

## TOWN OF PLAISTOW ENERGY COMMITTEE

DATE OF ISSUE: June 1, 2020

PROPOSAL DEADLINE: July 1, 2020

**INTRODUCTION:** The Town of Plaistow NH is seeking a company to design, assemble, and affix solar panels to the metal roof of a salt shed located at 144 F Main Street in Plaistow NH.

### SCOPE OF WORK:

Upon completion of the salt shed in late 2020, successful bidder shall affix solar panels to approximately 3000 square feet of metal roofing aligned in a south-southeast direction and complete any and all electrical connections so as to utilize electricity for the public works garage located adjacent to the salt shed. Solar panels shall be specified as to the brand and manufacturer, with particular emphasis paid to the UL listing and warranty information. Specifications for the weight load and fastening for panels will be required to properly prepare the metal roof for the solar panels.

Any residual energy will be directed to offset the Town Hall located at 145 Main Street.

Provide cost estimates and proposed savings analysis for each component per building and assist with rebate incentives to the Town

This request for a proposal (RFP) does not commit the Town to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services, supplies, or equipment. The town reserves the right to accept or reject any or all proposals received as a result of this request, or to cancel in part or in its entirety this RFP if it is in the best interest of the Town to do so.

The Town reserves the right to waive any informalities, to negotiate with any proposer and to reject any and all proposals. No proposer may withdraw his proposal within ninety (90) days after the actual date of opening thereof.

Any contract entered into by the Town will be in response to the proposal and subsequent discussions thereof. It is policy of the Town that contracts be awarded, among other

considerations, only to responsive and responsible proposers. In order to qualify, the proposer must meet the following standards:

1. Have adequate financial resources as required during performance of work
2. Demonstrate adequate experience, technical and professional qualifications or skills of personnel assigned to the project
3. Be able to comply with proposed or required completion schedule
4. Demonstrate a satisfactory level of performance
5. Adhere to all specs of this proposal and all accompanying documentation required including insurance, workmen's compensation, guarantees, warranties, and compliance with state and federal specifications as it pertains to the work performed.

**SUBMISSION:**

Interested parties should submit their proposal to:

Town of Plaistow Energy Committee  
c/o Subcommittee Chair Mr. Moore  
145 Main Street  
Plaistow, NH 03865

**ALL PROPOSALS MUST BE RECEIVED NO LATER THAN July 1, 2020.**

Any proposals received after this date will not be accepted or reviewed.

The Town reserves the right to reject any and all proposals or any part thereof, or to waive any formality, informality, information and/or errors in the proposal; to accept any proposal in part or in whole as it may be in the best interest of the Town, or any other option if it is considered in the best interest of the Town to do so.