.

Other budget related information is provided to the budget committee by having year-round representation on most town boards and committees, either by being elected or assigned as a representative of the budget committee. Budget Committee representatives are then responsible to report back to Bud Com any information that is budget related. This ongoing involvement not only keeps the budget committee informed but also provides representation for those town boards and committees.

## REPORT OF THE BUDGET COMMITTEE

*(continued)*

Plaistow's Bud Com members are also representatives of our diverse community, both in age and profession. We have members with young children, with kids in college, empty nesters, and retirees -- all with diverse work backgrounds, including being or having been self-employed.

***Moving Forward***, "Public Comment" has been added to each meeting's agenda, providing Plaistow residents the opportunity to express a "budget-related concern or ask a budget-related question they may have." In addition, a new "*Budgeting Timeline and Budget Review*" process was adopted by the Board of Selectmen and Budget Committee this year that significantly streamlined the budgeting process. In the past, it took 4 to 5 weeks of Monday and Tuesday evenings to have department heads come before the Board of Selectmen and then the Budget Committee to present their department budgets line by line. This process was both time consuming and costly in terms of employee overtime.

Town Finance Director Greg Colby presented the 2019 operating budget to the Board of Selectmen on October 1, 2018. Mr. Colby's presentation was a complete overview of the amount of overall increase and a breakdown of each department budget, showing any increases or decreases and the dollar amount of change. The reasons for those changes were also identified in the presentation. On October 30<sup>th</sup>, Mr. Colby presented the adjusted Board of Selectmen 2019 Operating Budget to the Bud Com.

Our annual Budget Committee Public Hearing was January 8, 2019 at 7pm at Town Hall. The 2019 operating budget and warrant articles were presented by our Town Manager, Mark Pearson.

Much time and effort is put into our Town's annual operating budget, starting with Department Heads, the Town Manager and Finance Director, then the Board of Selectmen and finally our Budget Committee. The process is thorough and sometimes difficult. However, with the involvement of so many voter-elected residents being involved in our annual budgeting process, it ensures that our Town's operating budget is both prudent and responsible as Plaistow continues ***Moving Forward*** as an affordable place to live. A special thanks to Plaistow voters for your trust and confidence in us to provide you with a respectful, solid budget.



## **REPORT OF THE BUILDING MAINTENANCE DEPARTMENT**

*Paul Lucia, Building Maintenance Supervisor*

2018 delivered to us the completion of construction and reconstruction at our Safety Complex Facility. **Moving Forward**, we proudly display a beautiful, modern, state-of-the-art safety facility for our Police, Fire and Emergency Management groups. The addition of approximately 13,000 square feet of building space to an already 11,000-square-foot facility will meet the needs of our Town for many years to come. With this new building comes many new and complex challenges. Computer-aided systems for alarms, surveillance, HVAC, sensing and access need to be mastered. Many new, more rigorous, maintenance schedules and practices are required to keep things running efficiently and economically. I believe our group can answer the call.

Several town-managed enhancements were added, primarily to the renovated Fire Department, building exterior, and grounds, as our cost picture became more certain. LED lighting for the building exterior and parking lot pole lighting, a replacement generator for the old, troublesome Fire Department side and apparatus bay doors, lighting, heat and fans are examples of items originally cut out for budget consideration but may be installed as funds become available.

Our department is also responsible for assuring that all of our facilities are clean, operating safely, protected from degradation and monitored around the clock for the town. Building systems cared for by our team include electrical, plumbing, heating, cooling, fire suppression, security, septic, wells, roofs, building egress and parts of the exterior grounds. Building Maintenance also provides support the two recreation facilities, the Town Forest and Hale Spring Pump House. We also play a role in town and library functions as well as activities conducted by the many town volunteer groups. Since the new Public Safety Complex has come online, we have increased the staff to one full-time supervisor, one full-time cleaner/maintenance worker, two part-time regular cleaner/maintenance workers and one on-call non-regular substitute. We believe all employees, residents and visitors to our town are our “customers” and we strive for their satisfaction in all our efforts.

A partial listing of Building Maintenance accomplishments is listed below:

### All Properties:

- HVAC and septic preventive maintenance and servicing
- Boiler and elevator inspections and licensing
- Security systems testing and servicing
- Electronics recycling
- Hazardous waste disposal

### Town Hall:

- Exterior doors replacement
- Masonry maintenance
- Elevator sump and electrical updates

## **REPORT OF THE BUILDING MAINTENANCE DEPARTMENT**

*(continued)*

- Water heater and septic pipe replacement
- Roof, drains and cellar sump maintenance
- Heating system maintenance and repairs
- Sprinkler system repairs
- Server update and security

### Library:

- Doors and frame replacement and painting
- Toilet repairs and replacements
- Lighting and sensors repairs
- Fire system holding tank repairs
- Fire sprinkler system repair support
- LED lighting project support
- Special events support

### Court House:

- Well pump heater installation
- Exterior LED lighting updates
- Masonry touch-ups

### Museum:

- Telephone and alarm repairs
- HVAC repairs and pipe insulation
- Outside LED lighting updates
- Window repairs

### PARC:

- Septic repairs
- Bubble-up system maintenance
- Emergency light system maintenance

### Highway Garage:

- Overhead door repairs

### Some 2019 projects for the Building Maintenance group:

- Town Hall gazebo repairs and repainting
- Town Hall lobby floor repairs
- Repave the paths in Pollard Park/Town Hall Green
- Renew the Court House lease
- Repave the Court House parking lot
- Trim/replace the Court House shrubs
- Replace the Museum HVAC system

On behalf of the entire Building Maintenance Department, I would like to acknowledge the respect, cooperation, and assistance given to us by our retiring Fire Chief, John

**REPORT OF THE BUILDING MAINTENANCE DEPARTMENT**  
*(continued)*

McArdle, and by our retiring Police Chief, Kathleen Jones. On countless occasions they have invested their personal time and efforts for the good of our department and the Town of Plaistow. Sometimes with their knowledge, sometimes with their resources and sometimes by being our guiding light. As much as Plaistow may miss them both, it will not compare to our feelings and regards for each of them.





**REPORT OF THE DEPARTMENT OF BUILDING SAFETY**  
***P. Michael Dorman, Chief Building Official/Code Enforcement Officer***

In October of 2017 Joyce Ingerson was hired as our new Administrative Assistant and has spent the year training and getting acclimated to the many aspects of the Department of Building Safety. Along with supporting the Building Inspector/Code Enforcement Officer, Joyce works closely with other departments as well as our Electrical Inspector, Ken Ray and Mechanical /Plumbing Inspector, Gary Paradis to bring the best possible permitting and inspectional services to the Town of Plaistow. Joyce has been an asset to our team!

We have obtained the services of Thomas Tombarello as our back up Electrical Inspector. Tom has many years of service as an Electrical Inspector for the Town of Sandown and brings a wealth of knowledge as an Electrical Code Update Instructor. We are looking forward to working with Tom.

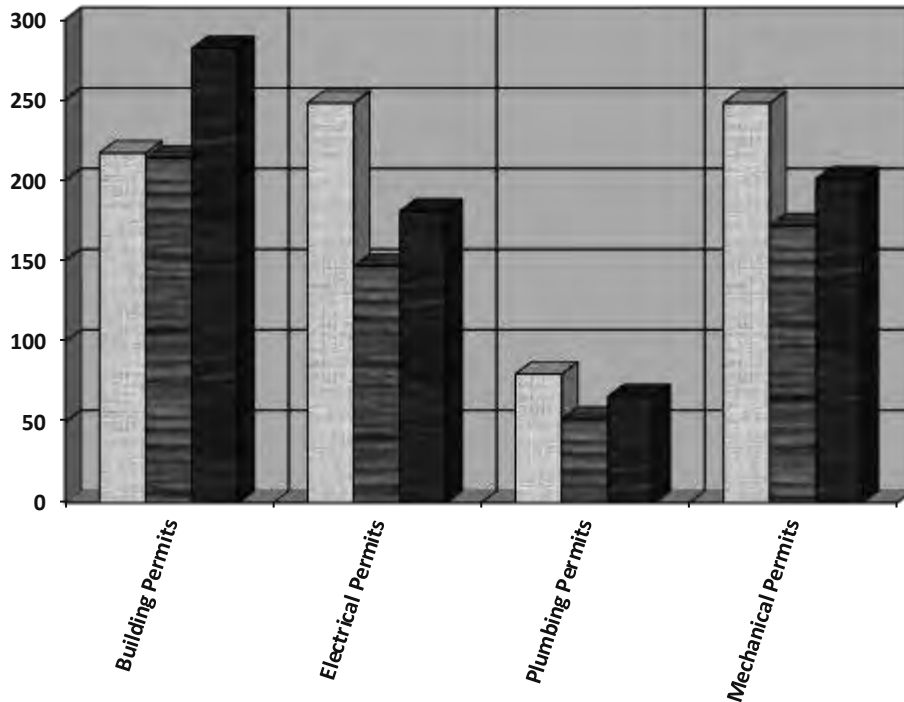
New progress in 2018 includes the citizens of Plaistow voting to approve the building of our new Public Works Facility. Commercial Retail projects included the Grand Opening of Petco in Plaistow Center Plaza. This project completes the plaza. Also, Phase II of the Chandler Place project began in the early fall. Chandler Place development provides new affordable housing for Plaistow’s senior community.

New projects include the expansion Skip’s Garage and Diesel World being approved. There was a new residential subdivision called Hoyt Farm Road and Eugenia Lane was completed, as well as several individual new homes.

Permitting this past year has increased from last year. The revenues have decreased due to the costs related to the type of permits issued.

<b>3-Year Permit Comparison 2016-2018</b>				
<b>YEAR</b>	<b>Building Permits</b>	<b>Electrical Permits</b>	<b>Plumbing Permits</b>	<b>Mechanical Permits</b>
<b>2016</b>	217	248	80	248
<b>2017</b>	214	147	52	172
<b>2018</b>	282	181	66	201

**REPORT OF THE DEPARTMENT OF BUILDING SAFETY**  
(continued)



Type of Fee Collected	2016	2017	2018
<b>Building Permit</b>	<b>\$93466.50</b>	<b>\$67,218.50</b>	<b>\$42,045.90</b>
<b>Electric Permit</b>	<b>\$10,320.00</b>	<b>\$6,470.00</b>	<b>\$6,955.00</b>
<b>Electrical Inspection</b>	<b>\$12,210.00</b>	<b>\$9,140.00</b>	<b>\$11,215.00</b>
<b>Plumbing Permit</b>	<b>\$5,765.00</b>	<b>\$2,825.00</b>	<b>\$2,940.00</b>
<b>Plumbing Inspection</b>	<b>\$6,090.00</b>	<b>\$3,510.00</b>	<b>\$5,320.00</b>
<b>Occupancy Permit</b>	<b>\$3,510.00</b>	<b>\$3,440.00</b>	<b>\$3,140.00</b>
<b>Mechanical Permit</b>	<b>\$8,390.00</b>	<b>\$4,710.00</b>	<b>\$5,000.00</b>
<b>Mechanical Inspection</b>	<b>\$8,130.00</b>	<b>\$5,220.00</b>	<b>\$6,320.00</b>
<b>Septic Permit</b>	<b>\$5,455.00</b>	<b>\$5,905.00</b>	<b>\$9,385.00</b>
<b>Sign Permit</b>	<b>\$4,800.00</b>	<b>\$4,000.00</b>	<b>\$3,650.00</b>

## **REPORT OF THE DEPARTMENT OF BUILDING SAFETY**

*(continued)*

<b>Auto Dealer Permit</b>	<b>\$300.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>
<b>Well Permit</b>	<b>\$780.00</b>	<b>\$480.00</b>	<b>\$450.00</b>
<b>Copies</b>	<b>\$114.00</b>	<b>\$32.00</b>	<b>\$202.00</b>
<b>Fire Department Revenue</b>	<b>\$1,870.00</b>	<b>\$3,675.00</b>	<b>\$3,120.00</b>
<b>Salvage Yard License</b>	<b>\$300.00</b>	<b>\$200.00</b>	<b>\$200.00</b>
<b>Administrative/Misc.</b>	<b>\$400.00</b>	<b>\$1540.00</b>	<b>\$1,100.00</b>
<b>TOTAL</b>	<b>\$161,900.50</b>	<b>\$120,665.50</b>	<b>\$103,542.90</b>





Our department is tasked with the protection of the health, welfare and safety of our community by providing permitting services, inspectional services and code enforcement. To keep our community safe, we encourage all property owners and businesses to obtain the proper permits and follow through with the permitting process. Our department will work towards informing the public of the process and the importance of permitting. We are here to help and if you are unsure if you need to obtain a permit, please contact us for assistance. It is best to find this out ***before*** you start your project. The consequences of not obtaining the proper permits can range from fines, insurance settlement issues to halting the sale of a home at closing.

***Moving Forward***, the Department of Building Safety will be looking for more efficient ways to improve our permitting, inspectional and code enforcement services. We will continue attending seminars and workshops that will provide our staff with the most up to date information for building safety.

The Department of Building Safety hours are Monday through Thursday 7:00 AM to 4:30 PM and Friday 7:00 AM to 11:00 AM. For information visit our department page on the Town of Plaistow's web site at [www.plaistow.com](http://www.plaistow.com) . Our office phone number is 603-382-5200 ext. 259.

# REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23



PlaistowAccess.com   
Vimeo.com/Plaistow   
Livestream.com/Plaistow   
Facebook: PlaistowAccess 

PlaistowAccess Cable | Channels 17 and 23

Annual Report

**PlaistowAccess** continues to move forward, with new services and infrastructure planning.

2018 began with the addition of Livestream coverage of government meetings. Included in our new Livestream feed are Selectmen, Planning Board, Zoning Board, and Budget Committee. Deliberative Session and Candidates' Night are available via Livestream as well. This will allow viewers to view our live coverage online, from locations beyond the reach of local cable. In addition to Livestream, we also explored the use of Facebook Live for the immediate availability and exposure of time-sensitive community events. Candidates' Night, Live Town/School Election Results, and Tree Festival Raffle Results all generated significant viewership. In our efforts to move forward and reach our viewers on various platforms, we are continuing to invest in the tools and equipment to produce. We are also continuing to record and edit many events to provide quality productions for later replay and archival purposes. I would like to thank all cable subscribers, committee members, town administration, and citizens of Plaistow for their support of these projects.



*PlaistowAccess cameras and equipment in position to cover various community events.*

## **REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23**

*(continued)*

### **Committed to Covering our Community and Government**

PlaistowAccess has covered several events on an annual basis. These events include seasonal features such as Warrant Articles Review, "Easter in Plaistow", various patriotic activities, Old Home Day, "Halloween in Plaistow", and "December in Plaistow."

**In addition to regular coverage, we have broadcast/published the following special events in 2018:**

- Plaistow Public Library Brick Dedication
- Plaistow Public Library Telescope Demonstration
- Run of the Savages
- Dimitrios Gavriel Memorial Bridge Dedication (covered by Atkinson/ACTV and PlaistowAccess)
- Santa Live on Channel 23
- Several concerts, including Timberlane Community Band and Merrimack Valley Philharmonic Orchestra

On Government Channel 17, several Boards and Committees are televised on a regular basis - Board of Selectmen, Planning Board, Zoning Board, Budget Committee, and Deliberative Session. These meetings are all available on Vimeo, in addition to replaying on Channel 17.

### **Additional Government Programs and Meetings Broadcast in 2018:**

- Plaistow Candidates' Night at Plaistow Public Library
- Potable Water Informational Session
- Atkinson/Plaistow GOP Primary Forum (Courtesy ACTV)

### **Our Staff, Volunteers and Committee Members:**

Special thanks to all who have been a part of our team this year. The Plaistow Cable Advisory Committee (PCAC) in 2018 consisted of **Heather Beaulieu**, **Peter Bracci** (BOS Liaison), **Jay DeRoche**, and **Susan Sherman**. New members are always welcome! PCAC meets at the Town Hall Basement Studio, and the meeting schedule can be found online or at Town Hall. The committee has been very active in producing content for both channels. We would also like to recognize two members of our crew for 2018 **Frank Fiorella** and **Johnathan Merry-Carreiro**. Frank and John are our broadcast operators who regularly handle live-meeting coverage, as well as other special events.

Please feel free to contact us if you have any questions or comments about our programming, facility, or the station in general. As always, we welcome new volunteers and committee members to help us move forward!

**Dean Zanello**, Cable Coordinator, PlaistowAccess | Channels 17 & 23  
[dzanello@plaistow.com](mailto:dzanello@plaistow.com) (603) 382-5200

# **REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE**

*Timothy E. Moore, Chair*

The Plaistow Master Plan contains a vision of the future. A significant part of that vision includes capital improvements that either provide new equipment or facilities or a replacement/repair strategy to keep all capital investments in a state of good repair. The Capital Improvements Program (CIP) is an adjunct to the Master Plan; like the Master Plan it shows how the Town is ***Moving Forward*** by financing the capital improvements required to keep buildings, vehicles, and other capital infrastructure in a state of good repair.

A CIP committee is appointed each year and is charged by the Planning Board to prepare an annual CIP to present to the Planning Board for approval. The CIP is then used by the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP committee is made up of two members from the Planning Board, two members from the Board of Selectmen, and two members from the Budget Committee. Each Board or Committee may also appoint an alternate, non-voting member to the CIP committee. The Planning Board chairman serves as the CIP committee chairman. Town staff and the Town Manager support the CIP committee in preparation of the plan.

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up-front fee from developers, at occupancy permit time, a sum of money to help offset the additional capital expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impact fees in place for schools, recreation, public safety complex, and new subdivision roads.

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after problems that could have been fixed with a small repair, or has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc.- remain in good condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

The CIP Committee relies on teamwork from all the department heads to get their latest capital budgets as well as Town Hall staff support.

The CIP contains estimates of capital expenditures over a six-year period; the plan prepared in calendar year 2018 has estimates for 2019 through 2024 and is used to help prepare the 2019 budget that is voted on at the March 2019 Town Meeting. The CIP committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long-term

# **REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE**

*(continued)*

building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in future years. Although the CIP Financial Summary spreadsheet shows only expenses for a six-year planning period, several reviews extend over longer periods of time. Note that the dollar amounts are in thousands of dollars and have been rounded to the nearest thousand dollars. The percentage amounts have been rounded to the nearest 1/10<sup>th</sup> of a percent.

**Figure 1 – CIP Net Expenses as a Percentage of the Total Municipal Budget**

Budget Year/Item	2013	2014	2015	2016	2017	2018
CIP Total	\$1,200	\$1,107	\$1,423	\$1,194	\$1,596	\$1,540
Budget Total	\$8,870	\$8,659	\$9,013*	\$8,949+	\$10,166	\$11,424
% of CIP Total to Budget Total	13.5%	12.8%	15.8%	13.3%	15.7%	13.5%

\* Discounts the \$11,000,000 for the Safety Complex proposed bond.

+ Discounts the \$8,500,000 for the Safety Complex bond.

The CIP numbers in Figure 1 above were taken from the “Net” line of the Grand Totals section of the CIP financial summary. The budget total numbers were taken from the Budget Summary section (Total Appropriations) of the MS-7/MS-737 form (Budget Committee’s Approval column).

## **Brief Summary of the Cash Flow Analyses**

### Capital Reserve/Expendable Trust Funds

All such funds have an adequate balance to finance all future expenses for which the fund was established. This assumes, of course, that the scheduled deposits are made on an annual basis.

### Impact Fees

All impact fees that are collected must be spent within six years from the time of collection. If not spent, they must be returned to the payer of the fee. In 2019, \$935 of Public Safety Impact fees will expire and \$19,681 of Recreation Impact fees will expire.

## **Financial Summary**

The CIP Committee prepares a financial summary that includes a summary of expenses, fund withdrawals, and revenues for each of the following: Highway Department, Fire Department, Police Department, Emergency Management Department, Water Department, Municipal Buildings, Municipal Services (includes Cable Department, Cemetery, Energy projects), Conservation and Recreation, and Transportation Infrastructure. The CIP Financial Summary is included in the following report.

# 2019-2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Highway Department	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
H1D: Capital Reserve Fund Deposit - Vehicles	21	Warrant	\$76.4	\$76.4	\$76.4	\$76.4	\$76.4	\$76.4
H1E.1: Replace 2010 6-wheel International Dump Truck	26	N/A	\$0.0	\$160.0	\$0.0	\$0.0	\$0.0	\$0.0
H1E.2: Replace 2013 Ford F-350 Pick-up Truck	26	N/A	\$0.0	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0
H1E.3: Replace 2006 Landscape Trailer	26	N/A	\$0.0	\$0.0	\$10.0	\$0.0	\$0.0	\$0.0
H1E.4: Replace 2012 Ford F-550 Dump Truck	26	N/A	\$0.0	\$0.0	\$0.0	\$110.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>			<b>\$76.4</b>	<b>\$286.4</b>	<b>\$86.4</b>	<b>\$186.4</b>	<b>\$76.4</b>	<b>\$76.4</b>
<b>Fund Withdrawals</b>								
H1W1: Capital Reserve Fund	26	N/A	\$0.0	\$210.0	\$10.0	\$110.0	\$0.0	\$0.0
H1W2: Impact Fee - New Road	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>			<b>\$0.0</b>	<b>\$210.0</b>	<b>\$10.0</b>	<b>\$110.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>								
H1R: None	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Highway Department Net Expenses</b>			<b>\$76.4</b>	<b>\$76.4</b>	<b>\$76.4</b>	<b>\$76.4</b>	<b>\$76.4</b>	<b>\$76.4</b>

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Fire Department	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
F1D: Capital Reserve Fund Deposit - Fire Equipment & Apparatus	29	Warrant	\$108.0	\$108.0	\$108.0	\$108.0	\$93.8	\$93.8
F1E.1: Replace 2006 Chevrolet Rescue 2 Truck	35	N/A	\$0.0	\$240.0	\$0.0	\$0.0	\$0.0	\$0.0
F1E.2: Replace 1998 Forestry 4 Truck	35	N/A	\$0.0	\$0.0	\$60.0	\$0.0	\$0.0	\$0.0
F1E.3: Replace 1991 Pierce Tower 3 Truck	35	N/A	\$0.0	\$0.0	\$0.0	\$350.0	\$0.0	\$0.0
F2D: Capital Reserve Fund Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	36	Warrant	\$42.4	\$42.4	\$15.0	\$15.0	\$15.0	\$15.0
F2E: Replace Fire Department Equipment & Apparatus	38	N/A	\$0.0	\$227.4	\$0.0	\$0.0	\$0.0	\$0.0
F3D: Creation of Capital Reserve Fund - Fire Department Radios	40	Warrant	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0
F3E: Replace Fire Department Radios	41	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>			<b>\$165.4</b>	<b>\$632.8</b>	<b>\$198.0</b>	<b>\$488.0</b>	<b>\$123.8</b>	<b>\$123.8</b>
<b>Account Withdrawals</b>								
F1W1: Capital Reserve - Fire Department Vehicles	38	N/A	\$0.0	\$240.0	\$60.0	\$350.0	\$0.0	\$0.0
F1W2: Public Safety Impact Fee - Apparatus	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F1W3: Rescue Vehicles/Medical Equipment	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2W: Capital Reserve - SCBA, Tanks, Masks	38	N/A	\$0.0	\$227.4	\$0.0	\$0.0	\$0.0	\$0.0
F3W: Capital Reserve - Radios	41	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$0.0</b>	<b>\$467.4</b>	<b>\$60.0</b>	<b>\$350.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>								
F1R: None	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Fire Department Net Expenses</b>			<b>\$165.4</b>	<b>\$165.4</b>	<b>\$138.0</b>	<b>\$138.0</b>	<b>\$123.8</b>	<b>\$123.8</b>



**2019-2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY**  
(continued)

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Police Department	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
P1D: Capital Reserve Fund deposit for replacement of the Communications Radio Dispatch System	43	N/A	\$0.0	\$0.0	\$25.0	\$25.0	\$25.0	\$25.0
P2E: Communication Systems	46	Budget	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
P3D: Capital Reserve Fund deposit for replacement of Police Vehicles	46	N/A	\$0.0	\$38.0	\$0.0	\$38.0	\$0.0	\$0.0
P3E: Replacement of Police Vehicles	49	Budget	\$38.0	\$0.0	\$38.0	\$0.0	\$152.0	\$38.0
P4D: Capital Reserve Account deposit for replacement of the Record Management System	50	Warrant	\$25.0	\$25.0	\$0.0	\$0.0	\$0.0	\$0.0
P4E: Replacement of the Record Management System	52	N/A	\$0.0	\$75.0	\$0.0	\$0.0	\$0.0	\$0.0
P5E: Hardware & Software Systems	52	Budget	\$13.0	\$13.0	\$13.0	\$13.0	\$13.0	\$13.0
<b>Expenses Subtotal</b>			<b>\$86.0</b>	<b>\$161.0</b>	<b>\$86.0</b>	<b>\$86.0</b>	<b>\$200.0</b>	<b>\$86.0</b>
<b>Account Withdrawals</b>								
P1W: Capital Reserve - Radio Communication System	43	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P3W: Capital Reserve - Police Vehicle	49	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$76.0	\$0.0
P4W: Capital Reserve - Record Management System	52	N/A	\$0.0	\$75.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$0.0</b>	<b>\$75.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$76.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>								
P3R: None	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Police Department Net Expenses</b>			<b>\$86.0</b>	<b>\$86.0</b>	<b>\$86.0</b>	<b>\$86.0</b>	<b>\$124.0</b>	<b>\$86.0</b>

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Emergency Management Department	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
	55	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Account Withdrawals</b>								
	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>								
	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Emergency Management Department Net Expenses</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>

**2019-2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY**  
(continued)

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Water Department	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
	57	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals</b>								
	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues</b>								
	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Water Department Net Expenses</b>			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Municipal Buildings 1	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
MB1D1: Capital Reserve Fund Deposit - Building Systems Repairs and Maintenance	59	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
MB1D2: Capital Reserve Fund Deposit - Acquisition of Land and/or Buildings Fund	60	N/A	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
MB2E1: Public Safety Complex- Expansion Bond & Debt Service	62	Budget	\$545.1	\$531.0	\$517.0	\$502.9	\$488.8	\$477.5
<b>MB2E2: Public Safety Complex - Maintenance &amp; Repair</b>	63	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3D: Library - Capital Reserve Fund Deposit - Maintenance & Repair	64	Warrant	\$55.0	\$55.0	\$55.0	\$55.0	\$55.0	\$55.0
MB3E: Library - Maintenance & Repair	68	Budget	\$127.2	\$40.0	\$36.0	\$100.0	\$27.0	\$30.0
MB4E1: Public Works Facility Construction	69	N/A	\$600.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB4E2: Public Works Facility -Maintenance & Repair	70	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>MB5E: Courthouse - Maintenance &amp; Repair</b>	70	N/A	\$16.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>MB6E: Historical Society - Maintenance &amp; Repair</b>	70	N/A	\$0.0	\$30.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>MB7E: Town Hall - Maintenance &amp; Repair</b>	71	N/A	\$40.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>MB8E1: Recreation Buildings - P.A.R.C.</b>	72	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E2: Recreation Buildings - Ingalls Terrace	72	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E3: Recreation Buildings - Community Center (Beede Site)	72	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$150.0
<b>Expenses Subtotal</b>			\$1,443.3	\$716.0	\$668.0	\$717.9	\$630.8	\$622.5

**2019-2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY**  
(continued)

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Municipal Buildings 2	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Account Withdrawals</b>								
MB2W: Police & Fire Departments Portion of Public Safety Complex Impact Fee	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB1W1: Building Systems Repair and Maintenance Capital Reserve Account	N/A	N/A	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
MB1W2: Acquisition of Land and/or Buildings Fund Account	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3W1: Library Capital Reserve Fund	68	N/A	\$97.2	\$25.0	\$14.0	\$85.0	\$12.0	\$15.0
MB3W2: Library Funds (Fees, Fines, Donations)	68	N/A	\$30.0	\$15.0	\$22.0	\$15.0	\$15.0	\$15.0
MB4W: General Fund - Unassigned Fund Balance	69	N/A	\$600.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$737.2</b>	<b>\$50.0</b>	<b>\$46.0</b>	<b>\$110.0</b>	<b>\$37.0</b>	<b>\$40.0</b>
<b>Grants/Revenues</b>								
None	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Municipal Buildings Net Expense</b>			<b>\$706.1</b>	<b>\$666.0</b>	<b>\$622.0</b>	<b>\$607.9</b>	<b>\$593.8</b>	<b>\$582.5</b>

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Municipal Services	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
MS1E: Building Department Expenses	74	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2D: Cable Department Equipment Capital Reserve Fund deposit	74	N/A	\$0.0	\$0.0	\$0.0	\$5.0	\$10.0	\$0.0
MS2E: Cable Department - Purchase, Maintenance & Repair	77 - 79	Budget	\$25.0	\$40.0	\$20.0	\$25.0	\$30.0	\$0.0
MS3D: Cemetery - Special Maintenance Capital Reserve Fund Deposit	79	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS3E: Cemetery - Maintenance & Repair	80	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4D: Capital Reserve Fund Deposit - Cell Tower Maintenance	81	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4E: Cell Tower - Maintenance & Repair	82	N/A	\$0.0	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5D: Energy Capital Reserve Fund deposit	82	Warrant	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0
MS5E: Energy Project Expense	86	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>			<b>\$50.0</b>	<b>\$472.0</b>	<b>\$45.0</b>	<b>\$55.0</b>	<b>\$65.0</b>	<b>\$25.0</b>
<b>Account Withdrawals</b>								
MS2W: Cable Department Equipment Capital Reserve Fund	77 - 79	N/A	\$5.0	\$20.0	\$0.0	\$5.0	\$10.0	\$0.0
MS4W: Cell Tower Maintenance Capital Reserve Fund	82	N/A	\$0.0	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5W: Energy Capital Reserve Withdrawal	86	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$5.0</b>	<b>\$427.0</b>	<b>\$0.0</b>	<b>\$5.0</b>	<b>\$10.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>								
MS2R: Cable Franchise Revenues	75	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>	<b>\$0.0</b>
<b>Municipal Services Net Expenses</b>			<b>\$25.0</b>	<b>\$25.0</b>	<b>\$25.0</b>	<b>\$30.0</b>	<b>\$35.0</b>	<b>\$25.0</b>

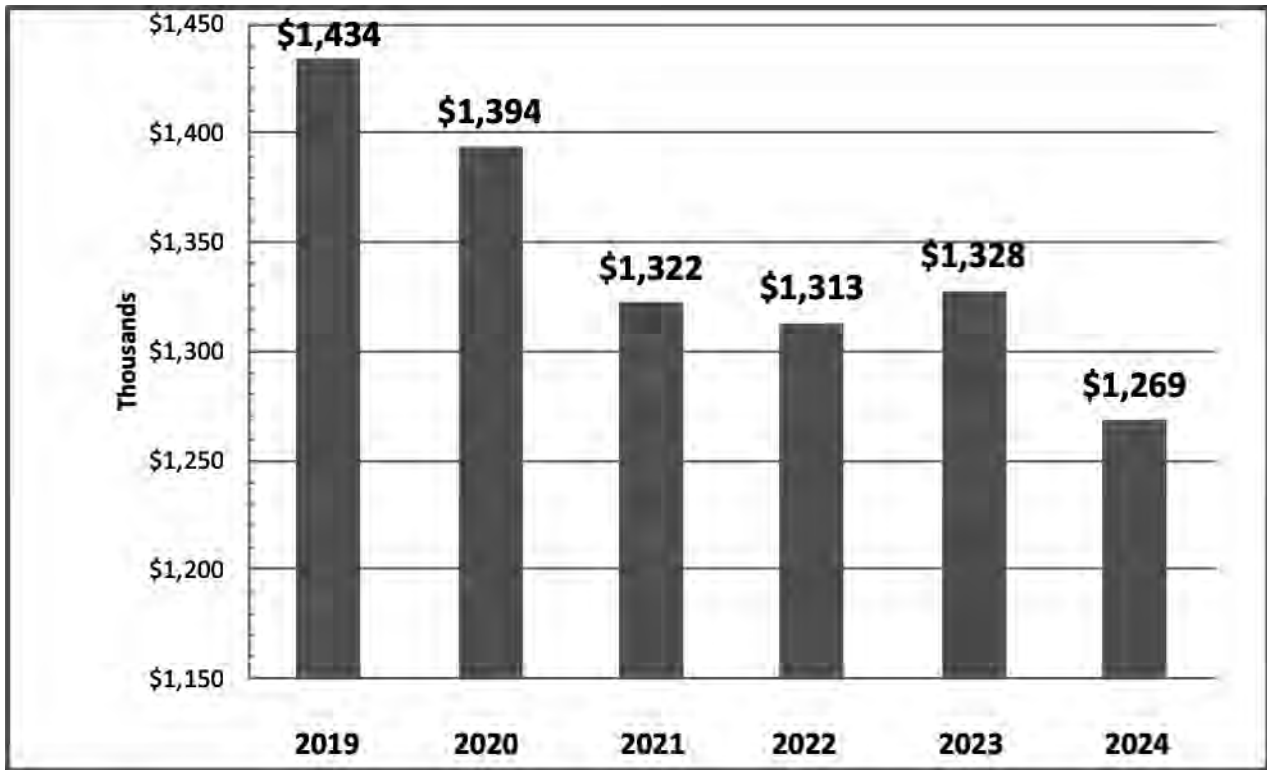
**2019-2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY**  
(continued)

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Conservation and Recreation	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
CR1D: Conservation - Conservation 36-A Fund Deposit	89	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
CR3D: Recreation - Capital Reserve Fund Deposit	92	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3E: Recreation - Expenses per Strategic Plan	95	Budget	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
<b>Expenses Subtotal</b>			<b>\$110.0</b>	<b>\$110.0</b>	<b>\$110.0</b>	<b>\$110.0</b>	<b>\$110.0</b>	<b>\$110.0</b>
<b>Account Withdrawals</b>								
CR1W1: Conservation 36-A Fund	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W2: Current Use Fund	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W3: Forestry Fund	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3W1: Recreation Capital Reserve Fund	95	N/A	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3W2: Recreation Impact Fee	95	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$50.0</b>	<b>\$50.0</b>	<b>\$50.0</b>	<b>\$50.0</b>	<b>\$50.0</b>	<b>\$50.0</b>
<b>Grants/Revenues</b>								
CR3R: Recreation Gifts/In-kind Services	95	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Conservation and Recreation Net Expenses</b>			<b>\$60.0</b>	<b>\$60.0</b>	<b>\$60.0</b>	<b>\$60.0</b>	<b>\$60.0</b>	<b>\$60.0</b>

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
Transportation Infrastructure	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
<b>Expenses</b>								
T1D: Transportation Infrastructure Capital Reserve Fund deposit.	97	Warrant	\$30.0	\$30.0	\$30.0	\$30.0	\$30.0	\$30.0
T2E: Hazard Mitigation Plan Projects	98	Warrant	\$45.6	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T3E: Transportation - Surface & Drainage Routine Maintenance	99	Budget	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0
T4E: Transportation - Special Projects	100	Warrant	\$0.0	\$0.0	\$0.0	\$600.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>			<b>\$360.6</b>	<b>\$315.0</b>	<b>\$315.0</b>	<b>\$915.0</b>	<b>\$315.0</b>	<b>\$315.0</b>
<b>Account Withdrawals</b>								
T4W2: NHDOT TAP Funds (80%, Requires 20% local match)	102	N/A				\$480.0		
T4W1: Capital Reserve Fund - Transportation Infrastructure Projects	102	N/A	\$45.6	\$0.0	\$0.0	\$120.0	\$0.0	\$0.0
<b>Account Withdrawals Subtotal</b>			<b>\$45.6</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$600.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>								
None	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Transportation Infrastructure Net Expenses</b>			<b>\$315.0</b>	<b>\$315.0</b>	<b>\$315.0</b>	<b>\$315.0</b>	<b>\$315.0</b>	<b>\$315.0</b>

**2019-2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY**  
*(continued)*

2019 - 2024 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY								
(\$ in thousands)								
GRAND TOTALS	CIP Text Page Number	2019 Recommended (Warrant or Budget)	2019	2020	2021	2022	2023	2024
Total Expenses	N/A	N/A	\$2,291.7	\$2,693.2	\$1,508.4	\$2,558.3	\$1,521.0	\$1,358.7
Total Grants/Revenues	N/A	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
Total Impact Fee Withdrawals	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Reserve & Other Fund Withdrawals	N/A	N/A	\$837.8	\$1,279.4	\$166.0	\$1,225.0	\$173.0	\$90.0
<b>Total Net Expenses</b>			<b>\$1,433.9</b>	<b>\$1,393.8</b>	<b>\$1,322.4</b>	<b>\$1,313.3</b>	<b>\$1,328.0</b>	<b>\$1,268.7</b>



## **REPORT FROM THE CARL G. DAVIS POST 34**

***David Meaney, Sr., Past New Hampshire Department Commander, 2017-2018***

The American Legion was chartered by Congress in 1919 as a patriotic veteran's organization. Focusing on service to veterans, service members and communities, the Legion evolved from a group of war-weary veterans of World War I into one of the most influential nonprofit groups in the United States. Membership today stands at over 2 million in more than 13,000 posts worldwide. The posts are organized into 55 departments; one each for the 50 states, along with the District of Columbia, Puerto Rico, France, Mexico and the Philippines. Over the years, the Legion has influenced considerable social change in America, won hundreds of benefits for veterans and produced many important programs for children and youth.

Carl G. Davis, Post 34 (Post 34), founded in 1932, is the local representative of the largest Wartime Veterans Organization in the United States. Carl G. Davis, Post 34 supports the four pillars upon which The American Legion was founded upon: Veterans Affairs & Rehabilitation, National Security, Americanism, and Children & Youth.

In 2018, three Carl G. Davis, Post 34 Legionnaires were elected to leadership positions at the State Convention. Dave Meaney was elected Department Commander to serve from June 2017-2018, Rick Bickerstaff was elected as Department Vice Commander to serve from June 2017-2018, and Paul Szot elected as Department Parliamentarian.

### **Post 34, and The American Legion's Four Pillars:**

#### **Veterans Affairs & Rehabilitation**

Under this pillar, Post 34 provided aid to several local veterans, including setting up appointments for them and helping them meet with the Department Service Officer to get the benefits they earned. In 2018, Post 34 donated food and clothing to Liberty House for homeless veterans, donated and placed flags at all veteran graves in Plaistow's cemeteries, sponsored a free breakfast at the post on Veterans Day, sponsored a free dinner at the post during the summer, coordinated with Home Depot to make a veteran's home handicapped accessible and provided fuel assistance for veterans. Department Commander Dave Meaney, Post 34, raised and donated \$10,000 to the Heritage Learning Center at the State Veterans Cemetery in Boscawen, NH. The center is an educational tool to be used to teach visitors to the cemetery about the service and sacrifice of New Hampshire's veterans. Department Commander Dave Meaney was influential in bringing about Executive Order 2018-01, signed by Governor Chris Sununu in January 2018, placing the State of New Hampshire Veterans Service Office under the administrative control of the Adjutant General of the New Hampshire National Guard.

#### **Americanism**

This year, Post 34 paid the tuition (\$325 each) for two high school juniors to attend the Boys' State program. The program was held at Riviera University in Nashua. Boys State is among the most respected and selective educational programs of government

## **REPORT FROM THE CARL G. DAVIS POST 34** *(continued)*

instruction for US high school students in which they participate in the operation of local, county, and state government.

### **Children and Youth**

Although we did not have any candidates this year, Post 34 supports The High School Oratorical Contest and the Junior Oratorical Program (The only junior high school program in the US). The American Legion Oratorical Contest exists to develop deeper knowledge and appreciation for the U.S. Constitution among high school students. Since 1938, the program has presented participants with an academic speaking challenge that teaches important leadership qualities, the history of our nation's laws, the ability to think and speak clearly, and an understanding of the duties, responsibilities, rights and privileges of American citizenship.

### **National Security**

The American Legion National Security Program maintains and promotes a strong national defense by strengthening and supporting military service members and their families and local police and first responders. Department Commander Dave Meaney actively supported these efforts by speaking to the State of New Hampshire's Blue Star Mothers Organization (children who are on active duty) and visiting almost all National Guard Armories and Reserve centers to show support for our Guard and Reserves through The American Legion Family Support Network. Post 34 donated cash to the Police Unity Tour and donated cash to the Plaistow Police Association.

Additionally, Post 34 participated in the annual Memorial Day Ceremony, the 9-11 Remembrance Ceremony and Veterans Day celebrations. Post 34 also recognized the 100<sup>th</sup> anniversary of the end of World War I on Veterans Day with a wreath laying at the World War I memorial at the Town Hall. Post 34 also donated to Special Olympics, and provided free use of the hall for Plaistow and Hampstead Lions Club raffles, provided free use of the hall for mercy meals and for a number of individual fundraisers.

***Moving Forward***, please join us as we celebrate the American Legion's 100<sup>th</sup> birthday, which lasts until Veterans Day, 2019. We are currently planning events that will celebrate the beginning of our second century of service to America. Help us move forward in our second century of service!

Note to all veterans: Service to America does not end at discharge, and I encourage all eligible veterans to join us as we continue our service to our country and our community!



## **REPORT OF THE CEMETERY SEXTON**

*Mark Gilford, Cemetery Sexton*

Important dates in the Cemetery are Memorial Day, Mother's Day, Father's Day, Easter, and Veterans Day. This is when there is the most visitation to the Cemetery, and we do all we can to make the Cemetery look special for these days.

The Town Highway Department continues to maintain the perpetual care in the Cemetery. This consist of the mowing, trimming around the monuments, and Spring and Fall cleanups. Performing these tasks with in-house resources is important. We are able to get work done in a timely manner and there is a certain pride that comes with taking care of our own.

The cost for Cemetery plots are as follows:

Plaistow Residents: \$150 for the plot, \$275 for perpetual care, for a total of \$425

Non-Residents: \$300 for the plot, \$495 for perpetual care, for a total of \$795

Internment Fee for a full burial: \$100

Internment Fee for a cremation: \$50

There were four (4) graves sold in 2018

The most common questions we get about the Plaistow Cemetery are about the location of loved ones and ancestors. We've begun the slow process of updating our Cemetery database. ***Moving Forward*** we hope it will allow people searching their history to find information much faster.

We hope all who have spent a few moments at Plaistow Cemetery found some peaceful reflections and fond memories of loved ones. If you have any questions please email me at [cemetery@plaistow.com](mailto:cemetery@plaistow.com)





# **REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC)**

*Submitted by Therese A. Chouinard, Secretary*

## **Purpose of the Committee**

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee (COIC) is dedicated to serving Plaistow's citizenry by ensuring that:

- 1) Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests
- 2) Our government's decisions and policies are made through the proper channels of government structure
- 3) Any and all public offices are not used for personal gain
- 4) Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve

## **How to File a Petition**

Any citizen who believes that a conflict of interest exists regarding a Plaistow public official and wishes to submit a formal complaint is encouraged to review the Town of Plaistow Conflict of Interest (COI) Ordinance, Section V, "Prohibited Conduct."

To obtain copies of the *COI Ordinance, Bylaws, Petition of Alleged Violation form, and the Tri-Fold of Prohibited Conduct* from the COI Ordinance you may:

- 1) Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865;
- 2) Online at: <https://www.plaistow.com/conflict-interest-committee>
- 3) Email to [townofplaistowcoic@yahoo.com](mailto:townofplaistowcoic@yahoo.com), and enter "COIC Business" in the subject line
- 4) Attend a COIC meeting
- 5) Inquire at the Town Hall or the Plaistow Public Library.

All correspondence to the post office box and email address go directly to the COIC, and remain confidential in accordance with our bylaws and ordinances. All *Petitions of Alleged Violation* forms must be mailed to the COIC at the PO Box only; hand-delivered petitions will not be accepted.

## **NH Conflict of Interest Area Towns Group**

The COIC is still interested in forming a NH Conflict of Interest Group of area towns who have a COI Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on the COI Ordinances and possible areas of improvement.

## **Committee Member Assistance**

The COIC is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials at all regular meetings. Suggestions to improve the

**REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC)**  
*(continued)*

ordinance will be taken under consideration at the COIC's discretion. In 2017 we received petitions. In 2013 we created a tri-fold of the Prohibited Conduct from the COI Ordinance. We want to continuously improve our processes as we keep ***Moving Forward.***

**Meeting Schedule**

The COIC meets the third Tuesday of the month, 7:00 PM, at the Plaistow Public Library (except July, August, November and December). Special Meetings are called as needed. All regular meetings are open to the public and all are welcome to attend.



# REPORT OF THE CONSERVATION COMMITTEE

*Timothy Moore, Secretary*

As Plaistow is ***Moving Forward*** the Commission works with the Code Enforcement Officer and the Planning Board to ensure that Plaistow's natural resources are protected and conserved for the future.

Our first scheduled event of the year is the celebration of Arbor Day, a national day of celebration of the value and beauty of trees and forests. Arbor Day is held on the last Friday of April but we traditionally celebrate the event with the Pollard School 5<sup>th</sup> grade class in the first week in May to accommodate the school's schedule. 2018 was the 9<sup>th</sup> annual celebration of the event where one or more trees are planted in honor of Arbor Day.

This year a very special honor was given to 5<sup>th</sup> grade teacher Dolores Coyle-Quirk who has made these events a success. A tree was planted in her honor at the Plaistow Public Library.



Education is always an important part of conservation and as a build-up to the Arbor Day celebration the 5<sup>th</sup> graders learn about trees and their value to the community. Each year the Commission sponsors a poster contest for grades 1 through 5. The poster theme for this year's contest was "Plant The Planet". The winners are:

Grade	Poster Winner
1	Rylee Hebert
2	James Moran
3	Kasey Fitzgerald
4	Ava Llorens
5	Emma Sharp

A 5<sup>th</sup> grade poetry contest is also held and the winner and finalists are shown below:

Place	Poetry Winner
1 <sup>st</sup>	Braden Masera
2 <sup>nd</sup>	Armaan Anthony
3 <sup>rd</sup>	Julia Juvelis

The Board of Selectmen choose the winners of the poetry and poster contests and present the winners a certificate at a Board of Selectmen's meeting. Congratulations to all the poster and poetry participants who not only participate in the Arbor Day activities but learn that it is important to plant and protect trees. Congratulations to B. Jill Senter, Chair of the Conservation Commission, and to Delores Coyle-Quirk, the Pollard 5<sup>th</sup>

# REPORT OF THE CONSERVATION COMMITTEE

*(continued)*

grade teacher, who together have worked over the last 9 years to make the annual Arbor Day celebration a success. A great day where everyone learns a lot and has a good time doing it.

Each year in October, the Pollard School 5<sup>th</sup> grade students take a field trip to climb Mt. Major where the students not only learn about the forests and wildlife but also have fun climbing the mountain. The Conservation Commission is pleased to support this field trip for the third year in a row.

This year we were not able to complete the stream sampling due to the weather; however the results of the testing for nitrates and nitrites over the past 35+ years are shown below.

### Annual Stream Sample Test Results History

Sample Point	Test Type	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2012 (mg/l)	2015 (mg/l)	2016 (mg/l)	2017 (mg/l)
Little River at intersection of Old County & Kingston Roads	Nitrates	< 0.10	0.5	0.56	< 0.2	< 0.10	< 0.10	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.50	< 1.0	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01

Note the “<” symbol means “less than” and gets reported when the available measurement techniques measure some quantity of a substance but it is so small that it can not be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points. The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.



## REPORT OF THE CONSERVATION COMMISSION – TOWN FOREST

*Timothy Moore, Secretary*

The Conservation Commission is involved with a trail safety program that will help the Town to **Move Forward** so that Town Forest users will have a safe and enjoyable experience in the Town Forest. With over 400 contiguous acres protected by the Town Forest designation and a conservation easement held by the Southeast Land Trust, the future residents of Plaistow will be guaranteed an excellent natural resource.

The Southeast Land Trust (SELT) monitors the conservation easement at the Town Forest for encroachments or other types of violations. No such encroachments or violations have been found. This year the SELT selected the Plaistow Town Forest for their annual hike to celebrate National Hiker's Day in June. The picture below was taken just prior to the start of the hike. Hikers from nine different communities participated in the event.



A major enjoyment of walking along the trails in the Town Forest is the ability to observe a wide variety of wildlife. These pictures were taken at the heron rookery.

**REPORT OF THE CONSERVATION COMMISSION – TOWN FOREST**  
*(continued)*



In the spring of 2017 a serious accident occurred in the forest. In order to prevent such an occurrence from happening again, a trail safety committee was formed to see what could be done to improve hiker and biker safety. The committee is chaired by Brent Ebner, a Hampstead resident and frequent user of the 3-town trail system and includes public safety officials and Conservation Commission members from the three towns. The committee met throughout 2018 and finalized trail sign designs, map formats, etc. Due to commitments of the committee members, work on the installation of the signs did not proceed as originally scheduled. Work will continue throughout 2019. A grateful thanks is extended to all committee members for their hard work and dedication to the project.

The Conservation Commission contracted with Charles Marino to prepare an update to our Forest Management Plan. The updated plan was completed in the summer of 2018 and a review of the plan is still on-going and will be completed in the spring of 2019.

**REPORT OF THE CONSERVATION COMMISSION – TOWN FOREST**  
*(continued)*

As always, thanks to Dan Garlington and his work crew for keeping the parking lot well-maintained all year and plowed during the winter months. Please be patient, however as it may take a couple days to get the roads plowed, sanded, and salted before resources can be directed to the Town Forest parking lot.



As Smokey Bear, a US Forestry icon for forest fire prevention, has reminded us all these years,

**“Only YOU Can Prevent Forest Fires!”**

## **CURRENT USE DESCRIPTION AND INVENTORY**

New Hampshire's Current Use law (RSA 79-A) allows qualifying land to be taxed according to its current, rather than its potential use. Without the Current Use program, all open land, regardless of the owner's intent for future use, would be assessed and taxed at full market value. In many cases this would have the effect of forcing landowners to sell their property to escape high property taxes. Inevitably this would mean losing much of this land to development – most likely in the form of residential subdivisions. Current use assessment typically reduces property taxes assessed on undeveloped land by more than two-thirds and is vital to the preservation of open space in the region.

Started in 1973, the current use program is an extremely important mechanism for keeping open land open. It does not, however, provide any long-term protection from the future development of this land. This is because current use land can be taken out of the program. If the land is converted to a non-qualifying use (e.g. subdivided for development) it is subject to a "Land Use Change Tax" equal to 10% of the land's full value assessment at the time of the change. In 1994, the Current Use Law was amended to allow the current use penalty tax (land use change tax) to accrue to a special account that can be used for conservation purposes.

The March 2000 Town Meeting voted to put the "Land Use Change Tax" into the Conservation Fund. The "Conservation Fund 36-A" may be used for land or easement acquisition, or for any other purpose for which the Conservation Commission Fund was established under RSA 36-A allows, such as resource inventories, management of Town lands, etc. The 36-A Fund requires both the Conservation Commission's and the Board of Selectmen's approval for withdrawal of any of those funds.

The Current Use Fund has \$136,035.43 in this fund as of December 31, 2018 and the Conservation Fund has \$156,080.19 in it as of December 31, 2018.





**2018 PROPERTIES IN CURRENT USE**

**CURRENT USE DESCRIPTION AND INVENTORY**  
(continued)

PARCEL	OWNER	#	LOCATION	ACRES	2018 Total
11-006-000-000	POST, GARY K.	19	ATKINSON DEPOT RD	2.4	\$ 140
12-001-000-000	POST, GARY K.		ATKINSON DEPOT RD RE	9.4	\$ 2,010
18-010-000-000	ONE TWENTY ONE A REALTY CO	244	MAIN ST	14.6	\$ 620
21-005-000-000	GALLOWAY, ANDERSON		MT MISERY	12.6	\$ 620
22-001-000-000	MERANDA, JOSEPH		MT MISERY	6	\$ 370
22-015-000-000	MERANDA, JOSEPH		MT MISERY	4	\$ 220
33-001-000-000	KNP LAND ASSOCIATES, LLC		OLD COUNTY RD (BACKLAND)	61.6	\$ 1,110
34-001-000-000	TORROMEO, HENRY		MT MISERY	83	\$ 1,670
44-050-000-000	JAMES REVOCABLE TRUST, B & B	67	KINGSTON RD	47	\$ 5,330
48-040-000-000	CONLEY, ETHAN		FORREST ST REAR	12.34	\$ 3,150
55-005-000-000	MUIR, ANN	43	CRANE CROSSING RD	19.06	\$ 1,110
8-025-002-000	DUSTON, VIRGINIA L		HAMPSTEAD LINE	0.55	\$ 30
11-008-000-000	POST, GARY K	15	ATKINSON DEPOT RD	9.46	\$ 390,430
14-008-000-000	PETTENGILL, TRUSTEE DEBORAH LEE	30	EAST RD	9.05	\$ 382,430
20-035-000-000	COLLINS, MARGO B	93	OLD COUNTY RD	19.25	\$ 324,870
21-002-000-000	BARIBEAU, ROGER R	310	MAIN ST	15.05	\$ 270,820
37-035-000-000	STEVENS, KERI B.	6	WOODLAND DR	11.19	\$ 228,960
37-055-000-000	NOYES, CYNTHIA I	27	MAIN ST	9.84	\$ 210,430
41-014-000-000	GIFFORD, JONATHAN	148	MAIN ST	29	\$ 443,630
42-062-000-000	MAJOR TR, NORMAN L & BRENDA E	1	MAJOR LN	4.23	\$ 171,690
48-032-000-000	HOYT, DAVID M.	63	FORREST ST	15.01	\$ 814,030
48-033-000-000	SARACUSA TR, MARION	4	HOYT FARM RD	2.53	\$ 323,130
48-039-000-000	CONLEY, ETHAN	43	FORREST ST	4.76	\$ 437,240
49-003-000-000	LEBLANC TR, M G	31	FORREST ST	12	\$ 95,650
50-078-000-000	HOLT, GERALD E	17	HARRIMAN RD	53	\$ 276,490
53-013-000-000	MAJOR TR, NORMAN L & BRENDA E	12	KINGSTON RD	8.6	\$ 341,650
53-028-000-000	EMBREY-ROOKE, MONA E	7	HILL HAVEN RD	31	\$ 324,410
55-009-000-000	ENGLEMANN, JANICE CHRISTINE	29	CRANE CROSSING RD	10.89	\$ 343,530
56-003-000-000	DEPTULA-HICKS, DARLENE M TRUSTEE	30	CRANE CROSSING RD	19.61	\$ 502,110
62-029-000-000	SIMARD, CYNTHIA 1/3 SHARE	44	SWEET HILL RD	18.8	\$ 135,560
65-002-000-000	BIGGART, JANET	2B	NEWTON RD	13.33	\$ 138,640
66-017-000-000	HAVERHILL GOLF & COUNTRY CLUB	93	FORREST ST	257	\$ 2,302,310
67-001-000-000	CORSO-UPTON FAMILY TRUST	34	NEWTON RD	17.1	\$ 229,090
68-008-000-000	SWEET HILL FARM, LLC	82	NEWTON RD	25.62	\$ 584,820
8-027-000-000	GALLANT, MICHAEL J & PAMELA J	23	HICKORY RIDGE RD	16.57	\$ 447,200

# **REPORT OF THE ELDER AFFAIRS COMMITTEE**

*Susan Sherman, Chair*

Our Elder Affairs Committee was established by the Town Manager with the mission and charter to improve opportunities and activities for senior citizens. Our committee meets monthly at the Town Hall.

We are so fortunate to have the assistance and support of the great Plaistow Public Library and town recreation department. Both work so well together to help plan and coordinate trips and programs for the citizens and special activities for our seniors.

## **Our Senior Newsletter**

*The Senior Sizzler* continued with another full year of production. We mail copies and have them available at the Vic Geary Center, Town Hall lobby, area churches and the library. It is also available on the Recreation page of the Town's website. In this newsletter we hope to offer news, opportunities for activities, recipes, craft ideas, and some info about our town staff. Watch for the next edition! Please let the Town Hall receptionist know if you wish to be added to our mailing list

## **Senior Health Opportunities**

We continue to partner with the Plaistow area YMCA and the Timberlane Regional School District for programming and opportunities. The School District sponsors a Wellness Expo for all citizens each spring. This is a great chance to learn about some healthy topics. Plan to join us at the Expo in 2019.

## **Events**

Throughout 2018 we sponsored a movie social afternoon for seniors at the library every other month. Our success and the smiles have been huge. We thank the library for the use of the space and our area businesses for the donations of small gifts and refreshments. Look for us advertising for our movie afternoon in 2019.

***Moving Forward*** we look forward to great things in 2019 and thank you for your continued support. We are always looking for new ideas. We encourage you to participate.



# **REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT**

*Doug Mullin, Emergency Management Director*

Plaistow's Emergency Management Department provides leadership and assistance to save lives, protect public health, safety, and property in Plaistow from any natural, man-made and technological hazards through an effective emergency management program based on the Four Phases of Emergency Management:

- **Mitigation** - efforts to reduce hazards or their impacts
- **Preparedness** - efforts to prepare for a likely hazard
- **Response** - actions taken to respond to an emergency or disaster
- **Recovery** - actions taken to restore the community to pre-disaster condition

The Plaistow Local Emergency Operations Plan (**LEOP**) is designed to address the response to consequences of any emergency or disaster situation that would affect the population and/or property within the Town of Plaistow, NH. The **LEOP** is applicable to all hazards; natural disasters such as earthquakes, hurricanes, and tornadoes; manmade incidents such as civil disturbances; and technological situations such as hazardous materials incidents (including terrorism), power failures, nuclear power plant incidents; public health incidents and national security emergencies. It ensures a coordinated and effective response to disasters that may occur and is organized to correspond to the Four Phases of Emergency Management and include functional annexes and Emergency Support Functions, (ESF's), (i.e. communications, transportation, mass care and sheltering, etc.) which identify the functions that may need to be utilized to manage a disaster or incident. The plan assigns one or more functions to Town Departments to provide response and recovery activities in support of local operations during an emergency or disaster. Plaistow is privileged to have dedicated, hard working departments who work together to serve and protect our citizens and the Town.



In 2018, the Plaistow Hazard Mitigation Team presented the revised Hazard Mitigation Plan to the Board of Selectman for review, and adoption. The Plan was then sent to NH Homeland Security and Emergency Management and FEMA for final approval in March 2018. The Plan serves as a strategic planning tool for use by the Town of Plaistow in its efforts to identify and mitigate the future impacts of natural and/or man-made hazard events. The adopted Plan is an appendix to the Plaistow **LEOP**.

## **REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT** *(continued)*

The Emergency Operations Center (EOC), located inside the Fire Department facility was modernized and expanded during the Fire Department's recent renovation. The renovation included an expanded communications area, multiple storage areas, an Emergency Management Office and conference room. Additionally, the Town was able to secure funding through an Emergency Management Performance Grant (EMPG) that enabled the EOC to be outfitted with communications equipment, supply cabinets, storage shelves, security cameras, an access control system with installation, furniture for the office and conference room, ICS signs and electronic status boards. This new state-of-the-art EOC will be a great benefit to the Town ***Moving Forward***.

In 2018, the Plaistow Regional Community Emergency Response Team (CERT) members completed their required trainings and coursework to become a recognized CERT Team! These hard-working volunteers will be a welcome addition to Plaistow emergency response and a great asset for our community. The CERT team has training in disaster preparedness for hazards that may impact the community and in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Because emergency services personnel will not be able to help everyone immediately, CERT volunteers can make a difference by using their CERT training to save lives and protect property. Anyone interested in joining the team can contact [CERT@Plaistow.com](mailto:CERT@Plaistow.com)

On March 13th and 14th 2018, a severe winter storm and snowstorm greatly impacted parts of NH and prompted a request from the Governor to the President for a disaster declaration. This declaration was issued which enabled Plaistow to be eligible for reimbursement from the FEMA Public Assistance Grant Program. Plaistow received \$43,608.73 to reimburse expenses for labor and equipment incurred during that storm event.

In October of 2018, the Plaistow Board of Selectmen appointed the new Emergency Management Director, Douglas Mullin. Doug joins the team with 34 years of law enforcement experience.

On November 8, 2018 the Town Manager Mark Pearson and EMD Douglas Mullin attended Unital's Annual Natural Gas & Preparedness Meeting. The meeting was very informational in light with what happened with the over pressurization of gas lines in the Merrimack Valley.

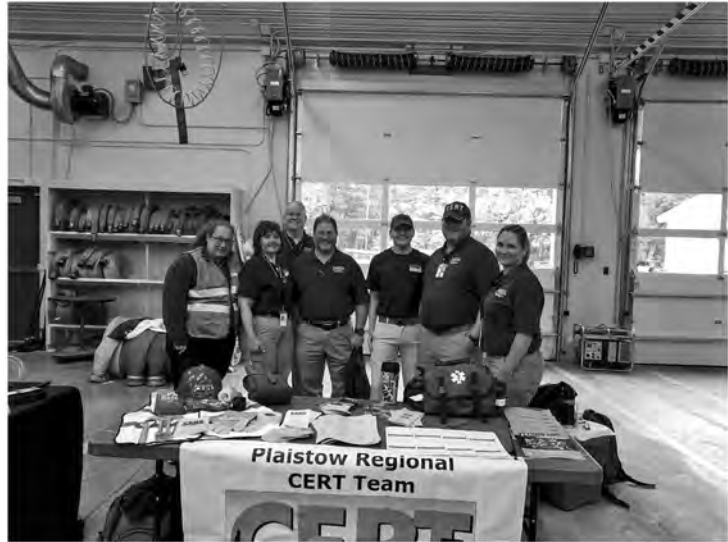
Thank you to the former Emergency Management Team, EMD William Baldwin, Deputy EMD Mike Dorman and Deputy EMD Dennise Horrocks for their dedication to incident planning and preparedness.

I look forward to working with Town staff and the CERT team and appreciate their efforts in supporting the Emergency Management Department.

## **REPORT OF THE PLAISTOW COMMUNITY EMERGENCY RESPONSE TEAM**

***Doug Mullin, Emergency Management Director***

CERT, the Community Emergency Response Team, is a group of volunteers who are trained in emergency preparedness for disasters or other incidents that may impact our community. Their training program educates them about overall emergency preparedness and basic disaster response skills such as fire suppression, light search and rescue, team organization and disaster medical operations. Using their training from the classroom and hands-on exercises, CERT members can assist others in the community following events when professional emergency responders need assistance or are not immediately available to help. Through CERT, the capabilities to prepare for, respond to and recover from disasters is built and enhanced.



Some of the supplemental training activities completed in 2018 by team members include:

- Basic Training for the NH Disaster Behavioral Health Response Team
- “Stop the Bleed, Save a Life”, Bleeding Control Basic Course
- Traffic Control Training
- Nasal Narcan Administration
- Certified National Weather Service Skywarn Storm Spotter
- Field Training Exercise (first aid, psychological first aid, triage, search and rescue, fire safety)
- Heartsaver First Aid, CPR/AED
- Licensed Ham radio operator
- Plaistow Citizen Police Academy
- Natural Gas Pipeline Safety for First Responders

Community events/incidents that team responded to in 2018 include:

- Plaistow Old Home Day Informational Table and Old Home Day Parade
- Assisted in manning a cooling station during heat wave
- Manned a donation drop-off center for Merrimack valley gas disaster and delivered donations.

For more information about the team, or to become a member, please contact us at [CERT@Plaistow.com](mailto:CERT@Plaistow.com)

## **REPORT OF THE ENERGY COMMITTEE**

*Timothy Moore, Chair*

The Energy Committee made a lot of progress in ***Moving Forward*** with many of the projects that were proposed in prior years. The Energy Committee Charter was amended to all the Energy Committee to form subcommittees that may include members and non-members of the Energy Committee. The following subcommittees were formed: Energy Audit Subcommittee, LED Streetlighting Subcommittee, and the Building Energy Subcommittee.

### **Energy Capital Improvements Program (CIP)**

During 2018 the Energy Committee finished work on the CIP for an energy-efficient Town. The CIP now includes costs of the energy-efficient equipment, the payback period for such equipment, and a plan to finance the purchase of such equipment. A nominal sum of \$25,000 was the recommended deposit into the Energy Capital Reserve Fund.

### **Energy Audit Committee**

The Energy Audit Subcommittee was responsible for getting Requests For Information (RFIs) from energy audit contractors. Their work resulted in the Energy Committee making a recommendation to the Board of Selectmen for an energy contractor. The Subcommittee will continue to review the audit reports and making recommendations about how to complete the projects in the reports.

The Committee recommended to the Town Manager and Board of Selectmen that energy audits be conducted for the Town Hall, Historical Society, and Library. The audits will be Level II audits and will make recommendations about both electrical and thermal efficiencies. The audit at the Library will only include the thermal audit since a prior project replaced all interior and exterior lights have been replaced with LED fixtures and lamps. The S.E.E.D.S. Company was recommended to do these audits by the Energy Committee and the Board of Selectmen agreed with the recommendation and the Town Manager signed the contract to proceed with the audit. The audit at the Historical Society has been completed, and the Energy Committee is looking forward to reviewing the report and making recommendations to the Board of Selectmen on how to proceed. The audits will be completed in early 2019 with recommendations to follow.

### **LED Streetlighting Subcommittee**

This project also has the potential for saving a significant amount of money of the energy costs to operate the Town's streetlights, approximately 470 of them. A lot of progress was made on this project. Affinity Lighting, an LED manufacturer and installation contractor, has been working with the Town and Unitil on an LED conversion plan. There are several up-front costs involved, two of the most significant are the costs of the LED lamps and fixtures and the remaining depreciated netbook value of the existing streetlights. Affinity is working with Unitil to come up with a plan to spread the up-front costs over a period of four years by a modest increase in the Town's monthly electric bills.

## **REPORT OF THE ENERGY COMMITTEE**

*(continued)*

The Energy Committee is still gathering information for the streetlight project before it is ready to make a recommendation to the Board of Selectmen on how to proceed. The expectation is that the requisite information will be forthcoming soon and a recommendation will be made no later than the February Energy Committee meeting (first Wednesday of the month at 5:00PM).

### **Building Energy Subcommittee**

The Building Energy Subcommittee is working with the Public Works Garage Building Committee to recommend energy efficient solutions to the new electrical and HVAC systems as well as the building envelope features such as insulation, and thermally efficient doors and windows. The roof will have the strength required to support solar cells. This subcommittee will also participate in discussions with Town staff about the potential for energy efficiency projects in other Town buildings not participating in the Energy Audit.

### **Solar Array at the Landfill**

For 2018 and into 2019 this project is on hold while the Committee focuses on the energy audits and streetlights.



## **REPORT OF THE FINANCE DIRECTOR**

***Gregory A. Colby, CPA, Finance Director/Assistant Town Manager***

The Finance Department is comprised of many functions that interact with all departments within the Town of Plaistow. These functions include Payroll, Accounts Payable and Accounts Receivable. The Finance Department is responsible for development, preparation and control of the Town's budget in conjunction with the Town Manager and the individual departments.

This year saw a revamping of the budget process. With the approval of both the Board of Selectmen and the Budget Committee we set a specific plan as follows:

- September 1 - Budgets due to the Town Manager from Department Heads
- October 1 - Town Manager presents budget to Board of Selectmen
- November 1 - Board of Selectmen present budget to Budget Committee

Initial concerns of the timeframe were apparent, but the Board approved the budget in October after careful consideration over two meetings. The BOS budget was presented early to the Budget Committee happening at the end of October.

After deliberation by the Budget Committee, a final budget was determined. The process went so smooth that the Budget Committee cancelled a scheduled meeting, and also led the Chair of the Committee to inquire as to how we could make the process even better next year.

Information was provided as requested, and all Department heads that were requested made appropriate presentations and answered questions as necessary. This process saved a considerable amount of time as smaller budgets, or those with little change, were not rehashed over and over.

I want to thank the Town Manager and Board of Selectmen for their trust and support in this new process and I think ***Moving Forward*** we can make it even better.

The Department is also in charge of accounting and financial reporting including Federal and State reporting requirements.

It is the mission of the Finance Department to administer the financial resources of the Town in a fair, accurate, and professional manner to meet all areas of fiscal responsibility, including compliance with federal, state and local laws, as well as general accepted accounting principles.

The external audit conducted in 2018 for the year ended December 31, 2017 resulted in the Town receiving an unmodified opinion on the financial statements, which is the highest level an entity can receive. The Town continues to have a healthy, strong unassigned fund balance. The entire audit is available on the Town Website, under the Finance Department page.



**REPORT OF THE FINANCE DIRECTOR**  
*(continued)*

Also, during 2017 the Finance Department continued to review and modify applicable policies such as credit cards, fund balance, purchasing and investment. Changes have been made when necessary to continue to keep them current and meaningful.

The external auditors have been scheduled for the first week of March 2019, and the expectation is to have the report back and available by June 15<sup>th</sup>.

We continue the process of ***Moving Forward***, with goals to ensure that information generated from this office is as timely and accurate as possible, so Town Officials, staff, and taxpayers can rely on and make sound financial decisions on behalf of the Town.



## **REPORT OF THE FIRE DEPARTMENT**

*John H. McArdle, Fire Chief*

Over the last twelve (12) months your Fire Department has continued to evaluate and determine the best utilization of the renovated space. We are truly grateful to the town for committing to ensuring we have adequate space to address the future needs of both the community and the Fire Department. Although the majority of the project was completed in accordance with the design documents, we are still making small adjustments, using local contractors, to put the finishing touches on the overall project. We hope to have the kitchen renovated, with the help of the Firemen's Association and Home Depot, by the end of the year. We also have plans to complete the landscaping in the spring when the weather is favorable. For that portion of the project, we thank Mr. Charles George of Atkinson for a generous donation specifically for this purpose.

In late spring, we took delivery of the Tanker truck that was approved at the 2016 Town Meeting. With the support of the Board of Selectmen, we took advantage of a prepayment program to realize savings and reinvest those funds into components that were deleted during the design specification process to reduce the cost of the truck. With that program, we saved approximately \$25,000. The truck is currently in service to the community for what we hope will be at least 25 years as a front-line piece. We also completed a minor restoration of our Forestry truck, replacing the utility body with an all-aluminum body that should last the remaining expected life of that truck.

The department was fortunate to have been able to utilize one of the buildings located at Skip's Garage (157 Plaistow Road) for most of the summer for hands-on practical training. We were able to practice many skills such as roof venting, breaching of walls, advancing charged hoselines, firefighter Mayday rescues and extrication. Many of these procedures can't be done outside of an actual structure and the skills which are developed or refined are invaluable.

Our call volume continues to remain in excess of 1,000 calls for the last four (4) consecutive years. This past year we responded to 1038 alarms. This does not include over 300 burn permits issued annually, various inspections, fire prevention activities, CPR classes and any number of routine public service activities we accommodate every year. It is due to the dedication and commitment of our predominantly volunteer membership, that each call was answered without issue or delay. We are also experiencing multiple or overlapping incidents at a far greater occurrence than in the past. Last year approximately 14% of our calls for service overlapped with at least one other call, putting additional stresses on our responders to meet the demand, this year. This year we are seeing the same approximate percentage. Each year, the challenge to balance the needs of their families against the needs of the community at large becomes increasingly difficult, but the members of your fire department strive to meet all of those demands. Each member is committed to give what they can. Although we have volunteer members in town, the fact remains that their available time for answering fire department alarms is becoming more and more limited. Last year you voted to allow us to hire an additional member to the full-time complement of the department. That has allowed us to expand the time the station is staffed to 7 days/week, 12 hours each day (6 am - 6 pm). This scheduling ensures that for most of our routine medical calls and/or investigations, we have staff on duty to manage

## **REPORT OF THE FIRE DEPARTMENT**

*(continued)*

those incidents. Not only does this result in a generally quicker response, but it also reduces the stress imposed on the volunteer segment of our staff. Thank you for supporting that warrant article.

In addition to the full-time firefighter/EMT, we have been able to employ, on a part-time basis, a dedicated administrative assistant for the fire department. Starting in June, Madeline Kennedy has been learning the various administrative tasks that help to keep the organization running and on track. She is also a member of the department, and on occasion, will assist in the field for alarms that require an extra pair of hands.

Membership in the department is a commitment to the community. If you feel you would like the opportunity to serve your community and your neighbor while learning valuable skills consider joining our ranks. We will provide you with the training and equipment to do the job safely. It is not easy and it takes time. However, the rewards can't be measured in a paycheck. Knowing you were part of a team that made a significant difference in a person's life or situation is a feeling few people experience. It has been a privilege to work with this very dedicated group of citizens whose primary mission is to simply help their neighbor in their time of need.

Thank you for your continued support of your Fire Department. Without this support, we cannot do the job you expect of us. From the financial needs of operating the department to the compassion and respect you demonstrate to us when we are responding to calls, your interaction helps us to keep in focus as to why we exist as a vital part of our community. To find out more about our ongoing activities, check our page on Facebook and Intstagram or follow us on Twitter: "Plaistow Fire Department".

Finally, there comes a time when each of us in public service must reflect upon our individual situation and what, if any, changes we need to make to ensure our personal well being, as well as that of those we are obligated to serve, is maintained. After much reflection and discussion with my family, I believe it is time for me to step aside from the position that I have held for more than seventeen (17) years and allow someone else the opportunity to carry out the mission, and responsibility, of your Fire Department. On October 1, I presented my letter of intent to the Town Manager and BOS such that effective December 31, 2018, I am retired from the position as Fire Chief.

Serving the public is an honor and a privilege which I have always held with the highest regard. Serving in the capacity of Fire Chief with the team of men and women that I have had the pleasure to work beside over the years has been both personally and professionally rewarding, well beyond imagination. To know that my efforts, either directly in action or indirectly through the members of the department whom I have had the responsibility to equip and train, have made a difference in the lives of so many people is something few people can appreciate. I can't emphasize enough how the consistently positive support we have had from the community during this time has helped us to be the successful organization that we are. I am hopeful that whomever takes over can enjoy the same support and cooperation from the community that I have experienced.

Thank you.

# REPORT OF THE FIRE DEPARTMENT (continued)

## Summary of Fire Department Responses - 2018

Type of Response	#	Type of Response	#
Auto Fires	4	Odor Investigations	22
Carbon Monoxide/Heating Syst.	22	Other (non-specific)	48
Chimney Fires	0	Public Assists	23
Cooking/Stove Fires	2	Rescue	653
Electrical Service/Wires Down	2	Smoke Investigations	26
Fire Alarm Activations	127	Structure Fires	7
Hazardous Materials Incidents	7	Trash/Outside Fires	3
Motor Vehicle Accidents	64	Woods/Grass/Brush Fires	1
Mutual Aid (Provided)	27	<b>Total Alarms</b>	<b>1038</b>



## FIRE/RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN

<b>Fire/Rescue Vehicle Apparatus Replacement Plan</b>						
<b>Vehicle</b>	<b>Year Make &amp; Model</b>	<b>Serviceable Years</b>	<b>Estimated Replacement Cost per Vehicle</b>	<b>Number of Units per 25-Year Interval</b>	<b>25 Year Estimated Total Cost</b>	<b>Proposed Replacement Year</b>
Command Car 1	2015 Chevy	10	\$50,000	2.5	\$125,000	2025
Utility/Fire Prev Car-2	2004 Ford	15	\$0	1.67	\$0	2049
Engine-1	2003 KME	25	\$475,000	1	\$475,000	2028
Tower - 3	1991 Pierce	25	\$400,000	1	\$400,000	2021
Tanker - 5	1993 Pierce	25	\$500,000	1	*	
Tanker-6	2018 Pierce	25	\$500,000	1	\$500,000	2043
Engine 8	2012 HME	25	\$475,000	1	\$475,000	2037
Forestry - 4	1994 GMC	20**	\$50,000	1	\$40,000	2025
Rescue -2	2006 Chevrolet	10	\$220,000	2.5	\$555,000	2020
					25-Year Total	\$2,440,000
					Cost per year	\$97,600

\*Tanker-5 was replaced in 2018 and remains as a reserve/mutual aid engine/tanker.

\*\*Forestry-4 was refurbished in 2018 with a new aluminum utility body, this reflects a future chassis replacement at some point.

### **Explanation:**

For a number of years, the Town of Plaistow has maintained a successful Fire Apparatus Vehicle Replacement Plan. The goal of this plan is to appropriately schedule the replacement of emergency vehicles so as to level the tax impact each year. The Capital Improvement Program Committee, in coordination with the Fire Chief, calculates the total cost to replace vehicles within a 25-year planning horizon. The total cost of vehicle replacement is then divided by 25 to generate an approximate annual cost. Through annual Warrant Articles, that amount is requested to be placed into the existing Fire Department Capital Reserve Fund dedicated to the replacement of Fire Department apparatus. As a need for equipment replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds. It should be noted the Tower truck was purchased as a used piece of apparatus and the current plan is to replace it with a previously owned truck as well. All replacement costs are estimates based on recent industry sales of similar type vehicles.

# REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

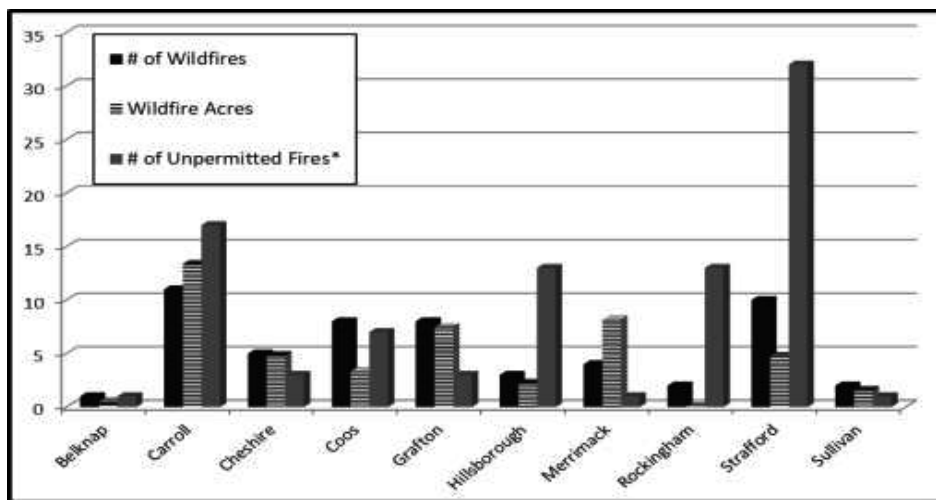
In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

\* Unpermitted fires which escape control are considered Wildfires.

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

# **2018 ANNUAL REPORT OF THE SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS MUTUAL AID DISTRICT**

**Bruce Breton  
Selectman, Windham  
Chairman, Board of Directors**



**Chief Thomas McPherson, Jr.  
Windham Fire Department  
Chairman, Operations Committee**

## **About the District:**

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY 2019 operating budget for the District was \$128,880. Additionally, in 2018 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$45,076. The Fire Chiefs from each member community make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including but no limited to, grants management, financial management, and emergency planning.

## **District Facility**

The District maintains a facility in Windham that provides space to house several of its response vehicles and trailers, as well as provide office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

**2018 ANNUAL REPORT OF THE SOUTHEASTERN NEW HAMPSHIRE**  
**HAZARDOUS MATERIALS MUTUAL AID DISTRICT**  
*(continued)*

**The Emergency Response Team:**

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 27 members drawn from the ranks of the fire departments within the District. The Team consists of 5 Technician Team Leaders, 17 Hazardous Materials Technicians, 2 Communication Specialists, 1 Information Technology Specialist and 2 Support Specialists. In addition to these personnel, the team also includes an industrial chemist from a local industry.

**District Resources**

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two Response Trucks, three Spill Trailers, a Technician Trailer, an Operations/Spill Trailer and a Firefighting Foam Trailer. In 2018 the District added an Air Supply Trailer that was acquired at no cost through the federal surplus equipment program. This trailer provides the capability of on scene refilling of breathing air tanks for both the hazardous materials team and member fire departments. This trailer is housed at Chester Fire Department.

These mobile apparatus carry the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Command Support Unit and one Response Truck along with the Technician Trailer are housed in our Windham facility, while spill trailers are located in Derry, Sandown and Plaistow, allowing for rapid deployment. The Foam Trailer is housed by Salem Fire. Activation of the team is made at the request of the local Incident Commander through the Derry Fire Department Dispatch Center.



**2018 ANNUAL REPORT OF THE SOUTHEASTERN NEW HAMPSHIRE**  
**HAZARDOUS MATERIALS MUTUAL AID DISTRICT**  
*(continued)*

The second Response Truck, which serves as a firefighter rehabilitation unit is also housed at our Windham facility. This unit is available to our member departments and is equipped with refrigerated cases of water and sports drinks and has the ability to serve hot beverages. The truck is also equipped with a heated inflatable shelter to provide first responders with a place to get out of the weather. In order to remove carcinogens from firefighters as soon as possible this truck is also equipped with garden hoses, soap and brushes to assist with the decontamination of fire fighters at the scene. Staffing of this vehicle is done by a team of dedicated volunteers recruited from some of the District's fire departments.

**Response Team Training**

In 2018 the Emergency Response Team completed 742 hours of training consisting of monthly training drills and specialized classes attended by team members. These specialized classes included Propane Gas Emergencies, FBI WMD briefing and Compressed Natural Gas Tankers. Several Team members attended the New Hampshire Hazardous Materials Training Conference. Funding provided through a Hazardous Materials Preparedness Grant allowed for four Team Leaders to attend the International Association of Fire Chiefs Hazardous Materials Teams Conference.

**Emergency Responses**

In 2018 the Hazardous Materials Team responded to 17 incidents. These included spill trailer responses for hydrocarbon fuel spills from motor vehicle crashes involving tanker trucks and fuel spills in lakes. Other responses included identifying unknown substances and suspicious packages, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident.

The REHAB team responded to 20 incidents including fire scenes and large scale training events.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at [www.senhazmat.org](http://www.senhazmat.org)

## **REPORT OF THE PLAISTOW HAZARD MITIGATION COMMITTEE**

*Doug Mullin, Emergency Management Director*

The Plaistow Hazard Mitigation Plan was revised and updated by participants from the Town of Plaistow Hazard Mitigation Team with the assistance and professional services of the Rockingham Planning Commission (RPC) (under contract with the NH Homeland Security Emergency Management). The Plan serves as a strategic planning tool for use by the Town of Plaistow in its efforts to identify and mitigate the future impacts of natural and/or man-made hazard events. The Plan was officially adopted in February 2018 by the Plaistow Board of Selectmen, and approved by NH Homeland Security Emergency Management, and the Federal Emergency Management Administration (FEMA). The Plan will become an appendix to the Plaistow Emergency Operations Plan (EOP). It is considered a work in progress and should be revisited often to assess whether the existing strategies are successful in order to make appropriate changes ***Moving Forward.***

Local governments have the responsibility to protect the health, safety, and welfare of their citizens. Proactive mitigation policies and actions help reduce risk and create safer, more disaster resilient communities. The purpose of mitigation planning is to identify local policies and actions that can be implemented over the long term to reduce risk and future losses from hazards. The plan identifies hazards, assesses community needs, and describes a community-wide strategy for reducing risks associated with natural disasters.

The following natural hazards are addressed:

- Flooding
- Hurricane-High Wind Event
- Severe Winter Weather
- Wildfire
- Drought
- Earthquake
- Extreme Temperatures
- Extreme Weather events

With an approved and adopted Hazard Mitigation Plan, the Town can participate in Federally-funded Hazard Mitigation Grant Programs (HMGP) as they become available. The grants can be used to fund mitigation projects identified in our plan, as long as the project fits within State/territorial/federally-recognized tribal, and local government mitigation strategies to address areas of risk and complies with HMGP guidelines.

The plan is available for public viewing on the Emergency Management page of the Town website, <http://www.plaistow.com>

# **REPORT OF THE HEALTH DEPARTMENT**

*Dennise Horrocks, Health Officer*

## **Public Protection from Foodborne Illness and Disease**

The Centers for Disease Control estimates that each year 48 million Americans get sick from a foodborne illness, 128,000 are hospitalized, and 3,000 die. For some consumers, foodborne illness results only in mild, temporary discomfort or lost time from work or other daily activities. But for others, especially pre-school age children, older adults, and those with impaired immune systems, foodborne illness may have serious or long-term consequences, and most seriously, may be life threatening. Foodborne illness is a common, costly—yet preventable—public health problem.

Plaistow is one of 15 towns or cities in the state that has the authority to license and inspect all food service establishments and retail food stores located in our town. The Health Department is responsible for licensing and inspecting all Plaistow establishments where food is produced, manufactured, stored or sold. This is accomplished through plan reviews of new or remodeled establishments, safe food handling training, routine inspections, compliance inspections, and investigations for foodborne illnesses and consumer complaints. Having local authority is an important benefit for our town, allowing rapid response and actions to ensure that food is prepared under safe, sanitary and secure conditions.

## **Comprehensive Mosquito Surveillance and Control Plan**

Mosquito season begins in Plaistow after the snow melts in the spring. Larval habitats are surveyed in April till October, and catch basins are checked from May till September. The surveying of larval habitats reveals the locations of mosquito activity, the life stages of the mosquitoes found, the density of the mosquito population and other characteristics of the site. This information is useful to determine the need for treatment, the type of larvicide to use, and the timing of the treatment. The intent of a larvicide program is to control targeted mosquito species *before* they reach the adult stage when they can transmit disease. Larviciding is a proactive measure that is useful in reducing the risk of mosquito-borne diseases throughout the mosquito season. Mosquito control includes source reduction (e.g., draining standing water) of habitats where mosquitoes breed. Adulticiding (spraying adult mosquitoes) takes place when surveillance data indicates disturbing mosquito species or numbers of mosquitoes in traps. Adulticiding can rapidly decrease biting mosquitoes throughout the spraying area. Adulticiding typically would occur in late summer and early fall when infected mosquitoes are detected and are focused in specific high use/activity areas such as recreation locations, school sports fields and the senior center.

The State of New Hampshire reported no human cases of West Nile Virus (WNV), no human cases of Eastern Equine Encephalitis (EEE), 32 mosquito batches that tested positive for WNV, 6 mosquito batches testing positive for EEE and 4 bird species tested positive for WNV. There were 2 positive results of WNV in bird species in Plaistow, and both EEE and WNV in mosquitoes in abutting towns. Because of these positive findings adulticiding occurred at specific high use/activity locations on September 28, 2018.

## **REPORT OF THE HEALTH DEPARTMENT**

*(continued)*

***Moving Forward***, Plaistow will continue to fund a comprehensive public health mosquito control program that utilizes principles of Integrated Pest Management (IPM). IPM is a sustainable method to manage mosquitoes by combining biological, cultural, physical and chemical tools in a way that minimizes health, environmental and economic risks.

### **Plaistow Public Health Emergency Preparedness and Response**

The South Central Public Health Region, which includes the towns of Atkinson, Chester, Danville, Derry, Hampstead, Londonderry, Plaistow, Salem, Sandown, and Windham, continues to plan, prepare and improve readiness for public health emergencies and threats. This work includes the maintenance of a Regional Public Health Emergency Response Annex (RPHEA), which provides the organizational and operational framework to prepare for, respond to and recover from public health emergencies in our public health region. The RPHEA is intended to be an annex to the Town's Local Emergency Operations Plan and operates under the Incident Command System (ICS) and follows National Incident Management System (NIMS) guidelines. The Annex includes task lists to support the public health preparedness capabilities of Mass Care, Medical Countermeasures Dispensing, Medical Material Management & Distribution, Medical Surge and Fatality Management.

***Moving Forward***, public health threats are always present. Whether caused by accidental, natural or intentional causes, these threats can lead to the onset of public health incidents. State and local public health departments are the first responders for public health incidents and ongoing planning and training are critical for our commitment to strengthening public health preparedness capabilities.

### **Resource for Public Health Concerns and Information**

Questions on these and many other topics can be found on the Town website, [www.plaistow.com](http://www.plaistow.com) or by contacting the Health department at 382-2494.

## **REPORT OF THE HIGHWAY DEPARTMENT**

*Daniel Garlington, Highway Supervisor*

The Plaistow Highway Department, Foreman Dana Rabito, Laborers Aaron Shea, Stephen DuPhilly, Robert Jennings (seasonal) and myself are responsible for maintaining Class Five roads as well as Town properties.

Plaistow has always taken maintaining the roads during winter storm events very seriously. Sometimes this can be difficult and often challenging because each road is different from another. 2018 was a very active winter storm-event year. We had fifteen (15) events, including five (5) large storms, three (3) blizzards, one (1) in January & two (2) in March, including voting day. The smaller storms that don't require plowing are all handled in-house. However, the Town relies heavily on outside contractors to plow our streets for the more significant storms. We used about 980 tons of salt throughout the year.

In the spring, the Town hired FB Hale of Hudson, NH, to sweep all our streets. We removed approximately 35 yards of debris. This amount is usually associated with the type of winter we had.

Plaistow is very proud of its Town-owned properties. The Highway Department maintains these facilities with a great deal of pride. We also are responsible for maintaining street signs, cutting roadside bush, roadside washouts, directing traffic during work from outside contractors, and cold patching pot holes.

Plaistow puts a lot of effort in protecting our groundwater. We continue to work on compliance with the EPA's MS4 Storm Water permit requirements. In early fall, the town hired N.E. Storm Water Management, LLC of Westford, MA, to clean all 508 town-maintained catch basins. We also repaired seven (7) catch basins which were falling apart. The Town also hired Mark Veins & Sons Excavating to repair several failing sections of our existing drainage infrastructure (Kingshaw Avenue, Oakridge Road, Wentworth Avenue and Harmony Way).

Plaistow has a Road Surface Management System (RSMS) that puts a plan in place to determine which roads get repaired, and how they get repaired. In 2016, we surveyed all the Town-maintained streets and all the State-owned streets maintained by the New Hampshire Department of Transportation (NHDOT) to update the plan. The new data proved that the road work being done per that plan is keeping our roads in really good condition. Another survey is scheduled to be done again in 2019. The roadway system is one of Plaistow's most important assets.

In 2018, Center Circle, Davis Park, Chadwick Avenue, Kingshaw Avenue, Buttonwood Farm, parts of Oakridge Road, Willard Way and Hilltop Road were repaved by Continental Paving from Londonderry, New Hampshire. Our roadway infrastructure is

## REPORT OF THE HIGHWAY DEPARTMENT (continued)

very important in many ways when it comes down to road maintenance. Rough roads are more difficult to navigate, plow, salt and sweep.

In 2018, a Warrant Article was passed to allow the first of three stages to build a new Highway Department Facility & Salt Shed. Thank you very much for passing that Warrant Article. ***Moving Forward***, it will be interesting to watch this facility being built and put to good use as the Highway Department continues to proudly serve the needs of the Plaistow community.

In closing, I wish to once again express my sincere thanks to all the residents, the hired contractors, the Board of Selectmen, Town Manager, and most of all, to my staff & their families for all their continued support.



## HIGHWAY DEPARTMENT VEHICLE ANALYSIS

<b>Highway Equipment Replacement Plan</b>						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 20 Year Interval	20 Year Estimated Total Cost	Proposed Replacement Year
6 Wheel Dump Truck	2010 International	10	\$160,000	2.0	\$320,000	2020
6 Wheel Dump Truck	2015 International	10	\$160,000	2.0	\$320,000	2025
Dump Truck	2012 F-550	10	\$110,000	2.0	\$220,000	2020
Pick Up Truck	2013 F-350	10	\$50,000	2.0	\$100,000	2020
Front End Loader	2016 Caterpillar 926M	20	\$160,000	1.00	\$160,000	2036
Roadside Brush Cutter	2010 Ford Newholland	15	\$110,000	1.33	\$146,667	2025
Backhoe	1987 Ford	20	\$160,000	0.0	\$0.00	No plans to replace
Wood Chipper	2014 100 HP	20	\$40,000	1.00	\$40,000	2034
Landscaping Trailer	Purchased in 2011	10	\$10,000	2.00	\$20,000	2021
					<b>20 Year Total</b>	\$1,526,667
					<b>Cost Per Year</b>	\$76,333

**Explanation:**

For many years, the Town of Plaistow has had a very successful Highway Equipment Replacement Plan. As with all municipal equipment replacement planning programs, the goal is to schedule vehicle replacements in a manner which minimizes the tax impact each year. The Capital Improvement Program (CIP) Committee, with assistance from the Highway Supervisor, calculates the total cost to replace vehicles over a 20-year planning horizon. That total cost is then divided by 20 to generate an annual cost. Through annual Warrant Articles, that amount is then requested to be placed into the Highway Department Capital Reserve Fund which is dedicated to replacing Highway Department vehicles and equipment. As the need for a replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital

**HIGHWAY DEPARTMENT VEHICLE ANALYSIS**  
*(continued)*

Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.





## **REPORT OF THE HIGHWAY SAFETY ADVISORY COMMITTEE**

*Kathleen A. Jones, Police Chief, Chair*

Plaistow's Highway Safety Advisory Committee met quarterly throughout 2018 and was engaged in many discussions regarding improvements and concerns for roadway safety issues. This Committee is comprised of four citizen volunteers, one member from the Board of Selectmen, Town Department Heads including the Police and Fire Chiefs, the Highway Supervisor, the Building Inspector, the Town Planner, and two representatives from the school district. This combination of expertise strikes a good balance to discuss the varied issues regarding roadway, pedestrian, and traffic safety within the Town.

The Highway Safety Advisory Committee is an advisory board that can make recommendations to the Board of Selectmen for any issues involving Plaistow roads. Please visit the Town of Plaistow website and click on the tab for the Highway Safety Committee and you will find instructions for bringing an issue or concern to the committee's attention.

This year, the Highway Safety Advisory Committee, the Town of Plaistow, in partnership with the Pollard Elementary School, saw the completion of the Safe Routes to School (SRTS) grant project. This project is meant to improve the sidewalk network and provide traffic calming elements in the immediate vicinity of the Pollard School and Elm Street. The SRTS grant will help fund needed pedestrian safety improvements to the NH Route 121A (Main Street) and Elm Street intersection. This project represents the Town's first step toward meeting our overall intent to slow traffic, improve pedestrian and motorized traffic right of way, and calm vehicle operation on Main Street in the Village Center District. Although the summer on Main Street saw many disruptions due to this project, the end product will go a long way to improving pedestrian safety for the students of Pollard School and others attending events on the Town Green.

The Highway Safety Advisory Committee continued its focus on enforcement as the Town's Police Department applied for and was once again granted funds from the New Hampshire Department of Safety. These funds are for increased enforcement patrols in the areas of distracted driving and other infractions such as speeding and compliance with traffic control devices and signs.

In conjunction with the grant patrols, the committee continued to review traffic counts and speeding statistics. This information is gathered from the additional radar panels that were purchased last year by a 50% reimbursement grant through the NH Department of Safety. The three new panels are portable allowing greater flexibility in gathering this data and allows for more targeted enforcement in problem areas.

The committee dealt with various other concerns such as reviewing and studying changing speed limits. Through research and a great presentation from the NH Department of Transportation to the committee, we learned that this is not always an easy process. However, we also learned the appropriate steps that need to be taken to

## REPORT OF THE HIGHWAY SAFETY ADVISORY COMMITTEE (continued)

assist in this process, if necessary. The committee also dealt with issues regarding adding additional street lighting at identified intersections, changing or improving signage on roadways, trash pick-up safety concerns, speeding concerns, and No-Thru Trucking issues, to name a few.

In 2018, the charter for the committee was updated to reflect the current membership. Chief John McArdle and I served as the Vice-Chairman and Chairman, respectively, of the committee as specified by the charter. With our pending retirements, Building Inspector Michael Dorman graciously agreed to step up into the Chairman role for 2019 until a new Police Chief and Fire Chief can be appointed. Thank you for your leadership Mike!

**Moving Forward** in 2019, the committee will certainly be interested in following the initiation and progress of the Westville Rd. Bridge Project. This project was scheduled to begin in 2018 but was pushed to 2019 by NH Department of Transportation due to higher financial numbers than expected during the bidding process. The committee will also continue to address concerns and any other road or traffic related issues that affect the quality of life for residents in the community.

In closing, I want to thank all the members of the Highway Safety Advisory Committee for giving freely of their time to make Plaistow a safer place to live. The Town of Plaistow is a much better place because of these dedicated volunteers!



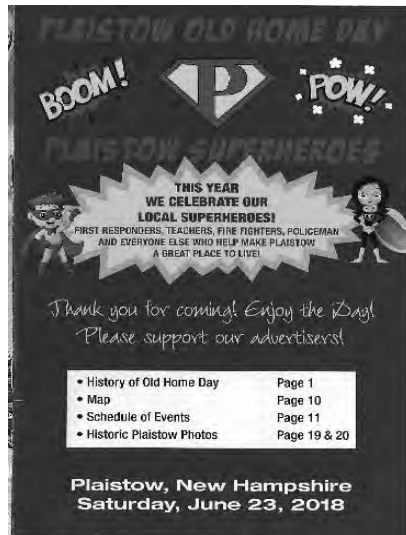
# REPORT OF THE HISTORICAL SOCIETY

*Robert J. Carolan, President*

2018 was once again a very busy year for the Historical Society! You might say we are **“moving forward”** by **“moving backward”** into the **Town’s rich history!**

We **moved forward** by:

1. Continuing to showcase the history of our village for our over 1,670 “likers” on our Facebook Page. Jim Peck continued to post the popular daily diary entries of Isaac Merrill, this past year for the year of 1834. He also started a very popular series - the “Street of the Week” which covered over 20 streets in 2018 and will continue throughout 2019 and beyond to eventually relate the history of all 155 streets in town. We will also share a book at the end called *“The Streets of Plaistow.”*
2. Stepping up our support for Old Home Day, by sponsoring a new printed souvenir program with the schedule of events, a map and a brief history of the event that dates back to 1975. Thirty-two (32) local businesses place ads in the program which was distributed on the Town Common, free to all participants. Many of the ads followed the theme of OHD 2018, “Plaistow Superheroes.” In fact, we were able to raise \$5,524.37, which we donated to the Town for use in defraying taxpayer costs of Old Home Day.



Cover of Old Home Day Program



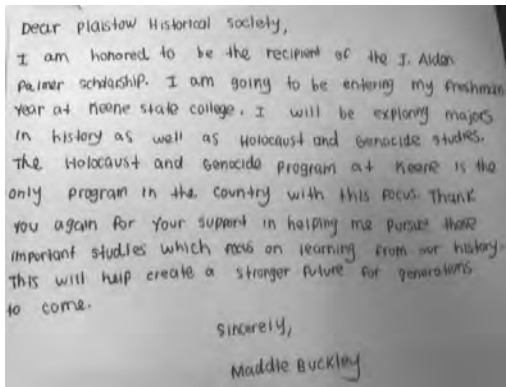
One of 32 Ads in the OHD Program

3. Reviewing and upgrading all our old obsolete ¾ inch video tapes from Channel 17, from the 1980’s and 1990’s, and copying them to a digital format. Bob Carolan has led the way on this project. We are happy to be able to preserve

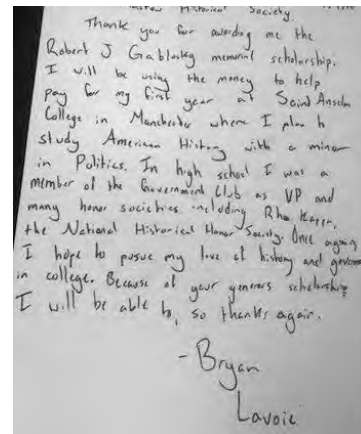
## REPORT OF THE HISTORICAL SOCIETY (continued)

this resource and we intend to share these great videos soon with everyone.

4. Upgrading our computer hardware, software and network here at the Museum. We also now have three printers to scan and copy old documents and pictures.
5. Cataloguing some really great donations of historical documents, pictures and artifacts this past year, including large donations from our past President, Paul Holmes and his family, and another large one from the estate of Alden Palmer, also a past President of the Society and the town's historian for many years. We thank Alden's three daughters, Janice, Jayne and Joanne immensely, as we do Paul Holmes, Jr.! We also thank all other donators this past year. Without your donations, a lot of Plaistow's history would be overlooked!
6. Working with American Legion Post #34 in town to publicize the centennial of World War One and the American Legion itself.
7. Awarding our two annual scholarships, The J. Alden Palmer Plaistow Historical Society Scholarship and the Robert J. Gablosky Memorial Scholarship to deserving Timberlane Regional High School seniors. Mr. Palmer and Mr. Gablosky were long-time stalwart members of the Society, and we love to carry on their names this way each year. Alden's scholarship this year went to Maddie Buckley and Bob's went to Bryan Lavoie.



Dear Plaistow Historical Society,  
I am honored to be the recipient of the J. Alden Palmer scholarship. I am going to be entering my freshman year at Keene State College. I will be exploring majors in history as well as Holocaust and Genocide studies. The Holocaust and Genocide program at Keene is the only program in the country with this focus. Thank you again for your support in helping me pursue these important studies which focus on learning from our history. This will help create a stronger future for generations to come.  
Sincerely,  
Maddie Buckley



Thank you for awarding me the Robert J. Gablosky memorial scholarship. I will be using the money to help pay for my first year at Saint Anselm College in Manchester where I plan to study American History with a minor in Politics. In high school I was a member of the Government Club as VP and many honor societies including Phi Kappa, the National Historical Honor Society. I hope to pursue my love of history and government in college. Because of your generous scholarship I will be able to, so thanks again.  
-Bryan Lavoie

8. Reassessing our building with the strong help of the Town's Building Department Manager, Paul Lucia, and the support of our new Selectman Liaison, Francine Hart. They are helping us do an energy audit and look to replace our ancient HVAC system so that we can continue to protect all the priceless town documents and artifacts in our museum located at 127 Main Street.
9. Sponsoring the annual Toddler Trick or Treat. This year was another great success with close to 100 families visiting us. If parents are interested, we have pictures of all the toddlers at no charge!

## REPORT OF THE HISTORICAL SOCIETY

*(continued)*

10. Opening our doors again to another wonderful visit from the fifth graders at Pollard School. They had a tour of the museum and they also participated in a contest to match up pictures of buildings and sites from many years ago, with contemporary photos of the same locations in town. Jim Peck later provided a walking tour of downtown Plaistow for the fifth graders.

In November, we were saddened by the passing of Barbara Ordway Carifio. Barbara was a great lady and strong supporter of the Historical Society for many years. Barbara knew so much about the history of our town and loved to talk about it at the museum. She made us smile and laugh with her quick wit and sense of humor. Rest in Peace, sweet lady.

Be sure to let Bob Hobbs know if you have any new resources for our Veteran Identification project. This includes veterans of any war. Bob does an outstanding and diligent job of maintaining records of the town's veterans.

Our plans for the future are to continue **“moving forward”** by **“moving backward”** into Plaistow's past in order to fulfill our mission of preserving our village's unique history. To do that, we need help from our citizens, and that includes you!

We have 52 members, and are always open for more. Please join us in preserving the town's past. Our meetings are held at 1:00 pm, on the third Thursday of the month, at the museum, except in January & February. The museum is open to the public on Thursdays, generally between 10:00 am and noon. Please come visit us, or contact us at [plaistowhistorical@yahoo.com](mailto:plaistowhistorical@yahoo.com) Also, please “like” our Facebook page, so that you can view all the old pictures and documents we post daily:

<https://www.facebook.com/PlaistowHistoricalSociety>



## REPORT OF THE HUMAN RESOURCE DEPARTMENT

*Lorice Sadewicz, Human Resources Coordinator*

It is the mission of the Human Resource Department is to provide the following quality services to the employees of the Town of Plaistow: benefit administration and support, recruitment of qualified individuals, retention of valuable employees, training, development and education to promote individual successes and increase overall value to the organization. Our goal is to continue to support staff in a confidential and positive manner to enhance the workplace environment.

In 2018 the Human Resource Department conducted a global employee survey of all staff to confirm we are moving in the right direction. The response was tremendous and encouraging.

All Staff have been invited to attend quarterly Joint Loss Management meetings and luncheon. Many have embraced the idea that all staff should be aware of work place safety and do participate.

We have acknowledged long term employees with recognition awards, celebrated Employee Appreciation Day and held a benefit fair.

Many employees have taken advantage of on-site training, seminars, webinars, off-site training and annual conferences. Lifetime learning continues and is supported. With knowledge comes enthusiasm and inspiration. Continued changes in policies, procedures and legislative updates, the Human Resource Department has utilized its annual budget to support staff attending training.

Plaistow has had many changes in staff this year that include three retirements. The Human Resource Department will continue to assist employees as they **Move Forward** through many challenges, while maintaining productivity and feeling supported with the resources provided.



**REPORT OF THE HUMAN RESOURCE DEPARTMENT**  
*(continued)*

**The Town of Plaistow and its residents continue to benefit from the following  
Human Service Agencies:**

**Human Services Agency**

Family Mediation and Juvenile Services  
Child and Family Services of NH  
Rockingham Community Action Program  
Haven  
Seacoast Child Advocacy  
Center for Life Management  
Rockingham Nutrition & Meals on Wheels  
Retired Seniors Volunteer Program  
Vic Geary Senior Center  
Lamprey Health Care  
Community Health Services

**Services Provided to Plaistow**

Youth & Family Resources  
Community Based Health Care  
Fuel Assistance, WIC, Etc.  
24-Hour Crisis/Domestic Violence  
Safe Child Abuse Evaluation  
Mental Health Services  
Meals to Seniors and Disabled  
Age +55 Transportation  
Senior Center  
Medical & Transportation Services  
Medical/Prescription Services



## **REPORT OF THE HUMAN SERVICES DEPARTMENT**

*Lorice Sadewicz, Human Services Coordinator*

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that “Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.” Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has greater short-term responsibilities. Residents who apply to the Town for assistance often have an immediate need of shelter, heat, power or food that day.

### **Assistance Standards:**

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in stabilizing their lives. Through case management, the Town is able to aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process. Many referrals to other agencies that can assist in that process are provided.

### **Assistance Guidelines:**

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions, yet remain flexible so that special needs, such as medical or unforeseen situations, are considered.

### **Assistance Determination:**

The basic formula that Human Services Coordinators use is: *basic needs expenses minus income and available assets = the amount of assistance that may be granted*. The need formula is applied to a household as a whole. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to sustainable independence. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

### **Assistance Repayment:**

Many people are not aware that the assistance the Town provides to residents is not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.



## **REPORT OF THE HUMAN SERVICES DEPARTMENT**

*(continued)*

### **Assistance Statistics:**

During 2018, we have assisted many clients and helped them achieve stability and independence. Many challenges for the Human Services Department assisting residents still exist. In 2018, over 119 contacts were made with this office. Many needs are fulfilled locally while others are given a list of resources or referrals to additional public and private agencies for assistance. Requests for financial and other assistance continue, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2018, the Town of Plaistow budgeted \$30,850 and has spent \$22,909 in direct assistance.

Transportation, health care and available housing are most challenging hurdles for residents in need to overcome. Human Service Agencies are always researching resources and benefactors to help fill the gap.

### **Other Human Service Agencies:**

In addition to administering the general assistance budget, the Human Services Department oversees annual Town contributions to area non-profit organizations. These organizations are a valuable asset to all residents in Plaistow. Many of these organizations offer free or income-based services. Each agency is asked to submit an application for community support for review each fall. Through this multi-question application and personal interaction, a determination is made to continue, increase or decrease funding. The 2018 budgeted support to approved agencies a total budget of \$53,010. The services provided by these organizations to Plaistow residents had a value far greater than the annual allotment. Services are available to all residents. For more information, resource list and contact information, please see the Human Services Department page on [www.plaistow.com](http://www.plaistow.com). There you will find a "Where to Call" list and the list of Agencies currently supported by the Town Operating Budget.

### **Human Service Office:**

The office staff continues to work with other agencies, civic groups and benefactors, developing additional resources for our residents in need and particularly during the Holidays.

*Thank you to all who continue to give, share, sponsor,  
and provide for Plaistow's residents.*

*In our small community, small gestures of kindness  
make the biggest difference.*

## REPORT OF THE JOINT LOSS PREVENTION COMMITTEE

*Fire Captain Scott Vezina, Chair*

The Town of Plaistow has established a Joint Loss Committee comprised of employees from various departments. The Chair, Vice Chair and Secretary are elected annually by members of the Committee. The Committee meets to assess The Town of Plaistow's safety policies and procedures as well as identify potential hazards that could affect employees or public safety.

As mandated by New Hampshire (RSA) 281-A:64, under Title XXIII. Labor, every employer shall provide employees with safe employment. The Joint Loss Committee meets quarterly each year to maintain a safe work environment; prevention of any potential work place hazards that may cause illness, injury or death; and to adopt safe work methods and procedures that promote the safety and health of employees.

***Moving Forward*** the Joint Loss Committee continues to address safety and/or concerns related to the safety of our parks and recreation areas by updating and posting rules and safety information in all parks. The committee also continues to address and maintain a safe work environment for all employees by implementing procedures to improve safety or updating safety equipment.

I would like to thank all the members of the Joint Loss Committee for their efforts and dedication to ensure the Town's compliance with the New Hampshire Department of Labor requirements. Input from each department allows a regular assessment of the various safety concerns we face on a daily basis. This will assist us in planning for our future in our community and maintain the safety of all employees.



## **2019 LANDFILL SCHEDULE**

April	Saturday	27	Household Hazardous Waste Day Only	
May	Saturday	4	18	
	Wednesday	8	22	
June	Saturday	1	15	
	Wednesday	5	19	
July	Saturday	13	20	
	Wednesday	10	24	
August	Saturday	3	17	
	Wednesday	7	21	
September	Saturday	7	21	
	Wednesday	11	25	
October	Saturday	5	19	26
November	Saturday	2	9	16

**Saturday Hours: 7 am - 3 pm      Wednesday Hours: 4 pm - 8 pm**

***Hours are subject to change depending on weather and/or facility conditions.***

# **REPORT OF THE LIBRARY**

*Cab Vinton, Library Director*

## **Staff**

Cab Vinton, Director

Scott Campbell, Assistant Director

Jennifer Dawley, Youth Services Librarian

Kelli Lennon, Adult Services Librarian

Raven Gregg, Technical Services Librarian

Jennifer O'Connor, Library Assistant

Sherri Averill, Library Assistant

Dot Ketchum (substitute)

Kate Thomas (substitute)

Student Pages: Jillian Fitzpatrick, Rosalie Averill, Abbey Smith

## ***Moving Forward***

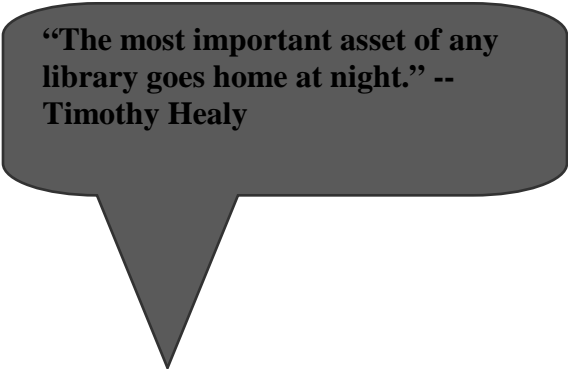
The library continued to *move forward* in 2018 with new materials, new services, new programs, and important improvements to our facility. Once again, we added almost 3,000 new items to our collections. But thanks to our new Hoopla service, Plaistow residents also now have access to over 610,000 new digital ebooks, audiobooks, movies, and songs.

We finished cataloging the History Room collection of old and rare books, photos, and other materials of local historical interest. Also new in 2018, we added a pass to the New Hampshire State Park system and experimented with a Direct Reimbursement program for the New England Aquarium to enable visits when the regular pass was in a black-out period.

After becoming a US Passport Acceptance Facility late last year, we hit full stride and processed 345 applications for area residents this year. We also upgraded all of our public PCs, boosted our Internet and wifi service speeds more than 10-fold, upgraded the audiovisual equipment in the Nelson Room, and added a new state-of-the-art color printer/copier.

In 2018 we also moved forward on several long-overdue improvement projects: completing an LED lighting upgrade, updating our fire suppression sprinkler system to address systemic corrosion issues, replacing our circulation desk countertop, and adding new furniture.

## **Personnel & Trustees**



**“The most important asset of any library goes home at night.” -- Timothy Healy**

We enjoyed excellent stability in our staffing in 2018 with no major changes this year to core staff. Congratulations are in order for Scott Campbell, who was promoted to Assistant Director in February. In most years we add a student page and we were very happy to be joined by Abbey Smith in 2018.

## **REPORT OF THE LIBRARY**

*(continued)*

The Board of Trustees continues to work diligently and effectively on behalf of the Library and the Plaistow community. In 2018, we welcomed a new Alternate Trustee, Megan Lee, a long-time resident and active library user.

### **We Get By with a Little Help**

Through their annual Holiday Fair, raffles, and ongoing by-donation yoga classes, the Friends of the Library raised over \$8,000. The Friends support a variety of library initiatives, including summer reading, museum passes, special events, and much more. We are extremely grateful for all their hard work and continued support. Local businesses also continue to be extremely generous, with 54 donating \$10,285 worth of raffle prizes and incentives for this year's Summer Reading Program.

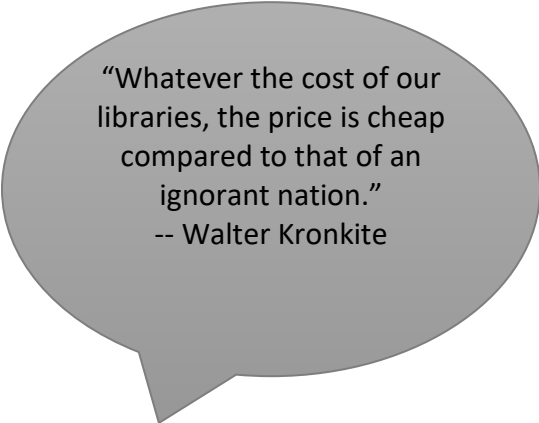
The LED project was a joint project with the Town, the Energy Committee in particular. We're very pleased to report the fruits of this partnership – a reduction in energy use of over a third in 2018 (59,000 kilowatt-hours), saving at least \$10,000 in energy costs and over 80,000 lbs. of CO<sub>2</sub>, a major cause of global warming. The project is on track to pay for itself in about 3 years, marking an auspicious first use of the Town's Energy Capital Reserve Fund.

### **More Than You Expect**

A core function of the library remains, of course, the lending of books, movies, and other content. However, we augment this with a host of other valuable services you might not expect. We provide passport application assistance, notary of public service, personal computing technical support, pick-up location for a Community Supported Agriculture program, Red Cross Blood Drives, yoga classes twice a week, and other surprises our patrons greatly appreciate – including a 3-D printer we hosted for several weeks. Check out our website or sign up for our email newsletter for more details!

### **Programs**

We take pride in offering a wide diversity of educational and entertaining programs for all ages. Our most popular evening programs for adults included our annual local Candidates' Night and A Haunted History of Halloween with Ghost Hunter Dustin Pari, both of which drew over 50 attendees. Other popular programs included the History of Plaistow, presented by Trustee Jim Peck; A Night to Remember the Titanic, presented by our own cataloger, Raven Gregg; and Cutting the Cable Cord, presented by Assistant Director Scott Campbell.



"Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation."  
-- Walter Kronkite

On the children's side, we had a great turnout for Eyes on Owls, Cactus Head Puppets, Irish Step Dancers, and of course, an amazing Summer Reading Kickoff event planned by Jenn Dawley. Well over 200 guests were on hand to "Touch a Truck" and many other special vehicles.

## REPORT OF THE LIBRARY (continued)

### **Looking Forward & Moving Forward!**

We already have great plans for 2019. Our Strategic Plan for 2018-2020 remains the driving force. Improved outreach to under-served groups, open houses for new residents, a calendar of community events, and an expanded “Library of Things” are just some of what’s in store. In addition, the Library will also be sponsoring two new academic scholarships for graduating seniors, implementing recommendations from a Town-wide energy audit, and offering 24/7 access to the Nelson Room. Stay tuned, too, as we begin preparations to celebrate 20 years in our beautiful facility on Main Street.

It has been a privilege for all of us to serve you this year and we look forward to another great year in 2019.



**REPORT OF THE LIBRARY**  
(continued)

**Plaistow Public Library Statistics**

<b>General Service</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>1-Yr Change</b>
Hours of service per week	54	54	54	0.0%
New patrons	209	268	392	46.3%
Residents borrowing in past year	1,394	1,378	1,436	4.2%
Non-resident borrowers	50	49	44	-10.2%
Total visits by customers	59,582	62,207	63,405	1.9%
Meeting room use	432	452	503	11.3%
Community groups using meeting rooms	49	55	56	1.8%
Passport applications/ renewals	n/a	43	345	702.3%
Notary services	120	105	143	36.2%
<b>Library Holdings</b>				
Total materials in collection	48,139	50,190	51,928	3.5%
Materials added to collection	2,699	2,531	2,628	3.8%
Materials taken from collection	655	137	1,125	721.2%
NH OverDrive eBook copies	19,462	21,863	29,514	35.0%
NH OverDrive eAudiobook copies	14,889	15,871	19,350	21.9%
<b>Circulation</b>				
Total circulation (physical items)	53,821	51,949	49,498	-4.7%
Book checkouts	38,613	36,077	35,828	-0.7%
Magazine checkouts	1,080	919	934	1.6%
Audiobook checkouts	2,780	2,996	2,595	-13.4%
Movie checkouts	11,380	10,974	9,757	-11.1%
Downloadable eBooks	2,471	2,677	2,444	-8.7%
Downloadable Audiobooks	2,018	2,461	3,273	33.0%
Downloadable Movies/ TV	n/a	n/a	142	n/a
Downloadable Music	n/a	n/a	50	n/a
Checkouts at Coop partner libraries	2,073	1,881	2,275	20.9%
Loans to non-Coop libraries	835	789	923	17.0%
Loans from non-Coop libraries	453	456	487	6.8%
Museum pass usage	390	386	347	-10.1%
<b>Programming</b>				
Total adult programs	83	135	164	21.5%
Total adult program attendance	1,101	2,332	2,878	23.4%
Children's programs	448	442	417	-5.7%
Children's program attendance	6,730	7,876	8,042	2.1%
<b>Computer Use</b>				
Adult computer use (hrs)	5,798	5,572	4,850	-13.0%

## **MOSQUITO CONTROL PROGRAM**

### ***Dragon Mosquito Control***

The 2018 mosquito season began with extremely dry conditions throughout the state. July and August saw enough rain to bring southern New Hampshire back to the normal range. Increased rainfall continued through September. Warm temperatures and humidity this summer provided mosquitoes near perfect conditions. Mosquito populations rebounded from the below normal levels in previous years.

After three quiet seasons, disease activity is on the rise again. Jamestown Canyon Virus was confirmed in one New Hampshire resident. West Nile Virus (WNV) was the main disease carried by mosquitoes this year. Four (4) WNV animal cases have been identified. Two (2) birds tested positive for WNV from Plaistow. The New Hampshire Department of Health and Human Services issued a public health threat declaration in the southern part of the State for WNV and Eastern Equine Encephalitis (EEE) which included Plaistow. Thirty-two (32) WNV positive mosquito batches were discovered in fourteen (14) communities. Eastern Equine Encephalitis was found in six mosquito batches in four communities. There were no human cases of WNV or EEE in NH this season.

Adult mosquitoes were monitored at four locations throughout town. Nearly 4,000 mosquitoes were collected in traps, identified to species and select species were sent to the State Lab in Concord where they were tested for disease. No mosquitoes tested positive from Plaistow in 2018. Dragon has identified 137 larval mosquito habitats in town. Crews checked larval habitats 170 times during the season. There were 48 treatments to eliminate mosquito larvae. In addition, 1628 catch basins treatments were made to combat disease carrying mosquitoes. Emergency spraying was done at four sites in September due to increased disease activity.

The recommended 2019 Mosquito Control plan for Plaistow includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. Field work aspects of the control program begin in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, woodland pools and other wetland areas. Trapping and testing adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight hours decline.

Homeowners can reduce the number of mosquitoes by checking their property for standing water each week during the season. The Centers for Disease Control and Prevention (CDC) recommends residents empty and scrub, turn over, cover, or throw out items that hold water, such as tires, buckets, planters, toys, pools, birdbaths, flowerpots, or trash containers. Personal protection remains the number one way to avoid mosquito borne illness. Up to date information is available on the CDC website at: <https://www.cdc.gov/westnile/prevention/index.html>.

Residents who do not want their wetlands treated may use our No-Spray Registry online at [www.dragonmosquito.com/no-spray-registry](http://www.dragonmosquito.com/no-spray-registry) or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, the color of your house and the amount of acreage you own. Anyone who submitted a request in 2018 must contact the office to reaffirm your request. To keep our records current, we need to hear from you each year. Inquiries may be emailed to [help@dragonmosquito.com](mailto:help@dragonmosquito.com) or you may call the office with questions at 603-734-4144.



## **OLD HOME DAY COMMITTEE**

*Haley Bush, Chair*

Plaistow Old Home Day is an event that the Town of Plaistow celebrates every year in late June. Traditionally, Old Home Day is full of events and entertainment, along with a parade down Main Street and fireworks at night.

Old Home Day wouldn't be possible without the volunteers who dedicate their time and talents to bring the residents of Plaistow a great, family-fun day! The committee starts planning as early as December, meeting twice a month, to make sure that Old Home Day is successful. Anyone is welcome to join the committee at any time!

Magicians, music, and entertainers were all in attendance this year. We had a caricaturist and Dan's Balloons walking around the Green with his astonishing balloon creations. The YMCA organized a kid's fun run, and also ran our annual Children's Parade. We had Safari Rides all the way from Rhode Island to give kids (and adults) rides on their mechanical zoo animals! We had demonstrations on the green by Ocasio's True Martial Arts and a successful cookie competition! The committee also held a raffle with all proceeds going to the Lion's Power Pack program.

This year, we held our first successful, well attended beard contest and look forward to continuing this competition in years to come!

Each year, the Old Home Day Committee grows with new members, and with some existing members moving on. The committee takes pride in this event each year because they know how much this means to every citizen of Plaistow. The committee is always striving for a successful day and are constantly seeking new members and volunteers. Interested citizens can contact Haley Bush via [www.PlaistowOHD.com](http://www.PlaistowOHD.com), or on our Facebook, [www.Facebook.com/PlaistowOldHomeDay](http://www.Facebook.com/PlaistowOldHomeDay) or by simply searching Plaistow Old Home Day.

We would also like to thank all of our volunteers, friends, committees, entertainers, and town officials that help out the committee every year. Without them, we would not be able to put on such an event as Plaistow Old Home Day.

The 2019 Old Home Day planning is well underway and we look forward to another terrific year! We hope to see you on the Town Green June 22, 2019!



**OLD HOME DAY - FINANCIALS**  
*James Peck, Old Home Day Committee*

<b>Expense</b>	<b>Vendor(s)</b>	<b>Amt</b>	
Fireworks	American Thunder (encumbered)	\$ 6,000.00	24%
Parade:			
	New Eng. Band Production	\$ 2,225.00	
	Pan Grove Steel Band	\$ 1,600.00	
	Steven Marroncelli	\$ 1,250.00	
	Lawrence Boys & Girls Club	\$ 400.00	
	NH Shriner Clowns	\$ 600.00	
	Bektash Temple	<u>\$ 800.00</u>	
	Subtotal Parade	\$ 6,875.00	28%
Entertainment:			
	Pony Rides	\$ 800.00	
	Party Princess	\$ 500.00	
	Dan's Baloons	\$ 500.00	
	Preciphist	\$ 150.00	
	Safari Ride	\$ 1,075.00	
	Trackless Train	\$ 1,445.00	
	Rick O'Shey DJ	\$ 275.00	
	Cartoon You	<u>\$ 400.00</u>	
	Subtotal Entertainment	\$ 5,145.00	21%
Supplies & Other:			
	JRM -Trash Pick-up	\$ 475.00	
	OHD Signs & Banners	\$ 300.00	
	Tents & Stage- Grand Rental	\$ 1,750.00	
	Mad Hat Graphix- T shirts	\$ 1,221.50	
	Parade Candy	\$ 276.19	
	First Student- Transport Bus	\$ 150.00	
	Pete's Sewer Service- Portables	\$ 455.00	
	Troop 18 BSA Trash Pick-up	\$ 500.00	
	ASCAP License	\$ 348.00	
	Police Details	\$ 536.00	
	Beard Contest Expenses	\$ 297.14	
	Baby Contest Expenses	\$ 48.00	
	Raffle Expenses	<u>\$ 347.11</u>	
	Subtotal Supplies & Other	\$ 6,703.94	27%
	<b>Total OHD Expenses</b>	<b><u>\$ 24,723.94</u></b>	<b>100%</b>

## **REPORT OF THE PLANNING BOARD AND PLANNING DEPARTMENT**

*Timothy Moore, Planning Board Chair and Dee Voss, Administrative Assistant*

The Planning Department made significant steps in ***Moving Forward*** with projects that have been in progress for several years. The most significant of these projects are highlighted below.

### **Safe Routes to School**

In 2013, the Town received a Safe Routes to School (SRTS) grant of approximately \$250,000. The Town was able to secure an additional \$100,000 from the New Hampshire Department of Transportation, administer of the SRTS program, to complete the project with most of the aspects of the original scope as defined in 2013. This project proposed designs for an improved intersection at Main and Elm Streets, and then funded the construction of the chosen design. It also provided for improvements to the sidewalks leading to Pollard School and to crosswalks in the vicinity of the Town Hall. Hoyle, Tanner and Associates was hired to complete the engineering, engage the public, and oversee the implementation of the work described in the grant. J. Parker and Daughters Construction, out of Pittsfield, NH was awarded the construction contract for the project. This project had been delayed for numerous reasons, but construction finally started in 2018. There are still a few drainage issues remaining, but all should be resolved in the spring of 2019.

### **Westville Road Bridge**

The Westville Road Little River Bridge replacement was scheduled for completion in 2018. However, because of the timing for the advertisement of requests for proposals (RFPs) to do the construction, no satisfactory replies were received. The RFPs will be advertised again in 2019, but earlier in the year than was done in 2018. Hopefully, the cost of materials will not grossly exceed the estimated costs in the current proposal.

### **Pollard Road/Seaver Brook Culvert Replacement**

This project has been in the Capital Improvements Program (CIP) and Hazard Mitigation Plan for several years. In 2018, Normandeau Associates, consultants for the project, concluded work on preliminary engineering that was financed by a withdrawal from the Transportation Infrastructure Capital Reserve Fund. Those funds will need to be replenished over the next few years in order to finance the estimated \$200,000 to \$300,000 cost of construction for the culvert replacement.

### **Master Plan**

One of the required duties of the Planning Board is to create and maintain a Master Plan for the Town with periodic updates to the Plan every 10 years at a minimum. Although most Master Plans have multiple chapters, and Plaistow's Plan is no different. By law only two (2) chapters are required – a Vision statement or chapter and a Land Use chapter. Major updates were done in 1988 and 2004 with minor updates completed in 1995. In 1988 and 2004, the Planning Board hired a consultant to do the updates. The Planning Board did update the following chapters: Population, Recreation, and

**REPORT OF THE PLANNING BOARD AND PLANNING DEPARTMENT**  
*(continued)*

Community Facilities. The plan is to update the Master Plan chapter by chapter over a period of two (2) to three (3) years.

In 2014 the Planning Board did hire a consultant to update the recreation impact fee methodology; help the Planning Board conduct a community survey; and update the Transportation Chapter of the Master Plan. The survey and Transportation Chapter update were completed in 2015.

During 2017 the Planning Board viewed a presentation by Steve Whitman of Resilience Planning & Design, LLC (Resilience) that described a different format for Master Plans known as a Stewardship of Resources model. The Planning Board decided to adopt this format and has been working with Resilience in 2018 on Land Use, Open Space, and Conservation sections of the Master Plan. The plan was to complete the update in 2019 but budget constraints will require the update to expand into 2020. The current Water Resources chapter was done by Resilience and will be easily transitioned to the new format. The update schedule below shows the existing Master Plan chapters, their transition to a chapter in the new format and a proposed completion date. The completion dates may shift from chapter to chapter as we work with Resilience to more closely integrate the budget with the update work. The new format will also make future updates easier to complete and more importantly to keep all chapters of the Master Plan in sync with each other.

<b>Master Plan Update Status and Proposed Completion Schedule</b>		
<b>Master Plan Chapter</b>	<b>New Chapter</b>	<b>Proposed Completion Date</b>
Letter of Introduction	Executive Summary	2020
Update Schedule & History	Implementation	2019, 2020
Implementation	Implementation	2019, 2020
History of Plaistow	Not being carried forward	N/A
Vision Statement	Vision Statement	2018
Goals	Not being carried forward *	N/A
Population	Built Environment	2019, 2020
Community Facilities	Built Environment	2019
Housing	Built Environment	2019, 2020
Transportation	Built Environment	2020
Recreation	Built Environment	2020
Energy	Natural Environment, Built Environment	2019, 2020
Land Use	Natural Environment	2018
Economic Development	Built Environment	2020
Natural Resources	Natural Environment	2019

**REPORT OF THE PLANNING BOARD AND PLANNING DEPARTMENT**  
*(continued)*

Water Resources	Natural Environment	2020
Water System	Built Environment	2019, 2020
Climate Adaptation	Natural Environment, Built Environment	2019, 2020
Social Capital	Social Capital **	2020

\* The goals are not being carried forward as a separate chapter, but rather they are being incorporated along with recommendations in the Implementation Chapter.

\*\* The Social Capital is a new chapter and will describe how various civic organizations such as the Boy Scouts, Girl Scouts, YMCA, Lions Club, Fish & Game Club, etc. contribute to the quality of life in Plaistow.

An important adjunct to the Master Plan is the CIP. Please see the separate report from the CIP Committee for more details. Its relation to the Master Plan however is extremely important in that it provides a planned funding mechanism for the projects listed in the Master Plan. The CIP is updated every year with a 6-year planning horizon.

**Impact Fees**

The Recreation Impact Fee Methodology was updated in 2017 but could not be fully implemented until the Impact Fee Zoning Ordinance was updated, by Warrant Article, in 2018. The zoning change will permit the Planning Board to make further Impact Fee updates at a Public Hearing rather than at Town Meeting. The Planning Board has contracted Bruce Mayberry to update the School and Public Safety Impact Fees. Mr. Mayberry will begin the updates in the fall of 2018 and will finish in the late spring, early summer of 2019. The last of the Impact Fees, the New Road Impact Fee, should be reviewed in 2019 to see if it needs to be updated.

**Planning Director**

In November 2018, the Planning Department welcomed John Cashell as the Planning Director. John will help the Board and staff to fine tune our procedures, streamline our processes, and move forward with responsible economic development for the Town. Welcome John!



## **REPORT OF THE POLICE DEPARTMENT**

*Kathleen A. Jones, Police Chief*

As another year comes to a close, the Police Department it is reminded of how fortunate we are for the ongoing support of public safety within the community! We were finally able to complete all the finishing touches on the new Police Department. Although we had moved into the building near the end of 2017, there were still many projects to be completed. The open house for the new building was held in March of 2018 and was a great success. Once again, the Department is so grateful for this beautiful facility and if you have not taken a tour yet, make this one of your resolutions for 2019.

It has been another busy year for the Department as we continue to balance our commitments to the residents and business owners while also keeping other populations who visit, shop, or pass through our community safe and secure every day. Our calls for service have remained consistent in comparison to 2017 with over 16,000 calls per year. Our arrests, however, have increased by approximately 22% from last year. Over 2018, the Department has seen an increase in incidents and arrests related to assault and domestic violence assault, theft related offenses, drug possession and sale, and driving while intoxicated. These types of offenses often involve innocent victims as well as direct victims who can be significantly impacted by these crimes.

The patrol division has done an amazing job this past year. Their dedication to the community in 2018 was evident as they have kept up with the increase in arrests as well as the high volume of calls for service even though patrol was short staffed for most of the year. Our Department, and especially the Patrol Division, will continue to work hard to reduce the numbers in these elevated categories through enforcement, community outreach, and proactive initiatives.

One approach the Department has continued to move forward in 2018 is to combat crime by becoming partners with our community through various community policing efforts. I am so proud of all the men and women in the Department as, in 2018, they have all participated with old, as well as new, community policing ideas. Some initiatives the Department completed this year include:

- Successful completion of our 2<sup>nd</sup> annual Citizen's Police Academy
- The DARE Program
- Department tours with local scout troops and other community groups
- Pollard School PTA auction – drive to school in a police cruiser (lights and sirens too!)
- College Intern Program
- Annual Junior Police Program at Pollard School with our local Exchange Club Chapter
- Presented active shooter training with the staff and teachers at Pollard School
- Taught self-defense classes in partnership with the YMCA
- Participated in the DEA Drug Take Back Day

## REPORT OF THE POLICE DEPARTMENT

(continued)

- Held seminars regarding elder abuse and fraudulent scams at the Vic Geary Senior Center
- Participated in and raised money for charity through “Beards for Bucks” to benefit the NH Children’s Advocacy Center. The Center assists children who have been abused. Donations were also raised through No Shave November to benefit Mercy Street run by the First Baptist Church to assist people and their families through the hardships of addiction.

**Moving Forward** into 2019, our goal is to continue these initiatives and expand even further upon our community policing efforts.

Master Patrol Officer Patrick Schiavone served as our School Resource Officer for the Timberlane Regional School District for the 2017-2018 school year. This is not an easy position as he is responsible for close to 3,000 students and staff daily for three schools located within Plaistow. SRO Schiavone has worked hard in 2018 to keep the School Resource Officer Program **Moving Forward** by developing and building positive relationships with the students, parents, and the school staff.

The Detective Unit also had a very busy year in 2018, especially considering the opioid crisis that continues to affect the country. Narcotic cases can be very complex and time consuming but our detectives have been relentless this past year when it comes to following up on these types of cases. They have made arrests for subjects who have sold drugs in our community including some that have contributed to the fatal overdose of another. As this epidemic continues, I am confident that our detectives will continue to aggressively pursue these offenders as we enter a new year.

Our dispatchers have settled into the new dispatch center. Updating the center was a long-term goal of the Department that was finally achieved in 2018. Plaistow now has state-of-the-art communications equipment in order to provide the best possible emergency service to the communities of Plaistow and Atkinson. Our dispatchers are often the unsung heroes of the Department, but they truly are the "first" responders to help our residents in need.

This year, Officer Steven Dehullu successfully completed the NH Police Academy as well as the Department Field Training Program. Officer Dehullu has turned into an excellent solo Officer due to his hard work and because of the dedication of our Field Training Officers. Field training new officers has always been one of our most important tasks. It is a large responsibility and many of the patrol officers accept this challenge and become important mentors to new officers. They often complete this responsibility while handling all of their regular duties at the same time. During 2018, department personnel attended over 1,800 hours of various training schools. Law enforcement is constantly changing, and it is critical that our officers keep up with these changes through continued education.

In October of 2018, Officer Robert D'Auria successfully passed the Master Patrol Officer testing process and earned this distinction. MPO D'Auria has proven to be a valuable

## REPORT OF THE POLICE DEPARTMENT (continued)

asset to the Department as not only a well-rounded officer but also as an instructor and mentor within the Department Firearms Training Program. Congratulations MPO D'Auria!

This will be my last Town Report as your Chief. As most of you know, I will be retired as of January 1, 2019. Over the last 34 years I have been so proud to be a Plaistow police officer. The years have flown by and I am honored to have served the community for so many years. I want to thank all of you for your belief in me and your unwavering support. It has meant the world to me. However, I was never on this journey alone and want to say a special thank you to Sarah Gibbs, Jen Page, and Lucia Cusimano. Simply, I could not have done this without you and I would not have wanted to.

Thank you, Plaistow, for everything. You will always have a special place in my heart.





## **REPORT OF THE RECREATION DEPARTMENT**

*Christina M. Cruz, Recreation Director*

As I reflect on where Recreation has been over the last year, I cannot believe how fast this past year has gone by. The success of Recreation is due in part to you, the residents and your unwavering support.

In January 2018, the Department submitted a grant with the Land, Water Conservation Fund, a matching grant. This grant is to propose trails behind our PARC facility at 51 Old County Road. This grant would be Phase One of the PARC Trails which we hope to extend to Mount Misery. The Town of Plaistow presently owns a group of continuous parcels of land totaling over 100+ acres of underdeveloped land in the northwest area of the community, east of Main Street. Although this property would be a perfect location to develop outdoor recreation opportunities (hiking, biking, running, snowshoe trails) for the benefit of all ages, currently there is no convenient access to this property, severely limiting the public's ability to enjoy this beautiful and historic area of the community. This lack of access to the town's open space hinders Plaistow's citizen's ability to interact and enjoy the rich natural beauty of Mt. Misery. The funding and completion of this project will implement several vital community goals, and will create private and public partnerships to carry out the required tasks, Plaistow has made it through the State level and is awaiting notice from the Federal government. If awarded, Plaistow could break ground as early as June 2019.

We have also completed two facilities within our Strategic Plan. The removal of the Skate Park at the Ingalls Terrace facility, as well as the installation of a new basketball wallball courts. The old tennis court, which was turned into a skate park, was tired, cracked and in need of repair. The entire court received a facelift of patch and new overlay. Two new basketball systems were installed by Vermont Tennis and the wallball wall was installed by Charest Builders. We thank you both for your time and professionalism.

Recreation has worked diligently with the Elder Affairs Committee on a couple of items. We hope that the Senior Newsletter, known as the Senior Sizzler, is gracing your homes and filling your minds with loads of information of what is happening in Plaistow. Additionally, recreation has been collaborating to bring the seniors a movie every other month. This program has become wildly successful, and allows seniors to view a seasonal movie and share in the company of their friends. It doesn't stop there! Our senior population has enjoyed many outings this year to include shows like Grease, Beauty and the Beast, and the smash hit, Jersey Boys. We have also collaborated with the towns of Atkinson and Sandown to bring entertainment, like the Singing Trooper, to our seniors. Lastly, we began a Bingo and Bagels program running the first Friday of every month. Seniors join us for a continental breakfast and a few games of Bingo with prizes of course!

It has been two years since baseball has joined the Cal Ripken league and the season was great as always. The volunteer Board of Directors for baseball, as well as our

## **REPORT OF THE RECREATION DEPARTMENT**

*(continued)*

softball coordinator, worked tirelessly to create a program providing our athletes the best possible experience. The facilities at our PARC fields were extremely wet due to inclement weather and a few water flow issues. Thus, these issues have pushed us to look a little more strategically at the field problems and identify solutions! Consequently, Recreation has partnered with the Town Manager and Highway Department to work on the swales surrounding the fields. The swales have been cut down, and will be cleaned out this year. In doing so, this also revealed the need for another culvert to assist with water flow. Lastly, we created a maintenance plan for the fields, as well as renovating the fields in the fall versus the spring when it is so wet.

Summer is always a busy time of year, with an average of 125 campers in our Summer Recreation program. This seven-week program runs Monday through Friday, and is completely filled with games and crafts. Our campers enjoy a field trip every week with additional entertainers joining us at our 51 Old County Road facility. Campers participate in themed-week programming as well as an end-of-the-year Talent Show. We have such stars! To meet the needs of so many parents, the department created a before care program for our campers. Many parents have difficulty meeting the time constraints of our regular program hours of 8:45am – 4:00pm, so the before-care program allows parents to drop off at 7:00am for a nominal fee. This additional program was very well received and we anticipate growth for next year.

Another addition to the Recreation Department has absolutely nothing to do with programming but will make registration easier! MyRec.com, a new program embedded in our webpage, allows residents and nonresidents alike to create an account to register for all things recreation. Whether it is registering your pumpkin for the Annual Pumpkin Lighting or purchasing a ticket for one of our fabulous trips, you can do it all on MyRec.com. If you have not already done so, please visit [www.plaistow.com](http://www.plaistow.com) under the recreation tab and create an account! You can even sign up for text reminders!

***Moving Forward***, Recreation will be creating bigger and bolder programming for our residents. The department looks forward to the research of new facilities. As always, the department could not move forward without the support of its many volunteers, its Commission, Friends of Plaistow Recreation, and all of the departments that assist in all things Recreation!



## **REPORT OF THE ROCKINGHAM PLANNING COMMISSION**

*Timothy Moore, on Behalf of Rockingham Planning Commission*



156 Water Street, Exeter, NH 03833  
Tel. 603-778-0885 • Fax: 603-778-9183  
email@rpc-nh.org • www.rpc-nh.org

The Rockingham Planning Commission (RPC) is an excellent partner for Plaistow to make plans for ***Moving Forward***. The RPC is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection, hazard mitigation planning, seacoast infrastructure resiliency planning, housing, energy efficiency planning, and economic development. The basis for the application for Safe Routes To School (SRTS) funding (received in 2013) emanated from a Main Street traffic calming study (completed in 2011) that the RPC did for Plaistow. The photo to the right shows the decorative lighting, highway bump-outs, and solar-powered flashing crosswalk lights that were part of the SRTS project.



The Commission, which is not affiliated with Rockingham County, serves a state-defined planning region that includes twenty-seven (27) municipalities in southern and seacoast Rockingham County with a population of approximately 180,000. Commission membership is voluntary and is maintained through the payment of annual dues from each of those municipalities, based on their respective population. The RPC Fiscal Year 2019 (July 1, 2018 through June 30, 2019) dues rate for each community is \$1.00 per capita. Based on a population of 7667, Plaistow's dues for FY 2019 are \$7667.00. Dues are unchanged from FY2018.

The number of commissioners from each municipality is also based on population; Plaistow is entitled to two (2) commissioners who serve four-year terms. Alternates may also be named. Generally planning boards make recommendations to boards of selectmen who then appoint a person as a commissioner. The RPC is directed by a Board of Commissioners (appointed from each municipality), who set policy, oversee the budget and decide what work the Commission will undertake. The Commission has a very modest budget of approximately \$1.3 million. Dues account for approximately 12% to 13% of the RPC's revenue.

## **REPORT OF THE ROCKINGHAM PLANNING COMMISSION**

*(continued)*

The Commission holds monthly meetings on the 2<sup>nd</sup> Wednesday of the month. The meetings rotate each month among the member towns.

The Commission undertakes many land use activities; typical activities include the following:

- Provides Developments of Regional Impact (DRI) Committee support.
- Provides Geographic Information System (GIS) support for use in local and regional planning.
- Updates RPC web site and continues to make commonly requested planning documents available for download. The web site can be found at: [www.rpc-nh.org](http://www.rpc-nh.org).
- The RPC conducted a stream crossing inventory for its member towns.
- Fulfills numerous inquiries and requests for statistical information regarding the region regarding demographic and related information and maintained the RPC's role as State Data Center Affiliate for Census and other data.
- Provides technical assistance to the NH Office of Strategic Initiatives in administering the Federal Emergency Management Administration (FEMA) Flood Insurance Program.

The Commission is involved in the activities that promote regional water quality.

The Commission is involved in economic development planning and provides assistance to the Rockingham Economic Development Council (REDC).

The Commission provides educational programs for its members including the following:

- Organized and sponsored several workshops for Stormwater Management and climate adaptation planning.
- Provided a training session for new commissioners.
- Organized and held the Annual Legislative Forum, where RPC legislative priorities were presented and local officials and legislators were invited to discuss current bills before the Legislature.

The Commission undertakes many transportation planning activities; typical activities include the following:

- Traffic Counting: In cooperation with New Hampshire Department of Transportation (NHDOT), the RPC maintains a robust traffic counting program in

## **REPORT OF THE ROCKINGHAM PLANNING COMMISSION**

*(continued)*

the region. This data is used by NHDOT, communities and RPC to monitor traffic growth and flow, to update and calibrate the regional traffic model and to identify congestion mitigation projects.

- Safe Routes to School: RPC Staff worked with several member communities, including Rye, Hampton, Plaistow, Newfields and Portsmouth, in the development of SRTS initiatives.
- 2016-2042 Long Range Transportation Plan: Worked on a state-wide evaluation criteria for projects where only the highest ranking projects advance to the 10-Year Plan and eventual implementation.
- Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) and Policy Committee Meetings: Held four (4) Policy Committee Member meetings throughout the year and several Transportation Advisory Committee meetings throughout the year as necessary (typically every two (2) months).
- Map sets: The standard twenty-four (24) maps that the RPC prepares for each town are: Aerial Photo 2015, Agricultural Resources, Community Facilities, Conservation and Public Lands, Elevation / Contours, Adopted FEMA Flood Hazard Areas, Historic Resources, Impaired Water, Land Use 1962, Land Use 1974, Land Use 1998, Land Use 2005, Land Use 2010, Digital Tax Parcels, Soil Potential for Development, Stratified Drift Aquifer, Source Water Resources, Trails, Transportation, Wildlife Action Plan, Conservation Priority Areas, Zoning, Impervious Surfaces, and a Base Map.



# **REPORT OF THE STORMWATER MANAGEMENT TASK FORCE**

*Timothy Moore, Committee Member*

## **Clean Water Act**

The Federal Water Pollution Control Act of 1948 was the first major U.S. law to address water pollution. Growing public awareness and concern for controlling water pollution led to sweeping amendments in 1972. As amended in 1972, the law became commonly known as the Clean Water Act (CWA). The 1972 amendments follow:

- Established the basic structure for regulating pollutant discharges into the waters of the United States.
- Gave EPA the authority to implement pollution control programs such as setting wastewater standards for industry.
- Maintained existing requirements to set water quality standards for all contaminants in surface waters.
- Made it unlawful for any person to discharge any pollutant from a point source into navigable waters, unless a permit was obtained under its provisions.
- Funded the construction of sewage treatment plants under the construction grants program.
- Recognized the need for planning to address the critical problems posed by nonpoint source pollution.

Note: Point sources of pollution are typically those pollutants discharged into surface waters by a single (point) source like the discharge from a sewage treatment plant or a chemical plant. Nonpoint sources are those that discharge pollutants over larger areas into surface waters such as pesticides, herbicides, and fertilizers from residential or agricultural sources. Stormwater runoff into surface waters is also a large contributor of pollutants.

In the late 1990s most point sources of pollution had been identified and either eliminated or had plans in place to eliminate the illicit discharges. Stormwater can be a significant contributor to ground water contamination and, in fact, the EPA determined that nation-wide it was the largest contributor to surface water contamination.

On May 1, 2003, EPA Region 1 issued its Final General Permit for Stormwater Discharges From Small Municipal Separate Storm Sewer Systems (2003 small MS4 permit) that covers "traditional" (i.e., cities and towns) and "non-traditional" (i.e., Federal and state agencies) MS4 Operators located in the states of Massachusetts and New Hampshire. This permit expired on May 1, 2008, but remained in effect for authorized Operators until a new permit was issued in 2017. During 2008 – 2010, The EPA issued three separate draft Small MS4 General permits to replace the 2003 Small MS4 permit. One for eligible Operators located in the state of New Hampshire and two separate Massachusetts permits; one for Operators located in the North Coastal watershed and the other for those located in the Interstate, Merrimack and South Coastal watersheds.

## **REPORT OF THE STORMWATER MANAGEMENT TASK FORCE** *(continued)*

The Notice of Availability of the Draft NPDES General permit for Discharges from Small Municipal Separate Storm Sewer Systems located in the State of New Hampshire was published in the Federal Register on December 23, 2008 (See 73 FR 78786).

The 2017 New Hampshire Small MS4 General Permit was issued on January 18, 2017. The final permit reflects modifications to the 2013 Draft Small MS4 General Permit and the 2015 Renoticed Permit sections. This permit replaces the 2003 small MS4 general permit for MS4 operators within the state of New Hampshire. For more information on communities within New Hampshire that are automatically designated and may require permit coverage see: [NH regulated communities](#).

Due to Plaistow's proximity to larger urban areas, Plaistow is required to implement stormwater controls. Such controls and regulations are commonly referred to as MS4 regulations. Plaistow began in 2003 to take measures to be in compliance with the regulations and has done the following:

- Updated zoning, subdivision, and site plan review regulations to adequately handle storm water run during and after construction of any new commercial, residential, or industrial development.
- Identified all outfalls – places where drainage enters a stream, pond, lake, or wetland area. These outfalls are then mapped in a GIS map layer. Additionally, water quality is measured at each outfall at least once during a 5-year cycle. Any contaminants found must be traced to the source of contamination and removed if possible.
- Impaired streams require special attention by measuring the water quality during both wet and dry periods. This testing and tracing contaminants to their source is an on-going effort.
- An annual report is due May 1<sup>st</sup> each year and must be sent to the USEPA. It reports on all efforts made to monitor and control stormwater run-off.

One of the impairments found in the brooks and rivers in Plaistow is coliform and the taskforce has been working to identify the source or sources of this contamination. Although standard water testing can detect the presence of coliform, a more detailed DNA testing program is required to identify the source of the coliform, that is, whether it is comes from human or animal waste. To date the DNA testing has not identified a source of the coliform. Plaistow spent in excess of \$3,000 to do water testing necessary for compliance.

***Moving Forward***, the 2017 MS4 permit will require more extensive outreach programs and updated plans to control stormwater runoff. Some of the necessary compliance issues were identified by the Taskforce Committee and initial steps were taken. More work will be necessary in 2019 to stay on a general compliance schedule. The Taskforce Committee recommended that Plaistow become associated with a larger regional committee, including Manchester, to share resources and help lessen the financial impacts by individual committee members.

## **REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST**

*Kathleen Giacobbe, Chair*

The Town of Plaistow has three (3) elected Supervisors of the Checklist, each holding a 6-year rotating term. The current Supervisors are Kathleen Giacobbe - Chair, Nancy Bolduc and Gayle Hamel. Ms. Giacobbe's 6-year term continues until March 2020. Ms. Bolduc was elected a Supervisor in March 2018 for a 6-year term. Ms. Hamel has served in an appointed capacity since June 2017. She ran for office in March 2018 to fulfill the one (1) remaining year of a previous member's term. Her position is scheduled for re-election in 2019.

Thank you to Nancy and Gayle for their willingness to join the Supervisors of the Voter Checklist, and for their hard work and dedication to the task of keeping the voter checklist information up-to-date and accurate.

As of October 3, 2018, there are registered: Republicans 2009, Democrats 1347, Libertarians 4 and Undeclared 2273; for a total of 5663 registered voters.

The checklist is a very fluid document and the Supervisors have been diligently working to ensure the Town of Plaistow's Checklist is as accurate and current as possible. They meet monthly to complete the registration process for any residents who have completed paperwork to become new voters in Plaistow or to make changes requested by any current voters. Besides the registration of new voters and changes of existing voters, they continue to send a State-approved document entitled "30-day letter" to registered voters who have not voted within the last four (4) elections, and remove voters who are deceased and those who have moved to other cities and towns in or out of New Hampshire.

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. Voting checklist is retained for a period of six (6) years and can be referenced as proof of voting in any given election if needed. The Supervisors work hand-in-hand with the Town Clerk's Office in retaining the records and registering new voters.

The Town of Plaistow Supervisors of the Checklist hold a public session to accept new voter registrations and update the voter checklist during periods mandated by the State before every election. These sessions are posted in the local newspaper, on the Town website and on the bulletin board in the Plaistow Town Hall lobby. If a person is unavailable to register during a session they are allowed to register on the day of election at the polls indicated by the Town Moderator.

Residents may change their voting record any time that the Town Clerk's Office is open, at an Election or during any public work session of the Supervisors of the Check List as allowed by NH RSA's. Changing a party before a primary election, must be done about 3 months in advance of the election.



## **REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST** *(continued)*

### **Registering to Vote**

New residents may register to vote during regular office hours at the Town Clerk's office, during any public session of the Supervisors of the Checklist or on Election Day at the polls. The Supervisors' sessions are posted on the Town's website, local newspaper and bulletin board in the Town Hall lobby. This mandatory session is held about 10 days prior to any election. After that date, a person cannot register to vote in the Town Clerk's office until after the election. New Hampshire has a same day registration policy, so a resident can register with the Supervisors at the polls on Election Day and still vote. Residents may not register at the Deliberative Session.

To register as a voter a resident must prove that he/she is a resident of Plaistow. To do this we require a mortgage statement or notarized letter from your landlord, plus a current utility bill. Identification is also required; this can be in the form of a current NH driver's license, a non-driver ID card (both along with a birth certificate), current passport, a NH issued voter ID card, a military ID card or current NH university ID if it contains a photo. If a person's name has changed and it doesn't reflect the new name on their documents, we will need to see documentation that confirms the name change. Anyone who has become a citizen after moving to the United States will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day registration, he/she will be allowed to sign a Verifiable Action of Domicile and then bring in proof of residency, citizenship and/or age as needed.

ID is also required on Election Day. If a register voter arrives without proper identification, they may sign an affidavit and have their photo taken and attached to the affidavit. The Attorney General's Office will send a letter after the election. The voter is asked to return the letter confirming that the voter had indeed voted.

***Moving Forward***, Town and School Elections are held together on the second Tuesday in March each year. These elections have articles on them that directly affect your real estate tax rate.

Check your voter information at: <https://app.sos.nh.gov>

GET OUT AND VOTE!  
IT'S YOUR BEST WAY OF HELPING TO PLAN FOR OUR FUTURE!



## **REPORT OF THE TAX COLLECTOR**

*Julie A. McNamara, CTC*

In New Hampshire, the Tax Collector is an elected position. The Tax Collector's Office is responsible for maintaining the detailed accounting of the taxes due, collected, abated and all property sold for non-payment of taxes. RSA41:35

- **Tax Bills** are issued semi-annually. RSA76:15a. The Tax year runs from April 1<sup>st</sup> through March 31<sup>st</sup> with the bills due in July and December. The 1<sup>st</sup> bill is the prior year's valuation times ½ of the previous year's tax rate. If property has physically changed in valuation, the current year's appraisal may be used times ½ the previous year's tax rate. RSA76:15-b. The 2<sup>nd</sup> bill is calculated, usually in the fall, after the tax rate has been set by the state (DRA). Any changes in the tax rate or assessed valuation will reflect in the second billing and be due 30 days after billing date.
- **Escrow:** Most banks request an electronic file to process the billing of property taxes. If your bank requests a copy of your tax bill they may contact us or you may provide a copy to them.
- **Mailing Address:** It is critical for the property owner to maintain the billing address for properties owned. A link is available at **Plaistow.com**; you can also e-mail or snail-mail the signed request to the assessor.
- **Prepayments** for property taxes can be made up to 2 years. This means you can make payments to suit your budget needs, as often as you would like. Any prepayments will reflect on your printed bill with a balance remaining when the bill is printed.

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### **OFFICE HOURS**

MON-TUES-WED

**9AM-4:30PM**

EXTENDED HOURS AT TAX TIME THURSDAY & FRIDAY

603-382-8611

TAXCOLLECTOR@PLAISTOW.COM

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**In the theme of *Moving Forward* the tax office would like to note:** The Interest Rate on Delinquent Taxes for (2019 levy and after) has changed. The rate of 12% interest on 1<sup>st</sup> and 2<sup>nd</sup> bills paid after the due dates, of July 1<sup>st</sup> and Dec 1<sup>st</sup> or 30 days after the mailing date, is now 8%. The Tax Lien Interest Rate has changed from 18% to 14% from the date of lien. Other Interest Rates such as Current Use, Excavation Tax and Yield Tax remain at 18%, 30 days after mailing.

# TEST YOUR WELL WATER

## WHAT'S IN YOUR WATER?



## MORE INFORMATION

For information about testing your well water, treatment options or accredited laboratories in New Hampshire, visit the NHDES website.

Go to the A to Z List and select "Private Well Testing" or "Water Well Testing."

NHDES Drinking Water and Groundwater Bureau  
29 Hazen Drive; PO Box 95  
Concord, NH 03302-0095  
(603) 271-2513  
dwgbinfo@des.nh.gov



Public Health Lab  
Container Request Form



NHDES-Accredited Labs

This brochure was produced in partnership:



[www.des.nh.gov](http://www.des.nh.gov)



**NH DIVISION OF  
Public Health Services**

Improving health, preventing disease, reducing costs for all  
Department of Health and Human Services

[www.dhhs.nh.gov/dphs/lab/index.htm](http://www.dhhs.nh.gov/dphs/lab/index.htm)

## WHY TEST?



## TEST YOUR WELL WATER

Unhealthy levels of contaminants are common in many private wells in New Hampshire. Some of these contaminants have been linked to cancer and other diseases. Most have no taste, smell or color. It is important to periodically test well water to ensure it is safe to drink.

# TEST YOUR WELL WATER (continued)

## HOW TO TEST

1. **Order a kit** from an accredited laboratory to sample your water. The New Hampshire Public Health Lab has an online container request form, as do some other labs.
2. **Follow the instructions** included in the kit to sample your well water and send back the water sample(s) immediately to the lab.
3. **Review the report from the lab.** Any contaminants that may affect your health or your home appliances will be highlighted.

## HOW TO TREAT

If the lab report indicates there is a contaminant in your well water in amounts greater than state or federal health standards or recommended action levels, you should take steps to fix it.

Using NHDES' *Be Well Informed* web tool, you can enter results from your lab report and get recommendations for appropriate treatment options, if needed.

NHDES also has fact sheets on its website covering all common water quality problems and their solutions. Before making a decision, consult a water treatment professional.

## WHEN TO TEST

NHDES recommends that prospective homebuyers test the water in a home with a private well before purchase.

Water quality in properly located and constructed wells is generally stable, and if a change is going to occur, it occurs slowly. Thus, *NHDES recommends standard and radiological analysis testing every three to five years.* Bacteria and nitrate are exceptions; **you should test for them every year.**

The following conditions would call for more frequent testing:

- Heavily developed areas with land uses that handle hazardous chemicals.
- Recent well construction activities or repairs. NHDES recommends testing for bacteria after any well repair or pump or plumbing modification, but only after thorough flushing of the pipes.
- High levels of contaminants found in earlier testing.
- Noticeable changes in the water, such as a change in taste, smell or appearance after a heavy rain, or an unexplained change in a previously trouble-free well.

## WHAT TO TEST FOR

### STANDARD ANALYSIS

This covers the most common contaminants. Some of these pose health concerns while others only affect taste and/or smell. Find water quality standards on the NHDES Drinking Water and Groundwater Bureau website.

Arsenic	Bacteria	Chloride
Copper	Fluoride	Hardness
Iron	Lead	Manganese
Nitrate/Nitrite	pH	Sodium
	Uranium*	

\*Uranium is part of both the standard and radiological analysis packages at the State of NH Lab.

### VOCs

MtBE, benzene, and industrial solvents are the most common volatile organic compounds (VOCs). MtBE and benzene are found in gasoline, and MtBE has been detected even in remote areas.

### RADIOLOGICAL ANALYSIS

Rocks in New Hampshire contain naturally-occurring radioactive elements that dissolve easily in water. Radiological analysis includes tests for uranium, analytical gross alpha and radon.

A radon air test is also advisable since the greatest exposure risk is through inhaling air with elevated concentrations of radon gas. Radon test kits are available from the National Radon Program Services and at home improvement stores.

### ADDITIONAL TESTS

Tests for pesticides, herbicides or other synthetic organic compounds (SOCs) may be a good idea if your water has elevated nitrite or nitrate concentrations, or if significant amounts of pesticide have been applied near your well.

Learn about per- and polyfluoroalkyl substances (PFASs), which have recently been found in New Hampshire's water, on the NH PFAS Investigation webpage.



## **REPORT OF THE TOWN CLERK**

*Martha L. Fowler, Interim Town Clerk*

The Town Clerk's Office is responsible for providing many services and maintaining town records. The Town Clerk's Office is open Monday 8:00am–7:00pm, Tuesday through Thursday 8:00am–4:30pm and Friday 7:00am–11:00am. The phone number is 603-382-8129; the fax number is 603-382-7183, for more information please visit the Town Clerk's page on the Plaistow website at <http://www.plaistow.com>.

Some of the things you can do at the Town Clerk's Office are:

- **Register a Motor Vehicle or Boat**, or renew your vehicle or boat registration. Registrations are renewable in your birth month each year, unless the vehicle is leased or is in a trust or company name. Renewal reminders are mailed or e-mailed to residents on the first day of their renewal month. Residents may choose to renew online at <http://www.Plaistow.com>, in person, or through the mail. You may call the Town Clerk's office to learn what paperwork you will need to register your vehicle. All renewals and transfers require the original of your most recent registration. Payments can be made by cash, check or credit card. (paying by credit card adds an additional fee of 2.79%).
- **Obtain a Marriage License**. Both parties need to be present when applying for a marriage license. They should each bring proof of identification (driver's license or passport), and, if either party has been previously married/joined by civil union, they will need divorce decree(s), dissolution(s) or death certificate(s) to show proof of how the prior marriage(s)/union(s) ended. The licensing process takes approximately 30 minutes, with a cost of \$50.00 and the application expires in 90 days.
- **Obtain Copies of Vital Records**. (birth, marriage, divorce and death certificates). Customers requesting copies of vital records will need to show proof of identification and state how they are related to the individual(s) on the record. The cost is \$15.00 for the search and first copy, then drops to \$10.00 for additional copies.
- **Register Your Dog**. All dogs must be licensed by April 30 each year. You must have a statement from your vet that your dog has a current rabies vaccination to have your dog licensed, unless it has already been recorded in the dog system. If you have not registered your dog in Plaistow before, you will also need to show proof of spay/neuter, if applicable, in order to obtain the lowest rate. Rates are \$2.00 for seniors (1 dog only), \$7.50 for puppies under 8 months or neutered/spayed dogs and \$10.00 for whole dogs, a group license (5 or more dogs) is \$20.00.
- **Register to Vote**. You will need to show proof of identification and proof of residency to become a registered voter. You can register to vote at the Town

## REPORT OF THE TOWN CLERK (continued)

Clerk's office up to ten (10) days prior to any election. You can also register at the polls on Election Day. Call the Town Clerk's office for voter registration details. If you are a naturalized citizen, you need to bring your naturalization papers in or your US passport. Party changes are done at least 90 days before any primary election.

- **Apply for/Obtain an Absentee Ballot.** You will need to be a registered voter in the Town of Plaistow or register at the same time as the request. Each voter must pick up his/her own absentee ballot, or apply by mail. The clerk cannot accept an application from another person, nor can the clerk hand them a ballot for another person.

The Town Clerk also files liens, attachments, and handles all phases of federal, state and local elections, from registering new voters, issuing absentee ballots, taking official minutes, printing ballots, to recording and certifying the votes.

The year 2018 has seen some major changes in the Town Clerk's Office. Long-time Clerk Maryellen Pelletier retired September 1, 2018 as she had planned last year. We thank her for her many years of dedicated service to the Town of Plaistow. **Moving Forward** Martha Fowler was appointed Interim Town Clerk and our newly hired Assistant Clerk Jacqueline Shields was appointed Interim Deputy Clerk. Jacqueline has completed year one of a three-year NH Town & City Clerk Association Certification program, NH Department of Motor Vehicles training, NH Vital Records training and elections training. Even with all the training, there is always more to learn to perform the job and the residents have been kind and patient during these months of training.

This year I completed year two of a three-year program called New England Municipal Clerk Institute and Academy. Along with this training and work experience, I am hoping to complete my Certified Municipal Clerk with the International Institute for Municipal Clerks in 2019 or 2020.

With the implementation of the REAL ID in New Hampshire and Massachusetts, many residents renewing their driver's licenses have needed copies of their birth certificates and marriage certificates. This has led to increase in these requests this year. The issuance of marriage licenses and death certificates in 2018 decreased compared to 2017. Divorce certified copy requests have remained stagnant.

The volume of automobile registrations increased in 2018. Despite the 2.79% convenience fee charged to the resident, more residents than ever are choosing to use credit/debit cards for payment in the office or on-line.

There were 3 elections in 2018 which generated a lot requests for absentee ballots and new voter registrations thus increasing the workload for the office. The Town/School Election in March had a voter turnout of 14.5%. The State Primary Election had a voter turnout of 18% and State General Election's turnout was 53.6%.

# REPORT OF THE TOWN CLERK

## *Vital Statistics - Births*

1/15/2019

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

### RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--PLAISTOW--

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
SENER, CHARLES RYDER	02/07/2018	EXETER,NH	SENER, MICHAEL	WISEMAN, MEGAN
SEXTON, NOLAN WAYNE	04/14/2018	DOVER,NH	SEXTON, DAVID	GRIFFIN, SARAH
DAVIS, VICTORIA LYNNE	05/17/2018	DERRY,NH	DAVIS JR, DONALD	HAYWARD, AMANDA
CUTTS, COREY JAMESON	07/14/2018	EXETER,NH	CUTTS, ANDREW	CUTTS, JAIMELYN
POMERLEAU, HANNAH MARIE	08/27/2018	DERRY,NH	POMERLEAU, ANDREW	HINES, KAYLA

Total number of records 5

**REPORT OF THE TOWN CLERK**  
***Vital Statistics - Marriages***

1/14/2019

Page 1 of 3

DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION  
 RESIDENT MARRIAGE REPORT  
 01/01/2018 - 12/31/2018  
 -- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BENCIVENGA, JILLIAN E PLAISTOW, NH	BOUTHILLETTE, ROBERT J PLAISTOW, NH	PLAISTOW	PLAISTOW	01/20/2018
MCKENNA, RYAN P PLAISTOW, NH	JUDKINS, LINDSAY M ATKINSON, NH	DERRY	EPPING	02/25/2018
SHELDON, RAINA M PLAISTOW, NH	LAVALLEY, JONATHAN E PLAISTOW, NH	PLAISTOW	CHICHESTER	04/27/2018
SCHORMAN, TYLER P PLAISTOW, NH	STULTZ, STACEY M PLAISTOW, NH	PLAISTOW	NEW CASTLE	04/28/2018
METCALF, ROBERT L BROOKLINE, NH	SEARS, LISA A PLAISTOW, NH	BROOKLINE	MANCHESTER	05/26/2018
GOYETTE, KIRSTEN E PLAISTOW, NH	LANDER, NICHOLAS J PLAISTOW, NH	PLAISTOW	SANDOWN	05/26/2018
NICHOLSON, SEAN D BRENTWOOD, NH	KNOWLES, CAITLYN M PLAISTOW, NH	BRENTWOOD	BRENTWOOD	05/31/2018
MILLER, SHANNON A ATKINSON, NH	DOIRON JR, JAMES J PLAISTOW, NH	PLAISTOW	LEE	06/15/2018
GUZOFSKI, DENNIS J PLAISTOW, NH	MARAMALDI, JANICE PLAISTOW, NH	PLAISTOW	PLAISTOW	06/16/2018
HARBILAS, NICHOLAS S PLAISTOW, NH	PRENDERGAST, LAUREN A SALEM, NH	PLAISTOW	BEDFORD	06/17/2018
OUELLETTE, CALEIGH M PLAISTOW, NH	ISAKOVIC, OGNJEN PLAISTOW, NH	PLAISTOW	RYE	06/29/2018



**REPORT OF THE TOWN CLERK**  
***Vital Statistics - Marriages (continued)***

1/14/2019

Page 2 of 3

DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION  
 RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PERKINS, SETH J PLAISTOW, NH	SARGENT, REBECCA J PLAISTOW, NH	PLAISTOW	CANDIA	06/30/2018
SEARS, RAYMOND F PLAISTOW, NH	GOLDSMITH, SHARON L PLAISTOW, NH	PLAISTOW	WINDHAM	07/14/2018
SCURIO, JACOB M PLAISTOW, NH	ANDERSON, LAUREN M SUTTON, MA	WAKEFIELD	SANBORNVILLE	08/18/2018
SZEGEDY, BRIAN J PLAISTOW, NH	JEAN, SARAH A PLAISTOW, NH	PLAISTOW	HAMPSTEAD	09/08/2018
CARTER, JOSHUA J PLAISTOW, NH	FISHER, DESTINY R PLAISTOW, NH	PLAISTOW	HAMPTON	09/22/2018
LOPES, KASIE J PLAISTOW, NH	TRESBACK, DAKOTA J PLAISTOW, NH	PLAISTOW	PLAISTOW	10/01/2018
BOWIE, DAVID M PLAISTOW, NH	ROGERS, TERRI A PLAISTOW, NH	PLAISTOW	PLAISTOW	10/19/2018
MUNOZ, DALE J PLAISTOW, NH	BAKER, ABIGAIL S HAMPTON, NH	HAMPTON	HAMPTON	10/20/2018
DELANEY III, JAMES F PLAISTOW, NH	GOTTFELD, KRYSTAL L ATKINSON, NH	PLAISTOW	HAMPSTEAD	11/02/2018
FILLIO, DAVID G PLAISTOW, NH	DIAZ, ELIZABETH PLAISTOW, NH	PLAISTOW	PLAISTOW	11/25/2018
PEPIN, TIMOTHY R PLAISTOW, NH	LEAVITT, TRACEY M PLAISTOW, NH	PLAISTOW	DERRY	12/01/2018
WARD, JOSEPH H PLAISTOW, NH	MORRISON, JESSICA A PLAISTOW, NH	PLAISTOW	HAMPSTEAD	12/02/2018

Total number of records 23

# REPORT OF THE TOWN CLERK *Vital Statistics - Deaths*

01/14/2019



Page 1 of 2

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--PLAISTOW, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DIVINCENTIS, ROBERT	01/26/2018	PLAISTOW	DIVINCENTIS, ANTHONY	DELUCA, LUCY	N
ROSSETTI, BARRY	02/04/2018	PLAISTOW	ROSSETTI, CARMINE	DAMPFOUSSE, CLAIRE	N
BEAULIEU, CAROL	02/10/2018	DERRY	GEBO, THOMAS	MCGOVERN, CATHERINE	N
RICE, PAUL	02/14/2018	PLAISTOW	RICE, JOHN	AZZARO, CARMELLA	Y
KIDDER, ROSCOE	03/02/2018	PLAISTOW	KIDDER, ROSCOE	O'LEARY, ELIZABETH	Y
GIARRUSSO, JOSEPH	03/09/2018	PLAISTOW	GIARRUSSO, JOSEPH	BRUNEAU, CLAIRE	N
SIMMONS, CHRISTOPHER	04/09/2018	PLAISTOW	SIMMONS, ROBERT	RIES, ARLIEDA	N
KILTY JR, WILLIAM	04/09/2018	PLAISTOW	KILTY, WILLIAM	DONATO, HELENA	N
KENDALL, MARILYN	05/03/2018	PLAISTOW	COLE, NILES	MAHER, KATHERINE	N
VLACK, ANDREW	05/25/2018	PLAISTOW	VLACK, THOMAS	YUNES, PATRICIA	N
DORAN, EILEEN	06/10/2018	WINDHAM	FITZPARICK, JOHN	HUBBARD, AGNES	N
BLOOM, MARK	06/13/2018	EXETER	BLOOM, PHILIP	DRISCOLL, SUSAN	N
POST, DAVID	06/23/2018	PLAISTOW	POST, KENNETH	HOLMES, MARJORIE	Y
CRAWFORD, JAMES	07/03/2018	PLAISTOW	CRAWFORD, JAMES	VAN DE WATER, MARY	N
RACIOPPI, JENNIFER	07/11/2018	PLAISTOW	HAUGHN JR, JOHN	LUCEY, MARGARET	N
COLLINS JR, DANIEL	08/08/2018	PLAISTOW	COLLINS, DANIEL	O'LEARY, HELEN	Y
ESTABROOK, ROBERT	08/14/2018	PLAISTOW	ESTABROOK, WILLIAM	MACASKILL, OLIVE	N
CUSTEAU, DAVID	08/16/2018	PLAISTOW	CUSTEAU, RUDOLPH	CASHMAN, MARY	N

**REPORT OF THE TOWN CLERK**  
*Vital Statistics - Deaths (continued)*

01/14/2019



DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION

Page 2 of 2

RESIDENT DEATH REPORT  
 01/01/2018 - 12/31/2018  
 --PLAISTOW, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DOYLE, JOHN	08/24/2018	PLAISTOW	DOYLE, RICHARD	HERRICK, JOANNE	N
HERBERT, JOSEPHINE	09/06/2018	PLAISTOW	BERNAT, JOHN	TONDERYS, STEFFIA	N
RODRIGUEZ JR, JACINTO	10/04/2018	RAYMOND	RODRIGUEZ SR, JACINTO	COTE, SANDRA	N
ATLAS, BETTE	10/07/2018	PLAISTOW	VINCENT, ERNEST	GUYOT, ALICE	N
WOOD, NANCY	10/14/2018	PLAISTOW	EASON, JOHN	RING, HAZEL	N
VERONEAU, KENNETH	11/29/2018	PLAISTOW	VERONEAU, ALTON	LLOYD, FLORENCE	Y
MOYNIHAN, JOSHUA	12/01/2018	PLAISTOW	MOYNIHAN, JOHN	STEWART, ALANA	N
SHELTRY, ERNEST	12/30/2018	EXETER	SHELTRY, RAYMOND	HUMPHREYS, KATHARINE	Y
SAINSBURY, NAOMI	12/31/2018	PLAISTOW	STEVENS, GLENN	SEAVEY, PEARL	N

Total number of records 27

**TOWN OWNED PROPERTIES**  
(continued)

PARCEL	#	LOCATION	ACRES	LAND	BLDG	TOTAL
6-003-000-000		ATKINSON TOWN LINE	1.83	\$ 17,300	\$ -	\$ 17,300
6-006-000-000		ATKINSON LINE REAR L	13.45	\$ 93,540	\$ -	\$ 93,540
6-008-000-000		FORMERLY J A NOYES L	6.1	\$ 49,390	\$ -	\$ 49,390
6-015-000-000		FROG POND WOODS	43.8	\$ 208,080	\$ -	\$ 1,930
7-001-000-000		ATKINSON LINE	88	\$ 485,250	\$ -	\$ 485,250
7-003-000-000		FROG POND WOODS	21	\$ 74,950	\$ -	\$ 74,950
7-004-000-000		FROG POND WOODS	58.68	\$ 216,900	\$ -	\$ 216,900
7-005-000-000		FROG POND WOODS	9.5	\$ 39,020	\$ -	\$ 39,020
8-022-000-000		HICKORY RIDGE REAR	5.2	\$ 38,900	\$ -	\$ 38,900
8-023-000-000		HICKORY RIDGE REAR	7.4	\$ 54,940	\$ -	\$ 54,940
8-024-000-000		REAR HICKERY RIDGE	8	\$ 65,900	\$ -	\$ 65,900
8-025-000-000		HAMPSTEAD LINE	6	\$ 49,700	\$ -	\$ 49,700
8-026-000-000		HAMPSTEAD LINE	3	\$ 17,800	\$ -	\$ 17,800
9-011-000-000		OLD STAGECOACH RD	4.8	\$ 87,980	\$ -	\$ 87,980
11-007-000-000		NEAR B+M RAILROAD	0.56	\$ 3,360	\$ -	\$ 3,360
14-035-000-000		EAST RD REAR	5	\$ 2,500	\$ -	\$ 2,500
16-001-000-000	45	GREENOUGH RD	2.34	\$ 83,460	\$ -	\$ 83,460
17-006-000-000		FROG POND WOODS	21.54	\$ 141,200	\$ -	\$ 141,200
17-007-000-000		FROG POND WOODS	3.1	\$ 28,480	\$ -	\$ 28,480
17-029-000-000	16	CULVER ST	0.75	\$ 9,150	\$ -	\$ 9,150
17-030-000-000	15	LOWER	0.75	\$ 9,150	\$ -	\$ 9,150
17-031-000-000	13	LOWER RD	0.7	\$ 8,540	\$ -	\$ 8,540
17-032-000-000	11	LOWER RD	5.8	\$ 31,780	\$ -	\$ 31,780
18-002-000-000		FROG POND WOODS	6.4	\$ 45,000	\$ -	\$ 45,000
18-003-000-000		FROG POND WOODS	7.9	\$ 55,330	\$ -	\$ 55,330
18-004-000-000		FROG POND WOODS	2.6	\$ 18,840	\$ -	\$ 18,840
18-014-000-000		MAIN ST REAR LAND	14.5	\$ 118,550	\$ -	\$ 118,550
18-015-000-000	14	CULVER ST	0.92	\$ 10,100	\$ -	\$ 10,100
19-005-000-000	266	MAIN ST	36	\$ 499,290	\$ -	\$ 499,290
19-006-000-000	280	MAIN ST	38	\$ 549,500	\$ -	\$ 549,500
20-037-000-000		MT MISERY	5	\$ 37,440	\$ -	\$ 37,440
20-038-000-000		MT MISERY	21.46	\$ 201,850	\$ -	\$ 201,850
21-007-000-000	307	MAIN ST	12.9	\$ 376,530	\$ -	\$ 376,530
21-008-000-000		MT MISERY	2.5	\$ 16,010	\$ -	\$ 16,010
21-009-000-000		MT MISERY	11	\$ 72,160	\$ -	\$ 72,160
21-010-000-000		MT MISERY	13.8	\$ 90,300	\$ -	\$ 90,300
21-011-000-000		MT MISERY	2.5	\$ 17,080	\$ -	\$ 17,080
21-012-000-000		MT MISERY	3.5	\$ 23,560	\$ -	\$ 23,560
21-013-000-000		MT MISERY	3.8	\$ 25,500	\$ -	\$ 25,500
21-014-000-000		MT MISERY	1.37	\$ 9,760	\$ -	\$ 9,760
21-015-000-000		MT MISERY	3.25	\$ 21,940	\$ -	\$ 21,940
21-016-000-000		MT MISERY	13.65	\$ 89,330	\$ -	\$ 89,330
21-017-000-000		MT MISERY	14.7	\$ 96,140	\$ -	\$ 96,140
22-005-000-000		MT MISERY	3.65	\$ 24,530	\$ -	\$ 24,530
22-007-000-000		MT MISERY	2.12	\$ 12,790	\$ -	\$ 12,790
22-008-000-000		MT MISERY	10	\$ 57,470	\$ -	\$ 57,470
22-009-000-000		MT MISERY	5	\$ 33,280	\$ -	\$ 33,280
22-010-000-000		MT MISTERY	1.07	\$ 7,810	\$ -	\$ 7,810
22-011-000-000		MT MISERY	9.57	\$ 55,030	\$ -	\$ 55,030

**TOWN OWNED PROPERTIES**  
(continued)

22-012-000-000		MT MISERY	2.37	\$ 16,240	\$ -	\$ 16,240
22-014-000-000		MT MISERY	2.76	\$ 18,760	\$ -	\$ 18,760
25-015-000-000	35	WEST PINE ST	5.02	\$ 129,500	\$ -	\$ 129,500
25-038-000-000		PLAISTOW RD REAR	2	\$ 23,500	\$ -	\$ 23,500
27-054-000-000	33	WESTVILLE RD	0.16	\$ 1,250	\$ -	\$ 1,250
28-010-000-000	13	ROSE AV	0.58	\$ 94,960	\$ 168,000	\$ 262,960
30-065-000-000	163	PLAISTOW RD	7.4	\$ 862,980	\$ -	\$ 862,980
31-005-000-000		BRENTWOOD ST	0.92	\$ 10,100	\$ -	\$ 10,100
31-068-000-000	169	PLAISTOW RD	7.4	\$ 490,690	\$ -	\$ 490,690
32-025-000-000	N/S	OLD COUNTY RD	2.62	\$ 21,210	\$ -	\$ 21,210
32-028-000-000	51	OLD COUNTY RD	27.3	\$ 318,940	\$ 360,100	\$ 679,040
32-032-000-000	6	WILDER DR	37.4	\$ 477,400	\$ 118,600	\$ 596,000
33-002-000-000		OFF OLD COUNTY RD	8	\$ 45,730	\$ -	\$ 45,730
33-003-000-000		OFF OLD COUNTY RD	13.5	\$ 60,000	\$ -	\$ 60,000
33-004-000-000		MT MISERY	12.4	\$ 60,770	\$ -	\$ 60,770
37-036-000-000	2A	WOODLAND DR	0.08	\$ 800	\$ -	\$ 800
39-050-021-003	87	MAIN ST	4.88	\$ 323,280	\$ 2,389,200	\$ 2,712,480
40-007-000-000	26A	WESTVILLE RD	1.74	\$ 12,380	\$ -	\$ 12,380
40-061-000-000	19	DAVIS PK	0.47	\$ 70,230	\$ -	\$ 70,230
40-067-000-000	127	MAIN ST	0.25	\$ 127,120	\$ 319,900	\$ 447,020
41-011-000-000	144	MAIN	7.9	\$ 480,620	\$ 12,700	\$ 493,320
41-063-000-000	145	MAIN ST	1.9	\$ 287,500	\$ 1,497,300	\$ 1,784,800
41-067-000-000	14	ELM ST	0.46	\$ 150,700	\$ 476,200	\$ 626,900
41-077-000-000	27	ELM ST	5.7	\$ 446,890	\$ 3,719,700	\$ 4,166,590
41-082-000-000	17	ELM ST	7.9	\$ 1,037,500	\$ 3,700	\$ 1,041,200
42-043-000-000	5	INGALLS TR	2.16	\$ 111,600	\$ 78,700	\$ 190,300
42-057-000-000	7A	ARBOR LN	2.41	\$ 86,070	\$ 15,900	\$ 101,970
43-012-000-000		PLAISTOW RD REAR	6.9	\$ 51,290	\$ -	\$ 51,290
45-008-000-000	215	PLAISTOW RD-ST OF	0.92	\$ 10,350	\$ -	\$ 10,350
48-026-000-000		AUTUMN CR	2.86	\$ 11,510	\$ -	\$ 11,510
49-035-000-000	17	CANTERBURY FOREST	1.45	\$ 22,750	\$ -	\$ 22,750
50-070-000-000	10	HARRIMAN RD	5.49	\$ 70,500	\$ -	\$ 70,500
53-027-000-000		HALE SPR PUMPHSE	4.25	\$ 175,750	\$ 1,200	\$ 176,950
59-008-000-000		AUTUMN CR REAR	0.43	\$ 3,550	\$ -	\$ 3,550
60-028-000-000		EVERGREEN REAR	5.93	\$ 48,050	\$ -	\$ 48,050
62-018-000-000	41	SWEET HILL RD	1.13	\$ 91,170	\$ -	\$ 91,170
66-024-000-000	23	NEWTON RD	0.09	\$ 80	\$ -	\$ 80
69-021-000-000	3A	DUNDEE DR	0.31	\$ 2,700	\$ -	\$ 2,700
69-051-000-000		NEWTON REAR	3.1	\$ 12,480	\$ -	\$ 12,480
69-054-000-000		NEWTON REAR	3.46	\$ 13,870	\$ -	\$ 13,870

# **REPORT OF THE TRASH RECYCLING ADVISORY COMMITTEE (TRAC)**

*Francine Hart, Chair*

As we close another year on our Trash Recycling Advisory Committee (TRAC) I would like to extend a warm thank you to the citizen volunteers who have given up their precious time to attend meetings and contribute valuable suggestions to increase participation in our recycling program.

Although we move forward into a challenging future, we can look back at a number of obstacles that have faced the success of our committee. The Town of Plaistow is no longer a sleepy town tucked in the folds of New England; for we are inexorably and globally linked with China, the country's primary partner in recycling. In 2016, at the start of our five-year contract with our trash/recycling vendor, JRM, recycling was a lucrative business. As our nation changed its posture with allies and enemies alike, so too has the landscape of recycling with respect to shipping our recyclables half-way around the world. It has become increasingly difficult to make a profit for our vendor who has invested more than \$15 million in its recycling facility. And, as always, the end user ultimately bears the financial burden of this struggle.

In comparing the amount of recycling the town has generated in the last three years, one can see by the chart below that we have gradually increased our level of recycling. As a community we are doing a GREAT job at reducing the amount of total trash generated over these last three years, but have not made any significant gains in how much we recycle. **We can do better!!**

Recognizing that we need to find creative solutions to our recycling, our committee has reached out to a number of apartment complexes and condominium associations to ask if they would be willing and able to pay for and utilize recycling bins to help offset the cost of our trash tonnage, called "tipping fees." Unfortunately, as of this report, only one association has responded positively to this outreach. We have also chosen to work in collaboration with our Plaistow Exchange Committee to plan educational series on the benefits of recycling for our Pollard students. By the time the next Chair pens this report for 2019, it is my hope that the tide will have started to turn, both in the amount recycled, and the cost to do so. It is up to each one of us to make that commitment. Here's how you can make a difference:

## **ENGAGE YOUR CHILDREN TO HELP**

Children are never too young to learn to care for the world around us; put them in charge of the family recycling.

## **DONATE ITEMS AND CLOTHING TO OUR LOCAL SAVERS CLUB**

This will not only lower trash volume, but help our less fortunate neighbors. Even tattered or ripped clothing may be recycled even if not wearable; children's outgrown toys can also be "exchanged" at neighborhood swap meets or yard sales instead of being tossed into the trash.

**REPORT OF THE TRASH RECYCLING ADVISORY COMMITTEE (TRAC)**  
*(continued)*

**START COMPOSTING**

For a nominal fee, a bin can be purchased to place vegetable/fruit scraps, coffee grounds, etc. in. Our trash tonnage could be reduced by as much as 15%, or 499 tons, at an annual savings of **\$35,950!!**

We as a community have some tough decisions to make as we move forward into an exciting yet uncertain future. No one has a crystal ball to predict what may lie ahead; sometimes the right thing to do flies in the face of common sense and certainly what seems to be financial prudence. Our town is more than a location on a map; we are a community, interlinked with our next-door neighbors, towns, and cities. Our decisions are not made in a vacuum, nor should they be made without thought to the environment we bequeath to our children and grandchildren. ***Moving Forward***, we are committed to following the path that will allow us to look back with the knowledge that our succeeding generations have inherited a responsible approach to preserving the place in which we all live.



## REPORT OF THE TRUSTEE OF TRUST FUNDS

*B. Jill Senter, Chair*

The Trustees have seen another year with positive investment results on the funds entrusted to our care. The Trustees have been working with the financial investing house holding the Town's funds. We have kept a close eye on the market, and even with the recent drops, we continue to do well.

***Moving Forward***, the Trustees are implementing a new filing system with the State. This new program will eliminate the need to paper file our annual reports. The Trustees continue to look for ways to streamline our investments and keep up with the ever-changing world of finance, all the while keeping the Town's best financial interests in mind.

The Trustees Board is made up of three (3) trustee members, with each one being elected to a three-year term. The Trustees meet quarterly unless a special need arises. Even though we only meet quarterly the reports are monitored monthly. After each quarterly meeting, the Board's reports are given to the Board of Selectmen in accordance with New Hampshire State Law. We continue to work to the best of our abilities following the laws of the State of NH to ensure we provide the best investments for the Town while minimizing the risk.

Thank you for allowing us the opportunity to serve you the residents of Plaistow





## **REPORT OF THE WATER DEPARTMENT**

*John H. McArdle, Water Superintendent*

The major activities related to the Water Department for the past year were related to our work with our counterparts at the State to move the potable water supply project forward.

We didn't engage in any major construction projects and had to contend with only one (1) minor leak that was brought about by a private contractor working for the town on a building project. That situation was resolved without incident.

Water department staff have performed the routine maintenance of the various components of the system to ensure its continued operation and availability for fire suppression activities. Although somewhat routine, without the periodic maintenance and testing the system could be rendered unavailable at a time when it would be needed most. Most of this work is done by staff who have a regular full-time job. Their part-time availability ensures our full-time protection.

As with the Fire Department, we are equally fortunate to have these individuals available to support this significant piece of the town's infrastructure. For the better part of the last fifteen (15) years, I have been fortunate to have dedicated staff to help maintain and expand this system as opportunities presented themselves. These efforts put the town in a good position as the State looked at the MtBE remediation program and how much existing infrastructure was available to distribute potable water within the community.

Finally, I will be retired as the Water Superintendent on December 31, 2018. It has been a pleasure, and a challenge, to oversee this moderately complex system that provides what amounts to be an unseen value to the community. Over the years we have expanded our capabilities, implemented preventative (and predictive) maintenance program for our system that has ultimately set the town up for a future that has a potable water system for our residents. This won't happen overnight, but hopefully it will happen before a dire need for a reliable source of clean water exists, as is being seen in other towns around us.

The members of the department thank the town for their continued support of our efforts to maintain progress with this segment of our infrastructure. It is a significant component to our fire protection profile and may very well be the first link to providing a safe, robust supply of contaminant-free drinking water to our community for years to come.

# **REPORT OF THE WOMEN OF LEADERSHIP COMMITTEE**

*Susan Sherman, Committee Member*

In 2018, the Plaistow Women of Leadership honor was awarded to Dianne (Lovett) Nye.

Dianne has served in many leadership roles for our Plaistow Community, including serving on the Timberlane Regional School Board, Plaistow Recreation Director and coaching cheering and softball for our youth. Dianne also chaired the 1998 Celebration of our Town Hall. She is always ready and willing to help.

The Plaistow Women of Leadership committee members are Sue Sherman, Jill Senter, Brenda Major, Martha Sumner, and Rosemarie Bayek. We would like to thank all the members of the community who submitted nominees. We look forward to receiving nominees for the 2019 honor. Nomination forms will be available in early 2019 at Town Hall and on the Plaistow web page.

## **Past Recipients**

### 2014

Bernadine FitzGerald  
Helen Hart  
Merilyn Senter  
Joyce Wright

### 2015

Brenda Major  
Eleanor Peabody  
Phyllis Simmons

### 2016

Nancy Jackman  
Kathleen Sherman-DeRoche  
Martha Sumner

### 2017

Kerry Patles  
Wendy Moley  
Nancy Bolduc



## **REPORT OF THE ZONING BOARD OF ADJUSTMENT**

*Peter Bealo, Chair*

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the NHRsAs (State Laws) to grant certain reliefs when there is a proposal that is in conflict with Plaistow's Zoning Ordinances. Some issues commonly seen are home occupations, building too close to setbacks, and building on substandard lots.

Staff accepts applications and the Board hears those requests on a monthly basis. In 2018 the Board considered twenty-three (23) requests for relief. I believe this is indicative of the relatively stable economy leading residents to think about improving their properties instead of selling them, as well as increased commercial investment in Plaistow.

Applicants are usually sent to the ZBA by a town board, committee or department, to seek "relief" in the form of a *Variance* from strict application of our Zoning Ordinances. Other appeals, such as a *Special Exception*, is a specific requirement of an ordinance, such as a home occupation request. The Board also hears *Administrative Appeals* in the case where a decision or another board, committee or department is challenged.

This board is in place to consider providing landowners, who have unique circumstances (hardships) in their property, a potential way to move forward from the "one-size-fits-all" concept of a zoning ordinance by granting a variance. The public hearing process allows all interested parties the opportunity to ask questions so that they can fully understand what is proposed and to voice their opinions. The ZBA reviews applications to ensure that all the minimum requirements are in place and can be monitored to protect our neighborhoods and resources. We hope that applicants and abutters appreciate our position and ability to hear their cases and take their inputs objectively.

The Zoning Board recognizes that we do not PLAN Plaistow's future. We are judicial in nature, but are not chosen to be judicial activists and write new regulations. The Zoning Board interprets regulations made by others. The Planning Board appropriately and ably writes zoning regulations and plans for the future.

The ZBA's greatest asset is our team of volunteers who sit as members of the Board. These are people, parents and business people who live in our community. They work together, carefully and thoughtfully considering each application. They grant relief when warranted and allowed under the RSAs, while always keeping in mind the protection of our property values, neighborhoods and the community as a whole.

In 2018 the ZBA bid farewell to Tim Fisher as a regular member. At his request, Tim has become an alternate member. The Board thanks him for his willingness to stay on. I am grateful for the continued service of our other members: Dan Lloyd, John Blinn, Jonathan Gifford and alternate Gary Ingham. Dee Voss continues to ably facilitate the Board as our Administrative Assistant. I want to thank them all for their continued service to the Board and the Community.

## REPORT OF THE ZONING BOARD OF ADJUSTMENT (continued)

Continuity in Board members and staff is very important from an experience perspective; **Moving Forward**, having new residents involved is critical to the future of responsible progress. If you are looking to have a real impact without a huge time commitment, the ZBA is always looking for community-minded residents to step up and volunteer to serve as members or alternates to the Board. Please direct any letters of interest to the ZBA at the Town Hall.



## NOTES

**TOWN OF PLAISTOW  
NEW HAMPSHIRE  
2019 TOWN MEETING WARRANT  
AND BUDGET  
Town Meeting (Senate Bill 2)**



- **Deliberative Session - Saturday, February 2, 2019**  
*Plaistow Town Hall, 145 Main Street*  
*Great Hall (2nd Floor)*  
**9:00 A.M.**
  - **Deliberative Session Snow Date will be held within 72 hours**  
**as determined by the Moderator**  
*Plaistow Town Hall, 145 Main Street*  
*Great Hall (2nd Floor)*
  - **Ballot Voting - Tuesday, March 12, 2019**  
*Pollard School, 120 Main Street*  
**Polls open from 7:00 A.M. to 8:00 P.M.**
-

**TOWN WARRANT 2019**  
(continued)

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Plaistow Town Hall, 145 Main Street in said Plaistow on Saturday, February 2, 2019 at 9:00 AM in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. If necessary, the snow date will be held within 72 hours, as determined by the Moderator.

The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at Pollard School, 120 Main Street, in said Plaistow on Tuesday, March 12, 2019 from 7:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with "P" to differentiate the Town articles from the School District articles and from the Town Zoning Articles that begin with "Z".

<p><b><u>SELECTMAN</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN TWO</u></b></span> John A. Blinn Sr. Barbara Kiszka Greg Taillon</p>	<p><b><u>TOWN CLERK</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span> Martha L. Fowler Katie Ingalls</p>
<p><b><u>BUDGET COMMITTEE</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN THREE</u></b></span> Peter Bracci Maxann Dobson Dennis Heffernan</p>	<p><b><u>TREASURER</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span> Kerry Patles</p>
<p><b><u>PLANNING BOARD</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span> Laurie Milette</p>	<p><b><u>SUPERVISOR OF THE</u></b> <b><u>VOTER CHECKLIST</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>SIX YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span> Gayle Hamel</p>
<p><b><u>LIBRARY TRUSTEE</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN TWO</u></b></span> Rosemarie L. Bayek James Peck</p>	<p><b><u>AUDITOR</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>ONE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN TWO</u></b></span> Bob Hamilton</p>
<p><b><u>CONFLICT OF INTEREST</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span></p>	<p><b><u>TRUSTEE OF THE</u></b> <b><u>TRUST FUNDS</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>THREE YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span></p>
<p><b><u>CONFLICT OF INTEREST</u></b> <span style="float: right;"><b><u>VOTE FOR NOT</u></b></span> <b><u>TWO YEAR TERM</u></b> <span style="float: right;"><b><u>MORE THAN ONE</u></b></span></p>	

**TOWN WARRANT 2019**  
***(continued)***

**Operating Budget – General Fund**

**Article P-19-02:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,932,197? Should this article be defeated, the operating budget shall be \$9,952,222 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.  
(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

**Operating Budget – Water Department**

**Article P-19-03:** Shall the Town raise and appropriate as an operating budget for the water department, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$78,910? Should this article be defeated, the operating budget for the water department shall be \$78,910 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.  
(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

**Long-term Borrowing – Asset Management Study**

**Article P-19-04:** To see if the town will vote to raise and appropriate the sum of \$30,000 for the development of a Drainage Asset Management Plan and mapping effort, and to authorize the issuance of not more than \$30,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon.  
(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (5-4-0)).  
(3/5 ballot vote required)

This is part of the State’s Clean Water State Revolving Fund, and acceptance of this warrant article, would qualify the Town, for 100% of principal forgiveness on this loan.

**Collective Bargaining Agreement (CBA) Police Union**

**Article P-19-05:** To see if the Town of Plaistow will vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal</u> <u>Year</u>	<u>Estimated</u> <u>Increase</u>
1 – 2019/2020	\$51,184
2 – 2020/2021	\$45,320
3 – 2021/2022	\$46,680



**TOWN WARRANT 2019**  
***(continued)***

And further to raise and appropriate the sum of \$38,388 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

**Special Meeting for Defeated Collective Bargaining Agreement**

**Article P-19-06:** Shall the town, if warrant article P-19-05 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address warrant article P-19-05 cost items only?

(Recommended by the Board of Selectmen (5-0-0)).

(Majority vote required)

**Collective Bargaining Agreement (CBA) – Town Unit**

**Article P-19-07:** To see if the Town of Plaistow will vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Town Unit, Teamsters Local 633, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal</u> <u>Year</u>	<u>Estimated</u> <u>Increase</u>
2019/2020	\$29,668
2020/2021	\$23,492
2021/2022	\$24,075
2022/2023	\$24,686
2023/2024	\$25,316

And further to raise and appropriate the sum of \$21,215 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (7-2-0)).

(Majority vote required)

**Special Meeting for Defeated Collective Bargaining Agreement**

**Article P-19-08:** Shall the town, if warrant article P-19-07 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address warrant article P-19-07 cost items only?

(Recommended by the Board of Selectmen (5-0-0)).

(Majority vote required)

**TOWN WARRANT 2019**  
***(continued)***

**Public Works Facility Garage – Phase 2**

**Article P-19-09:** Shall the Town vote to raise and appropriate \$350,000 as a non-lapsing appropriation, per RSA 32:7 VI, that will be used to continue construction of the Public Works Facility Garage that would include utilities installations and office space fit-up for the Highway and Water Departments, which is located at the former Penn Box site, Map 41 Lot 11, 144 Main Street? This is the second phase of a 3-phase project.

	Total Appropriation:	\$350,000
Withdrawal from the General Fund, Unassigned Fund Balance:		-\$350,000

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No amount to be raised by new taxation: \$0

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0)).  
(Majority vote required)

**Establish a Contingency Fund – RSA 31:98-a**

**Article P-19-10:** Shall the Town vote to establish a Contingency Fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$85,000 to go into the fund? This sum is to come from the General Fund, Unassigned Fund Balance with no amount to be raised from new taxation. Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. Use of these funds will be pursuant to RSA 31:98-a and RSA 32:11.

	Total Appropriation:	\$85,000
Withdrawal from the General Fund, Unassigned Fund Balance:		-\$85,000

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No amount to be raised by new taxation: \$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).  
(Majority vote required)

**Westville Road Bridge Replacement**

**Article P-19-11:** To see if the Town will vote to raise and appropriate the sum of \$145,835 for the engineering and construction phase of the replacement of the Westville Road Bridge? Furthermore, to accept the reimbursement of \$116,668 from the State Bridge Aid Program (80% of \$145,835) and to withdraw the balance of \$29,167 from the General Fund, Unassigned Fund Balance.

	Total Appropriation:	\$145,835
	State Bridge Aid Program Grant:	-\$116,668
Withdrawal from the General Fund, Unassigned Fund Balance:		\$29,167

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No amount to be raised by new taxation: \$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).  
(Majority vote required)

**TOWN WARRANT 2019**  
***(continued)***

**Conversion to LED Street Lights**

**Article P-19-12:** Shall the Town vote to authorize the Board to enter into an up to 5-year, tax neutral agreement for the installation of up to \$205,000 of energy saving equipment namely, LED street lights, with annual payments of approximately \$24,000. Such payments to be funded from annual energy savings in the operating budget. The balance of the cost to be funded by a rebate incentive from the Town's energy provider.

No amount to be raised by new taxation.

(Recommended by the Board of Selectmen (5-0-0)).

**Water Department Truck**

**Article P-19-13:** To see if the town will vote to raise and appropriate the sum of \$12,500 to pay the water user fee fund, so that a 2015 F-350 purchased by the Water Department for \$50,000 in 2014, with a current value of \$25,000 be shared 50/50 by the Highway and Water Departments, and to withdraw \$12,500 from the Highway Department Equipment Expendable Trust Fund.

	Total Appropriation:	\$12,500
Withdrawal from the Highway Department Equipment Expendable Trust Fund:		-\$12,500

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No amount to be raised by new taxation:	\$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

**Pollard Park – Paving and Sidewalk Repairs**

**Article P-19-14:** To see if the Town will vote to raise and appropriate the sum of \$40,000 for the purpose of paving and repairing the sidewalks in and around Pollard Park. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2020, whichever is sooner.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0)).

(Majority vote required)

**Create/Transfer to Fire Department Radio Capital Reserve Fund**

**Article P-19-15:** To see if the town will vote to establish a Fire Department Radio Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacement of mobile and portable radios as needed in the future and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (6-3-0)).

(Majority vote required)

## **TOWN WARRANT 2019**

*(continued)*

### **Capital Reserve Fund Deposit – Fire Department Apparatus**

**Article P-19-16:** To see if the town will vote to raise and appropriate the sum of \$100,000 to be added to the Fire Department Apparatus Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Expendable Trust Fund Deposit – Highway Department Equipment**

**Article P-19-17:** To see if the town will vote to raise and appropriate the sum of \$50,000 to be added to the Highway Department Equipment Expendable Trust Fund previously established.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (4-5-0)).

(Majority vote required)

### **Capital Reserve Fund Deposit – Self Contained Breathing Apparatus (SCBA)**

**Article P-19-18:** To see if the town will vote to raise and appropriate the sum of \$42,400 to be added to the Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Capital Reserve Fund Deposit – Library**

**Article P 19-19:** To see if the town will vote to raise and appropriate the sum of \$40,000 to be added to the Library Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (4-0-1) and Budget Committee (9-0-0)).

(Majority vote required)

### **Capital Reserve Fund Deposit – Police Department Management Information Computer System (MICS)**

**Article P-19-20:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Police Department Management Information Computer System Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Capital Reserve Fund Deposit – Energy**

**Article P-19-21:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Energy Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Capital Reserve Fund Deposit – Recreation**

**Article P-19-22:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Recreation Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (3-1-1) and Budget Committee (6-3-0)).

(Majority vote required)

## **TOWN WARRANT 2019**

*(continued)*

### **Capital Reserve Fund Deposit – Transportation Infrastructure**

**Article P-19-23:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Transportation Infrastructure Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Expendable Trust Fund Deposit – Accrued Leave Time**

**Article P-19-24:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Accrued Leave Time Expendable Trust Fund previously established.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Expendable Trust Fund Deposit – Snow Removal**

**Article P-19-25:** To see if the town will vote to raise and appropriate the sum of \$15,000 to be added to the Snow Removal Expendable Trust Fund previously established.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Capital Reserve Fund Deposit – Buildings/Building Systems**

**Article P-19-26:** To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Buildings/Building Systems Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Expendable Trust Fund Deposit – Mosquito Control**

**Article P-19-27:** To see if the town will vote to raise and appropriate the sum of \$1,375 to be added to the Mosquito Control Expendable Trust Fund previously established.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

(Majority vote required)

### **Discontinue Rescue Vehicle and Emergency Medical Equipment Fund**

**Article P-19-28:** To see if the town will vote to discontinue the Rescue Vehicle and Emergency Medical Equipment Revolving Fund that was established in accordance with RSA 31:95-h. Any remaining amounts in the fund will become part of the general fund.

(Recommended by the Board of Selectmen (5-0-0)).

(Majority vote required)

### **Elderly and Disabled Asset Limit**

**Article P-19-29:** Pursuant to RSA 72:39-b and RSA 72:37-b, shall we modify the elderly and disabled exemptions to increase the Asset Limits from \$80,000 to \$110,000?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-1)).

## **END OF TOWN WARRANT ARTICLES**

**TOWN WARRANT 2019**  
***(continued)***

**Article Z-19-1.** Are you in favor of Amendment #1, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, by adding a new section 220-2.1 as follows?

” §220-2.1. No Existing Site Plan

A. Any application for physical changes or changes of use to a lot that does not have an existing Site Plan of record, that is on file with the Town of Plaistow and the Rockingham County Registry of Deeds, must include a Site Plan in the application that conforms to the Plaistow Zoning Ordinance and all Site Plan Review and Subdivision Regulations.”

Amendment #1 was recommended by the Planning Board by a 5-0-0 vote.

**Article Z-19-2.** Are you in favor of Amendment #2, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, by adding a new section 220-2.2 as follows?

” §220-2.2. Septic System Designs

A. All septic system designs shall be reviewed by the Zoning Official, or designee, prior to the issuance of a septic installation/repair permit.

B. All septic system design plans shall be submitted both by paper and electronic copy.”

Amendment #2 was recommended by the Planning Board by a 5-0-0 vote.

**Article Z-19-3.** Are you in favor of Amendment #3, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, Section 220-15, Construction prior to plan approval, by lettering the existing paragraph as “A” and by adding a new paragraph “B” as follows?

“B. No use may occur on a site without site plan approval unless the Planning Board has granted temporary permission for such use and the use is permitted in the district.”

Amendment #3 was recommended by the Planning Board by a 5-0-0 vote.

**Article Z-19-4.** Are you in favor of Amendment #4, as proposed by the Plaistow Planning Board, to create a new Plaistow Zoning Ordinance, Article XXIV, with sections to include Purpose; Definitions; Guidelines for determining sound levels; Prohibited noise emissions and conditions; Exclusions and exemptions; Inspections; Violations and penalties; Conflicts with other laws; and Severability.

Amendment #4 was recommended by the Planning Board by a 5-0-0 vote.

**TOWN WARRANT 2019**  
***(continued)***

**Article Z-19-5.** Are you in favor of Amendment #5, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations, § 220-32, District objectives and Land use control, by adding “Solar Collection Systems” as a permitted use in all zoning districts and a new paragraph in Article VI, Planned Residential Development (PRD) to allow such systems in a PRD development and furthermore to add a new Article XVA, Solar Collection Systems that places restrictions on the size (capacity and area) of each system?

Amendment #5 was recommended by the Planning Board by a 5-0-0 vote.

The full text of the Article Z-19-4 and Article Z-19-5 are available in the Planning Department, on the Town’s Website, and at the Polls.

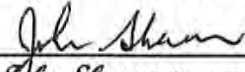
**TOWN WARRANT 2019**

*(continued)*

**Given under our hands and seal this Twenty-Fifth day of January in the year of our Lord, Two Thousand and Nineteen.**

  
\_\_\_\_\_  
*Julian Kiszka, Chairman*

  
\_\_\_\_\_  
*Peter Bracci, Vice Chairman*

  
\_\_\_\_\_  
*John Sherman*

  
\_\_\_\_\_  
*Steven Ranlett*

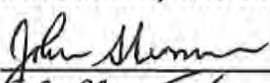
  
\_\_\_\_\_  
*Francine Hart*

**Plaistow, New Hampshire  
January 25, 2019**

**We certify that we gave notice to the inhabitants within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Public Library, the Pollard Elementary School and the Plaistow Town Hall, being public places in said Town on the Twenty-Fifth day of January in the year of our Lord, Two Thousand and Nineteen.**

  
\_\_\_\_\_  
*Julian Kiszka, Chairman*

  
\_\_\_\_\_  
*Peter Bracci, Vice Chairman*

  
\_\_\_\_\_  
*John Sherman*

  
\_\_\_\_\_  
*Steven Ranlett*

  
\_\_\_\_\_  
*Francine Hart*



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Proposed Budget  
**Plaistow**

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 28, 2019

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
BOB HAMILTON	CHAIR	<i>Bob Hamilton</i>
Liz Lambert	Vice Chair	<i>Liz Lambert</i>
FRANCINE HART	SELECTMANS REP	<i>Francine Hart</i>
Greg Tallon	Budget Member	<i>Greg Tallon</i>
Dennis Hefferman	Budget Member	<i>Dennis Hefferman</i>
John DeLoache	Budget Member	<i>John DeLoache</i>
Sam Caprio	Budget Member	<i>Sam Caprio</i>
Katie Ingalls	Budget Member	<i>Katie Ingalls</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$347,319	\$349,417	\$274,514	\$0	\$274,514	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$128,243	\$132,699	\$130,595	\$0	\$130,595	\$0
4150-4151	Financial Administration	02	\$336,832	\$367,870	\$385,773	\$0	\$385,773	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$60,740	\$75,000	\$55,000	\$0	\$55,000	\$0
4155-4159	Personnel Administration	02	\$1,922,615	\$2,042,317	\$2,146,866	\$0	\$2,146,866	\$0
4191-4193	Planning and Zoning	02	\$84,583	\$86,485	\$101,244	\$0	\$101,244	\$0
4194	General Government Buildings	02	\$268,468	\$249,999	\$274,274	\$0	\$274,274	\$0
4195	Cemeteries	02	\$4,100	\$0	\$9,000	\$0	\$9,000	\$0
4196	Insurance	02	\$119,413	\$124,798	\$120,858	\$0	\$120,858	\$0
4197	Advertising and Regional Association	02	\$24,551	\$25,000	\$25,205	\$0	\$25,205	\$0
4199	Other General Government	02	\$34,611	\$107,150	\$176,277	\$0	\$176,277	\$0
	<b>General Government Subtotal</b>		<b>\$3,331,475</b>	<b>\$3,560,735</b>	<b>\$3,699,506</b>	<b>\$0</b>	<b>\$3,699,506</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	02	\$2,042,213	\$2,075,182	\$2,096,506	\$0	\$2,096,506	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	02	\$644,265	\$681,385	\$692,842	\$0	\$692,842	\$0
4240-4249	Building Inspection	02	\$130,551	\$131,166	\$129,724	\$0	\$129,724	\$0
4290-4298	Emergency Management	02	\$17,620	\$17,800	\$24,000	\$0	\$24,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$2,834,649</b>	<b>\$2,905,533</b>	<b>\$2,943,072</b>	<b>\$0</b>	<b>\$2,943,072</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

(continued)

		Appropriations						
Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	02	\$283,751	\$293,545	\$312,786	\$0	\$312,786	\$0
4312	Highways and Streets	02	\$514,187	\$539,500	\$542,000	\$0	\$542,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$117,409	\$97,000	\$107,500	\$0	\$107,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
			\$915,347	\$930,045	\$962,286	\$0	\$962,286	\$0
<b>Highways and Streets Subtotal</b>								
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$648,801	\$653,570	\$710,000	\$0	\$710,000	\$0
4325	Solid Waste Cleanup	02	\$26,361	\$47,000	\$53,000	\$0	\$53,000	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
			\$675,162	\$710,570	\$763,000	\$0	\$763,000	\$0
<b>Sanitation Subtotal</b>								
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	03	\$40,271	\$58,600	\$78,910	\$0	\$78,910	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
			\$40,271	\$58,600	\$78,910	\$0	\$78,910	\$0
<b>Water Distribution and Treatment Subtotal</b>								



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)

**Appropriations**

Account	Purpose	Article	Actual Expenditures for		Selectmen's Appropriations for		Selectmen's Appropriations for		Budget Committee's Appropriations for	
			period ending 12/31/2018	period ending 12/31/2018	period ending 12/31/2019 (Recommended)	period ending 12/31/2019 (Not Recommended)	period ending 12/31/2019 (Recommended)	period ending 12/31/2019 (Not Recommended)		
<b>Electric</b>										
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>										
4411	Administration	02	\$81,082	\$81,749	\$84,606	\$0	\$84,606	\$0	\$84,606	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$47,314	\$53,010	\$42,362	\$0	\$42,362	\$0	\$42,362	\$0
	<b>Health Subtotal</b>		\$128,396	\$134,759	\$126,968	\$0	\$126,968	\$0	\$126,968	\$0
<b>Welfare</b>										
4441-4442	Administration and Direct Assistance	02	\$39,966	\$47,287	\$43,385	\$0	\$43,385	\$0	\$43,385	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		\$39,966	\$47,287	\$43,385	\$0	\$43,385	\$0	\$43,385	\$0
<b>Culture and Recreation</b>										
4520-4529	Parks and Recreation	02	\$181,940	\$191,220	\$220,458	\$0	\$220,458	\$0	\$220,458	\$0
4550-4559	Library	02	\$584,936	\$584,936	\$599,210	\$0	\$599,210	\$0	\$599,210	\$0
4583	Patriotic Purposes	02	\$500	\$500	\$500	\$0	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation	02	\$21,724	\$22,500	\$16,500	\$0	\$16,500	\$0	\$16,500	\$0
	<b>Culture and Recreation Subtotal</b>		\$789,100	\$799,156	\$836,668	\$0	\$836,668	\$0	\$836,668	\$0



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

(continued)

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	02	\$3,231	\$11,600	\$9,650	\$0	\$9,650	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$3,231</b>	<b>\$11,600</b>	<b>\$9,650</b>	<b>\$0</b>	<b>\$9,650</b>	<b>\$0</b>
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	02	\$280,000	\$280,000	\$280,000	\$0	\$280,000	\$0
4721	Long Term Bonds and Notes - Interest	02	\$279,118	\$279,118	\$265,062	\$0	\$265,062	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$5,000	\$2,500	\$0	\$2,500	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$559,118</b>	<b>\$564,118</b>	<b>\$547,562</b>	<b>\$0</b>	<b>\$547,562</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$101,482	\$175,000	\$0	\$0	\$0	\$0
4903	Buildings		\$392,200	\$600,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$45,550	\$586,089	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$539,232</b>	<b>\$1,361,089</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>				\$0	\$0	\$0	\$0
	<b>Total Operating Budget Appropriations</b>				\$10,011,107	\$10,011,107	\$10,011,107	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for 12/31/2019 (Recommended)	Selectmen's Appropriations for 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for 12/31/2019 (Recommended)	Budget Committee's Appropriations for 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	13	\$12,500	\$0	\$12,500	\$0
		<i>Purpose: Water Department Truck</i>				
4903	Buildings	09	\$350,000	\$0	\$350,000	\$0
		<i>Purpose: Public Works Facility Garage - Phase 2</i>				
4909	Improvements Other than Buildings	04	\$30,000	\$0	\$30,000	\$0
4909	Improvements Other than Buildings	11	\$250,000	\$0	\$250,000	\$0
		<i>Purpose: Long Term Borrowing - Asset Management Study</i>				
4909	Improvements Other than Buildings	14	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: Westville Road Bridge Replacement</i>				
4915	To Capital Reserve Fund	15	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: Pollard Park Paving and Sidewalk Repairs</i>				
4915	To Capital Reserve Fund	16	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Create/Transfer to Fire Department Radio CRF</i>				
4915	To Capital Reserve Fund	17	\$50,000	\$20,000	\$70,000	\$0
		<i>Purpose: Fire Department Apparatus Capital Reserve Fund Dep</i>				
4915	To Capital Reserve Fund	18	\$42,400	\$0	\$42,400	\$0
		<i>Purpose: Highway Department Equipment CRF Transfer</i>				
4915	To Capital Reserve Fund	19	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: SCBA CRF Transfer</i>				
4915	To Capital Reserve Fund	20	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Library CRF Deposit</i>				
4915	To Capital Reserve Fund	21	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: MICS CRF Deposit</i>				
4915	To Capital Reserve Fund	22	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Energy CRF Deposit</i>				
		<i>Purpose: Recreation CRF Deposit</i>				



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)

		Special Warrant Articles				
4915	To Capital Reserve Fund	23	\$25,000	\$0	\$25,000	\$0
4915	To Capital Reserve Fund	26	\$10,000	\$0	\$10,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	24	\$25,000	\$0	\$25,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	25	\$15,000	\$0	\$15,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	27	\$1,375	\$0	\$1,375	\$0
Total Proposed Special Articles			\$1,081,275	\$20,000	\$1,101,275	\$0





New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Individual Warrant Articles

Account	Purpose	Article	Purpose:	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
0000-0000	Collective Bargaining	05	CBA Police Union	\$38,388	\$0	\$38,388	\$0
0000-0000	Collective Bargaining	07	CBA Town Unit	\$21,215	\$0	\$21,215	\$0
4199	Other General Government	10	Contingency Fund	\$85,000	\$0	\$85,000	\$0
Total Proposed Individual Articles				\$144,603	\$0	\$144,603	\$0



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)

Revenues		Actual Revenues for	Selectmen's	Budget Committee's
Account	Source	period ending	Estimated Revenues for	Estimated Revenues for
Article		12/31/2018	period ending 12/31/2019	period ending 12/31/2019
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$1,679	\$1,500	\$1,500
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$8,618	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$0	\$0	\$0
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$88,384	\$85,000	\$85,000
9991	Inventory Penalties	\$0	\$0	\$0
	<b>Taxes Subtotal</b>	<b>\$98,681</b>	<b>\$91,500</b>	<b>\$91,500</b>
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$6,105	\$5,000	\$5,000
3220	Motor Vehicle Permit Fees	\$1,849,405	\$1,781,200	\$1,781,200
3230	Building Permits	\$111,961	\$91,700	\$91,700
3290	Other Licenses, Permits, and Fees	\$78,318	\$76,900	\$76,900
3311-3319	From Federal Government	\$29,987	\$35,000	\$35,000
	<b>Licenses, Permits, and Fees Subtotal</b>	<b>\$2,075,776</b>	<b>\$1,989,800</b>	<b>\$1,989,800</b>
<b>State Sources</b>				
3351	Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$394,806	\$394,806	\$394,806
3353	Highway Block Grant	\$157,151	\$157,240	\$157,240
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$107,164	\$245,000	\$245,000
3379	From Other Governments	\$128,746	\$103,000	\$103,000
	<b>State Sources Subtotal</b>	<b>\$787,867</b>	<b>\$900,046</b>	<b>\$900,046</b>

# BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)

**2019  
MS-737**

New Hampshire  
Department of  
Revenue Administration



Revenues		Actual Revenues for	Selectmen's	Budget Committee's
Account	Source	period ending	Estimated Revenues for	Estimated Revenues for
		12/31/2018	period ending 12/31/2019	period ending 12/31/2019
Article				
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$104,290	\$178,910	\$178,910
3409	Other Charges	\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>	<b>\$104,290</b>	<b>\$178,910</b>	<b>\$178,910</b>
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$1,920	\$2,500	\$2,500
3502	Interest on Investments	\$84,487	\$72,500	\$72,500
3503-3509	Other	\$413,270	\$402,024	\$402,024
	<b>Miscellaneous Revenues Subtotal</b>	<b>\$499,677</b>	<b>\$477,024</b>	<b>\$477,024</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$447,685	\$12,500	\$12,500
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>	<b>\$447,685</b>	<b>\$12,500</b>	<b>\$12,500</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$30,000	\$30,000
9998	Amount Voted from Fund Balance	\$0	\$485,000	\$485,000
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>	<b>\$0</b>	<b>\$515,000</b>	<b>\$515,000</b>
	<b>Total Estimated Revenues and Credits</b>	<b>\$4,013,976</b>	<b>\$4,164,780</b>	<b>\$4,164,780</b>



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)

Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations	\$1,701,489	\$1,081,275	\$1,101,275
Special Warrant Articles	\$166,608	\$144,603	\$144,603
Individual Warrant Articles	\$11,423,892	\$11,236,985	\$11,256,985
Total Appropriations	\$4,833,117	\$4,164,780	\$4,164,780
Less Amount of Estimated Revenues & Credits	\$6,590,775	\$7,072,205	\$7,092,205
<b>Estimated Amount of Taxes to be Raised</b>			

**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

(continued)



New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

**Supplemental Schedule**

<b>1. Total Recommended by Budget Committee</b>	<b>\$11,256,985</b>
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$280,000
3. Interest: Long-Term Bonds & Notes	\$265,062
4. Capital outlays funded from Long-Term Bonds & Notes	\$30,000
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$575,062
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$10,681,923</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,068,192
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$59,603
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$12,325,177</b>

## WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
<i>STATE WIDE QUESTIONS AND EMERGENCY HOTLINE SUPPORTED BY GRANITE UNITED WAY</i>		
For referral agency for many circumstances and resources		<b>2-1-1</b>
<i>STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)</i>		<i>1-603-271-0476</i>
Community Health & Human Svc	<i>www.211nh.org</i>	
AIDS Hotline	Aids Response Seacoast	1-603-433-5377
Alcoholics Anonymous	AA Service Office	1-800-593-3330
	AL-ANON	1-603-369-6930
	Drug/Alcohol Addiction Hotline/Salem	1-603-893-5201
American Red Cross	Disaster Services	1-603-624-4307
Animal Control Problems	Plaistow Animal Control Officer	1-603-382-1200
Assessments, property	Plaistow Assessing Department	1-603-382-5200 X230
Auto & Boat Registration	Plaistow Town Clerk	1-603-382-8129
Battered Women Shelter	HAVEN	1-800-854-3552
Birth Certificates	Plaistow Town Clerk	1-603-382-8129
Blind, NH Association for	Sight Center	1-800-464-3075
Building Permits	Plaistow Building Department	1-603-382-5200 X259
Burning Permits	Plaistow Fire Department	1-603-382-5012
Cable Company	COMCAST/Xfinity	1-800-266-2278
Cell Phones	Safelink Phones for those eligible	1-800-723-3546
Cemetery	Plaistow Town Hall	1-603-382-5200 X266
Chamber of Commerce	Plaistow Area Commerce Exchange	1-603-382-3634
Child Abuse	Child Protection Services (Abuse & Neglect Hotline)	1-800-894-5533
Child Advocacy (CASA)	Court Appointed Child Advocate	1-800-626-0622
Child Care	Child Care Resource & Referral Network	1-800-310-8333
Child & Family Services	Child & Family Services of NH	1-800-640-6486
Child Medical Coverage	Well Sense Health Plan	1-877-492-6965
Conservation Commission	Plaistow Town Hall	1-603-382-5200 X266
Consumer Complaint	NH Better Business Bureau	1-603-224-1991
Death Certificate	Plaistow Town Clerk	1-603-382-8129
Department of Health and DHHS	Human Services (DHHS) Southern NH	1-800-852-3345 1-800-852-0632
Department Child Youth	Department of Health & Human Services	1-603-271-6202
Department of Labor	NH DOL	1-800-272-4353
Disabilities Rights Commission	Advocacy and Protection	1-603-228-0432
Disaster Relief	American Red Cross	1-603-624-4307
District Court	Plaistow District Court	1-855-212-1234
Dog License	Plaistow Town Clerk	1-603-382-8129
Driver's License	NH Dept. Motor Vehicles	1-603-227-4010
Drugs and Alcohol	Anyone Anytime New Hampshire	www.nhtreatment.org

## WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

*(continued)*

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Drug Addiction	State wide addiction hotline-Keystone	1-844-711-4351
Easter Seals of NH	Service for disabled, veterans, adult and child day care.	1-800-870-8728
Elder Abuse Hotline	NH DHHS Abuse Hotline	1-603-271-7014
Elections	Plaistow Town Clerk	1-603-382-8129
Electric, Emergency Grants	Rockingham Community Action	1-603-893-9172
Electric Company	UNITIL-NH	1-800-582-7276
	UNITIL-NH GAS	1-603-772-0775
Electrical Permit	Plaistow Building Department	1-603-382-5200 X259
EMERGENCY: Fire, Police & Ambulance		911
Employment	Salem NH Works Office 29 South Broadway, Salem, NH 03079	1-603-893-9185
Employment (Salem Office)	www.WorkOpportunities.net	1-603-824-6014
Environment	NH State Dept. Environmental Services	1-603-271-3503
Family Services (Juvenile)	Family Mediation & Juvenile Services	1-603-362-9957
Fire Dept. (non-emergency)	FitzGerald Safety Complex	1-603-382-5012
Fish & Game	Fish & Game Club Office	1-603-382-3675
Fishing License	Walmart	1-603-382-2839
NH Fish & Game	Online License Sales	Nhfishandgame.com
Food & Nutrition Assistance	WIC Programs (pregnant & child under 5)	1-800-256-9880
	Commodity Food Prog (60 years and older)	1-800-942-4321
Food Pantry	Holy Angels Parish	1-603-819-4949
Food Stamps	NH Dept. of Health & Human Services	1-800-852-3345
		1-603-271-9700
	<b>Application on line @</b>	<b><u>www.nheasy.nh.gov</u></b>
Genealogical Information	Plaistow Town Clerk	1-603-382-8129
General Assistance	Human Services Department	1-603-382-5200 X230
Governors' Office	Citizen Services	1-800-852-3456
Health Care	Lamprey Health Care/Newmarket	1-603-659-3106
	Community Health Services/Counseling	1-603-425-2545
	Affordable Care Act/Healthcare Marketplace	1-855-402-0783
Health Officer	Plaistow Health Department	1-603-382-2494 X246
Heating / Fuel Assistance	Fuel Assistance 10/01 thru 4/30	1-603-271-8317
	Rockingham Community Action Program	1-603-893-9172
Home Budgeting	Green Path Credit Counseling	1-800-500-1961
Home Care Service Agencies	Rockingham VNA/Hospice	1-800-540-2981
		1-603-772-2981
Home Refinance/Repair	NH Direct Home Program/USDA Rural Development	1-603-223-6035
Homeless	NH Coalition for Homeless	1-800-852-3345 X5142
Homeless	Emergency	211

## **WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP**

*(continued)*

<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Hospitals	Parkland, Derry NH	1-603-421-2220
	Exeter Hospital	1-603-778-7311
	Holy Family @ Merrimack Valley	1-978-374-2000
Housing	NH Housing Authority	1-800-640-7239
	NH Assisted Housing	1-800-439-7247
Humane Society	NH SPCA	1-603-772-2921
Hunting License	Walmart	1-603-382-2839
Landfill	Plaistow Highway Department	1-603-382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
NH Legal Aid	www.nhlegalaid.org	1-603-224-3333
Library	Plaistow Public Library	1-603-382-6011
Marriage License	Plaistow Town Clerk	1-603-382-8129
Meals on Wheels	Vic Geary Center	1-603-382-9276
Medical: Health	NH Health Access Network	1-603-225-0900
	Families First/Portsmouth	1-603-422-8208
Choosewellsense.org	Well Sense Health Plan-Medicaid	1-877-492-6965
Healthcare.Gov	Affordable Health Care Enrollment	1-800-318-2596
Medical Equipment	Loaner's Closet(donations too)	1-603-432-0877
Mental Health Services	Center for Life Management	1-603-434-1577
Change Direction Campaign	24-hour treatment referral	1-800-662-4357
Mortgage Assistance	Homeowners Hope Hotline	1-888-995-4673
	Housing Partnership/Affordable Housing	1-603-431-3620
Home Modification Program	Community Action	1-800-856-5525 X1145
Housing and foreclosure	Foreclosure hotline	1-800-437-5991
Notary	Plaistow Town Hall	1-603-382-5200 X266
Off Road Vehicle Registration	Plaistow Power Sports	1-603-612-1000
Parenting Problems	Parents Anonymous	1-800-750-4494
Planned Parenthood	Exeter Health Center	1-603-772-9315
Passport Application	Federal Building	1-800-443-5847
	Plaistow Library/by appointment	1-603-382-6011
Planning Board	Plaistow Planning Office	1-603-382-5200 X202
Plumbing Permit	Plaistow Building Department	1-603-382-5200 X259
Am. Assoc. of Poison Control	Poison Center Hotline	1-800-222-1222
Police Station (non-emergency)	FitzGerald Safety Complex	1-603-382-6816
Post Office	U.S. Post Office	1-603-382-8529
Prescriptions	NH Medication Bridge Program	1-800-852-3456
	Governors' Office Citizen Services	1-603-271-2121
Property Taxes	Plaistow Tax Collector	1-603-382-8611 X281
NH Legal Aid	Low Income Taxpayer Project	1-800-639-5290
Recreation & Parks	Plaistow Recreation Department	1-603-382-5200 X204
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter	1-978-372-6871
Roads & Streets	Plaistow Highway Department	1-603-382-6771
School Administration Unit	Timberlane Regional School District	1-603-382-6119
School –Elementary	Pollard Elementary School	1-603-382-7146
School – Middle	Timberlane Regional Middle School	1-603-382-7131



## **WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP**

*(continued)*

<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
School – High	Timberlane Regional High School	1-603-382-6541
Secretary of State	Office of Secretary of State	1-603-271-3242
Senior Citizen Center	Vic Geary Center	1-603-382-9276
	SERVICE LINK, Atkinson, NH	1-866-634-9412
	SENIOR SUPPLEMENTAL FOOD	1-800-256-9880
	Senior Volunteer Friends Program	1-603-228-1193
		1-800-826-3700
	Granite State Independent Living	
	Retired Sr. Volunteer Program	1-603-228-1193
	Lamprey Healthcare Senior	1-800-582-7214
	Transportation	
Real Care Transportation	Area Transportation Services	1-603-206-9957
Unemployment Comp.	NH Dept. of Employment Security	1-603-893-9185
United Way	Resource for NH	1-603-625-6939
Voter Information	<a href="http://app.sos.nh.gov">http://app.sos.nh.gov</a>	
<b><u>VETERANS</u></b>		
Veterans Crisis Line	Veterans Help	1-800-273-8255
Veterans Services, NH State	Veterans Administration-NH	1-800-622-9230
Office of	Veteran Affairs/Regional Office	1-800-827-1000
NH NTL Guard State Family	Family Assistance Center/Nashua Armory	1-603-715-3741
Harbor Homes	Veteran Homelessness	1-603-882-3616
Visiting Nurses	Rockingham VNA/Exeter	1-603-772-2981
Volunteer New Hampshire	Volunteer Programs -Opportunities	1-800-780-8058
Voter Registration	Plaistow Town Clerk	1-603-382-8129
Welfare – State of NH	NH Dept. of Human Services	1-800-852-3345

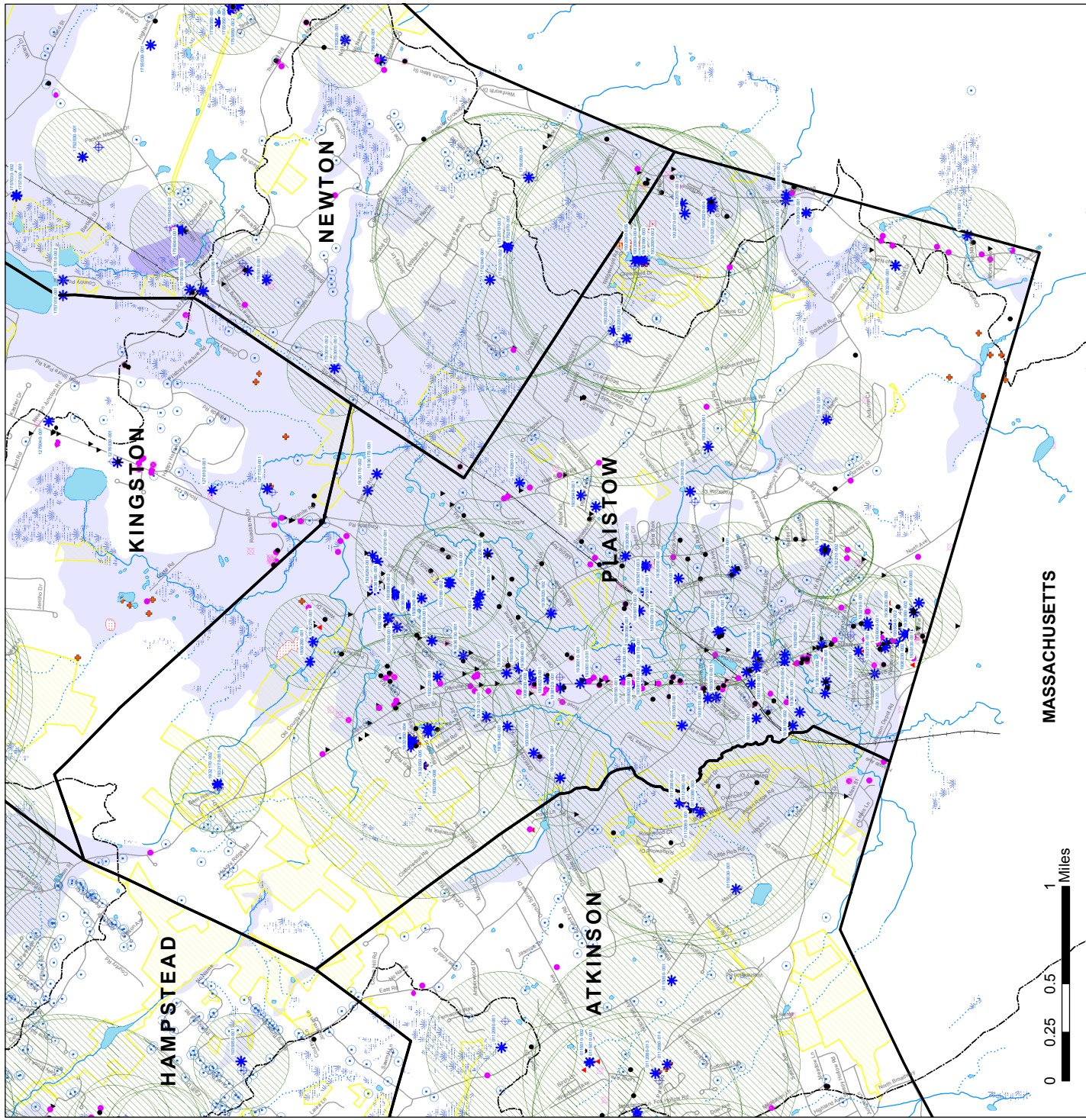
# INDEX

<p><b>A</b> Appointed Officials, Board and Committee Members ..... 8          Assessment Update Procedure..... 84          Assessor’s Agent ..... 85</p> <p><b>B</b> Balance Sheet 2018 ..... 68          Beede Waste Oil Superfund Site ..... 93          Budget Committee..... 97          Building Maintenance Department..... 99          Building Safety Department..... 102</p> <p><b>C</b> Cable - Plaistow Access 17, 23..... 105          Carl G. Davis Post 34..... 115          Cash Flow Graph 2018 ..... 71          Capital Assets ..... 70          Capital Improvement Program Committee ..... 107          Capital Improvement Program Financial Summary..... 109          Cemetery Sexton..... 117          Comparative Statement - Expenditures..... 66          Comparative Statement - Revenues..... 67          Conflict of Interest Committee ..... 118          Conservation Commission..... 120          Conservation Commission - Town Forest..... 122          Contingency Fund - Per RSA 31:98a..... 76          Current Use Description and Inventory ..... 125          Current Use Property List..... 126</p> <p><b>D</b> Dedication: Maryellen Pelletier ..... 2</p> <p><b>E</b> Elder Affairs Committee ..... 127          Elected Officials, Board and Committee Members ..... 6          Emergency Management Department..... 128          Emergency Response Team ..... 130          Employee Earnings..... 77          Energy Committee..... 131</p> <p><b>F</b> Finance Director ..... 133          Financial Report of the Tax Collector (MS61)..... 53          Financial Report of the Town Clerk ..... 56          Financial Report of the Town Treasurer..... 57          Financial Report of the Trustees of the Trust Funds..... 58          Financial Report of the Library Trustees ..... 61          Fire Department..... 135          Fire/Rescue Vehicle &amp; Apparatus Replacement Plan..... 138          Fire Warden and State Forest Ranger..... 139</p> <p><b>G</b> Grants and Donations Received..... 63          Government Officials ..... 12</p> <p><b>H</b> Hazardous Materials Mutual Aid District              of Southeastern N.H..... 140          Hazardous Mitigation Committee..... 143          Health Department..... 144          Highway Department..... 146          Highway Department Vehicle Analysis ..... 148          Highway Safety Advisory Committee ..... 150          Historical Society..... 152          Human Resource Agencies..... 155          Human Services Department..... 157</p>	<p><b>I</b> Impact Fees Definitions and 2018 Fee Schedule..... 64          Impact Fees Summary..... 65          Independent Auditor’s Report..... 81</p> <p><b>J</b> Joint Loss Committee ..... 159</p> <p><b>L</b> Landfill Schedule and Hours ..... 160          Letter from Governor Chris Sununu..... 13          Library..... 161</p> <p><b>M</b> Meeting Minutes and Election Results              of the February 2, 2018 Deliberative Session..... 27          Meeting Minutes and Election Results              of the March 13, 2018 Town Meeting..... 45          Mosquito Control ..... 165          MS-737 (Budget for Town of Plaistow 2019) ..... 214</p> <p><b>O</b> Old Home Day Committee (and Financial)..... 166</p> <p><b>P</b> Planning Board and Planning Department..... 169          Police Department ..... 171          Previous Town Report Dedications..... 5</p> <p><b>R</b> Recreation Department..... 174          Report from State Senator Chuck Morse..... 15          Report of State Representative Norman L. Major..... 16          Report of the Board of Selectmen..... 20          Report of the Town Manager ..... 24          Report on Fund Balance - General Fund..... 69          Rockingham Planning Commission ..... 176</p> <p><b>S</b> Stormwater Management Task Force ..... 178          Summary Inventory of Valuations - MS1 Totals..... 73          Supervisors of the Checklist ..... 181</p> <p><b>T</b> Table of Contents ..... i          Tax Collector ..... 183          Tax Rate Analysis ..... 74          Tax Rate Calculation 2018 ..... 72          Test Your Well Water ..... 184          Theme - “Moving Forward” ..... 2          Town Clerk ..... 186          Town Clerk and Vital Statistics ..... 188          Town Debt Report ..... 75          Town Employees 2018..... 19          Town Owned Property List ..... 193          Town Report Committee ..... 1          Town Warrant 2019 ..... 203          Trash Recycling Advisory Committee (TRAC) ..... 195          Trustees of the Trust Fund..... 197</p> <p><b>W</b> Water Department ..... 198          Where to Call for Help ..... 227          Women in Leadership ..... 199</p> <p><b>Z</b> Zoning Board of Adjustment ..... 200</p>
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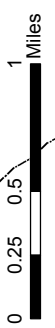
## NOTES

New Hampshire  
Department of Environmental Services  
**DRINKING WATER RESOURCES MAP**

- Legend**
- Source Water Hazard Inventory Site
  - ▨ Source Water Hazard Inventory Area
  - ▨ Aboveground Storage Tank Facility
  - ▨ Underground Storage Tank Facility
  - RCRA Hazardous Waste Generator
  - Automobile Salvage Yard Facility
  - ▲ Point/ Non-Point Potential Pollution
  - ▨ Local PCS Inventory
  - ▨ NPDES Discharge
  - ★ Public Water Supply Sources
  - ★ PWS Facilities/ Pump House
  - ★ Water Well Inventory
  - ★ Registered Water Users
  - Watershed Boundary
  - ▨ Wellhead Protection Areas (Other)
  - ▨ Wellhead Protection Areas (NW2)
  - ▨ Conservation/Public Land
- Lakes/Ponds**
- Lake or Pond
  - Marsh or Wetland
- Rivers/Streams**
- Rivers
  - Intermittent Streams
- Railroad**
- Railroad
- Roads (NHDOT)**
- Roads (NHDOT)
- Town Boundaries**
- ▭ Town Boundaries
- Stratified Drift Aquifer (Transmissivity ft<sup>2</sup>/day)**
- 0 - 2000
  - 2001 - 4000
  - 4001 - 8000



MASSACHUSETTS



**Notes:**

- Source Water Hazard Inventory and Aboveground/ Underground Storage Tanks data layers are maintained by the NHDES and are part of an ongoing project to update the inventory. The inventory is subject to registration or other regulations by NHDES.
- Resource Conservation & Recovery Act (RCRA) registered hazardous waste sites are shown on the map. RCRA sites are updated monthly.
- Registered automobile salvage yards with 50 or more automobiles. Updated monthly.
- NPDES (National Pollutant Discharge Elimination System) permit outfall sites. Updated monthly.
- Hazardous Waste Area (RCRA) include areas where hazardous waste has contaminated the groundwater.
- Regulated Water Users (more than 2,000 gallons per day): maintained by the NHDES.
- Source Water Protection Areas and P. Public Water Supply data developed and maintained by the NHDES Water Division, Water Supply Engineering Bureau. Public Water supply points - updated monthly.
- Hydrologic Area of Concern - portion of the watershed in which land uses are likely to affect the aquifer from USGS data.
- Conservation/Public Lands from NH GRANIT.
- Water Well Inventory from USGS data.
- Wellhead Protection Areas from NH GRANIT.
- Hydrography, transportation and political boundaries from USGS 1:250,000 - scale data.
- High data provided by NH GRANIT at Complex Systems Research Center, UNH.

The coverage presented are under constant revision as new sites or facilities are added. The coverage is for informational purposes only and is not intended for legal purposes. responsible for the use or interpretation of this information. Not intended for legal purposes.



# TOWN OF PLAISTOW, NEW HAMPSHIRE Street Map with Index



Ahor Ln	D4, D5
Ashe St	B7
Alley Nicole Dr	B1
Alcison Depot Rd (Route 121)	A7, B7
Auburn St	B4, C4
Autumn Cr	D7
Bailey Dr	C6
Balsam Way	B2
Barker St	B4, C4
Birch St	B7
Bittersweet Dr	C6
Blossom Rd	B6
Blueberry Knoll	E8
Brandy Brook Rd	F7
Bryant Brook Condos (Private)	B4
Brownwood St	B3, B4
Brookside Rd	E5
Backhorn Rd	A4
Batonwood Farm	D7
Canterbury Forest	D6
Captain Cook Way	D6
Carlton Path	B3
Center Cr	C5, D5
Chaubick Ave	C6
Chandler Ave	B7, C7
Cheney Ln	D5
Cifre Ln	D5, D6
Collins Ct	E6
Congressional Ave	C6, D6
Corles Hill Rd	F7
Country Club Ln	A3, A4, B4
Coats Crossing Rd	D3, D4, E3, E4
Cross Ridge Est	D7
Cross St	B6
Cystal Hill Rd	A3, A4
Coker St	B4, C4
Damon St	B4, C4
Danville Rd	D5, E5
Danvers Ln	D5
Days Park	C5, D5
Daybreak Dr	E7, F7
Deer Hollow Rd	B2
Dundee Rd	E6, F6
Dunston Ave	C5, D5
East Pine St	C7, D7
East Rd	B5, B6
Elin St	C5, D5
Evans Ave	C6
Evergreen Dr	E7
Farrington Ave	D5
Forest Glen Condos (Private)	E7
Forest St	C6, D6, D7, E7, F7
Fox Hollow La	D5, D6
Fran Ave	C3
Garden Rd	B6, B7
Gondale Cr	C6
Golden Hill Condos (Private)	F6
Greenfield Dr	E6, F5, F6
Greeneough Rd	B4, C4
Greystone Ave	E5, E6
Gunsbeck Rd	B7
Hale Spring Rd	D5
Hank Blvd	E8
Harmony Way	C3
Harman Rd	C4
Hasehine St	B6, C6
Hemlock St	E7
Hickory Ridge Rd	A2, B2
Hill Haven Rd (Private)	D5
Hilcrest Ave	E8
Hilroy Rd	C6, C7
Howard Manor	C3
Ingalls Terr	C5
Jesse George Rd	C4
Joanne Dr	B6, C6
Johnson Dr	E7
Joseph Dr	B6
Karl's Cr	D4, D5
Katherine Way	E6
Kelley Rd	B6
Kimball Ave	C3, C4
Kingham Ave	C5
Kingston Rd	D3, D4, D5
Kravis Ln	D8, E5
Lamert Ave	B7
Lane St	B6
Little Neck Rd	E5
Linden Ln	D5
Lower Ln	E8
Lower Rd	B4
Lynwood St	B1, B2, B3, B7, C3, C4, C5, C6, C7
Main St (Route 121A)	D6
Maple Ln	D5
Maple Brook Rd	D6
Maple Ave	C5, D5
Marrum Blvd	B5, B6
Marion Blvd	C6, C7
May Jay Ave	C6, D6
Mayfield Dr	C6, C7
Mayfield Dr	B2
Middle Rd (Route 108)	E7, E8, F6, F7
Nicholas Rd	D4
Nichols Dr	D4
Northwood Court (Private)	F6
Oak Ridge Rd	C6
Oak County Rd	B2, B3, C3, D3, D4
Oak Rd	B5, C4, C5
Palmer Ave	C5
Park Ave	E5, E6
Partridge Ln	B5, E6
Peaview Ave	B7
Peaview Rd (Route 125)	C5
Pollard Rd	B4, B7, C3, C4, D3
Poplar Drive	C6, D6, E6
Poplar Dr	E7
Post Mill Condos (Private)	D3, D4
Read Oak Dr	E7, E8
Reddam Way	B4
Redwood Rd	E5, F5, F6
Rolling Hill Ave	D5, D6
Rose Ave	B5
Rutis Way	D5, E5
Rutledge Dr	D5
Seaver Brook Condos (Private)	C5, C6
Secluded Cr	D6
Sequoia Ln	E5
Shady Ln	C4
Shannon Ln	B2
Shatt Corner Rd	D5, E5
South View Condos (Private)	B6
Spainy Ave	C7
Squared Run Rd	E7
Spring View Terr	D5
Stamwood Ave	D5
Stonebridge Dr (Private)	D4
Strawberry Hill Condos (Private)	C6
Sumner Terr	B5
Sunnew Park	C4, D4
Suzanne Cr	E6
Sweet Hill Rd	D5, E5, E6, F6, F7
Tamarack Rd	A4, B4
Timberline Rd	E7, F7
Tracy Ln	C7
Tubby Rd (Private)	C4, D4
Twin Ridge Condos (Private)	B3
Valley Field Condos (Private)	F6
Village Way	C4
Wakon Rd	C4
Wearworth Ave	B7
West Pine St	B6, C6, C7
West View Condos (Private)	C5, C6
Westville Rd	C6, C6
Whitton Pl	C6
Whitbrook Dr	D6
Walker Dr	C3
Walton Way	C6
Waldor Ct	E5
Wich Ln	C5, D5
Woodland Dr	C7
Woodridge Dr	E8

Town of Plaistow Planning Department

1 inch = 1,000 feet

**Legend:**

- Parcels
- Roads
- Railroad
- Streams
- Lakes and Ponds
- Wetlands
- Recreation
- Buildings

Data Sources:  
Hydro and Rail from GRANIT  
Parcels, Streets and Plummeteries from Plaistow Planning Department and Applied Geographics, Inc.

This Document is intended for Town of Plaistow planning and analysis purposes only.

Created By  
**AppGeo**  
January 2013





***Moving Forward to 2019***

***Plaistow builds a new Public Works Garage***