

PLAISTOW POLICE DEPARTMENT PART-TIME DISPATCHER

The Town of Plaistow Police Department is in search of a part-time Public Safety Dispatcher. Plaistow's Public Safety Dispatch Center receives requests from the public for routine and emergency services including dispatching police and fire personnel and equipment for both Plaistow and Atkinson New Hampshire.

This position requires someone with the ability to maintain composure, work effectively in stressful situations, exceptional telephone and public service skills, attention to detail, the ability to multi-task in a fast-paced environment, strong communication skills, work well with others, take supervision constructively and the ability to work in a strictly confidential setting.

Dispatchers must understand they are the lifeline to people in need during emergencies, be accountable to the police officers on patrol or fire/medical personnel who may need assistance or back-up, be empathic and understanding on the radio or the phone and greet visitors in the lobby for non-emergency questions and directions.

Excellent correspondence and computer skills are essential. The position requires shift, holiday and weekend assignments with an average of 8 hours per week. Training will be required until required competency is established. Mandatory certification through the State of New Hampshire will be required.

Minimum requirements include High School Diploma or equivalent; Associates Degree, bi-lingual and previous dispatching experience is a plus.

Applicants are required to complete a dispatcher scenario-based skill test, oral board, medical exam, drug screening, psychological possible polygraph exams and extensive background investigation, including a criminal records check.

The Plaistow Police Department is an equal opportunity employer.

Starting hourly rate is \$15.59

Respond with cover letter and resume to:

Interim Chief Douglas P. Mullin
Plaistow Police Department
27 Elm Street
Plaistow, NH 03865

Submission deadline: February 28, 2019