

**TOWN OF PLAISTOW, NEW HAMPSHIRE
OFFICE OF THE PLANNING BOARD
145 MAIN STREET
TEL. (603) 382-7371, EXT. 14 FAX (603) 382-7183**

**PLAISTOW SUBDIVISION / SITE REVIEW SUBMITTAL REQUIREMENTS
FOR USE BY APPLICANTS AND PLANNING BOARD STAFF – PAGE 1**

DATE: _____

PROJECT NAME: _____

PROJECT LOCATION: _____

PROJECT CONTACT: _____

TELEPHONE NUMBER: _____

GENERAL/ADMINISTRATIVE

Completed Application _____

Owner Authorization/Copy of Deed _____

Current abutter's list (name, map and lot numbers)
(3 Sets of Labels are Required) _____

Escrow Account Established _____

Copies of Plans _____

1 for Staff Review _____

5 for Departmental Review _____

5 for Public Hearing(s) _____

6 and Mylar for Final Approval and Signature by Planning Board Chairman _____

Copies of any State, Federal and Other Approvals _____

Town Engineer Review (Drainage Calculations Existing and Proposed) _____

Any Deed Restrictions? _____

**PLAISTOW SUBDIVISION / SITE REVIEW SUBMITTAL REQUIREMENTS
FOR USE BY APPLICANTS AND PLANNING BOARD STAFF – PAGE 2**

- Copies of Easements: Proposed/Existing _____
- Copies of Right-of-ways: proposed/existing _____
- Waivers in writing including Regulation Numbers _____
- Conforms to Master Plan _____
- Abutting lots if owned by same person must be merged by zoning _____
- Stormwater Regulations (Selectman’s Ordinance - Notice of Intent) _____
- Board of Selectmen (conditional use - hazardous material/excavation permits) _____

STATE APPROVALS (AS NEEDED)

- NHDES Subdivision approval _____
- NHDES Subsurface/Construction approval _____
- NHDES Site Specific approval _____
- NHDES Wetland approval _____
- NHDES Water Supply approval (PRD) _____
- NHDOT Driveway Permit _____

ADMINISTRATIVE/FEES

- School Impact Fee \$ (Residential) _____
- Recreation Impact Fee \$ (Residential) _____
- Public Safety Impact Fee \$ (Comm/Industrial) _____
- New Road Impact Fee \$ (Residential) _____
- Waterline Impact Fee (Comm/Industrial) _____

**PLAISTOW SUBDIVISION / SITE REVIEW SUBMITTAL REQUIREMENTS
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ADMINISTRATIVE/FEES CONTINUED...

Proposed off-site improvements _____

Preconstruction Meeting _____

Construction Bond \$ Figure _____

INFORMATION THAT MUST APPEAR ON BOTH SUBDIVISION OR SITE PLANS

Name and address of firm preparing plan _____

Title Block with Description of Project _____

Title Block with Address and Map & Lot Number _____

Lot size(s) _____

Signature Block _____

Locus Map _____

North Arrow _____

Zoning District with Permitted Use _____

ZBA Approval Required _____

Note on Plan Re: Date of Z.B.A. Decision (If Required) _____

Note on Plan if land located in or not in FloodPlain District _____

Note on Plan if land located in or not in Aquifer Protection Zone _____

Scale of plans not to exceed 1"= 50' _____

Frontage _____

Boundary/lot lines (dimensions in feet) _____

Building Setbacks Shown _____

Opposing Lot Lines 50 feet apart _____

Locations of Easements and/or Rights-of-Ways: proposed/existing _____

**PLAISTOW SUBDIVISION / SITE REVIEW SUBMITTAL REQUIREMENTS
FOR USE BY APPLICANTS AND PLANNING BOARD STAFF – PAGE 4**

INFORMATION THAT MUST APPEAR ON BOTH SUBDIVISION OR SITE PLANS CONT.

- Cisterns if required by Fire Department _____
- Buildings; existing, proposed _____
- Grades; proposed/existing _____
- Location of stonewalls & natural features _____
- Cross section of proposed driveways/streets _____
- Utilities: existing/proposed _____
- Street Lighting: Existing and Proposed _____
- Drainage: existing/proposed with calculations _____
- Run off control: Drainage swales, catch basins, and hay bales _____
- Wetland boundaries/buffers _____
- Siltation control shown _____
- Certified N.H.State Engineer name, address & stamp _____
- Certified N.H.State Surveyors name, address & stamp _____
- Test pit Location with Data _____
- Septic existing/proposed replacement area _____
- Wells: existing/proposed with protective radius _____
- Size, type and location of fences _____
- Location, names and widths of existing streets abutting site _____
- Location of entrances and exits to properties across abutting streets _____
- Location of buildings, septic and wells of abutting properties _____

**PLAISTOW SUBDIVISION / SITE REVIEW SUBMITTAL REQUIREMENTS
FOR USE BY APPLICANTS AND PLANNING BOARD STAFF – PAGE 5**

INFORMATION THAT MUST APPEAR ON SITE PLANS ONLY

- Distance to next similar use _____
- Note Stating: “ Change of use requires review and/or approval of Planning Board” _____
- Lot Coverage _____
 - Square Feet (Building, Pavement, Total) _____
 - Percentage (Building, Pavement, Total) _____
- Snow Storage _____
- Loading/unloading bays (paved) _____
- Location of Dumpster(s) (On Pad) _____
- Location of Signs and Sketch _____
- Location of Exterior lighting _____
- Fire lanes _____
- Parking requirements with calculations (paved) _____
- Handicapped Accessibility _____
- Handicap parking shown _____
- Architectural Rendering/Elevations of Building _____
- Circulation plan _____
- Separate Landscaping Plan _____
- Separate Lighting Plan _____
- Separate Elevation Plan _____

INFORMATION THAT MUST APPEAR ON SUBDIVISION PLANS ONLY

- 4' Paved Shoulder _____